



NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING

A Regular Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. immediately following the Glenpool City Council Meeting on July 7, 2025, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Utility Service Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

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Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/u/kdrY6w7ABX>

The GUSA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER**.
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: lasmith@cityofglenpool.com **PRIOR TO 6:00 PM, JULY 7, 2025**.

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Chair**
- B) **Roll Call, Declaration of Quorum – Lesli Smith, Secretary; Joyce G. Calvert, Chair**
- C) **Management Report**
- D) **Trustee Comments**
- E) **Public Comments**
- F) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GUSA Board to be routine and will**

be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) To approve the minutes from the June 16, 2025, special meeting. 4 - 5
[GUSA Special Meeting - 16 Jun 2025 - Minutes - Pdf](#)
- 2) To approve FY 25-26 Budget Amendment GUSA-01, appropriating \$50,000.00 from the Glenpool Utility Service Authority Fund balance to be expensed from account 02-6-17-6235, Contract Services, for the completion of a utility rate study, as recommended by staff. 6 - 7
[FY 25-26 Budget Amendment GUSA-01 - Staff Report 07-07-25](#)
[FY 25-26 Budget Amendment GUSA-01 - Utility Rate Study 07-07-25](#)
- 3) To approve Resolution 2025011, a resolution authorizing the City of Glenpool and the Glenpool Utility Services Authority to renew that certain security agreement by and between the City of Glenpool and the Glenpool Utility Services Authority with respect to the issuance of the Glenpool Utility Services Authority Utility System Revenue Bonds, Taxable Refunding Series 2019, dated as of September 1, 2019. 8 - 9
[Staff Report Resolution to Renew Security Agreement 07-07-25](#)
- 4) To approve the purchase of a 2025 Chevrolet 3500HD Silverado from Mark Allen Chevrolet in the amount of \$68,948.00 using the 02-6-16-6350 Vehicle fund. 10 - 16
[2025-07-07 PW Purchase - 3500 Diesel with attachments](#)

G) Consideration and appropriate action relating to items removed from the Consent Agenda

H) Scheduled Business

- 1) Discussion and possible action to approve or deny a Professional Services Agreement from Municipal Finance Services, Inc. for consulting services regarding a utility rate study, in total amount of \$50,000.00 to be funded from the Glenpool Utility Service Authority Fund. 17 - 25
(Josh Brannon, Finance Director)
[Municipal Finance Service Utility Rate Study Engagement Letter Staff Report 07-07-25](#)
[Municipal Finance Services Inc. Professional Services Agreement](#)
- 2) Discussion and possible action to approve, amend, or deny the Engagement Letter with David Clanin CPA, PLLC for FY 2025-2026 Annual Audit of Compliance with Glenpool/Creek II Settlement (Agreement of May 2015). The total cost of the engagement is \$14,000, to be equally shared by the City and Creek-2 (\$7,000 each) as provided in Section 10 of the agreement. 26 - 31
(Joe Wuest- Chief Operations Officer)
[Staff Report FY 25-26 Audit Creek 2](#)
[Engagement Letter Creek 2 audit 063025](#)
- 3) Wastewater Treatment Facility Project update and discussion. 32 - 41
(David Agbetunsin, City Engineer)
[WWTF GUSA Board June Update](#)

I) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, _____ at _____ am/pm.

Signed:
Secretary



MINUTES
GUSA Special Meeting
Monday, June 16, 2025 Council Chambers 6:00 PM

TRUSTEES PRESENT: Shayne Buchanan
 Chris Brobst
 Jacqueline Triplett-Lund

TRUSTEES ABSENT: Joyce G. Calvert, Tim Fox

STAFF PRESENT: David Tillotson
 Lesli Smith
 Lea Ann Reed
 Joe Wuest

STAFF ABSENT:

- A) **Call to Order - Joyce G. Calvert, Chair**
 Vice Chair Triplett-Lund called the special meeting to order at 6:46 p.m.

- B) **Roll Call, Declaration of Quorum – Lesli Smith, Secretary; Joyce G. Calvert, Chair**
 Lesli Smith called the roll; Vice Chair Triplett-Lund declared a quorum present. Jana Burk Attorney, of Rosenstein, Fist & Ringold, were also in attendance.

- C) **Trustee Comments**
 There were no trustee comments.

- D) **Public Comments**
 There were no public comments.

- E) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GUSA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**
 - 1) To approve the minutes from the June 2, 2025, meeting.

 Moved by Shayne Buchanan, seconded by Chris Brobst

 To approve the consent agenda.

	For	Against	Abstained	Absent
Shayne Buchanan	x			
Joyce Calvert				x
Tim Fox				x
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	3	0	0	2

CARRIED.

F) Consideration and appropriate action relating to items removed from the Consent Agenda

No items were removed from the consent agenda.

G) Scheduled Business

- 1) Discussion and possible action to approve, amend, or deny Pay Application No. 4 submitted by Crossland Heavy Contractors for the Wastewater Treatment Plant Improvements Project.
(David Agbetunsin, City Engineer)

Moved by Chris Brobst, seconded by Jacqueline Triplett-Lund

To approve Pay Application No. 4 submitted by Crossland Heavy Contractors for the Wastewater Treatment Plant Improvements Project.

	For	Against	Abstained	Absent
Shayne Buchanan	x			
Joyce Calvert				x
Tim Fox				x
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	3	0	0	2

CARRIED.

H) Adjournment

The special meeting was adjourned at 6:48 p.m.



To: Honorable Chair & Trustees, Glenpool Utility Service Authority

From: Joshua Brannon, Finance Director

Date: July 7, 2025

Re: FY 25-26 City Budget Amendment GUSA-01

Background:

This Budget Amendment appropriates \$50,000 in fund balance for the purpose of conducting a utility rate study. The last such rate study was completed in June 2015. The proposed rate study would analyze water and sewer utility rates, taking into account the Glenpool Utility Service Authority's ongoing operational costs, debt service requirements, and ongoing and future capital needs, to provide recommendations to assist the Authority in maintaining financial health to ensure it continues to provide the type of services upon which Glenpool customers rely.

Staff Recommendation

Staff recommends approval of Budget Amendment GUSA-01.

Attachment:

Budget Amendment Form GUSA-01

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

Glenpool Utility Service Authority Budget Amendment

Fiscal Year: 2025-2026
 Amendment No: GUSA-01
 Date Requested: 7/7/2025

Revenue					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
02	5-00-5409	Transfer from Fund Balance	\$ 215,402.00	\$ 50,000.00	\$ 265,402.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		Total		\$ 50,000.00	

Expense					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
02	6-17-6235	Contract Services	\$ 80,500.00	\$ 50,000.00	\$ 130,500.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		Total		\$ 50,000.00	

Notes:
 Appropriates use of fund balance for the purpose of conducting a utility rate study

Approved by the Glenpool Utility Service Authority

 Chair

 Date



To: Mayor and Council, GUSA Chair and Trustees

From: Joshua Brannon, Finance Director

Date: July 7, 2025

Subject: Resolution #2025011

Background:

Based on Oklahoma law regarding the encumbrance of annual revenues, the City and GUSA have renewed certain Security Agreements whereby the City secured to bondholders payment of the debt service on the Glenpool Utility Services Authority Utility System Revenue Bonds, Taxable Refunding Series 2019, issued by GUSA as of September 1, 2019. Each year the City and GUSA have agreed to deposit in the general fund each month, as received from the Oklahoma Tax Commission, proceeds derived from sales tax to be paid by the City to GUSA to be used by GUSA for the funding of debt service on the projects for which the foregoing revenue bonds were issued.

The proposed Joint Resolution No. 2025011 is required to reaffirm annually the Security Agreement that collateralizes sales tax collected by the City for payment of GUSA debt service on the 2019 Refunding Bonds. This Resolution is required to be submitted to BOKF, National Association, as "Trustee" of the bonds no later than July 31, 2025, pursuant to Section 4 of the 2019 Security Agreement.

Staff Recommendation:

Staff recommends that the City and GUSA adopt Joint Resolution 2025011.

Attachment:

- Proposed Joint Resolution No. 2025011

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

**JOINT RESOLUTION NO. 2025011 OF THE CITY OF GLENPOOL
AND THE GLENPOOL UTILITY SERVICES AUTHORITY**

A RESOLUTION AUTHORIZING THE CITY OF GLENPOOL AND THE GLENPOOL UTILITY SERVICES AUTHORITY TO RENEW THAT CERTAIN SECURITY AGREEMENT BY AND BETWEEN THE CITY OF GLENPOOL AND THE GLENPOOL UTILITY SERVICES AUTHORITY WITH RESPECT TO THE ISSUANCE OF THE GLENPOOL UTILITY SERVICES AUTHORITY UTILITY SYSTEM REVENUE BONDS, TAXABLE REFUNDING SERIES 2019, DATED AS OF SEPTEMBER 1, 2019

WHEREAS, the Glenpool Utility Services Authority (the "Authority") issued certain Glenpool Utility Services Authority Utility System Revenue Bonds, Taxable Refunding Series 2019, dated as of September 1, 2019, (the "Refunding Bonds") in order to fund a Project that consisted of paying the outstanding principal amount due at that time on the Series 2010 A, Series 2010 B and Series 2011 Utility System Revenue Bonds issued by the Authority as of December 1, 2010, and January 1, 2011, respectively (the "Prior Bonds").

