

MINUTES

CITY COUNCIL MEETING

September 19, 2016

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jacqueline Triplett-Lund, Councilor; Momodou Ceesay, Vice Mayor and Timothy Fox, Mayor. Patricia Agee, Councilor; and Brandon Kearns, Councilor were absent.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Debbie Pengelly, Human Resources Director; and Dennis Waller, Police Chief. Paul Newton, Fire Chief was absent.

Also present were Heather Scherer, Living Water United Methodist Church; Phillip Byers; and Anne Elfrink, MS, CPA.

- A) Mayor Fox called the meeting to order at 6:36 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Heather Scherer with Living Water United Methodist Church offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Community Development Report – Lynn Burrow, Community Development Director**
 - Lynn Burrow offered a status update on the water tower project and reported that anticipated completion date is October 1. Design documents associated with the soccer complex have been submitted to Tulsa County Parks Department for approval. Final project design is anticipated for appearance on the October 3, 2016 City Council meeting. A likely construction commencement date is sometime in December 2016.
 - Bids for facility improvements to the Senior Citizens Activity Building will be submitted at the October 3, 2016 City Council meeting.
 - Mr. Burrow also updated the City Council on the progress of various private and public construction projects throughout the city; provided the number of residential and commercial building permits issued in August; as well as information concerning activities in the Planning, Building, and Code Enforcement Departments.
- F) Treasurers Report – Julie Casteen, Finance Director**
 - Mrs. Casteen presented a comprehensive report for July revenues and expenditures in all Funds.

G) City Manager Report – Roger Kolman, City Manager

- Mr. Kolman announced that the Conference Center will host Spooktackular Fest on October 23. The festival will provide a safe, fun place for children to celebrate Halloween.
- An online public opinion survey was released last week. As of today the site has received three hundred thirty responses. The survey will close the first week of October.

H) Mayor Report – Timothy Fox, Mayor

- The “I Was There Festival” will be held in Black Gold Park Saturday, September 24 beginning at 11:00 a.m. Mayor Fox urged everyone to participate in the family-friendly activities.
- Mayor Fox announced that the Football Homecoming is slated for Friday, September 23. The parade is at 5:30 with kick-off at 7:30. Glenpool will be hosting Edison. He urged all to come out and support their team.
- Mayor Fox and Manager Kolman will be attending the Dallas ICSC in October.
- Katrina Stevens has been featured in Tulsa Pets concerning her Birthday Bash celebration and fundraiser which benefits the Glenpool Animal Shelter. Tulsa Pets magazine are available at Southern Agriculture.

I) Council Comments

- Councilor Lund announced that the Sound of Warrior Pride will be performing at a 5A band contest in Oolagah, Saturday, September 24 at 1:00 p.m.

J) Public Comments

- None.

K) Employee of the Month Recognition -- Timothy Lee Fox, Mayor

- Mayor Fox recognized Chuck Berryhill, July Employee of the Month and Margaret Montgomery, August Employee of the Month.

L) Scheduled Business

1) Discussion and possible action to approve minutes from September 6, 2016 meeting.

MOTION: Vice Mayor Ceesay moved, second by Councilor Lund to approve minutes from September 6, 2016 as presented.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

ABSENT: Councilor Agee; Councilor Kearns

Motion carried.

2) Report and discussion of condemnation proceedings commenced on June 6, 2016, against South 75 Mobile Home Park, located at 17150 S. Union Avenue,

Glenpool, by Resolution No. 16-06-01, and possible action to direct further actions by the City Attorney.

Mr. Peterson, City Attorney informed the Council that a settlement had been reached between new owner Mr. Phillip Byers and tenants which would allow the inhabitants until January 2017 to vacate. Discussion ensued concerning the June 6 City Council directives to remove the uninhabited structures. The deadline for removal had passed and the structures remain. At the conclusion of the discussion, Mr. Peterson declared that he had just learned that the judge ordered the property be deemed abandoned on January 2, 2017. Based on that information, Mr. Peterson recommended that the Council consider making a motion to give Mr. Byers until February 1, 2017 for all of the structures to be removed.

MOTION: Councilor Lund moved, second by Vice Mayor Ceesay that Mr. Byers should be given until February 15, 2017 to remove the structures. City Manager Kolman recommended that the motion should maintain consistency established in the original motion from June 2016 and state the directive pertains specifically to the "abandoned" structures. Councilor Lund withdrew her motion and restated it as, "Mr. Byers should be given until February 15, 2017 to remove the abandoned structures," motion seconded by Vice Mayor Ceesay.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Lund

AGAINST: None.

ABSENT: Councilor Agee; Councilor Kearns

Motion carried.

3) Discussion and review of the first annual agreed upon procedures audit of performance by Creek County Rural Water District No. 2 and the City of Glenpool/Glenpool Utility Service Authority pursuant to the Agreement of Compromise, Settlement and Release between the parties.

Mr. Peterson, City Attorney recapped the results of the report provided by Ms. Anne Elfrink, MS, CPA concerning the Agreed Upon Procedures. He identified two minor findings and auditor recommendations regarding the same. He further reported that no discrepancies in the conduct of the parties were found, nor were there any monetary obligations.

4) Discussion and possible action to replace 1999 Ford animal control vehicle; purchase a 2005 Dodge Ram 1500 truck at a cost not to exceed \$8,900 from B-Line Motors; and further authorize purchase of equipment to retrofit the vehicle at a cost not to exceed \$6,100.00, tabled from September 6, 2016 City Council meeting.

Chief Dennis Waller reported to Council that a mechanical inspection of the vehicle resulted in some unfavorable conditions. Waller withdrew his recommendation to purchase and advised that he would resume his search for a replacement animal control vehicle.

No action necessary.

5) Discussion and possible action to adopt Resolution No. 16-09-01, A Resolution Approving Amendments To The 457(B) Deferred Compensation Plan And

Approving Administrative And Brokerage/Custodial Service Agreements For The Continuing Implementation Of Said Amended Plan.

Debbie Pengelly, Human Resource Director presented Resolution No. 16-09-01 for approval. She explained the Resolution provided authorization to transfer the 457(b) custodianship and administration from Ameritas to Nationwide.

MOTION: Councilor Lund moved, second by Vice-Mayor Ceesay to adopt Resolution No. 16-09-01 as presented.

FOR: Mayor Fox; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None.

ABSENT: Councilor Agee; Councilor Kearns

Motion carried.

6) Discussion and possible action to approve Change Order request from Helms & Associates to the South County Soccer Complex.

Mr. Lynn Burrow, Community Development Director requested approval of a change order resulting from an investigative analysis conducted at the site of the proposed soccer complex. Information collected from the analysis will be used by engineers to validate the adequacy of the earthwork in both the playing field area and parking area. The Change Order requested amounted to \$2,490.00.

MOTION: Vice Mayor Ceesay moved, second by Councilor Lund to approve the Change Order as presented from Helms & Associates in an amount not to exceed \$2,490.00.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None.

ABSENT: Councilor Agee; Councilor Kearns

Motion carried.

M) Adjournment.

- Meeting was adjourned at 7:38 p.m.

Date

Mayor

ATTEST:

City Clerk