



NOTICE
GLENPOOL UTILITY SERVICE
AUTHORITY
REGULAR MEETING

A Regular Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. immediately following the Glenpool City Council Meeting on Monday, April 3, 2017, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

AGENDA

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A) Call to Order - Timothy Lee Fox, Chairman	
B) Roll Call, Declaration of Quorum – Susan White, Secretary; Timothy Lee Fox, Chairman	
C) Public Works Director Report - Wes Richter	
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D) Scheduled Business	
1) Discussion and possible action to approve minutes from March 6, 2017 meeting. (Susan White, Secretary) GUSA MIN 030617	3 - 4

E) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, _____ at _____ am/pm.

Signed:

City Clerk



Public Works Director's Report

April 3, 2017

To: Glenpool Utility Services Authority Board Members,

The following report highlights and summarizes the various activities that are currently being addressed by the Public Works Department.

Waste Water Treatment Plant:

- Submitted Monthly DMR report to ODEQ.
- 2 sewer backups were reported they were all on customer's side.
- Submitted samples for Bio monitoring have not received results.

Water Distribution:

- Meter reading started on March 1st.
- Meter reading was completed on March 9th.
- Total rereads for March were 137 of which 36 were incorrect reads and 1 were sent out for 2nd re reads.
- 243 Service Orders, 13 Blue tags were issued by the water billing dept.
- 4 New construction meters were set and 4 meter replacements.
- 277 Line locates were issued by call Okie.
- 122 turned off for nonpayment.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Tim Fox, Vice-Mayor Momodou Ceesay, Councilors: Patricia Agee, Brandon Kearns, and Jacqueline Lund
City Manager Roger Kolman, City Clerk Susan White
www.glenpoolonline.com

**MINUTES
GLENPOOL UTILITY SERVICES AUTHORITY
REGULAR SESSION
March 6, 2017**

The Regular Session of the Glenpool Utility Services Authority was held at Glenpool City Hall. Trustees present: Tim Fox, Chairman; Momodou Ceesay, Vice Chairman; Brandon Kearns and Jacqueline Triplett-Lund. Trustee Patricia Agee was absent.

Staff present: Roger Kolman, Trust Manager; Lowell Peterson, Trust Attorney; Susan White, Trust Secretary; Julie Casteen, Trust Treasurer; and Wes Richter, Director of Public Works.

- A) **Chairman Fox called the meeting to order at 7:18 p.m.**
- B) **Susan White, Secretary called the roll and Chairman Fox declared a quorum present.**
- C) Public Works Director Report - Wes Richter, Director of Public Works
- Mr. Richter reviewed for the Board the various activities accomplished by the water/wastewater personnel during the previous month.
- D) **Scheduled Business:**
- 1) **Discussion and possible action to approve minutes from February 6 and February 21, 2017 meetings.**
MOTION: Trustee Kearns moved, second by Trustee Lund to approve minutes as presented.
FOR: Trustee Lund; Vice Chairman Ceesay (February 6, 2017); Chairman Fox; Trustee Kearns
AGAINST: None
ABSTAIN: Vice Chairman Ceesay (February 21, 2017)
ABSENT: Trustee Agee
Motion carried.
- 2) **Discussion and possible action to ratify action of the City Council to approve a bid in the amount of \$804,229.92 and authorize the Chairman to execute a Meter Replacement and AMR Installation Agreement with RG3 Utilities, LLC for materials and installation necessary to implement a city-wide water meter replacement project.**
Mr. Burrow requested that the Board of Trustees ratify action taken by the Council to approve the bid and Agreement submitted by RG3 Utilities, LLC for materials and installation in the amount of \$804,229.92.
MOTION: Councilor Lund moved, second by Trustee Kearns to ratify action of the City Council to approve bid in the amount of \$804,229.92 and authorize the Chairman to execute the Agreement with RG3 Utilities, LLC.
FOR: Vice Chairman Ceesay; Chairman Fox; Trustee Kearns
AGAINST: Trustee Lund
ABSENT: Trustee Agee
Motion carried.
- 3) **Discussion and possible action to accept the waterline extension constructed to serve the Sunoco butane blending facility located at 12905 S. U.S. Hwy 75 W., and associated maintenance bond.**
MOTION: Vice Chairman Ceesay moved, second by Trustee Kearns to accept the waterline extension and maintenance bond as presented.
FOR: Chairman Fox; Trustee Kearns; Trustee Lund; Vice Chairman Ceesay
AGAINST: None
ABSENT: Trustee Agee
Motion carried.
- E) **Adjournment.**
- There being no further business, Chairman Fox declared the meeting adjourned at 7:24 p.m.

Date

Chairman

ATTEST:

Secretary