



**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. immediately following the Glenpool City Council Meeting on October 3, 2022, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Utility Service Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFlKbUNrUUxtdz09>

The GUSA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER**.
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: Wknight@cityofglenpool.com **PRIOR TO 6:00 PM, OCTOBER 3, 2022.**

AGENDA

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|----|--|---|
| A) | Call to Order - Joyce G. Calvert, Chair | |
| B) | Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair | |
| C) | Departmental Reports | |
| | 1) 2022 Sept Water Sewer Waste Report | 3 |
| D) | Trustee Comments | |
| E) | Public Comments | |
| F) | Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GUSA Board to be routine and will be enacted by | |

one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

1) Minutes from September 6, 2022 meeting.

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[GUSA - 06 Sep 2022 - Minutes - Html](#)

G) **Consideration and appropriate action relating to items removed from the Consent Agenda**

H) **Scheduled Business**

I) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on September 30, 2022, by 11:30 am.

Signed: Wendy Knight

Secretary



To: Honorable Chairman and Trustees, Glenpool Utility Service Authority

From: Jesse Hale, Public Works Director

Subject: September 2022 Water, Sewer, and Wastewater Treatment Plant Report

The following details of all work completed as well as in-progress projects as of Sept 27th, 2022

Wastewater Treatment Plant and Lift Stations:

- Daily testing performed
- Daily readings performed
- Daily flow monitoring performed
- Daily meter calibrations performed
- Weekly biological oxygen demand and total suspended solids samples to Green Co. Testing
- Daily addition of chemicals to lagoon
- Mow, weed eat and spray (where needed) at lift stations and plant grounds
- Lift Station inspections
- Vehicle and equipment maintenance

Water and Sewer:

- 375 Utility locates
- 181 service orders completed for the utility office
- 113 turn offs for non-payment
- Performed monthly meter reads and replaced 56 bad registers
- 4 meter re-read
- 6 leak repairs (9 pending)
- 5 meters set (39 pending)
- Monthly water samples taken and passed
- Mow, weed eat and spray (where needed) at water towers and booster stations
- Cleaning and servicing of vehicles and equipment
- New Hydrant set at Santa Fe Restaurant
- Road bore in Glen Hills to supply water service to house across street.
- Level and sod all leak repair job sites
- Replace broken manhole ring and lid in field north of Convention Center
- Repair and service mini excavator
- OMAG Quarterly Safety Training Class
- Online training class for sewer operators
- Jetrod 2 possible sewer backups, city line was clear on both
- One employee off most of month: shorthanded
- Open positions posted for equipment operator and laborer
- Sewer main repair / replacement of ~6ft of clay pipe



MINUTES
GUSA Meeting

Tuesday, September 6, 2022 Council Chambers 6:00 PM

TRUSTEES PRESENT:

Joyce Calvert
Brandon Kearns
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

STAFF PRESENT:

David Tillotson
Susan White
Wendy Knight
Sarah Cage
Rick Rumsey
Jesse Hale

- A) Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 6:13 p.m.
- B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Joyce G. Calvert, Chair**
Wendy Knight called the roll, Chair Calvert declared a quorum present.
- C) Public Works Director Report - Rick Rumsey**
[August 2022 Report Water Sewer Treatment Plant](#)
- D) Trustee Comments**
There were no Trustee comments.
- E) Public Comments**
There were no public comments.
- F) Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GUSA Board to be routine and will be enacted by one motion. Any**

Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Minutes from August 1, 2022 meeting.

Moved by Jacqueline Triplett-Lund, seconded by Chris Brobst

To approve the Consent Agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Brandon Kearns	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	5	0	0	0

CARRIED.

[GUSA - 01 Aug 2022 - Minutes - Html](#)

- G) Consideration and appropriate action relating to items removed from the Consent Agenda**

- H) Scheduled Business**

- I) Adjournment**

Chair Calvert declared the meeting adjourned at 6:15 p.m.