



**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. on, October 7, 2024, immediately following the Glenpool City Council Meeting at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

NOTE: The Glenpool Utility Service Authority will be assembled for the meeting at the City Council Chambers, 12205 S. Yukon Ave, Glenpool, Oklahoma. Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

Meeting ID: 897 5355 5435

Passcode: 974088

One tap mobile

+13462487799, US (Houston)

+14086380968, US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 897 5355 5435

Passcode: 974088

Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtdz09>

The GUSA Board welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending in **PERSON** are required to complete the Request to Speak form located on the agenda table and return to the City Clerk **PRIOR TO THE CALL TO ORDER**.
- Speakers attending via **ZOOM** are required to complete the Request to Speak form located on our website: <https://glenpoolonline.civicweb.net/document/19057/Request%20to%20Speak%20Form.pdf> and email it to the City Clerk: lasmith@cityofglenpool.com **PRIOR TO 6:00 PM OCTOBER 7, 2024.**

AGENDA

Page

- A) **Call to Order - Joyce G. Calvert, Chair**
- B) **Roll Call, Declaration of Quorum – Lesli Smith, Secretary; Joyce G. Calvert, Chair**
- C) **Management Report**
- D) **Trustee Comments**
- E) **Public Comments**
- F) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GUSA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent**

Agenda by request. A motion to adopt the consent Agenda is non-debatable.)

- 1) Approval of the Minutes from the September 3, 2024, meeting. 4 - 5
[GUSA - 03 Sep 2024 - Minutes - Pdf](#)
- 2) Approval of the 2025 Meeting Schedule. 6
[2025 MEETING SCHEDULE](#)
- 3) Authorizing updated signatories to any and all accounts at Mabrey Bank. 7
[Staff Report - Bank Account Signatories Mabrey Bank](#)
- 4) Authorizing updated signatories to any and all accounts at American Heritage Bank. 8
[Staff Report - Bank Account Signatories American Heritage Bank](#)
- 5) Approval of Resolution No.2024003GUSA, updating signatories of BancFirst accounts. 9 - 11
[Staff Report - Bank Account Signatories BancFirst Resolution No. 2024003GUSA](#)
- 6) Approval of Resolution No.2024004GUSA, updating signatories of BancFirst accounts. 12 - 14
[Staff Report - Bank Account Signatories BancFirst Resolution No. 2024004GUSA](#)
- 7) Approval of Budget Amendment GUSA-01 for FY 24-25 for encumbrances to be rolled forward from the FY 23-24 Budget. 15 - 19
[FY 24-25 Budget Amendment GUSA-01 - Staff Report 10-07-24](#)
[Copy of FY 24-25 Budget Amendment GUSA-01 - Budget Rollovers 10-07-24](#)
[FY 24-25 Budget Amendment GUSA-01 - Exhibit A](#)
- 8) Approval of Resolution No.2024010, updating signatories of BancFirst accounts. 20 - 22
[Staff Report - Bank Account Signatories BancFirst Resolution No. 2024010](#)

G) Consideration and appropriate action relating to items removed from the Consent Agenda

H) Scheduled Business

- 1) Discussion and possible action to approve or deny a quote to repair a drainage culvert on Longhorn Ave in the Longhorn subdivision. 23 - 31
(Jesse Hale, Public Works Director)
[2024-10-07 PW Storm Water Repair - Longhorn Ave Staff Report](#)
- 2) Discussion and possible action to approve, amend or deny the draft permit to construct the new wastewater treatment plant project. 32 - 37
(David Agbetunsin, City Engineer)
[Staff Report - Draft Permit to Construct](#)
- 3) Discussion and possible action to approve, amend or deny a grant application to the OMAG Sanitary Sewer Root Control reimbursement Grant in the amount of \$4999.99 with a city match of 5000.00. 38 - 40
(Beth Miller, Grants and Special Projects Coordinator)

[Staff Report - OMAG SSO Grant 2024](#)

- 4) Discussion and possible action to approve or deny Resolution 2024-005-GUSA, a Resolution of the Glenpool Utility Services Authority (GUSA) Adopting the Planning and Environmental Information Document for the Proposed Glenpool Wastewater Treatment Plant Improvement Project, CWSRF Project No. ORF-23-0055-CW. 41

(David Agbetunsin, City Engineer)

[Resolution to Adopt EID for Sewer Project](#)

- 5) Discussion and possible action to elect Vice-Chair.
(Joyce G. Calvert, Chair)

- 6) Wastewater Treatment Facility Project update and discussion. 42 - 56
(David Agbetunsin, City Engineer)

[WWTF GUSA Board September Update](#)

I) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on October 4, 2024, at 11:30am.

Signed: Lesli Smith

City Clerk



MINUTES
GUSA Meeting
Tuesday, September 3, 2024 Council Chambers 6:00 PM

TRUSTEES PRESENT: Joyce Calvert
Tim Fox
Chris Brobst
Jacqueline Triplett-Lund

TRUSTEES ABSENT:

STAFF PRESENT: Lesli Smith
Joe Wuest
Lea Ann Reed
Jesse Hale
David Agbetunsin

STAFF ABSENT:

- A) **Call to Order - Joyce G. Calvert, Chair**
Chair Calvert called the meeting to order at 6:37 p.m.
- B) **Roll Call, Declaration of Quorum – Lesli Smith, Secretary; Joyce G. Calvert, Chair**
Lesli Smith called the roll, Chair Calvert declared a quorum present. Jana Burk Attorney, of Rosenstein, Fist & Ringold was also in attendance.
- C) **Management Report**
There were no additional City Manager comments.
- D) **Trustee Comments**
There were no Trustee comments.
- E) **Public Comments**
There were no public comments.
- F) **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the GUSA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the consent Agenda is non-debatable.)**

- 1) Approval of the Minutes from the August 19, 2024, special meeting.

Moved by Chris Brobst, seconded by Jacqueline Triplett-Lund

To approve the consent agenda.

	For	Against	Abstained	Absent
Joyce Calvert	x			
Tim Fox	x			
Chris Brobst	x			
Jacqueline Triplett-Lund	x			
	4	0	0	0

CARRIED.

G) Consideration and appropriate action relating to items removed from the Consent Agenda

No items removed from the consent agenda.

H) Scheduled Business

- 1) Wastewater Treatment Facility Project update and discussion.
(David Agbetunsin, City Engineer)

Mr. Agbetunsin updated the board on the current status of the Wastewater Treatment Facility Project.

I) Adjournment

The meeting was adjourned at 6:53 p.m.

**2025 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
GLENPOOL, CITY COUNCIL
GLENPOOL, OKLAHOMA**

DATE	TIME	PLACE
JANUARY 6,2025	6:00 P.M.	GLENPOOL CITY HALL
JANUARY 21,2025*	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 3,2025	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 18,2025*	6:00 P.M.	GLENPOOL CITY HALL
MARCH 3,2025	6:00 P.M.	GLENPOOL CITY HALL
MARCH 17, 2025	6:00 P.M.	GLENPOOL CITY HALL
APRIL 7, 2025	6:00 P.M.	GLENPOOL CITY HALL
APRIL 21, 2025	6:00 P.M.	GLENPOOL CITY HALL
MAY 5,2025	6:00 P.M.	GLENPOOL CITY HALL
JUNE 2, 2025	6:00 P.M.	GLENPOOL CITY HALL
JUNE 16, 2025	6:00 P.M.	GLENPOOL CITY HALL
JULY 7, 2025	6:00 P.M.	GLENPOOL CITY HALL
JULY 21,2025	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 4, 2025	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 18,2025	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 2,2025*	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 15,2025	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 6,2025	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 20,2025	6:00 P.M.	GLENPOOL CITY HALL
NOVEMBER 3,2025	6:00 P.M.	GLENPOOL CITY HALL
DECEMBER 1, 2025	6:00 P.M.	GLENPOOL CITY HALL

- Denotes Tuesday Meeting
Meetings held at GLENPOOL CITY HALL, City Council Chambers, 12205 S. Yukon Ave. Glenpool, Oklahoma.