WHEREAS, in order to better secure the payment of the Refunding Bonds, the City and the Authority entered into a certain Security Agreement whereby City tax revenues are pledged to debt service on the Bonds; and

WHEREAS, all things required to have been done to make the Security Agreement a valid and binding agreement by and between the City and the Authority have been done.

BE IT THEREFORE RESOLVED by the City Council for the City of Glenpool, Oklahoma, and the Board of Trustees for The Glenpool Utility Services Authority, **THAT**:

§ 1. The City Council and the Board of Trustees for The Glenpool Utility Services Authority shall and hereby do exercise the option provided by Section 4 of the Security Agreement to renew such Security Agreement for the fiscal year period commencing July 1, 2025, and concluding June 30, 2026.

§ 2. Notice of such renewal shall be provided to the Bond Trustee, as defined in such Security Agreement, and to Bond Counsel, not later than July 31, 2025.

PASSED AND APPROVED by the City Council of the City of Glenpool and the Board of Trustees of the Glenpool Utility Services Authority this 7th day of July, 2025.

CITY OF GLENPOOL

GLENPOOL UTILITY SERVICES AUTHORITY

Joyce G. Calvert, Mayor

Joyce G. Calvert, Chair, Board of Trustees

ATTEST:

APPROVED AS TO FORM:

Lesli Smith, City Clerk and GUSA Clerk

City Attorney and Trust Authority Counsel



To: Honorable Chairman and Trustees, Glenpool Utility Service Authority

From: Jesse Hale, Public Works Director

Date: July 7, 2025

Re: Discussion and possible action to approve a quote for the purchase of a 2025 Chevrolet 3500HD Silverado from Mark Allen Chevrolet

The Public Works Department currently lacks enough vehicles capable of towing several of our larger pieces of equipment. As part of the approved FY25–26 budget, staff included the purchase of a truck with the necessary towing capacity to meet these operational demands.

A four wheel drive dually diesel 3500 is hard to come by. The two state bid quotes attached had similar pricing when the appropriate options were added in, but neither dealer had stock. After evaluating available options, including all state bid options, staff identified a suitable vehicle at Mark Allen Chevrolet that meets all required specifications. The proposed purchase is for a new 2025 Chevrolet 3500HD Silverado 4x4 equipped with a 6.6L V8 Duramax diesel engine. The price from Mark Allen includes a flat bed with storage.

Recommendation:

Staff recommends approving the purchase of a 2025 Chevrolet 3500HD Silverado from Mark Allen Chevrolet in the amount of \$68,948.00 using the 02-6-16-6350 Vehicle fund.

Attached:

Quote from Mark Allen Chevrolet – 2025 Chevrolet 3500HD	\$ 68,948.00
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David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



Vehicle Locator

Detail Report for Customer

MARK ALLEN CHEVROLET
16837 S HWY 75, GLENPOOL, OK, 74033
918-227-1070

Customer/Company: JEREMY
Address: GLENPOOL

Sales Consultant: JACKSON
918-521-6076

\$64,373 TRUCK MSRP
\$7245. BED COST

\$71,618

FINAL OUT THE DOOR PRICE

\$68,948.

SEE BELOW FOR TRUCK SPEC'S

Vehicle #1: 2025 Chevrolet 3500HD Silverado	VIN/Order #	Total Price including Upfit	Stock #
	1GB4KSEY8SF123684	\$64,373.00	SF123684
Additional Vehicle Information			

Body Style: CK31043-Crew Chassis Cab, 4WD
 PEG: 1WT-Work Truck Preferred Equipment Group
 Primary Color: GAZ-Summit White
 Trim: H1T-1WT/1FL-Cloth, Jet Black, Interior Trim
 Engine: L5P-Engine: 6.6L V8 DuraMax Diesel, Turbo
 Transmission: MGM-10-Speed Automatic
 Options: 1SZ-Option Package Discount
 1WT-Work Truck Preferred Equipment Group
 4AA-Interior Trim, Jet Black
 5N5-Rear Camera Kit for ZW9 Box Delete or Chassis Cab (SEO)
 9J4-Bumper: Rear Delete
 AKO-Glass, Deep Tinted
 AQQ-Keyless Remote Entry
 AXG-WINDOW REG DRVR DR POWER OPERATED, EXPRESS UP/DOWN
 AZ3-Seats: Front 40/20/40 Split-Bench, Full Feature
 B0P-Production Week 32
 B3P-Special Vehicle Sales
 BG9-Floor Covering: Rubberized Vinyl, Black
 BHP-Diesel Engine Winter Cover
 Body Type Description-Cab Chassis
 C32-HEATER AIR SYSTEM
 HEATING/DEFROSTER SYSTEM, REINFORCED, ELECTRIC
 C49-Defogger, Rear Window, Electric
 DBG-Mirrors, O/S: Man. Ext & Folding, Heat, Turn Indicator
 DZW-CHASSIS DUAL REAR WHEEL, RIDE & HANDLING
 EF7-COUNTRY UNITED STATES OF AMERICA (USA)
 FE9-Federal Emissions
 Fuel Type-Diesel
 G80-Auto Locking Differential, Rear
 G9Y-GVW Rating 14,000 Lbs Dual Rear Wheels
 GAZ-Summit White
 GU6-Rear Axle: 3.42 Ratio
 H1T-1WT/1FL-Cloth, Jet Black, Interior Trim
 IOR-Chevrolet Infotainment, 7" Color Screen
 J25-ENGINEERING YEAR 2025
 JL1-Integrated Trailer Brake Controller
 K05-Engine Block Heater
 K34-Cruise Control
 K40-Diesel Engine Exhaust Brake
 K47-Heavy Duty Air Filter
 KC4-Cooler, Engine Oil
 KGU-Universal Vehicle Module
 KI4-120 Volt Electrical Receptacle, In Cab
 KNP-Transmission Cooling System
 KW5-Alternator, 220 AMP
 L5P-Engine: 6.6L V8 DuraMax Diesel, Turbo

MAH-MARKETING AREA US, PUERTO RICO/USVI
 MGM-10-Speed Automatic
 N2N-Fuel Tank, Dual Front and Rear, 63.5 Gallon Total
 NB5-Single Exhaust System
 NQF-Transfer Case: w/ Rotary Dial Control, Electronic Shift
 NZZ-Skid Plate
 On Lot Notes-2025 Silverado 3500HD Work Truck 4D Crew Cab Summit White Duramax 6.6L V8 Turbodiesel 10-Speed Automatic Used Car Dealer Serving Bristow OK, 10-Speed Automatic, 4WD, Black Cloth. At Jim Norton Chevrolet in Broken Arrow all new cars, trucks, and SUVs come with the Jim Norton Family Plan! That means you get Lifetime Engine Protection, Free Service Loaners w/ Service Appointments, the Guaranteed Lowest Price on Tires, and a 3 Day Exchange Policy! *Excludes Commercial Vehicles, Corvettes, and Diesels. Who does all that?! The Norton family has been serving Broken Arrow, Bixby, Jenks, Tulsa, Oklahoma City, Missouri and Arkansas for over 80 Years. Visit us at www.jimnortonchevy.com Jim Norton's Advertised Price includes All Dealer Documentation Fees.
 P03-Painted Wheel Trim Skins, Painted Center Caps
 PCV-1WT Convenience 1 Package
 PYW-Wheels: 17" Steel, Painted--Dual Rear Wheels
 QZT-Tires: LT235/80 R17 All Terrain, Blackwall
 R6S-Chassis Cab Processing Option
 R6V-Upfit Identifier
 R7E-Price Tracking Code
 R8A-Processing Option
 SFW-Back-Up Alarm Calibration (SEO)
 SKP-Wheel, Spare, 17 x 6.5, Steel
 SLM-Sales Stock Orders
 TQ5-Headlamps, Intellibeam
 U01-Roof Marker Lamps
 UBI-2-USBs, Second Row Charge/Data Ports
 UDU-Provisions: Rear View Camera
 UE1-OnStar Communication System
 UE4-Following Distance Indicator
 UEU-Sensor, Forward Collision Alert
 UF3-Switch, High Idle Control
 UHY-Automatic Emergency Braking
 UKJ-Sensor, Front Pedestrian Braking
 Upfit Model Description-Silverado 3500
 V46-Bumper, Front, Chrome
 V76-Recovery Hooks
 VK3-Front License Plate Mounting Provisions
 VV4-4G LTE Wi-Fi Hotspot capable
 WMZ-VIN MODEL YEAR 2025
 X88-Nameplate - Chevrolet
 YK6-SEO Processing Option
 Z85-Suspension Package
 ZL3-SALES PACKAGE CONVENIENCE
 ZW9-Delete: Pick-Up Box
 ZZT-Tire, Spare: LT235/80 R17 All Terrain, Blackwall

