



**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. immediately following the Glenpool City Council Meeting on September 6, 2022, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Utility Service Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

The GUSA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER**.
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM, SEPTEMBER 6, 2022.**

AGENDA

	Page
A) Call to Order - Joyce G. Calvert, Chair	
B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair	
C) Public Works Director Report - Rick Rumsey	
1) August 2022 Report Water Sewer Treatment Plant	3 - 4
D) Trustee Comments	
E) Public Comments	
F) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GUSA Board to be routine and will be enacted by	

one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

1) Minutes from August 1, 2022 meeting.

5 - 6

[GUSA - 01 Aug 2022 - Minutes - Html](#)

G) Consideration and appropriate action relating to items removed from the Consent Agenda

H) Scheduled Business

I) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on September 2, 2022, by 11:30 am.

Signed: Wendy Knight

Secretary



To: Honorable Chairman and Trustees, Glenpool Utility Service Authority

From: Rick Rumsey, Interim Public Works Director

Subject: August 2022 Water, Sewer, and Wastewater Treatment Plant Report

The following report contains details of all work completed including still in-progress projects

Wastewater Treatment Plant and Lift Stations:

- Daily testing performed
- Daily readings performed
- Daily flow monitoring performed
- Daily meter calibrations performed
- Pulled biological oxygen demand and total suspended solids samples weekly to deliver to Green Country Testing
- Daily addition of chemicals to lagoon
- Mowing and weed eating of plant grounds
- Weed eating at lift stations
- Lift Station inspections
- Replaced rubber seals on one blower
- Helped move furniture at Conference Center at City Hall
- Fence repairs at part of lift stations
- Vehicle and equipment maintenance
- Cody Campbell passed water operator C class
- Assisted at tree debris dump at Morris Park

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Brandon Kearns, At-Large;

Tim Fox, Ward 1; Chris Brobst, Ward 2; Jacqueline Lund, Ward 4

City Manager David Tillotson, Assistant City Manager Susan White, City Clerk Wendy Knight

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Water and Sewer:

- 363 Utility locates
- 233 service orders completed for the utility office
- 96 turn offs for non-payment
- Performed monthly meter reads and replaced 41 bad registers
- 13 meter re-read
- Monthly water samples taken
- 4 leak repairs (2 major)
- 19 meter taps set
- Exercised water main valves and repaired as needed
- Assisted at tree debris dump at Morris Park
- Helped move furniture at Conference Center at City Hall
- Installed pressure reducing valve at EMS building
- Repaired broken manhole in Longhorn Addition
- Monthly water samples taken (all passed)
- Cleaning and servicing of vehicles and equipment

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MINUTES
GUSA Meeting
Monday, August 1, 2022 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Tim Fox
Chris Brobst

TRUSTEES ABSENT: Brandon Kearns
Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Wendy Knight

STAFF ABSENT: Susan White

- A) Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 6:05 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Wendy Knight called the roll, Chair Calvert declared a quorum present.
- C) Public Works Director Report - Rick Rumsey**
[PW Report](#)
- D) Trustee Comments**
There were no Trustee comments.
- E) Public Comments**
There were no public comments.
- F) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GUSA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**
- 1) Minutes from July 5, 2022 meeting.
- Moved by Tim Fox, seconded by Chris Brobst

To approve the Consent Agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns				x
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund				x
	3	0	0	2

CARRIED.

[GUSA - 05 Jul 2022 - Minutes - Html](#)

G) Consideration and appropriate action relating to items removed from the Consent Agenda

H) Scheduled Business

I) Adjournment

Chair Calvert declared the meeting adjourned at 6:10 p.m.