APPROVED BY:

GLENPOOL CITY COUNCIL

12205 S. YUKON AVE

GLENPOOL, OK 74033

918-322-5409

Filed in the office of the City Clerk on the ____ day of October 2024.

Signed: _____



To: Honorable Mayor and City Council, Chair and Trustees

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: Authorizing Updated Signatories to Mabrey Bank Accounts

Background:

Mabrey Bank requires authorization to update signatories on the City and GUSA accounts at the bank. Given recent staff changes, new Controller Cheryl Barnett will be added, and signatories no longer employed by the City will be removed.

Staff Recommendation:

Staff recommends authorization to update signatories to any and all City and GUSA accounts at Mabrey Bank.

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



To: Honorable Mayor and City Council, Chair and Trustees

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: Authorizing Updated Signatories to American Heritage Bank Accounts

Background:

American Heritage Bank requires authorization to update signatories on the City and GUSA accounts at the bank. Given recent staff changes, new Controller Cheryl Barnett will be added, and signatories no longer employed by the City will be removed.

Staff Recommendation:

Staff recommends authorization to update signatories to any and all City and GUSA accounts at American Heritage Bank.

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Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



To: Honorable Mayor and City Council, Chair and Trustees

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: Authorizing Updated Signatories to BancFirst Accounts

Background:

The attached resolutions are required by BancFirst to update account signatories, adding Chief Administrative Officer Lea Ann Reed, Chief Operations Officer Joe Wuest, and Controller Cheryl Barnett to the City of Glenpool, GUSA, and GIA accounts, and removing signatories no longer employed by the City.

Staff Recommendation:

Staff recommends approval of Resolution No. 2024010.

Staff recommends approval of Resolution No. 2024003GUSA.

Staff recommends approval of Resolution No. 2024004GUSA.

Attachment:

Resolution No. 2024010

Resolution No. 2024003GUSA

Resolution No. 2024004GUSA

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

RESOLUTION 2024003GUSA

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100



Corporate Authorization Resolution

State of Incorporation: OK Date of Corporate Meeting: 9/26/2024 Corporate Tax ID Number: 73-0959766 Business Telephone Number: 918-322-5409 Trade name (if different than Corporate Name):	Account Number: XXXXXXXXXX Corporate Name and Address: GLENPOOL UTILITY SERVICE AUTHORITY 12205 S YUKON AVE GLENPOOL, OK 74033-6635
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I, the undersigned, Secretary, custodian of the books and records of the above named corporation (the "Corporation") do hereby certify to **BancFirst**, an Oklahoma State Bank ("**BancFirst**") as follows:

A. That I am the Secretary of the Corporation. That the Corporation is duly organized, validly existing, and in good standing under the laws of the state of incorporation as stated above, and doing business at the address shown above under the tradename identified above, if different than the corporate name.

B. That on the date shown above, the following resolutions were unanimously passed and adopted by the Corporation's Board of Directors at a meeting thereof, duly and legally called and participated in by a quorum of such Board:

RESOLVED that **BancFirst** is designated as a depository for the funds of this Corporation for the above referenced account with authority to accept at any time from whatever source and in whatever form, and if not endorsed to supply any missing endorsements thereto, and to pay or otherwise honor checks, drafts, bills, acceptances, and other instruments or orders for the payment, transfer, or withdrawal of money without inquiry, without regard to the application of the proceeds, and without regard to whether an overdraft results therefrom, all in accordance with the terms and provisions of the deposit agreement or contract as may from time to time be in force and effect.

RESOLVED FURTHER that all transactions, if any, with **BancFirst** with respect to deposits, withdrawals, rediscounts, and borrowings by or on behalf of this Corporation prior to the adoption of these resolutions are hereby expressly ratified, confirmed, and approved in all respects. Any and all prior resolutions adopted by the Board of Directors of this Corporation and certified to **BancFirst** as governing the operation of all accounts of this Corporation maintained at **BancFirst**, are in full force and effect, except as amended, modified and/or supplemented by these resolutions. To an extent these resolutions vary or are inconsistent with any prior resolutions for the above reference account, said prior resolutions are hereby declared to be null and void as of the date hereof.

RESOLVED FURTHER that this Corporation agrees and hereby authorized **BancFirst**, at any time and from time to time, to charge this Corporation for the above reference account for all checks, drafts, bills, acceptances, undertakings or other instruments or orders for the payment, transfer, or withdrawal of money, that are drawn on **BancFirst**, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they reasonably resemble the facsimile signature specimens set forth below, or the facsimile specimens that this Corporation has on file with **BancFirst** from time to time, and contain the required number of signatures, if applicable, for renting, leasing, and maintaining a safe deposit box as provided below.

RESOLVED FURTHER that,

1. These resolutions shall be continuing and in full force and effect unless and until written notice of its rescission or modification has been received by **BancFirst's** Customer Service Officer at the location where the account is maintained and thereafter acknowledged and recorded by **BancFirst** on its books and records.

2. That the following authorized agents of this Corporation named below, are authorized to make any and all other contracts, agreements, stipulations, and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with **BancFirst**, concerning funds deposited in **BancFirst**, monies borrowed from **BancFirst** or any other commercial transaction entered into between this Corporation and **BancFirst**.

3. That the following authorized agents of this Corporation named below are hereby authorized on behalf of this Corporation in connection to the above reference account to: (i) open and close said account; (ii) order any form, document, or check; (iii) change the corporate address specified above; (iv) draw and endorse checks, drafts, bills, notes, acceptances, understandings, and other instruments or orders for the payment, transfer or withdrawal of money payable to or belonging to this Corporation; (v) accept for this Corporation any and all checks, drafts, bills, notes, acceptances, understandings, and other instruments or orders for the payment of money drawn on the Corporation and receive for this Corporation any instruments, documents, securities, or other papers accompanying them; (vi) stop payment of any item drawn on the above referenced account, whether such item is signed by such person or by any other person authorized to sign, and that any stop payment order so given may be revoked only by the person so authorized in the deposit agreement or contract, then in force and effect between this Corporation and **BancFirst**; and (vii) establish preauthorized transactions.

BFAO005 (revised July 08)

RESOLVED FURTHER that any one person listed below is authorized to:

- 1) Open and close the above referenced account in the name of this Corporation.
- 2) Endorse checks, drafts, bills, and other orders for the payment of money and withdraw cash and funds on deposit with **BancFirst**, and make deposits to the above referenced account on behalf of the Corporation.
- 3) Stop payment of any check, draft, bill, or other order for payment of money on behalf of this Corporation.
- 4) Enter into one or more written lease agreement(s) for the purpose of renting, leasing, and maintaining a Safe Deposit Box at one or more locations at **BancFirst**. Number of authorized signatures required for this purpose: 1.

<u>Name</u>	<u>Title</u>	<u>Signature or Facsimile Signature (if applicable)</u>
LESLI ANN SMITH	AUTHORIZED SIGNER	X
JOSHUA MICHAEL BRANNON	AUTHORIZED SIGNER	X
LEA ANN REED	AUTHORIZED SIGNER	X
DAVID JAMES TILLOTSON	AUTHORIZED SIGNER	X
JOSEPH NEIL WUEST JR	AUTHORIZED SIGNER	X
CHERYL BARNETT	AUTHORIZED SIGNER	X

C. I further certify that: (i) none of the foregoing resolutions have been amended, modified, or rescinded, and each of such resolutions is in full force and effect on the date hereof; and (ii) there is no provision in the certificate of incorporation, corporate charter, or bylaws of this Corporation limiting the power of the Board of Directors to make the foregoing resolutions, and that the same are in conformity with the provisions of said certificate of incorporation, corporate charter and bylaws of this Corporation; (iii) the genuine signature set opposite the respective name of each of the persons named above is true and correct in all respects; and (iv) the above and foregoing resolutions contained herein are made a permanent part of the books and records of this Corporation.

IN WITNESS WHEREOF, I have hereto signed my name and caused the seal of this Corporation to be hereunto affixed effective this ____ day of _____, _____.

