

MINUTES

CITY COUNCIL MEETING

April 4, 2016

The Regular Session of the Glenpool City Council was held at 6:32 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jennifer Ballew, Councilor; Patricia Agee, Councilor; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor. Brandon Kearns, Councilor was absent.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Lea Ann Reed, Conference Center Director; Dennis Waller, Police Chief and Paul Newton, Fire Chief.

Also present were: Rev. Bodie Sanders, Landing Church, and Spencer Gainey, Greater Tulsa Assn. of Realtors

- A) Mayor Fox called the meeting to order at 6:32 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Rev. Bodie Sanders offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Glenpool Conference Center Report – Lea Ann Reed**
 - Mrs. Reed demonstrated recently acquired event planning software. She commented that it will be very helpful for both client planning and event set-up by staff.
- F) Community Development Report – Lynn Burrow, Community Development Director**
 - Lynn Burrow offered an update on the water tower project currently underway. The construction is going very well and its completion is predicted several months ahead of schedule. Mr. Burrow also updated the City Council on the progress of various private and public construction projects throughout the city; provided an update on the number of residential and commercial building permits issued in March; as well as activities in the Planning, Building, and Code Enforcement Departments.
- G) Treasurers Report – Julie Casteen, Finance Director**
 - Julie Casteen, Finance Director presented a February financial data analysis of all funds, highlighting trends and comparisons to last year.
- H) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman announced the Chamber of Commerce Trash Off Day is slated for April 9, 7 a.m. to 12 p.m. at Black Gold Park.
 - April 30th Glenpool will host its Second Annual Car Show on 141st Street. Registration begins at 8 a.m. and the show will be held from 10 a.m. to 2 p.m. Mr. Kolman encouraged citizens to plan to take alternative routes for all thru traffic.

- The Chamber of Commerce is already at work on the Black Gold Days festival to be held mid-June. Mr. Kolman encouraged citizens interested in volunteering to assist with the event should contact the Chamber of Commerce.
- Mr. Kolman reminded the audience that April 5 is Election Day. Propositions identified in the MoveGlenpoolForward campaign will appear on the ballot. He encouraged everyone to exercise their right to vote.

I) Mayor Report – Timothy Fox, Mayor

- Mayor Fox reiterated Mr. Kolman's plea for everyone to get out and vote tomorrow.
- He announced that he had attended the Citizen's United meeting last week.
- He had attended Mayor Bartlett's campaign kick-off and had an opportunity to emphasize to Mayor Bartlett that "a strong Tulsa translates to healthy suburban cities."

J) Council Comments

- None.

K) Public Comments

- Spencer Gainey with Greater Tulsa Association of Realtors introduced himself as the newest regional representative and announced that he is looking forward to getting involved in activities of the area.

L) Scheduled Business

1) Discussion and possible action to approve minutes from March 7, March 21, and March 22, 2016 meetings.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve minutes as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

2) Discussion and possible action to approve and adopt Resolution No. 16-04-01, A Resolution Proclaiming April 2016 As Fair Housing Month In The City Of Glenpool, Oklahoma.

Rick Malone, City Planner presented the Resolution for Council approval. He explained that adoption of a Fair Housing resolution is mandated through the CDBG application process. Mr. Malone advised Councilors that at the next regular meeting Councilors will have an opportunity to authorize an application for CDBG funding.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve and adopt Resolution No. 16-04-01 as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Ballew

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

- 3) **Discussion and announcement of public hearing to be held April 16 18, 2016, for the purpose of receiving public recommendations on suggested projects for the 2016 Community Development Block Grant (CDBG) application.**

Mr. Malone announced that a public hearing would be conducted as part of the CDBG application process at the next regular meeting on April 18, 2016. Susan White, City Clerk pointed out a scrivener's error on the agenda item, incorrectly identifying the public hearing date as April 16 and agreeing with Mr. Malone that the correct date is Monday, April 18, 2016.

- 4) **Discussion and possible action to approve a certain Privately Funded Public Improvements Agreement between and among the City of Glenpool, the Glenpool Utility Services Authority and St. Francis Hospital South, LLC, for the purpose of effecting a cost- sharing mechanism with respect to the construction of water lines to be connected to the new water storage tower in progress at 156th Street South east of US Highway 75, and authorizing the Mayor to execute such agreement, and further authorizing the City to take such other actions as may be necessary and appropriate to ensure implementation of the Agreement.**

Mr. Lowell Peterson described the cost sharing arrangement negotiated with and agreed upon by Saint Francis Hospital South, LLC. The arrangement provides for Saint Francis to pay final costs of water line extension to provide domestic water service and adequate emergency fire flow volumes to properties located south of 151st Street, including the site of the new Saint Francis hospital facility. Saint Francis will recover their cost from beneficiaries of the water line as they locate in the vicinity and tie into the line.

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to approve the PFPI Agreement as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

- 5) **Discussion and possible action to enter into a construction contract with S & J Construction Specialists for certain improvements to the Senior Citizen Activities Building, at a cost not to exceed \$59,995.00.**

Lynn Burrow, Community Development Director presented a bid tabulation representing bids received for ADA improvement projects at the Senior Citizen Activity Building. The project was awarded CDBG funding in 2015. Fifty-two thousand, two hundred dollars of project costs will be paid through CDBG funds. S & J Construction submitted the lowest bid of \$59,995. If approved, \$7,795 of project costs will be funded through the General Fund Budget. Mr. Burrow recommended Council approval to enter into a contract with S&J Construction Specialists.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to enter into a construction contract with S & J Construction Specialists for improvements to the Senior Citizen Activities Building at a cost not to exceed \$59,995.00 and authorize expense of \$7,795 from General Fund.

FOR: Councilor Agee; Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

- 6) **Discussion and possible action to enter into Executive Session for the purpose of discussing the employment, promotion, demotion, disciplining, resignation or retention**

of a salaried public employee pursuant to Title 25 Sec. 307(B)(1) of the Oklahoma Statutes (Open Meeting Act), *to wit*, the annual evaluation of the Glenpool City Manager and notice regarding renewal or termination of the current City Manager Employment Agreement, as provided respectively by sections 12.A. and 1.D. of said Agreement.

Lowell Peterson, City Attorney recommended Executive Session to discuss City Manager Employment Agreement.

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to enter into Executive Session at 7:24 p.m.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee;

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

7) Discussion and possible action to reconvene in Regular Session.

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to reconvene in Regular Session at 7:46 p.m.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Ballew

AGAINST: None

ABSENT: Councilor Kearns

Motion carried.

8) Discussion and possible action to renew the current City Manager Employment Agreement, in accordance with its terms, as affirmed or amended, for Fiscal Year 2016-2017.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to renew the current City Manager Employment Agreement, in accordance with its terms, as affirmed or amended, for Fiscal Year 2016-2017.

FOR: Councilor Agee; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: Mayor Fox

ABSENT: Councilor Kearns

Motion carried.

M) Adjournment.

- Meeting was adjourned at 7:48 p.m.

Date

Mayor

ATTEST:

City Clerk