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

Category #25101507

Item # 1000009326

Dealer Name: Cooperfleetservices.com/OK
 Make Bidding: [2025 Chevrolet Silverado 3500 Crew C&C](#)

1 Ton Crew Cab & Chassis

Model Code: [CC31043](#)

Body & Chassis	Minimum Req.	Enter Vehicle Specification and Manufacturer Option Codes
Gross Vehicle Weight Rating	10,000 # GVW Dual Rear Wheels	GVWR 1400 # DRW
Wheelbase/CA	CA 60"	CA 60"
Engine		
Engine Type (Cylinder/Liter)	8 Cyl / List Liters/HP	Gas .66 L V8 401 P
Alternate Fuel Engine	List Type	Not Available
Transmission		
Automatic	Automatic - List	Transmission, 6-speed automatic, heavy-duty
Drive Axle		
Primary Drive Axle	Rear Wheel Drive	Rear Wheel Drive
Differential Type/Ratio	Reg. / List Ratio	Rear axle, 3.73 ratio
Electrical		
Alternator/Min (amps)	Mfg. Std. List Size	170 Amp
Battery min. (CCA)	Mfg. Std. List Size	770 CCA
Fuel		
Fuel Capacity min Liters(Gals)	List Standard	63.5 ALS
Exterior		
Paint	One Color Paint	One Color Paint
Mirrors	Manual Telescoping Trailer Mirrors	Power trailer mirrors with heated upper glass
Doors & Windows		
Doors	4 Doors, 1 Keyed	4 Doors, 1 Keyed
Door Locks	Power Locks	Power Locks / Keyless Entry
Windows	Power Windows	Power Windows
Floor		
Floor Covering	Vinyl/Rubber	Rubber
Interior		
Air Conditioning	Front AC Req.	Front AC Req.
Radio	AM/FM	Infotainment 3 system, 7" diagonal color touchscreen, AM/FM stereo with Bluetooth
Tilt & Cruise	Tilt Wheel & Cruise Control	Tilt Wheel & Cruise Control
Seats		
Seating Capacity min.	5 Passenger	Six Passenger
Seats	Cloth Bench Seat	Cloth Seats, front 40/20/40 split-bench with upper covered armrest storage
Rear Seat	Cloth Bench Seat	Cloth Bench Seat
Safety		
Brakes	4 Wheel Antilock/ List Disc/Drums	4 Wheel Antilock Disc
Restraint System All Pass	Req.	Restraint System All Pass
Air Bags Both Sides	Req.	Air Bags BothSides
Tires & Wheels		
Tires & Wheels	Mfg. Std. List Size	Tires, LT235/80R17E all-season highway, blackwall
Spare	Full Size Spare	Tire, LT235/80R17E all-season highway, blackwall
Warranty		
Bumper to Bumper Warranty	List Warranty	36 Months / 36000 Mles
Drive Train Warranty	List Warranty	6 Months / 100000 Miles
	PURCHASE PRICE	\$46,630 + options
	3YR LEASE PRICE	Call for Payment
	4YR LEASE PRICE	Call for Payment
	5YR LEASE PRICE	Call for Payment
	MSRP FOR BASE PRICE	

\$49,900

+ options

Category #25101507
Item # 100009326

Dealer Name: Joe Cooper Chevrolet
Make Bidding: 2025 Chevrolet Sierado 3500 Crew C&C

1 Ton Crew Cab &
Chassis

Model Code: CC31043

		Enter Optional Equipment Description and Manufacturer Option Codes	Purchase Price
Body & Chassis			
Chassis	Increase CA to 84"	Not Available	NA
Chassis	Increase CA to 108"	Not Available	NA
Single Rear Wheels	Add Single Rear Wheels/List GVW	Not Available	NA
Engine			
Engine Type	Larger Gas Engine List Cyl/Liters/HP	Not Available	NA
Engine Type	Diesel Engine List Cyl/Liters/HP	Engine, Duramax 6.6L Turbo-Diesel V8 Transmission, Allison 10-speed automatic	\$9,453
CNG Engine	List Size/HP/Liters	Not Available	NA
Transmission			
Four Wheel Drive	Add Four Wheel Drive (4WD) w/ skid plates	Four Wheel Drive (4WD) w/ skid plates	\$2,896
Transmission	Manual Trans. List Size	Not Available	NA
PTO	Add PTO Provision	Transmission, Allison 10-speed automatic with integrated Power Take-Off	\$945
Drive Axle			
Differential Type/Ratio	Limited Slip/Locking Diff	Standard	\$0
Ratio	Optional Rear Ratio List	Not Available	NA
Electrical			
Alternator	Larger Alternator List Amps	Alternator, 220 amps	\$145
Dual Alternator	Add Dual Alternator List Amps	Alternators, dual, 220-amps primary, 170-amps auxiliary Diesel Only	\$365
Battery	Add Dual Batteries	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr Requires Larger Alt	\$121
Power	Add 12 Volt Power Supply to Cab	Standard	\$0
Lights	Add Spot Light Driver Side	Driver Side Spotlight	\$835
Lights	Add Daytime Running Lights	Standard	\$0
Lights	Disable Daytime Running Lights	Not Available	NA
Block Heater	Add Block Heater	Engine block heater	\$95
Exterior			
Side Steps	Black	Assist steps - 4" Black - round	\$625
Side Steps	Chrome	Assist steps - 4" chromed round	\$625
Trailer Mirrors	Delete Manual Telescoping Trailer Mirrors	Not Available	NA
Front Bumper	Add Chrome Front Bumper	Bumper, front chrome	\$195
Spot Mirror	Add Spot Mirror	Standard	\$0
Doors & Windows			
Door Locks & Windows	Delete Power Door Locks/Windows	Not Available	NA
Mirrors	Add Power Mirrors	Standard	\$0
Locks	Add Keyless Entry	Standard	\$0
Locks	Add Burglar Alarm	Standard	\$0
Keys	Cost of Additional Keys	Extra Key and FOB is Keyless is ordered	\$385
Tinted Windows	Add Deep Tinted Glass	Glass, deep-tinted	\$195
Floor			
Floor Covering	Carpet with Floor Mats	Floor covering, color-keyed carpeting Floor mats, rubberized vinyl, front	\$95
Mats	HD Floor Mats/ Husky Type Front Only - Available only when ordered with carpet	HD Floor Mats	\$285
Interior			
Air Conditioning	Delete AC	Not Available	NA
Radio	Add AM/FM CD	Not Available	NA
Upgrade	Upgrade to next Model Level	Call For Upgrade	Call
Seats			
Seat	Delete Cloth	Vinyl Jet Black, Seats, front 40/20/40 split-bench	\$0
Bucket Seats	Add Bucket Seats with Console	Not Available	NA
Tires & Wheels			
Tires & Wheels	All Terrain Tires	Tires, LT235/80R17E all-terrain, blackwall	\$195
Wheels	Add Chrome/Aluminium	Not Available	NA
Towing			
Hitch	Add Hitch Wiring Receiver	Not Available	NA
Electric Brake Controller	Add Electric Brake Controller	Trailer brake controller, integrated Requires Power Trailer Mirrors	\$255
Hooks	Add Front Tow Hooks	Standard	\$0
Delivery			
Delivery Cost	Price to Deliver Truck more than 150 miles		\$75
Other			
Options not listed	Discount off MSRP for options not listed		4%