(CORPORATE SEAL)

Name: X

The foregoing resolutions are hereby confirmed Title: _____ Secretary

Name: X

Title: _____ President

ACKNOWLEDGEMENT

STATE OF _____)
COUNTY OF _____)

SS:

The foregoing instrument was acknowledged before me on this ____ day of _____, _____, by _____, Secretary of _____, a corporation, on behalf of said corporation.

My Commission Expires:

Notary Public

Commission Number: _____

(SEAL)



To: Honorable Mayor and City Council, Chair and Trustees

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: Authorizing Updated Signatories to BancFirst Accounts

Background:

The attached resolutions are required by BancFirst to update account signatories, adding Chief Administrative Officer Lea Ann Reed, Chief Operations Officer Joe Wuest, and Controller Cheryl Barnett to the City of Glenpool, GUSA, and GIA accounts, and removing signatories no longer employed by the City.

Staff Recommendation:

Staff recommends approval of Resolution No. 2024010.

Staff recommends approval of Resolution No. 2024003GUSA.

Staff recommends approval of Resolution No. 2024004GUSA.

Attachment:

Resolution No. 2024010

Resolution No. 2024003GUSA

Resolution No. 2024004GUSA

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

RESOLUTION 2024004GUSA

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100



Corporate Authorization Resolution

State of Incorporation: OK	Account Number: [REDACTED]
Date of Corporate Meeting: 9/12/2024	Corporate Name and Address:
Corporate Tax ID Number: 73-0959766	GLENPOOL UTILITY SERVICE AUTHORITY
Business Telephone Number: 918-322-5409	12205 S YUKON AVE
Trade name (if different than Corporate Name):	GLENPOOL, OK 74033-6635

I, the undersigned, Secretary, custodian of the books and records of the above named corporation (the "Corporation") do hereby certify to **BancFirst**, an Oklahoma State Bank ("**BancFirst**") as follows:

A. That I am the Secretary of the Corporation. That the Corporation is duly organized, validly existing, and in good standing under the laws of the state of incorporation as stated above, and doing business at the address shown above under the tradename identified above, if different than the corporate name.

B. That on the date shown above, the following resolutions were unanimously passed and adopted by the Corporation's Board of Directors at a meeting thereof, duly and legally called and participated in by a quorum of such Board:

RESOLVED that **BancFirst** is designated as a depository for the funds of this Corporation for the above referenced account with authority to accept at any time from whatever source and in whatever form, and if not endorsed to supply any missing endorsements thereto, and to pay or otherwise honor checks, drafts, bills, acceptances, and other instruments or orders for the payment, transfer, or withdrawal of money without inquiry, without regard to the application of the proceeds, and without regard to whether an overdraft results therefrom, all in accordance with the terms and provisions of the deposit agreement or contract as may from time to time be in force and effect.

RESOLVED FURTHER that all transactions, if any, with **BancFirst** with respect to deposits, withdrawals, rediscounts, and borrowings by or on behalf of this Corporation prior to the adoption of these resolutions are hereby expressly ratified, confirmed, and approved in all respects. Any and all prior resolutions adopted by the Board of Directors of this Corporation and certified to **BancFirst** as governing the operation of all accounts of this Corporation maintained at **BancFirst**, are in full force and effect, except as amended, modified and/or supplemented by these resolutions. To an extent these resolutions vary or are inconsistent with any prior resolutions for the above reference account, said prior resolutions are hereby declared to be null and void as of the date hereof.

RESOLVED FURTHER that this Corporation agrees and hereby authorized **BancFirst**, at any time and from time to time, to charge this Corporation for the above reference account for all checks, drafts, bills, acceptances, undertakings or other instruments or orders for the payment, transfer, or withdrawal of money, that are drawn on **BancFirst**, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they reasonably resemble the facsimile signature specimens set forth below, or the facsimile specimens that this Corporation has on file with **BancFirst** from time to time, and contain the required number of signatures, if applicable, for renting, leasing, and maintaining a safe deposit box as provided below.

RESOLVED FURTHER that,

1. These resolutions shall be continuing and in full force and effect unless and until written notice of its rescission or modification has been received by **BancFirst's** Customer Service Officer at the location where the account is maintained and thereafter acknowledged and recorded by **BancFirst** on its books and records.

2. That the following authorized agents of this Corporation named below, are authorized to make any and all other contracts, agreements, stipulations, and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with **BancFirst**, concerning funds deposited in **BancFirst**, monies borrowed from **BancFirst** or any other commercial transaction entered into between this Corporation and **BancFirst**.

3. That the following authorized agents of this Corporation named below are hereby authorized on behalf of this Corporation in connection to the above reference account to: (i) open and close said account; (ii) order any form, document, or check; (iii) change the corporate address specified above; (iv) draw and endorse checks, drafts, bills, notes, acceptances, understandings, and other instruments or orders for the payment, transfer or withdrawal of money payable to or belonging to this Corporation; (v) accept for this Corporation any and all checks, drafts, bills, notes, acceptances, understandings, and other instruments or orders for the payment of money drawn on the Corporation and receive for this Corporation any instruments, documents, securities, or other papers accompanying them; (vi) stop payment of any item drawn on the above referenced account, whether such item is signed by such person or by any other person authorized to sign, and that any stop payment order so given may be revoked only by the person so authorized in the deposit agreement or contract, then in force and effect between this Corporation and **BancFirst**; and (vii) establish preauthorized transactions.

BFAO005 (revised July 08)

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

RESOLVED FURTHER that any one person listed below is authorized to:

- 1) Open and close the above referenced account in the name of this Corporation.
- 2) Endorse checks, drafts, bills, and other orders for the payment of money and withdraw cash and funds on deposit with **BancFirst**, and make deposits to the above referenced account on behalf of the Corporation.
- 3) Stop payment of any check, draft, bill, or other order for payment of money on behalf of this Corporation.
- 4) Enter into one or more written lease agreement(s) for the purpose of renting, leasing, and maintaining a Safe Deposit Box at one or more locations at **BancFirst**. Number of authorized signatures required for this purpose: 1.

<u>Name</u>	<u>Title</u>	<u>Signature or Facsimile Signature (if applicable)</u>
CHERYL BARNETT	AUTHORIZED SIGNER	X
JOSEPH NEIL WUEST JR	AUTHORIZED SIGNER	X
LEA ANN REED	AUTHORIZED SIGNER	X
JOSHUA MICHAEL BRANNON	AUTHORIZED SIGNER	X
DAVID JAMES TILLOTSON	AUTHORIZED SIGNER	X
LESLI ANN SMITH	AUTHORIZED SIGNER	X

C. I further certify that: (i) none of the foregoing resolutions have been amended, modified, or rescinded, and each of such resolutions is in full force and effect on the date hereof; and (ii) there is no provision in the certificate of incorporation, corporate charter, or bylaws of this Corporation limiting the power of the Board of Directors to make the foregoing resolutions, and that the same are in conformity with the provisions of said certificate of incorporation, corporate charter and bylaws of this Corporation; (iii) the genuine signature set opposite the respective name of each of the persons named above is true and correct in all respects; and (iv) the above and foregoing resolutions contained herein are made a permanent part of the books and records of this Corporation.

IN WITNESS WHEREOF, I have hereto signed my name and caused the seal of this Corporation to be hereunto affixed effective this _____ day of _____, _____.

(CORPORATE SEAL) _____

Name: X _____

The foregoing resolutions are hereby confirmed Title: _____ Secretary

Name: X _____

Title: _____ President

ACKNOWLEDGEMENT

STATE OF _____)

SS:

COUNTY OF _____)

The foregoing instrument was acknowledged before me on this _____ day of _____,

by _____, Secretary of _____, a corporation,

on behalf of said corporation.

My Commission Expires: _____

Notary Public

Commission Number: _____

(SEAL)



To: Honorable Chair and Trustees, Glenpool Utility Service Authority

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: FY 24-25 GUSA Budget Amendment GUSA-01

Background:

The Glenpool Utility Service Authority has projects that were encumbered in Fiscal Year 2023-2024 that were not complete by June 30, 2024. GUSA's policy is to roll the appropriations forward to the following fiscal year.

