NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING

A Regular Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. immediately following the Glenpool City Council Meeting on Thursday, July 6, 2017, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

AGENDA

Page

A) **Call to Order - Timothy Lee Fox, Chairman**

B) **Roll Call, Declaration of Quorum – Susan White, Secretary; Timothy Lee Fox, Chairman**

C) **Public Works Director Report - Wes Richter**

1) Public Works Report July 2017 — 2

D) **Scheduled Business**

1) Discussion and possible action to approve minutes from June 5, 2017 meeting. (Susan White, Secretary) — 3 - 4
GUSA MIN 060517

E) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, _____ at _____am/pm.

Signed:
City Clerk

City Of Glenpool
Creating Opportunity

Public Works Director's Report

July 6, 2017

To: Glenpool Utility Services Authority Board Members,

The following report highlights and summarizes the various activities that are currently being addressed by the Public Works Department.

Waste Water Treatment Plant:

- Submitted Monthly DMR report to ODEQ.
- 3 sewer backups were reported they were all on customer's side.
- Submitted the Bio Monitoring DMR to ODEQ all samples passed.
- Completed the ERA Lab study waiting for the results this study is to test our in-house lab equipment to make sure they meet ODEQ standards.

Water Distribution:

- Meter reading started on June 1st.
- Meter reading was completed on June 9th.
- Total rereads for May were 161 of which 24 were incorrect reads and were sent out for 2nd re reads.
- 175 Service Orders, 10 Blue tags were issued by the water billing dept.
- 4 New construction meters were set and 4 meter replacements.
- 230 Line locates were issued by call Okie.
- 149 turned off for nonpayment.
- Sent the annual CCR Report in to ODEQ everything is fine with our drinking water we were well below the limits for the 2016 year.
- The meter change out project is going good RG3 has 3 crews working in different areas of town and this should speed up the completion ahead of schedule.

MINUTES
GLENPOOL UTILITY SERVICES AUTHORITY
REGULAR SESSION
June 5, 2017

The Regular Session of the Glenpool Utility Services Authority was held at Glenpool City Hall. Trustees present: Tim Fox; Momodou Ceesay; Patricia Agee; and Jacqueline Triplett-Lund. Brandon Kearns was absent.

Staff present: Lowell Peterson, Trust Attorney; Susan White, Trust Secretary; Julie Casteen, Trust Treasurer; and Wes Richter, Director of Public Works.

A) Chairman Fox called the meeting to order at 7:11 p.m.

B) Susan White, Secretary called the roll and Chairman Fox declared a quorum present.

C) Public Works Director Report - Wes Richter, Director of Public Works

- **Mr. Richter reviewed the various activities accomplished by the water/wastewater personnel during the previous month.**

D) Scheduled Business:

1) **Discussion and possible action to approve minutes from May 1, and May 15, 2017 meetings.**
MOTION: Trustee Ceesay moved, second by Trustee Agee to approve minutes as presented.
FOR: Trustee Lund; Trustee Ceesay; Trustee Fox; Trustee Agee
AGAINST: None
ABSENT: Trustee Kearns
Motion carried.

2) **Discussion and possible action to approve, and authorize the Chairman to execute indicating consent of GUSA to the amended version of the April 8, 2004, Agreement Between Glenpool Utility Service Authority and Controlled Waste, Inc., for the purposes of (i) designating American Waste Control, Inc., as the successor carrier for the pick-up and disposal of solid waste within the City limits of Glenpool; and (ii) implementing provisions of Ordinance No. 736 to add recycling of recyclable solid waste to the services provided by American Waste Control, Inc.; as approved by the City Council on June 5, 2017.**
MOTION: Trustee Lund moved, second by Trustee Agee, to amend Sections 9, 11, and 12 of the proposed Agreement, those amendments include: Sec. 9 Term and Renewal, 10-year term, automatic 5-year renewal, add non-appropriation clause, Sec. 11 Rate Increase, limit to 5% annually, Sec. 12 Insurance and Indemnification, increase liability insurance coverage to $2,000,000.00, approve as amended and approved by City Council; and authorize Chairman to execute the amended agreement.
FOR: Trustee Ceesay; Chairman Fox; Trustee Agee; Trustee Lund
AGAINST: None
ABSENT: Trustee Kearns
Motion carried.

3) **Discussion and possible action to ratify action of City Council concerning Resolution No. 17005 of the City of Glenpool, "Resolution Authorizing The City Of Glenpool To Renew That Certain Security Agreement By And Between The City Of Glenpool And The Glenpool Utility Services Authority With Respect To The Issuance Of Utility System Revenue Bonds, Tax Exempt Refunding Series 2010 A And Taxable Refunding Series 2010 B, Dated As Of December 1, 2010."**
Ms. Casteen presented the Resolution for approval and reminded Trustees that because GUSA is a party to the Agreements with the City of Glenpool, the same action should be taken as was taken in the City Council meeting.
MOTION: Trustee Lund moved, second by Trustee Agee to ratify action to approve Resolution No. 17005, as taken by the City Council.
FOR: Chairman Fox; Trustee Agee; Trustee Lund; Vice Chairman Ceesay
AGAINST: None
ABSENT: Trustee Kearns

Motion carried.

4) **Discussion and possible action to ratify action of the City Council concerning Resolution No. 17006 of the City of Glenpool, "Resolution Authorizing The City Of Glenpool To Renew That Certain Security Agreement By And Between The City Of Glenpool And The Glenpool Utility Services Authority With Respect To The Issuance Of Utility System Revenue Bonds, Tax Exempt Refunding Series 2011, Dated As Of January 1, 2011.**
MOTION: Vice Chairman Ceesay moved, second by Trustee Agee to ratify action of the City Council concerning Resolution No. 17006.
FOR: Trustee Agee; Trustee Lund; Trustee Ceesay; Chairman Fox
AGAINST: None
ABSENT: Trustee Kearns
Motion carried.

5) **Discussion and update concerning Pecan Estates Sanitary Sewer Relocation project.**
Lynn Burrow, Community Development Director gave a brief update to the Board on the status of the Relocation project.

E) Adjournment.

- There being no further business, Chairman Fox declared the meeting adjourned at 7:34 p.m.

_____
Date

_____
Chairman

ATTEST:

_____
Secretary