Category #25101507

Item # 100009335
1 Ton Crew Cab Truck

Dealer Name: VANCE CBG OF MIAMI

Make Bidding: 2025 CHEVROLET

Model Code: SILVERADO 3500HD CREW CAB
CC30943

Body & Chassis	Minimum Req.	Enter Vehicle Specifications and Manufacturer Option Codes
Gross Vehicle Weight Rating	10000 # GVW, Dual Rear Wheels	GVWR 14000
Wheelbase/CA	56 CA	172" WHEEL BASE
Extended Cab Bed Length	Standard Bed - 6 1/2'	N/A
Crew Cab Bed Length	Standard Bed - 6 1/2'	8' BED
Engine		
Engine Type (Cylinder/Liter	8 Cyl/List HP/Specs	6.6L V8
Alternate Fuel Engine	List Type	E85 FLEX FUEL
Transmission		
Automatic	4 Speed Automatic/List Type	10 SPEED AUTOMATIC TRANSMISSION
Drive Axle		
Primary Drive Axle	Rear Wheel Drive	REAR WHEEL DRIVE
Differential Type/Ratio	Reg. / List Ratio	3.73 REAR AXLE
Electrical		
Alternator/Min (amps)	Mfg. Std. List Size	170 AMP
Battery min. (CCA)	Mfg. Std. List Size	720 CC AMPS
Fuel		
Fuel Capacity min Liters(Gals)	Mfg. Std. List Amount in Gallons	36 GAL
Exterior		
Paint	One Color Paint	ONE COLOR PAINT
Mirrors	Power Mirrors	POWER MIRRORS (ZLQ)
Doors & Windows		
Doors	4 Doors	STANDARD
Door Locks	Power Locks, Keyless Entry	STANDARD
Windows	Power Windows	STANDARD
Floor		
Floor Covering	Vinyl/Rubber	VINYL
Interior		
Air Conditioning	Front AC Req.	STANDARD
Radio	AM/FM	AM/FM
Tilt & Cruise	Tilt Wheel & Cruise Control	STANDARD
Seats		
Seating Capacity min.	5 Passenger	6 PASSENGER
Seats	Cloth Bench Seat	40/20/40 BENCH
Rear Seat	Cloth Bench Seat	REAR BENCH
Safety		
Brakes	4 Wheel Antilock/ List Disc/Drums	4 WHEEL ABS
Restraint System All Pass	Req.	STANDARD
Air Bags Both Sides	Req.	STANDARD
Tires & Wheels		
Tires & Wheels	Mfg. Std. List Size	TIRES: LT235/80R17E A/T BLACKWALL
Spare	Full Size Spare	TIRE: SPARE LT23580R17E A/T
Warranty		
Bumper to Bumper Warranty	List Warranty	36 MONTHS 36000
Drive Train Warranty	List Warranty	60 MONTHS 100000 MILES
	PURCHASE PRICE	\$49,423 + options
	3YR LEASE PRICE	\$1,546.94
	4YR LEASE PRICE	\$1,205.92
	5YR LEASE PRICE	\$1,003.29
	MSRP FOR BASE VEHICLE	\$53,755

Category #25101507
Item # 100009335

1 Ton Crew Cab Truck

Dealer Name: VANCE CBG OF MIAMI
 Make Bidding: 2025 CHEVROLET
 Model Bidding: SILVERADO 3500HD CREW CAB
 Model Code: CC30943
 Model Code:

Body & Chassis		Mfg Codes / Notes	Purchase Price	3YR LEASE PRICE	4YR LEASE PRICE	5YR LEASE PRICE
Shorter Bed	Decrease to 6.5 ft	DECREASE TO 6 1/2' BED (REQ SRW)	-\$600	-\$19	-\$15	-\$12
Bed Delete	Delete Bed	BED DELETE (includes spare tire) N/A W/ SHORTBED	-\$382	-\$12	-\$9	-\$8
Gross Vehicle Weight Rating	Decrease GVWR, Single Rear Wheels	SRW REQUIRES 6 1/2' BED	\$0	\$0	\$0	\$0
Engine						
Diesel Engine	Add Diesel Engine List /Cyl/Liters/HP	DURAMAX 6.6L TURBO DIESEL	\$9,497	\$297	\$232	\$193
CNG Engine	List Size/Liters/HP	N/A	N/A	N/A	N/A	N/A
Transmission						
Four Wheel Drive	Add Four Wheel Drive (4WD) w/ skid plates	4 WHEEL DRIVE w/SKID PLATES	\$2,977	\$93	\$73	\$60
Transmission	Add 5 Speed Manual Trans.	N/A	N/A	#VALUE!	#VALUE!	#VALUE!
PTO	Add PTO Provision	POWER TAKE-OFF - REQ'S DIESEL ENG & 4WD	\$995	\$31	\$24	\$20
Drive Axle						
Differential Type/Ratio	Add Limited Slip/Locking Diff	AUTO LOCKING DIFF (STD)	\$0	\$0	\$0	\$0
Ratio	Optional Rear Ratio List	3.42 REAR AXLE	\$0	\$0	\$0	\$0
Electrical						
Larger Alternator	Larger Alternator List Amps	220 AMP	\$150	\$5	\$4	\$3
Dual Alternator	Add Dual Alternator List Amps	220 AMPS	\$380	N/A	N/A	N/A
Dual Battery	Add Dual Batteries	DIESEL ONLY (STD)	\$0	\$0	\$0	\$0
Power Supply	Add 12 Volt Power Supply to Cab	STANDARD	\$0	\$0	\$0	\$0
Lights	Add Daytime Running Lights	STANDARD	\$0	\$0	\$0	\$0
Lights	Disable Daytime Running Lights	9G8 DTRL DELETE	\$50	\$2	\$1	\$1
Block Heater	Add Block Heater	ENGINE BLOCK HEATER	\$100	\$3	\$2	\$2
Exterior						
Side Steps	Black	BLACK SIDE STEPS	\$800	\$25	\$20	\$16
Side Steps	Chrome	CHROME SIDE STEPS	\$900	\$28	\$22	\$18
Trailer Mirrors	Telescoping Trailer Mirrors	N/A	N/A	N/A	N/A	N/A
Front Bumper	Add Chrome Front Bumper	CHROME FRT BUMPERS	\$200	\$6	\$5	\$4
Rear Bumper	Add Chrome Rear Bumper	CHROME REAR BUMPERS REQ FRT BUMPER	\$0	\$0	\$0	\$0
Doors & Windows						
Door Locks & Windows	Delete Power Door Locks/Windows	N/A	N/A	N/A	N/A	N/A
Locks	Delete Keyless Entry	N/A	N/A	N/A	N/A	N/A
Locks	Add Burglar Alarm	SECURITY ALARM	\$499	\$16	\$12	\$10
Keys	Cost of Additional Keys	ADDITIONAL KEY (1)	\$325	\$10	\$9	\$7
Tinted Windows	Add Deep Tinted Glass	DEEP TINT INC'S FRONT 2 TO MATCH	\$425	\$13	\$10	\$9
Floor						
Floor Covering	Carpet with Floor Mats	B30 ADD CARPET	\$100	\$3	\$2	\$2
Mats	HD Floor Mats/ Husky Type Front Only - Available only when ordered with carpet	ALL WEATHER MATS	\$225	\$7	\$5	\$5
Interior						
Air Conditioning	Delete AC	N/A	N/A	N/A	N/A	N/A
Radio	Add AM/FM CD	AM/FM W/BLUETOOTH	\$0	\$0	\$0	\$0
Upgrade	Upgrade to next Model Level	UPGRADE TO LT	\$4,300	\$135	\$105	\$87
Special Services Package	Special Services Package Model Change	N/A	N/A	N/A	N/A	N/A
Seats						
Seat	Delete Cloth	VINYL	\$0	\$0	\$0	\$0
Bucket Seats	Add Bucket Seats with Console	REQ'S LT UPGRADE	\$2,565	\$80	\$63	\$52
Tires & Wheels						
Tires & Wheels	All Terrain Tires	TIRES: LT 235/60R17E A/T	\$0	\$0	\$0	\$0
Wheels	Add Chrome/Aluminium	N/A	N/A	N/A	N/A	N/A
Spare Tire Lock	Add Factory Spare Tire Lock	STANDARD	\$0	\$0	\$0	\$0
Towing						
Hitch	Add Hitch Wiring, Receiver	TRAILERING PACKAGE (STD)	\$0	\$0	\$0	\$0
Electric Brake Controller	Add Electric Brake Controller	BRAKE CONTROLLER STANDARD	\$0	\$0	\$0	\$0
Hooks	Add Front Tow Hooks	FRT TOW HOOKS (STD)	\$0	\$0	\$0	\$0
Uplifter Switches	Add Factory Uplifter Switches	UPFITTER SWITCH KIT (5)	\$150	\$5	\$4	\$3
Delivery						
Delivery Cost	Price to Deliver Truck more than 150 miles	DELIVERY	\$200	\$6	\$5	\$4
Other						
Options not listed	Discount off MSRP for options not listed		4%			



To: Honorable Mayor and City Council / Chair and Trustees

From: Joshua Brannon, Finance Director

Date: July 7, 2025

Re: Utility Rate Study Agreement with Municipal Finance Service, Inc.

Background:

The City and the Glenpool Utility Service Authority (GUSA) seek to conduct a utility rate study. The proposed rate study would analyze water and sewer utility rates, taking into account the Glenpool Utility Service Authority's ongoing operational costs, debt service requirements, and ongoing and future capital needs, to provide recommendations to assist the Authority in maintaining financial health to ensure it continues to provide the type of services upon which Glenpool customers rely.