Staff Recommendation

Staff recommends approval of Budget Amendment GUSA-01.

Attachment:

Budget Amendment Form GUSA-01 with Exhibit A

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

City of Glenpool
Budget Amendment

Fiscal Year: 2024-2025
Amendment No: CITY-02
Date Requested: 7/1/2024

Revenue:							Expense:					
	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
1	01	5-00-5409	Transfer from Fund Balance	\$ 4,379,264.00	\$149,237.00	\$ 4,528,501.00	01	6-11-6101	Salaries & Wages	\$ 487,386.00	\$109,407.00	\$ 596,793.00
2							01	6-11-6102	Health Insurance	\$ 63,563.00	\$20,774.00	\$ 84,337.00
3							01	6-11-6111	FICA	\$ 35,973.00	\$8,256.00	\$ 44,229.00
4							01	6-11-6113	Workmans Comp	\$ 21,347.00	\$3,050.00	\$ 24,397.00
5							01	6-11-6114	Unemployment	\$ 720.00	\$180.00	\$ 900.00
6							01	6-11-6115	Retirement	\$ 50,212.00	\$7,570.00	\$ 57,782.00
7												
8												
9												
10												
11												
12												
			Total		\$ 149,237.00				Total		\$ 149,237.00	

Notes:
Lines 1-13: Increases use of GF Fund Balance to account for personnel changes
Complimentary to Budget Amendment GIA-01

Approved by the City of Glenpool

Mayor

Date

Glenpool Utility Service Authority
Budget Amendment

Fiscal Year: 2024-2025
Amendment No: GUSA-01
Date Requested: 10/4/2024

	Revenue:						Expense:					
	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget	Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
1	02	5-00-5409	Transfer from Fund Balance	\$ 336,984.00	\$ 5,367.35	\$ 342,351.35	02	6-17-6273	Building Repairs	\$ 1,000.00	\$ 5,367.35	\$ 6,367.35
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
			Total		\$ 5,367.35				Total		\$ 5,367.35	

Notes:
Line 1: Budget Rollovers FY 2023-2024 to FY 2024-2025

Approved by the Glenpool Utility Service Authority

Chair

Date

Personnel Changes (FY 2024-2025)

<u>General Fund - 01</u>	FY 2025 Adopted Budget	S. White Retirement	Chief Administrative Officer L. Reed Promotion	Chief Operating Officer J. Wuest Promotion	FY 2025 Revised Budget	Variance to Adopted
Administration						
01-6-11-6101 SALARIES & WAGES	\$ 487,386	\$ (136,324)	\$ 124,050	\$ 121,681	\$ 596,793	\$ 109,407
01-6-11-6102 HEALTH INSURANCE	\$ 63,563	\$ (8,574)	\$ 8,115	\$ 21,233	\$ 84,337	\$ 20,774
01-6-11-6111 FICA	\$ 35,973	\$ (10,131)	\$ 9,285	\$ 9,102	\$ 44,229	\$ 8,256
01-6-11-6113 WORKMANS COMP	\$ 21,347	\$ (3,050)	\$ 3,050	\$ 3,050	\$ 24,397	\$ 3,050
01-6-11-6114 UNEMPLOYMENT	\$ 720	\$ (180)	\$ 180	\$ 180	\$ 900	\$ 180
01-6-11-6115 RETIREMENT	\$ 50,212	\$ (9,286)	\$ 8,512	\$ 8,344	\$ 57,782	\$ 7,570
	\$ 659,201	\$ (167,545)	\$ 153,192	\$ 163,590	\$ 808,438	\$ 149,237

GIA Fund - 30

Conference Center	FY 2025 Adopted Budget	L. Reed to GF Admin	New Conference Center PT Employee	Backfill Conference Center Director (Net)	FY 2025 Revised Budget	Variance to Adopted
30-6-01-6101 SALARIES & WAGES	\$ 201,155	\$ (98,181)	\$ 24,380	\$ 21,687	\$ 149,041	\$ (52,114)
30-6-01-6102 INSURANCE	\$ 24,592	\$ (8,115)	\$ -	\$ -	\$ 16,477	\$ (8,115)
30-6-01-6111 FICA	\$ 14,945	\$ (7,344)	\$ 1,830	\$ 1,612	\$ 11,043	\$ (3,902)
30-6-01-6113 WORKER'S COMP INSURANCE	\$ 12,200	\$ (3,050)	\$ 3,050	\$ -	\$ 12,200	\$ -
30-6-01-6114 UNEMPLOYMENT	\$ 720	\$ (180)	\$ 180	\$ -	\$ 720	\$ -
30-6-01-6115 RETIREMENT	\$ 12,669	\$ (6,736)	\$ -	\$ 1,491	\$ 7,424	\$ (5,245)
	\$ 266,281	\$ (123,606)	\$ 29,440	\$ 24,790	\$ 196,905	\$ (69,376)

Economic Development	FY 2025 Adopted Budget	J. Wuest to GF Admin	Backfill Economic Dev. Director	FY 2025 Revised Budget	Variance to Adopted
30-6-12-6101 SALARIES & WAGES	\$ 117,079	\$ (117,079)	\$ 82,950	\$ 82,950	\$ (34,129)
30-6-12-6102 INSURANCE	\$ 21,233	\$ (21,233)	\$ 21,233	\$ 21,233	\$ -
30-6-12-6111 FICA	\$ 8,763	\$ (8,763)	\$ 6,195	\$ 6,195	\$ (2,568)
30-6-12-6113 WORKER'S COMP INSURANCE	\$ 3,050	\$ (3,050)	\$ 3,050	\$ 3,050	\$ -
30-6-12-6114 UNEMPLOYMENT	\$ 180	\$ (180)	\$ 180	\$ 180	\$ -
30-6-12-6115 RETIREMENT	\$ 8,033	\$ (8,033)	\$ 5,684	\$ 5,684	\$ (2,349)
	\$ 158,338	\$ (158,338)	\$ 119,292	\$ 119,292	\$ (39,046)

\$ 40,815

EXHIBIT A
BUDGET ROLLOVERS FY 2023-2024 TO FY 2024-2025

FUND	ACCOUNT #	DESCRIPTION	AMOUNT	REASON FOR EXPENDITURE	FUNDING SOURCE	FUND BALANCE AMOUNT	ITEM TO BE REENCUMBERD
GUSA	02-6-17-6273	Building Repairs	\$ 5,367.35	Roll over FY 2023-2024 PO	Fund Balance	\$5,367.35	PO 24-18879
Total GUSA Fund			<u>\$ 5,367.35</u>			<u>\$5,367.35</u>	



To: Honorable Mayor and City Council, Chair and Trustees

From: Joshua Brannon, Finance Director

Date: October 7, 2024

Re: Authorizing Updated Signatories to BancFirst Accounts

Background:

The attached resolutions are required by BancFirst to update account signatories, adding Chief Administrative Officer Lea Ann Reed, Chief Operations Officer Joe Wuest, and Controller Cheryl Barnett to the City of Glenpool, GUSA, and GIA accounts, and removing signatories no longer employed by the City.

Staff Recommendation:

Staff recommends approval of Resolution No. 2024010.

Staff recommends approval of Resolution No. 2024003GUSA.

Staff recommends approval of Resolution No. 2024004GUSA.

Attachment:

Resolution No. 2024010

Resolution No. 2024003GUSA

Resolution No. 2024004GUSA

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

RESOLUTION 2024010



Corporate Authorization Resolution

State of Incorporation: OK	Account Number: [REDACTED]
Date of Corporate Meeting: 9/12/2024	Corporate Name and Address:
Corporate Tax ID Number: 23-7196935	CITY OF GLENPOOL
Business Telephone Number: 918-322-5409	12205 S YUKON AVE
Trade name (if different than Corporate Name):	GLENPOOL, OK 74033-6635

I, the undersigned, Secretary, custodian of the books and records of the above named corporation (the "Corporation") do hereby certify to **BancFirst**, an Oklahoma State Bank ("**BancFirst**") as follows:

A. That I am the Secretary of the Corporation. That the Corporation is duly organized, validly existing, and in good standing under the laws of the state of incorporation as stated above, and doing business at the address shown above under the tradename identified above, if different than the corporate name.