The most recent rate study was completed in June 2015 by Municipal Finance Services, Inc., a leader in municipal financial advisor services in Oklahoma. The City and GUSA again propose to engage the services of Municipal Finance Services, Inc. to conduct a utility rate study at a cost of \$50,000.

Staff Recommendation

Staff recommends approval of the Professional Services Agreement with Municipal Finance Services, Inc.

Attachment:

Municipal Finance Services, Inc. Professional Services Agreement

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



mfsok.com

P: 405.340.1727

1017 N. Bryant Ave., Ste 100
Edmond, OK 73034

P.O. Box 747
Edmond, OK 73083-0747

June 4, 2025

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered by and among MUNICIPAL FINANCE SERVICES, INC. (“MFSOK”) and the City of Glenpool, Oklahoma, and its public trusts, including the Glenpool Utility Services Authority (collectively, the “Client”). THIS AGREEMENT supersedes all existing agreements between MFSOK and the Client.

The Client desires to engage MFSOK and agrees as follows:

I. Scope of Services.

Some or all of the following services listed below shall be provided under this Agreement and pertain to the Client’s new and outstanding debt obligations, including general obligation bonds, revenue bonds, bank notes, lease financings, and loans from the Oklahoma Water Resources Board or other state or federal agencies during the term of the Agreement (the “Issues”). The Client designates MFSOK as the Client’s independent registered municipal advisor (“IRMA”) for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the “IRMA Exemption”).

A. New Issue and Refunding of Existing Client Issues

1. Evaluate options or alternatives with respect to the proposed new Issue.
2. Provide financial analysis to the Client to assist in understanding the benefits, costs, and risks of the proposed new Issue.
3. Review recommendations made by other parties to the Client.
4. Assist Client in preparing a plan of finance.
5. Advise Client on structure, terms and timing of the proposed new Issue.
6. Prepare financing schedule.
7. Attend meetings as requested by the Client.
8. Assist the Client in preparation of their loan applications, loan proposals, offering documents, notices of sale, instructions to bidders, or official statements, as appropriate.
9. Coordinate as appropriate with Client staff, legal representatives, government agencies, accountants, auditors, engineers, consultants, rating agencies, banks, lenders, placement agents, trustees, paying agents, escrow agents, bond insurers and other credit enhancers, to facilitate the plan of finance.
10. If new Issue is a competitive bond sale, assist Client in collecting and analyzing bids submitted by underwriters and selecting the winning bidder.
11. If new Issue is a loan, assist Client in collecting and analyzing proposals submitted by banks.
12. If the new Issue is a negotiated bond sale, assist client in selecting an underwriter and coordinate the bond sales process.
13. Coordinate closing of the new Issue with Client and other parties.
14. Evaluate potential refunding opportunities on outstanding Issues.

- B. Other Services Under Separate Agreement. If requested by Client, MFSOK may provide other services including but not limited to:
1. Utility rate analysis [**PLEASE SEE ATTACHED EXHIBIT**]
 2. Estimate of Needs review or preparation.
 3. Debt capacity analysis.
 4. Cash defeasance or redemption services.
- C. Continuing Disclosure Assistance
1. Assisting the Client annually in compiling the financial information and operating data set forth in their Continuing Disclosure Agreement ("CDA") included in any Official Statement; and
 2. If necessary, assisting the Client in preparing their "Failure to File Notice" should documents not be available for filing within the prescribed time frame designated in the CDA; and
 3. Upon request, assisting the Client in their submission of the aforementioned information to the Electronic Municipal Marketplace Access system ("EMMA").

MFSOK and the Client acknowledge that the Client will engage Bond Counsel and other legal service providers under separate contracts. MFSOK may rely on opinions and advice from legal representatives of the Client and will not be held responsible for any legal advice, directly or indirectly, rendered by the legal representatives.

Neither MFSOK as Municipal Advisor nor its Municipal Advisor Representatives are licensed to engage in the practice of law and, consequently, will offer no legal advice. None of the fee for services under this Agreement relates to legal services. If such legal services are necessary, it shall be the responsibility of the Client to obtain them.

MFSOK's services are limited to those specifically set forth herein.

II. Compensation and Reimbursements

- A. New Issues and Refunding Issues. MFSOK shall be paid at the time of closing a fee calculated as follows:
1. For a bank loan or lease financing, 1.00% of par amount with a minimum fee of \$30,000.00.
 2. For a loan through the Oklahoma Water Resources Board, including the Clean Water State Revolving Fund (CWSRF), the Drinking Water State Revolving Fund (DWSRF), or the Financial Assistance Program (FAP), 1.00% of the gross proceeds of the note with a minimum fee of \$30,000.00
 3. For revenue bonds, 1.00% of par amount with a minimum fee of \$30,000.00.
 4. For general obligation bonds, 1.00% of par amount with a minimum fee of \$30,000.00.
- B. Compensation for Continuing Disclosure Assistance. MFSOK will receive a fee annually of \$3,500.00 for the services performed.
- C. Expenses for New Issues and Refunding Issues. MFSOK shall also be paid a fixed amount of \$2,500.00 per transaction to cover expenses incurred as part of the transaction, provided that any filing, publication, recording or printing costs or similar third-party costs required in connection with the Issue shall be paid directly by the Client.
- D. Payment and Contingency for New Issues and Refunding Issues. Payment for all fees and expenses shall be made at closing from proceeds of the Issue or from other available funds of the Client and shall be contingent upon closing of the Issue.

E. Other Services Under Separate Agreement. If requested by Client, MFSOK may provide other services including but not limited to:

1. Utility rate analysis. **[PLEASE SEE ATTACHED EXHIBIT]**
2. Estimate of Needs review or preparation.
3. Debt capacity analysis.
4. Cash defeasance or redemption services.

III. Term and Termination

- A. Term of Agreement. Unless terminated as provided herein, the terms of this Agreement shall be in place from the date approved by the Client until June 30, 2026.
- B. Termination of Agreement and Services. This Agreement and all Municipal Advisor services to be rendered hereunder may be terminated at any time by written notice from either party, with or without cause, with at least thirty (30) days' notice. In that event, all finished and unfinished documents prepared for the Client, shall, at the option of Client, become its property and shall be delivered to it or any party it may designate, provided that MFSOK shall have no liability whatsoever for any subsequent use of such documents.

IV. Successors and Assigns

MFSOK may not assign its obligations under this Agreement without the written consent of Client except to a successor partnership or corporation to which all or substantially all of the assets and operations of MFSOK are transferred. Client may assign its rights and obligations under this Agreement to (but only to) any other public entity that incurs the loan. Client shall not otherwise assign its rights and obligations under this Agreement without written consent of MFSOK. All references to MFSOK and Client in this Agreement shall be deemed to refer to any successor of MFSOK and to any such assignee of Client and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

V. Municipal Advisor Registration and Acknowledgement

Pursuant to Municipal Securities Rulemaking Board Rule (MSRB) G-10, on Investor and Municipal Advisory Client Education and Protection, Municipal Advisors are required to provide certain written information to their municipal advisory client and/or obligated person clients which include the following:

Municipal Finance Services, Inc. is currently registered as a Municipal Advisor with the U.S. Securities and Exchange Commission (SEC) and the MSRB.

Within the MSRB website at www.msrb.org, the Client may obtain the Municipal Advisory client brochure that is posted on the MSRB website. The brochure describes the protections that may be provided by the MSRB Rules along with how to file a complaint with financial regulatory authorities.

VI. Conflict of Interest Statement

As of the date of this agreement, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client. During the diligence process, MFSOK has determined that no material conflict of interest has been identified, however, would like to provide the following disclosures:

MFSOK serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another MFSOK client. For example, MFSOK serves as municipal advisor to other clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, MFSOK could potentially face a conflict of interest arising from these competing client interests. MFSOK fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

The compensation arrangement included in Section II includes a component that is based on the size and completion of a transaction. Consistent with certain regulatory requirements, MFSOK hereby discloses that such contingent and/or transactional compensation presents a conflict of interest regarding MFSOK's ability to provide unbiased advice to enter into such transaction. The contingent fee arrangement creates an incentive for MFSOK to recommend unnecessary financings or financings that are disadvantages to the client, or to advise client to increase the size of the issue. This viewed conflict of interest will not impair MFSOK's ability to render unbiased and competent advice or to fulfill its fiduciary duty. The fee paid to MFSOK increases the cost of borrowing to the Client. The increased cost occurs from compensating MFSOK for municipal advisory services provided.

If MFSOK becomes aware of any other actual or potential conflict of interest not mentioned above during this agreement, MFSOK will promptly provide the Client a supplement written disclosure with sufficient details of the change, if any, which will allow the Client to evaluate the situation.

VII. Legal Events and Disciplinary History

A regulatory disclosure action has been made on MFSOK's Form MA and on Form MA-I for two of MFSOK's municipal advisory personnel relating to a 2017 U.S. Securities and Exchange Commission ("SEC") order. The details of which are available in Item 9; C (2), C (4), C (5) and the corresponding regulatory action DRP section on Form MA and Item 6: C (2), C (4), C (5), C (6) and the corresponding regulatory action DRP section on Form MA-I for both Rick A. Smith and Jon Wolff. In addition, the Oklahoma Department of Securities adopted the above proceedings which are identified in Item 9; D (2), D (4) and the corresponding regulatory action DRP section on Form MA.

The Client may electronically access MFSOK's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website:

www.sec.gov/edgar/searchedgar/companysearch.html.

There has been no change to any legal or disciplinary event that has been disclosed on MFSOK's SEC registration for MA filings since December 18, 2017.

VIII. Fiduciary Duty

MFSOK is registered as a Municipal Advisor with the SEC and MSRB. As such, MFSOK has a Fiduciary duty to the Client and must provide both a Duty of Care and a Duty of Loyalty that entails the following.

Duty of Care:

- A. exercise due care in performing its municipal advisory activities;
- B. possess the degree of knowledge and expertise needed to provide the Client with informed advice;
- C. make a reasonable inquiry as to the facts that are relevant to the Client's determination as to whether to proceed with a course of action or that form the basis for any advice provided to the Client; and
- D. undertake a reasonable investigation to determine that MFSOK is not forming any recommendation on materially inaccurate or incomplete information; MFSOK must have a reasonable basis for:
 - a. any advice provided to or on behalf of the Client;
 - b. any representations made in a certificate that it signs that will be reasonably foreseeably relied upon by the Client, any other party involved in the municipal securities transaction or municipal financial product, or investors in the Client's securities; and
 - c. any information provided to the Client or other parties involved in the municipal securities transaction in connection with the preparation of an official statement.

Duty of Loyalty:

MFSOK must deal honestly and with the utmost good faith with the Client and act in the Client's best interests without regard to the financial or other interests of MFSOK. MFSOK will eliminate or provide full and fair disclosure (included herein) to Client about each material conflict of interest (as applicable). MFSOK will not engage in municipal advisory activities with the Client as a municipal entity, if it cannot manage or mitigate its conflicts in a manner that will permit it to act in the Client's best interests. As of the date of receipt of this attachment, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client.

IX. Recommendations

If MFSOK makes a recommendation of a municipal securities transaction or municipal financial product or if the review of a recommendation of another party is requested in writing by the Client and is within the scope of the engagement, MFSOK will determine, based on the information obtained through reasonable diligence of MFSOK whether a municipal securities transaction or municipal financial product is suitable for the Client. In addition, MFSOK will inform the Client of:

- A. the evaluation of the material risks, potential benefits, structure, and other characteristics of the recommendation;
- B. the basis upon which MFSOK reasonably believes that the recommended municipal securities transaction or municipal financial product is, or is not, suitable for the Client; and
- C. whether MFSOK has investigated or considered other reasonably feasible alternatives to the recommendation that might also or alternatively serve the Client's objectives.

June 4, 2025
Page 6

If the Client elects a course of action that is independent of or contrary to the advice provided by MFSOK, MFSOK is not required on that basis to disengage from the Client.

X. Record Retention

Pursuant to SEC and MSRB record retention regulations, Municipal Finance Services, Inc. will maintain in writing, all communication and created documents between Municipal Finance Services, Inc. and the Client for six (6) years.

Notices

Any and all notices pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

MFSOK:

Municipal Finance Services, Inc.
Attn: Jon Wolff, President
P.O. Box 747
Edmond, OK 73034

CLIENT:

City of Glenpool
Glenpool Utility Services Authority
Attn: Mayor/Chairman
12205 S. Yukon Ave.
Glenpool, OK 74033



June 4, 2025
Page 7

Acceptance

If there are any questions regarding the above, please do not hesitate to contact MFSOK. If the foregoing terms meet with your approval, please indicate your acceptance by executing all original copies of this letter and keeping one copy for your file.

By signing this agreement, the Client acknowledges the provisions set forth in the agreement and understands its respective rights, duties, and responsibilities. Furthermore, the Scope of Services contained herein have been reviewed and are hereby approved.

Client and MFSOK have entered into this Agreement by the duly authorized representatives which was approved on _____, 2025, at a meeting duly called and held in full compliance with the Oklahoma Open Meeting Act.

MUNICIPAL FINANCE SERVICES, INC.

By: _____
Jon Wolff, President

CITY OF GLENPOOL

By: _____
Mayor

GLENPOOL UTILITY SERVICES AUTHORITY

By: _____
Chairman





mfsok.com

P: 405.340.1727

1017 N. Bryant Ave., Ste 100
Edmond, OK 73034

P.O. Box 747
Edmond, OK 73083-0747

EXHIBIT

CONSULTING SERVICES UTILITY RATE STUDY

I. Scope of Services.

MFSOK will render the following services as consultant to the Client:

- A. Review recent financial performance of the Client; and
- B. Assessment of the client's past and current utility system performance; and
- C. Prepare financial projections based on revenue and expense forecasts including future needs for capital improvements, related debt service, and cash reserves; and
- D. Assess current impact fees and provide analysis and recommendations for adjustments along with rationales for such recommendations.
- E. Identify future revenue requirements to meet ongoing operating and maintenance expenses, capital expenditures, debt service, and cash reserve needs; and
- F. Present findings and recommendations to the Client for utility rates/charges along with rationales for such recommendations. Presentation will be in writing and can also be presented orally at Client's discretion.

MFSOK's services are limited to those specifically set forth in this exhibit.

MFSOK's services do not extend past the presentation of findings and recommendations.

II. Compensation and Reimbursements

- A. Compensation for Consulting Services. For services as consultant to the Client, MFSOK shall be paid a fixed fee of \$50,000.00.
- B. Payment and Contingency. Fees and expense shall be payable by Client at the time of the presentation of findings and recommendations.



Date: July 7, 2025

To: Honorable Mayor/Chairman and City Council/Trustees

From: Joe Wuest, Chief Operations Officer

Re: Discussion and possible action to approve, amend, or deny the Engagement Letter with David Clanin CPA, PLLC for FY 2025-2026 Annual Audit of Compliance with Glenpool/Creek II Settlement (Agreement of May 2015). The total cost of the engagement is \$14,000, to be equally shared by the City and Creek-2 (\$7,000 each) as provided in Section 10 of the agreement.

Background

Creek-2 and Glenpool have used the service of Elfrink and Associates, PLLC, (Anne Elfrink) since inception. She has since retired, and we set out to find a firm who could oversee this audit. After several months of reaching out to various firms, David Clanin from Clanin CPA agreed to work with the City and Creek-2 in achieving compliance for the annual audit. He comes highly recommended from other municipalities and rural water districts. In response he sent the attached engagement letter, representing that he is prepared to do the FY25-26 Annual Audit in accordance with the same agreed-upon procedures used during previous audits.

In the Settlement Agreement that terminated the litigation between the City of Glenpool and the Glenpool Utility Services Authority (together "Glenpool") and Creek County Rural Water District #2 ("Creek-2") in May of 2015, Glenpool proposed, and Creek-2 accepted, a methodology for minimizing and hopefully preventing any future disputes or claims based on multiple years of real or perceived non-compliance by either party. The parties agreed to retain, annually, an independent auditor who will examine all pertinent records and accounts to determine whether the parties have met their respective reporting and payment obligations during the "Auditable Period" under review. Auditable Period has been defined, to conform to the parties' fiscal years, as the 12-month period from July 1 - June 30 of each year of the Agreement.

Essential terms of the Settlement Agreement that are audited include:

- Whether Glenpool has accurately reported all new water customer connections within the "Permissive Area" and paid to Creek-2 the corresponding Meter Connection.
- Whether Glenpool has accurately reported all Active Water Connections maintained by Glenpool within the Permissive Area and paid to Creek-2 the required royalty fee.
- Confirm that no Meter Connection Fees and no Royalty payments have been paid to Creek-2 for Glenpool water customers situated in the Released Area, defined as the

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

Glenpool city limits as of March 2, 2012.

- Whether Creek-2 has charged its water customers who choose to connect to the Glenpool sanitary sewer system the applicable sewer rate, based on water usage, and remitted the corresponding amount to Glenpool on a monthly basis (whether or not the customer pays Creek-2 the amount of the bill).

Recommendation

Staff recommends approval of the engagement letter from David Clanin CPA, PLLC to conduct the required performance audit for Fiscal Year 2025–2026 pursuant to the Agreement of Compromise, Settlement, and Release entered into with Creek County Rural Water District No. 2 in May 2015.