B. That on the date shown above, the following resolutions were unanimously passed and adopted by the Corporation's Board of Directors at a meeting thereof, duly and legally called and participated in by a quorum of such Board:

RESOLVED that **BancFirst** is designated as a depository for the funds of this Corporation for the above referenced account with authority to accept at any time from whatever source and in whatever form, and if not endorsed to supply any missing endorsements thereto, and to pay or otherwise honor checks, drafts, bills, acceptances, and other instruments or orders for the payment, transfer, or withdrawal of money without inquiry, without regard to the application of the proceeds, and without regard to whether an overdraft results therefrom, all in accordance with the terms and provisions of the deposit agreement or contract as may from time to time be in force and effect.

RESOLVED FURTHER that all transactions, if any, with **BancFirst** with respect to deposits, withdrawals, rediscounts, and borrowings by or on behalf of this Corporation prior to the adoption of these resolutions are hereby expressly ratified, confirmed, and approved in all respects. Any and all prior resolutions adopted by the Board of Directors of this Corporation and certified to **BancFirst** as governing the operation of all accounts of this Corporation maintained at **BancFirst**, are in full force and effect, except as amended, modified and/or supplemented by these resolutions. To an extent these resolutions vary or are inconsistent with any prior resolutions for the above reference account, said prior resolutions are hereby declared to be null and void as of the date hereof.

RESOLVED FURTHER that this Corporation agrees and hereby authorized **BancFirst**, at any time and from time to time, to charge this Corporation for the above reference account for all checks, drafts, bills, acceptances, undertakings or other instruments or orders for the payment, transfer, or withdrawal of money, that are drawn on **BancFirst**, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they reasonably resemble the facsimile signature specimens set forth below, or the facsimile specimens that this Corporation has on file with **BancFirst** from time to time, and contain the required number of signatures, if applicable, for renting, leasing, and maintaining a safe deposit box as provided below.

RESOLVED FURTHER that,

1. These resolutions shall be continuing and in full force and effect unless and until written notice of its rescission or modification has been received by **BancFirst's** Customer Service Officer at the location where the account is maintained and thereafter acknowledged and recorded by **BancFirst** on its books and records.

2. That the following authorized agents of this Corporation named below, are authorized to make any and all other contracts, agreements, stipulations, and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with **BancFirst**, concerning funds deposited in **BancFirst**, monies borrowed from **BancFirst** or any other commercial transaction entered into between this Corporation and **BancFirst**.

3. That the following authorized agents of this Corporation named below are hereby authorized on behalf of this Corporation in connection to the above reference account to: (i) open and close said account; (ii) order any form, document, or check; (iii) change the corporate address specified above; (iv) draw and endorse checks, drafts, bills, notes, acceptances, understandings, and other instruments or orders for the payment, transfer or withdrawal of money payable to or belonging to this Corporation; (v) accept for this Corporation any and all checks, drafts, bills, notes, acceptances, understandings, and other instruments or orders for the payment of money drawn on the Corporation and receive for this Corporation any instruments, documents, securities, or other papers accompanying them; (vi) stop payment of any item drawn on the above referenced account, whether such item is signed by such person or by any other person authorized to sign, and that any stop payment order so given may be revoked only by the person so authorized in the deposit agreement or contract, then in force and effect between this Corporation and **BancFirst**; and (vii) establish preauthorized transactions.

BFAO005 (revised July 08)

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

RESOLVED FURTHER that any one person listed below is authorized to:

- 1) Open and close the above referenced account in the name of this Corporation.
- 2) Endorse checks, drafts, bills, and other orders for the payment of money and withdraw cash and funds on deposit with **BancFirst**, and make deposits to the above referenced account on behalf of the Corporation.
- 3) Stop payment of any check, draft, bill, or other order for payment of money on behalf of this Corporation.
- 4) Enter into one or more written lease agreement(s) for the purpose of renting, leasing, and maintaining a Safe Deposit Box at one or more locations at **BancFirst**. Number of authorized signatures required for this purpose: 1.

Name	Title	Signature or Facsimile Signature (if applicable)
CHERYL BARNETT	AUTHORIZED SIGNER	X
LEA ANN REED	AUTHORIZED SIGNER	X
JOSEPH NEIL WUEST JR	AUTHORIZED SIGNER	X
JOSHUA MICHAEL BRANNON	AUTHORIZED SIGNER	X
LESLI ANN SMITH	AUTHORIZED SIGNER	X
DAVID JAMES TILLOTSON	AUTHORIZED SIGNER	X

C. I further certify that: (i) none of the foregoing resolutions have been amended, modified, or rescinded, and each of such resolutions is in full force and effect on the date hereof; and (ii) there is no provision in the certificate of incorporation, corporate charter, or bylaws of this Corporation limiting the power of the Board of Directors to make the foregoing resolutions, and that the same are in conformity with the provisions of said certificate of incorporation, corporate charter and bylaws of this Corporation; (iii) the genuine signature set opposite the respective name of each of the persons named above is true and correct in all respects; and (iv) the above and foregoing resolutions contained herein are made a permanent part of the books and records of this Corporation.

IN WITNESS WHEREOF, I have hereto signed my name and caused the seal of this Corporation to be hereunto affixed effective this ____ day of _____, _____.

(CORPORATE SEAL)

Name: X _____

The foregoing resolutions are hereby confirmed Title: _____ Secretary

Name: X _____

Title: _____ President

ACKNOWLEDGEMENT

STATE OF _____)

_____)

COUNTY OF _____)

SS:

The foregoing instrument was acknowledged before me on this ____ day of _____,

by _____, Secretary of _____, a corporation,

on behalf of said corporation.

My Commission Expires:

Notary Public

Commission Number: _____

(SEAL)

City Of **Glenpool**

Creating Opportunity

To: Honorable Chairman and Trustees, Glenpool Utility Service Authority

From: Jesse Hale, Public Works Director

Date: October 7, 2024

Re: Discussion and possible action to approve or deny a quote to repair a drainage culvert on Longhorn Ave in the Longhorn subdivision.

Background:

Upon inspection of a culvert underneath the road near 12314 Longhorn Ave, the corrugated steel storm water pipe was found to be completely rusted out on the bottom and the supporting aggregate under the pipe was being washed away. The road above has not seen any significant damage, but once it begins to fail, it will do so quickly.

The proposed repair is to install a dual 36" pipe system with a concrete headwall and corresponding wingwall. This is an ODOT approved repair. The road will need to be removed to build out this drainage repair but will be put back as a part of this contract.

Two quotes were received for this project both proposing the same methods. Funds for this project will come from the Storm Water Engineering Fees fund 02-6-20-6244

Project Map:



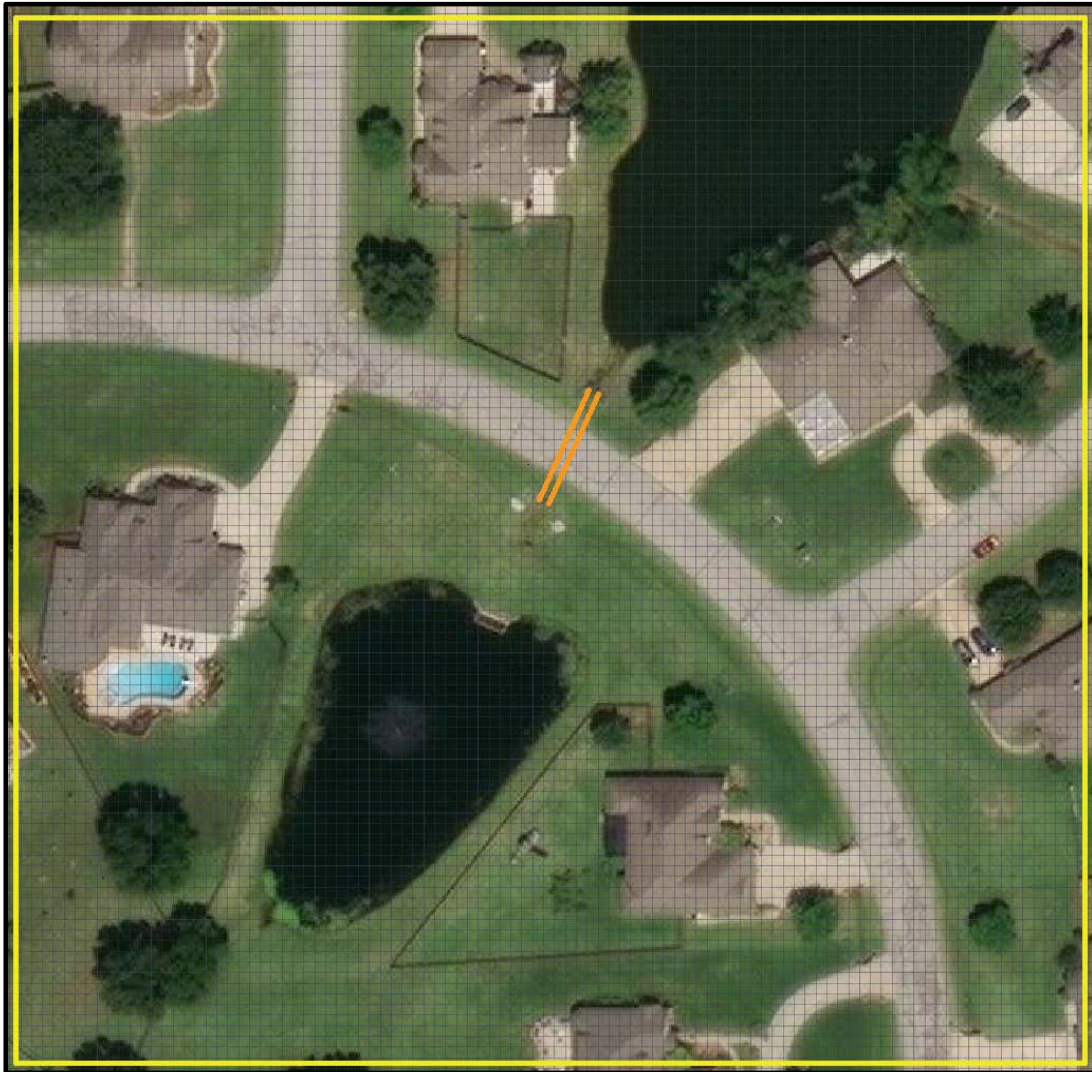
12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

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David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



Recommendation:

Staff recommends contracting with L.A.M. Construction, LLC for \$65,800.00 using the 02-6-20-6202 Storm Water Operating Expenses fund.

Attached:

Quotes from L.A.M. Construction LLC
Quotes from Southstone Construction
Headwall design specs via USDOT

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com



Job name: Longhorn Ave Drainage Repair
 Location: Glenpool, OK
 Date of submittal: ASAP
 Revision: 0

Sales Tax Included: No
 Proposal Type: Estimate

We appreciate the opportunity to submit an estimate for this project. This proposal is based on the plans and specifications provided for the scopes of work shown below.

Plans Provided: No Dated:
 Geotechnical Report Provided: No Dated:
 Addenda Acknowledged:

Earthwork				
Description	Quantity	Unit	Unit \$	Proposed Total
Mobilization / Erosion Control	1	LS	\$ 4,000.00	\$ 4,000.00
Site Demolition	1	LS	\$ 5,200.00	\$ 5,200.00
Sod	3,000	SF	\$ 0.50	\$ 1,500.00
Earthworks Subtotal:				\$ 10,700.00

Site Utilities				
Description	Quantity	Unit	Unit \$	Proposed Total
Storm With Headwalls	1	LS	\$ 47,600.00	\$ 47,600.00
Site Utilities Subtotal:				\$ 47,600.00

Asphalt				
Description	Quantity	Unit	Unit \$	Proposed Total
6" Heavy Duty	500	SF	\$ 15.00	\$ 7,500.00
Asphalt Subtotal:				\$ 7,500.00

Project Total: \$ 65,800.00

Please note that these estimates are based on normal working hours and conditions. If any unexpected circumstances should arise during construction, modifying the expectations of our service, we will discuss additional fees.

L.A.M Construction, LLC carries worker's compensation and general liability insurances. Certificates of coverage will be supplied upon acceptance of the quote.

Please reach out if you have any questions or concerns.

2605 W 45th St. Tulsa, OK 74037

L.A.M CONSTRUCTION, LLC

918-519-7096

Standard Notes and Exclusions unless otherwise noted above:

- 1) Rock excavation excluded. Should rock excavation be required, rate to be negotiated based on field
- 2) All permits excluded.
- 3) No bonding has been included unless otherwise noted. This includes, but is not limited to: bid bonds, performance bonds, maintenance bonds, warranty bonds etc.
- 4) No joint sealants included unless noted otherwise.
- 5) Proposal based on L.A.M Construction, LLC standard labor rates and does not include any special rates including TERO or other.
- 6) Proposal based on standard work hours (Monday-Friday, 7:00am-3:30pm) and excludes overtime, overnight, or other special shifts. Should these be required L.A.M Construction, LLC to be compensated accordingly.
- 7) Waterproofing excluded.
- 8) Proposal valid for 30 Days from Date of Submittal, after which L.A.M Construction, LLC reserves the right to adjust price to account for material, labor, and equipment escalations.
- 9) Excludes groundwater remediation such as pumping, chemical treatment, float rock, removals, etc.
- 10) Excludes all structure demolition unless otherwise noted.
- 11) Due to material shortages across the industry please expect lead times ranging from 3-8 weeks from time of approved submittals are received. This is beyond L.A.M Construction, LLC control.
- 12) Survey provided by others as requested by L.A.M Construction, LLC for each individual scope of work at no cost to L.A.M Construction, LLC.
- 13) Geotechnical Services provided by others as needed for L.A.M Construction, LLC to complete accepted scopes of work at no cost to L.A.M Construction, LLC.
- 14) Excludes SWPPP and or the maintenance of the SWPPP

L.A.M Construction, LLC
Managing Member
Sincerely,



Jason Wyckoff
918-519-7096



Job name: City of Glenpool Road Drainage
 Location: Glenpool, Oklahoma
 Date of submittal: 7/23/2024
 Revision: 0

Sales Tax Included: Yes
 Proposal Type: Estimate

We appreciate the opportunity to submit an estimate for this project. This proposal is based on the plans and specifications provided for the scopes of work shown below.

Plans Provided: No Dated:
 Geotechnical Report Provided: No Dated:
 Addenda Acknowledged:

Earthwork				
Description	Quantity	Unit	Unit \$	Proposed Total
Mobilization	1	LS	\$ 1,000.00	\$ 1,000.00
Demolition	1	LS	\$ 5,500.00	\$ 5,500.00
Grading & Landscaping	1	LS	\$ 5,000.00	\$ 5,000.00
Earthworks & Utilities Subtotal:				\$ 11,500.00

Site Concrete & Utilities				
Description	Quantity	Unit	Unit \$	Proposed Total
Headwalls M&L	2	Ea	\$ 37,500.00	\$ 75,000.00
Pipe M&L HP Pipe	1	LS	\$ 29,500.00	\$ 29,500.00
Concrete for Roadway M&L (Includes Rebar)	400	SF	\$ 8.00	\$ 3,200.00
				\$ 107,700.00
Alternate Price				
Asphalt for Roadway M&L	400	SF	\$ 10.00	\$ 4,000.00
Alternate Site Asphalt Subtotal:				\$ 108,500.00

Project Total:	\$ 119,200.00
Alternate Project Total:	\$ 120,000.00

Please note that these estimates are based on normal working hours and conditions. If any unexpected circumstances should arise during construction, modifying the expectations of our service, we will discuss additional fees.

Southstone Construction carries worker's compensation and general liability insurances. Certificates of coverage will be supplied upon acceptance of the quote.

Please reach out if you have any questions or concerns.