Attached

- Engagement Letter for FY 2025-2026

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

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City Manager David Tillotson, Lea Ann Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

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Office:
2498 N. Third St.
Langley, OK 74301
(918) 782-3773

DAVID CLANIN
—CPA PLLC—
david@clanincpa.com

Mailing:
PO Box 745
Langley, OK 74350
(918) 519-8336

July 1, 2025

City of Glenpool
Glenpool Utility Service Authority
12205 S. Yukon Ave
Glenpool, OK 74033

Creek County Rural Water District No. 2
2425 West 121st Street South
Jenks, OK 74037

We are pleased to confirm our understanding of the terms of our engagement and the nature and limitations of the services we are to provide for the City of Glenpool and Creek County Rural Water District No. 2 “specified parties”.

We will apply the procedures described in the attachment to this letter to comply as required by Agreement of Compromise, Settlement and Release (the “Agreement”) entered into between the specified parties, effective May 15, 2015. By signing this engagement letter, you agree to those procedures and acknowledge that the procedures to be performed are appropriate for the intended purpose of the engagement, which is complying with the requirements of the agreement previously noted. We understand this engagement is not required pursuant to law or regulation. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the AICPA. Those standards require that we obtain your written agreement to the procedures to be applied and your acknowledgment that those procedures are appropriate for the intended purpose of the engagement, as described in this letter. A refusal to provide such agreement and acknowledgment will result in our withdrawal from the engagement. No other parties will be requested to agree to the procedures and acknowledge that the procedures performed are appropriate for their purposes. We make no representation that the procedures we will perform are appropriate for the intended purpose of the engagement or for any other purpose.

Because the agreed-upon procedures do not constitute an examination or review, we will not express an opinion. In addition, we have no obligation to perform any procedures beyond those to which you agree.

We plan to begin our procedures in August 2025 and conclude by September 30, 2025.

We will issue a written report upon completion of our engagement that lists the procedures performed and our findings. Our report will be addressed to specified users noted above. If we encounter restrictions in performing our procedures, we will discuss the matter with you. If we determine the restrictions are appropriate we will disclose the restrictions in our report. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. Our report is not expected to be restricted to the use of specified parties.

There may exist circumstances that, in our professional judgment, will require we withdraw from the engagement. Such circumstances include the following:

- You refuse to provide written agreement to the procedures and acknowledge that they are appropriate for the intended purpose of the engagement.

- You fail to provide requested written representations, or we conclude that there is sufficient doubt about the competence, integrity, ethical values, or diligence of those providing the written representations, or we conclude that the written representations provided are otherwise not reliable.
- We determine that the description of the procedures performed, or the corresponding findings are misleading in the circumstances of the engagement.
- We determine that restrictions on the performance of procedures are not appropriate.

An agreed-upon procedures engagement is not designed to detect instances of fraud or noncompliance with laws or regulations; however, should any such matters come to our attention, we will communicate them in accordance with professional standards and applicable law. In addition, if, in connection with this engagement, matters come to our attention that contradict requirements of the Agreement, we will communicate such matters to you.

You are responsible for compliance with the Agreement, you are responsible for providing us with (1) access to all information of which you or the appropriate party are aware that is relevant to the performance of the agreed-upon procedures on the subject matter, (2) additional information that we may request from the appropriate party for the purpose of performing the agreed-upon procedures, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence relating to performing those procedures.

At the conclusion of our engagement, we will require certain written representations in the form of a representation letter from management that, among other things, will confirm management’s responsibility for requirements of the Agreement

David Clanin, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We estimate our fee to be \$14,000. Each of the specified parties is responsible for one half of the fee. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees are payable on presentation.

You agree to hold us harmless and to release, indemnify, and defend us from any liability or costs, including attorney’s fees, resulting from knowing misrepresentations to us.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, or the procedures need to be modified, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we may require that they acknowledge in writing their agreement with the procedures performed, or to be performed, and their acknowledgment that the procedures are appropriate for their purposes.

Very truly yours,

David Clanin, CPA, PLLC

RESPONSE:

This letter correctly sets forth the understanding of the City of Glenpool:

By: _____
 Title: _____
 Date: _____

This letter correctly sets forth the understanding of Creek County Rural Water District No. 2

By:

Title:

Date:

AGREED UPON PROCEDURES

1. We will update our understanding of the policies, procedures, and methodologies used by Glenpool to create, maintain, bill, and terminate water utility customers, particularly those existing within the Permissive Area, as that term is defined in the Agreement. Such understanding shall be documented by us in writing.
2. We will obtain building permit records for all new construction within the Permissive Area during the Audit Period and compare such records to records maintained within Glenpool's utility billing system pertaining to the installation of new water meters at the physical addresses on the building permits to ensure that information regarding new meter installations reported to Creek-2 is timely and accurate.
3. We will examine Glenpool's records (including, but not limited to raw computer billing data, customer reports, software billing programs) to determine whether amounts paid to Creek-2 for Royalty Fees due on Active Water Connections in the Permissive Area during the Audit Period are correct. We will reconcile any differences noted and determine the correct amount due to Creek-2 during the Audit Period.
4. We will obtain documentation of the CPI-U adjustments made to Meter Connection Fees and Royalty Fees paid by Glenpool to Creek-2 during the Audit Period and determine whether such adjustments were accurate and made in a timely manner.
5. We will update our understanding of the policies, procedures, and methodologies used by Creek-2 to create, maintain, bill, and terminate Shared Utility Customers. Such understanding shall be documented by the Auditor in writing.
6. We will obtain and compare records maintained by Glenpool pertaining to wastewater taps made or maintained at addresses served by Creek-2's domestic water and compare such records to Creek-2's billing records for Shared Utility Customers.
7. We will examine Creek-2's records (including but not limited to raw computer billing data, customer reports, software billing programs) regarding water consumption by Shared Utility Customers and calculate the amounts due Glenpool for wastewater collection services for those customers. The Auditor shall compare the calculation above to the actual amounts paid to Glenpool for the Audit Period and reconcile any differences noted.
8. We will perform any other procedures we deem reasonable and necessary to ensure that the purpose and intent of the Agreement has been met by both Creek-2 and Glenpool.

July 7, 2025

To: Chair and Board of Trustees, Glenpool Utility Service Authority (GUSA)
 Mayor and Council, City of Glenpool

From: David Agbetunsin, City Engineer

Period: June 1- 30, 2025

WASTEWATER TREATMENT FACILITY PROJECT UPDATE

Wastewater Treatment Plant (WWTP)

The City of Glenpool has been awarded an American Rescue Plan Act (ARPA) grant for a new mechanical wastewater treatment facility (WWTF). The City currently owns and operates a Lagoon System Wastewater Treatment Plant. The proposed project involves constructing a 3.0 MGD Sequencing Batch Reactor (SBR) Mechanical Wastewater Treatment Plant (WWTP) located in the SW1/4, NW1/4 of Section 11, T17N, R12E, Tulsa County.

Project Program Management Summary

Consultant/Project Manager (PPM) – S2 Engineering PLLC	Program	Cost to Date (\$)	Contact Amount (\$)	S2E Engineering PLLC Progress (%)
Task				
Project Administration		155,046.40	198,200.00	78%
Design Consultant Selection Phase		28,488.00	28,488.00	100%
Regulatory Approval/Permits		57,954.00	57,954.00	100%
Public Communication Phase		54,222.82	58,302.00	93%
Detailed Design Phase		101,390.00	101,390.00	100%
Bidding Phase		19,251.00	19,251.00	100%
Construction Phase		51,020.32	245,291.00	21%
Plant Startup		-	58,541.00	0%
New Site Property and Topographic Survey		39,316.22	44,978.00	87%
Site Flood Plain Permitting NoRise Analysis		24,862.50	26,766.00	93%
Conditional Letter of Map Revisions (CLOMR), if needed		-	31,316.00	0%
Letter of Map Revisions (LOMR), if		-	34,024.00	0%
Environmental Information Document		40,568.91	42,662.00	95%
ARPA Grant Administration Coordination		8,940.40	52,604.00	17%
TOTAL		581,060.57	999,767.00	58%

Appendix 1 contains invoices corresponding to payments made so far. These invoices align with the agreement established on 05-01-2023 between S2 Engineering PLLC and Glenpool Utility Services for the provision of Project Program Management Services.

Professional Engineering Design

Garver LLC is rendering professional engineering services as per the agreement executed on August 7, 2023. Invoices pertaining to payments made in accordance with this agreement are provided in Appendix 2.