Standard Notes and Exclusions unless otherwise noted above:

- 1) Rock excavation excluded. Should rock excavation be required, rate to be negotiated based on field conditions.
- 2) All permits excluded.
- 3) No bonding has been included unless otherwise noted. This includes, but is not limited to: bid bonds, performance bonds, maintenance bonds, warranty bonds etc. Should a performance bond be required please add 3.5% to our proposal.
- 4) No joint sealants included unless noted otherwise.
- 5) Proposal based on Southstone LLC's standard labor rates and does not include any special rates including TERO or



other.

6) Proposal based on standard work hours (Monday-Friday, 7:00am-3:30pm) and excludes overtime, overnight, or other special shifts. Should these be required Southstone LLC to be compensated accordingly.

7) Waterproofing excluded.

8) Proposal valid for 30 Days from Date of Submittal, after which Southstone LLC reserves the right to adjust price to account for material, labor, and equipment escalations.

9) Excludes groundwater remediation such as pumping, chemical treatment, float rock, removals, etc.

10) Excludes all structure demolition unless otherwise noted.

11) Due to material shortages across the industry please expect lead times ranging from 3-8 weeks from time of approved submittals are received. This is beyond Southstone's control.

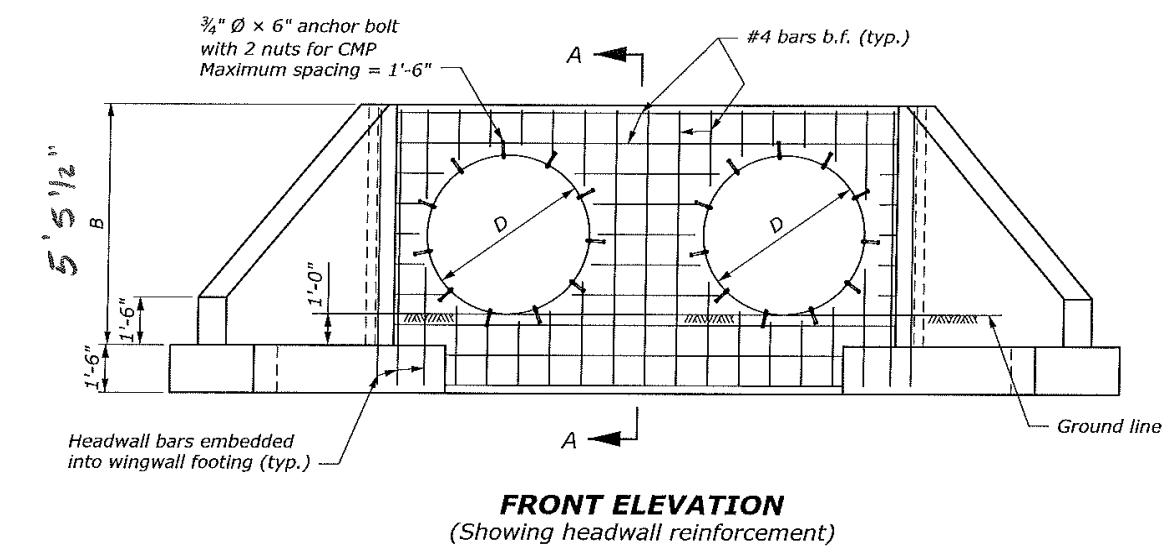
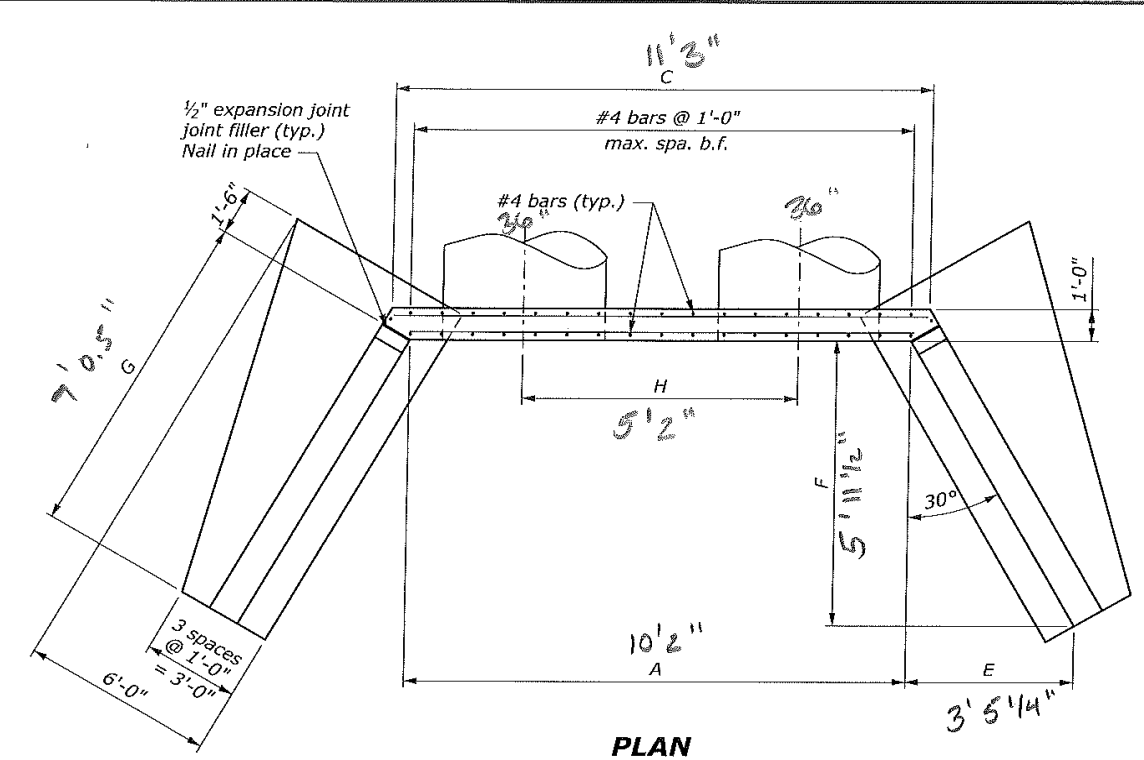
12) Survey provided by others as requested by Southstone for each individual scope of work at no cost to Southstone.

13) Geotechnical Services provided by others as needed for Southstone to complete accepted scopes of work at no cost to Southstone LLC.

14) Number 3 rebar will be used in the headwalls

15) Pricing is based on award of all scopes.

C:\Users\Stephen.Chapman\OneDrive - DOT\OST\CADD\velis\FLH-Collis.cel [Base, B, US]
20 September 2023 11:21 AM



NOTE:

1. This detail applies for normal crossings and skews up to 15°.
2. Quantities shown in table are for one headwall and two wingwalls and are based on CMP. Concrete and steel quantities shown will be used as basis for final payment for headwall/wingwalls constructed according to this standard.
3. For dimensions and reinforcing details not show, and additional notes see Standard 601-5.