Engineer Consultant – Garver LLC	Cost to Date (\$)	Contact Amount (\$)	Garver LLC
Core Tasks			Progress (%)
Project Management & Admin	51,290.21	74,011.85	69%
Geotechnical Coordination	6,115.00	6,115.00	100%
Preliminary Design	927,669.00	927,669.00	100%
Final Design	1,238,962.54	1,238,962.54	100%
Bidding & Equipment Procurement Services	126,739.39	126,760.00	100%
Construction Administration	302,927.79	642,218.00	47%
Construction Observation	74,974.57	665,258.40	11%
O&M Manual And Startup Training	0.00	127,461.00	-
Application Engineering	17,881.32	437,367.00	4%
TOTAL	2,746,559.82	4,245,822.79	65%

Construction Contract

Crossland Heavy Contractors serves as the general contractor for the City of Glenpool Wastewater Treatment Plant Improvement Project, in accordance with the contract effective December 19, 2024.

Crossland Heavy Contractors	Amount (\$)
Amount Paid to Date	\$7,529,582.60
Pay Application in this period	-
The original contract sum	\$58,809,985.00
The balance to finish including retainage	\$52,387,000.90

Application Engineering

- Work Order Amendment No. 1 expands the scope of services to include Application Engineering, specifically the development, deployment, and commissioning of programmable logic controller (PLC) and human-machine interface (HMI) applications for plantwide process control. This Work package is to be performed by Garver LLC. The Work order 01 amendment is presented to the GUSA Board at the April 7th Board meeting for approval.

Pay Application

- No pay application has been submitted to the City at the time of the report.

Schedule

- Construction is scheduled to be completed by March 2027.

Construction Updates

- Monthly Progress Meeting held June 25, 2025
- Work done Last month:
 - Finished SBR excavation and aggregate base
 - Continued Digester and UV concrete
 - Foundation work for maintenance building
 - Foundation work for the Admin Building
 - Access road maintenance





Recommendation

This report is for information purposes only.

APPENDIX



Invoice

Date	Invoice #
6/23/2025	06-1264

Bill To
Mr. David Agbetunsin City Engineer, City Of Glenpool 12205 S. Yukon Ave. Glenpool, OK 74033

Service Start Date : May 1, 2023	
P.O. No.	
Period Ending	5/31/2025

GLENPOOL WASTEWATER TREATMENT FACILITIES
PROJECT PROGRAM MANAGEMENT SERVICES

Agreement Reference: GUSA / May 1, 2023

Core Task Description	(%) Billed	LS Fee	Amount Billed
Core Task A: Project Administration	0.025	198,200.00	4,955.00
Core Task D: Public Communication Phase	0.015	58,302.00	874.53
Core Task G: Construction Phase	0.037	245,291.00	9,075.77
Total			\$14,905.30

CORE TASKS FEE SUMMARY	
Core Tasks Lump Sum Fee	\$767,415.00
Billed To Date	\$467,370.76
Amount Remaining	\$300,044.24

Balance Due (This Invoice) \$14,905.30

For any questions on this invoice, call Accounting at 918-904-0385.
Please mail check to S2 Engineering, PLLC, P.O. Box 2347, Broken Arrow, OK 74013-2347. Thank You!



6100 S Yale Ave. Suite 1300
Tulsa, OK 74136

TEL 918.250.5922

www.GarverUSA.com

Progress Report Glenpool WWTP Improvements

To: Glenpool Utility Service Authority
From: Thomas Helvick, PE
Copies to: Garver File 2300438
Period Ending: May 30, 2025

Please allow us to give a brief progress report of our work on the above referenced project.

Recent Accomplishments

- Review Submittals and RFIs
- Attend Monthly Progress Meeting
- Conduct Construction Administration and Observation
- Kick-Off Application Engineering

Need from Others

- None

Planned Assignments for Next Reporting Period

- Review Submittals and RFIs
- Attend Monthly Progress Meeting
- Prepare for AE Workshop #1



750 SW 24th Street Ste 200
 Moore, OK 73160
 405-329-2555

www.GarverUSA.com

INVOICE

David Agbetunsin
 City of Glenpool, OK
 12205 S Yukon Ave
 Glenpool, OK 74033


June 11, 2025
 Project No : 2300438
 Invoice No: 2300438-19

Project: Glenpool Wastewater Treatment Facility Design

Professional Engineering Services through May 30, 2025

	Percent Complete	Contract Amount	Total Billed to Date	Previous Billings	Current Billing
Lump Sum Services					
Task 1 - Project Management & Admin	69.30%	\$74,011.85	\$51,290.21	\$45,739.32	\$5,550.89
Task 2 - Geotechnical Coordination	100.00%	\$6,115.00	\$6,115.00	\$6,115.00	\$0.00
Task 3 - Preliminary Design	100.00%	\$927,669.00	\$927,669.00	\$927,669.00	\$0.00
Task 4 - Final Design	100.00%	\$1,238,962.54	\$1,238,962.54	\$1,238,962.54	\$0.00
Hourly Services					
Bidding & Equipment Procurement Services		\$126,760.00	\$126,739.39	\$126,739.39	\$0.00
Construction Administration		\$642,218.00	\$302,927.79	\$257,823.48	\$45,104.31
Construction Observation		\$665,258.40	\$74,974.57	\$45,345.28	\$29,629.29
O&M Manual and Startup Training		\$127,461.00	\$0.00	\$0.00	\$0.00
Application Engineering		\$437,367.00	\$17,881.32	\$6,888.15	\$10,993.17
Totals		\$4,245,822.79	\$2,746,559.82	\$2,655,282.16	\$91,277.66

Total Amount This Invoice \$91,277.66

Authorized by: 

Thomas Helvick PE
 Project Manager

Remit Payment To:

For delivery via regular US postal service:
 Garver, LLC
 P.O. Box 736556
 Dallas, TX 75373-6556

For delivery via overnight courier service:
 JPMorgan Chase (TX1-0029)
 Attn: Garver, LLC P.O. Box 736556
 14800 Frye Road, 2nd Floor
 Fort Worth, TX 76155

Attachment to Invoice: 2300438-19

June 11, 2025

Garver Project: 2300438

Glenpool Wastewater Treatment Facility Design

Period Ending:05/30/2025

Construction Administration

<u>Personnel</u>	<u>Hours</u>	<u>Pay Rate</u>	<u>Amount</u>
Agnoli, Aaron	2.50	\$38.74	\$96.85
Angles Vega, Diego	12.50	\$46.02	\$575.25
Becerra, Humberto	2.75	\$34.66	\$95.32
Blythe, Kamryn	49.50	\$24.00	\$1,188.00
Carroll, Christian	8.00	\$27.40	\$219.20
Chang Guzman, Ivan	26.00	\$40.39	\$1,050.14
Cutright, John	1.50	\$135.67	\$203.51
Gonzalez, Ricardo	9.00	\$30.44	\$273.96
Halsey, Scott	12.00	\$48.57	\$582.84
Harmon, Tanner	4.00	\$32.69	\$130.76
Helvick, Thomas	52.00	\$46.31	\$2,408.12
Jimenez, Cecilia	0.50	\$32.69	\$16.35
Martin, Kipp	11.00	\$81.34	\$894.74
Niblett, Michael	10.00	\$77.63	\$776.30
Nickels, Hillary	26.50	\$30.09	\$797.39
Richers, Caleb	8.00	\$64.91	\$519.28
Ross, Benjamin	30.00	\$76.09	\$2,282.70
Tate, Russell	8.00	\$91.35	\$730.80
Vance, April	3.00	\$24.05	\$72.15
White, Jonathan	8.50	\$86.54	\$735.59
Wiseman, Laura	7.00	\$42.32	\$296.24
Labor			\$13,945.49
Overhead at 194.03% of Labor			\$27,058.43
Profit at 10% of Labor and Overhead			\$4,100.39

Due This Invoice:

Construction Administration \$45,104.31

Construction Observation

<u>Personnel</u>	<u>Hours</u>	<u>Pay Rate</u>	<u>Amount</u>
Doss, Tevin	196.00	\$35.00	\$6,860.00
Labor			\$6,860.00
Overhead at 194.03% of Labor			\$13,310.46
Profit at 10% of Labor and Overhead			\$2,017.05
Reimbursable Expenses			Amount
Lodging :			\$5,603.60
Meals :			\$960.38

Attachment to Invoice: 2300438-19

June 11, 2025

Garver Project: 2300438

Glenpool Wastewater Treatment Facility Design

Period Ending:05/30/2025

Mileage : \$877.80

Reimbursable Expenses Total **\$7,441.78**

Due This Invoice:

Construction Observation **\$29,629.29**

Application Engineering

<u>Personnel</u>	<u>Hours</u>	<u>Pay Rate</u>	<u>Amount</u>
Crawford, Michael	1.00	\$64.90	\$64.90
Horton, Keith	40.00	\$38.88	\$1,555.20
Zomorodi, Mohammad	20.00	\$88.94	\$1,778.80
Labor			\$3,398.90

Overhead at 194.03% of Labor **\$6,594.89**

Profit at 10% of Labor and Overhead **\$999.38**

Due This Invoice:

Application Engineering **\$10,993.17**