Used 36" Diameter

		DIMENSIONS AND QUANTITIES							
		D (Diameter of pipe culvert)							
		42"	48"	54"	60"	66"	72"	78"	84"
	A	11'-6"	12'-10 1/4"	14'-2"	15'-6"	16'-10"	18'-2"	19'-5 3/4"	20'-10"
	C	12'-7 3/4"	14'-0"	15'-3 3/4"	16'-7 3/4"	17'-11 3/4"	19'-4"	20'-7 3/4"	21'-11 3/4"
	H	6'-0"	6'-10"	7'-8"	8'-6"	9'-4"	10'-2"	11'-0"	11'-10"
1V:1.5H fill slope	Conc. (CUYD)	9.3	10.6	11.9	13.2	14.6	16.1	17.6	19.2
	Steel (LB)	752	850	961	1020	1166	1228	1380	1488
1V:2H fill slope	Conc. (CUYD)	11.3	12.9	14.4	16.1	17.8	19.6	21.4	23.3
	Steel (LB)	900	1023	1144	1247	1395	1503	1644	1793
Add. Conc. per pipe (CUYD)		1.3	1.6	1.8	2.1	2.4	2.7	3.0	3.4
Add. Steel per pipe (LB)		120	122	154	165	202	213	254	267

NO SCALE

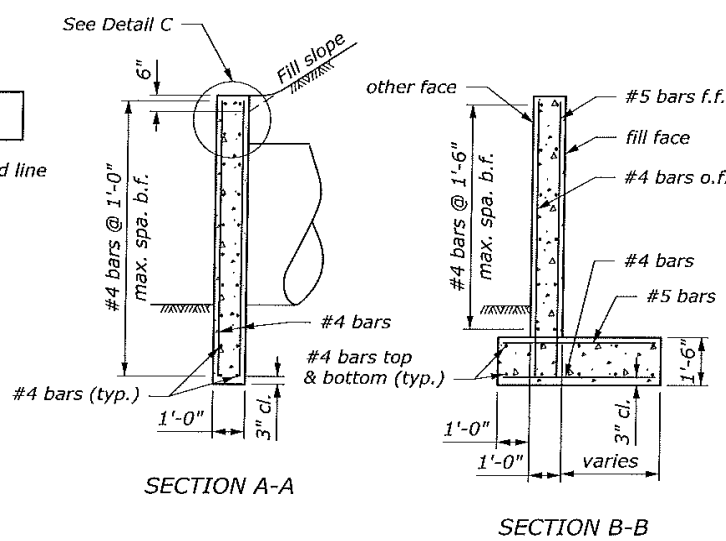
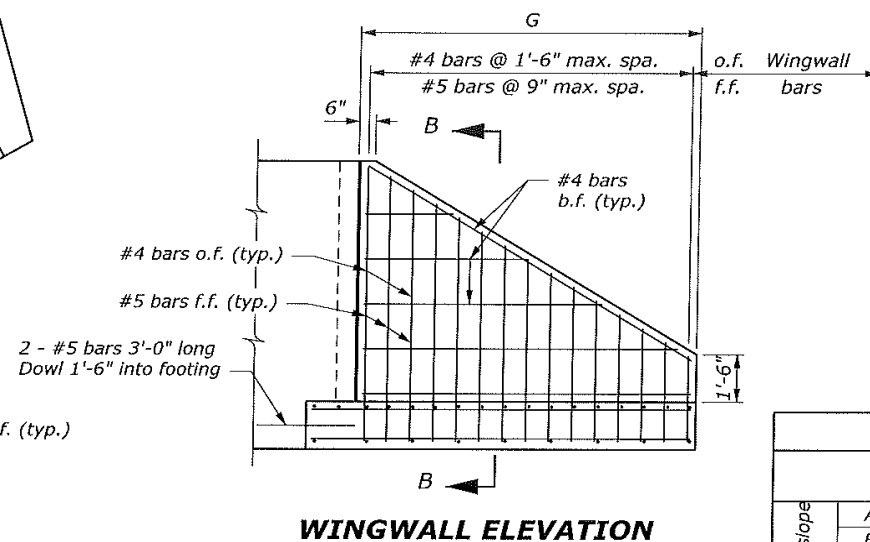
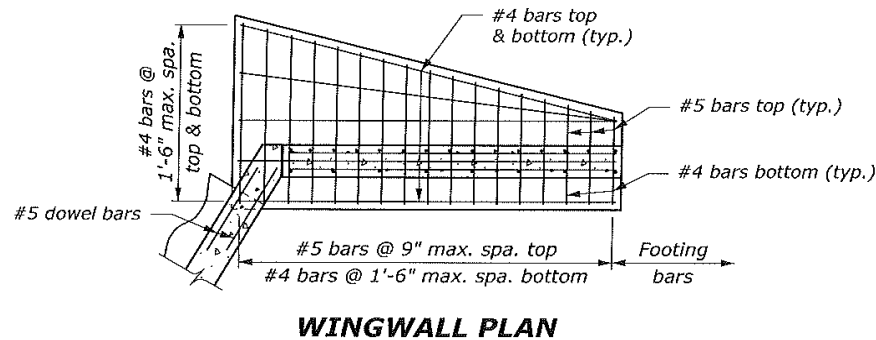
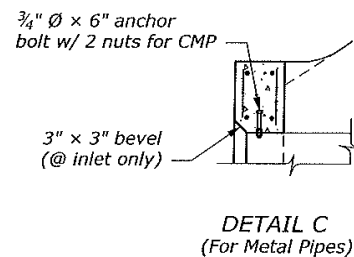
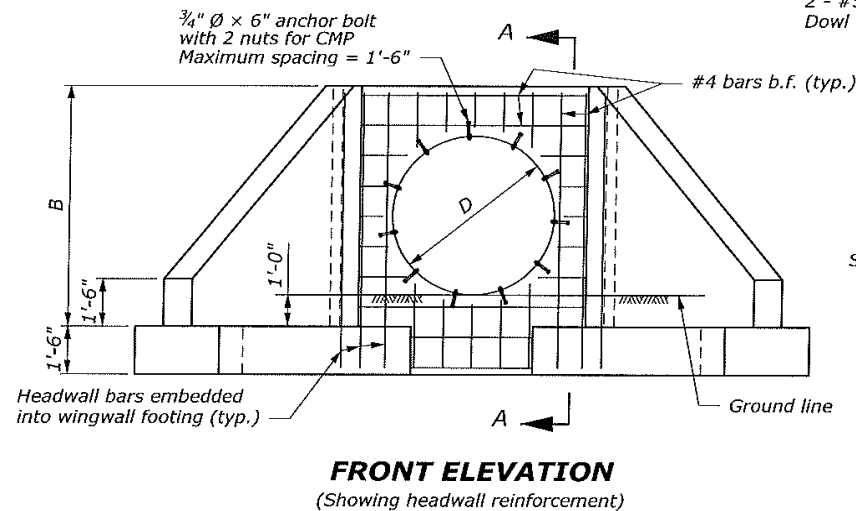
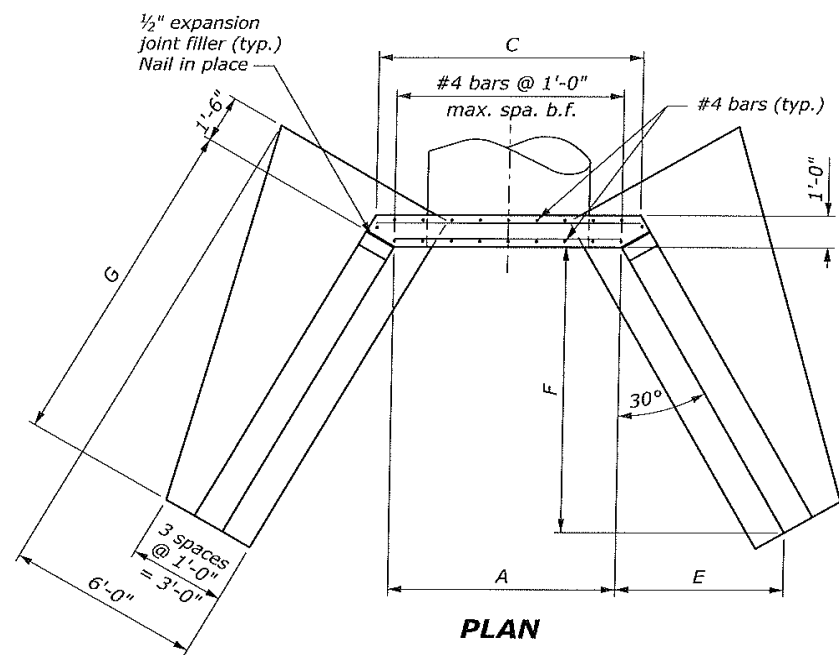
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION
OFFICE OF FEDERAL LANDS HIGHWAY

FLH STANDARD
**CONCRETE HEADWALL/WINGWALL
FOR MULTIPLE NORMAL
42" TO 84" PIPE CULVERT**

STANDARD APPROVED FOR USE 6/2005
REVISED:

STANDARD
601-7

C:\Users\Stephen.Chapman\OneDrive - DOT CST\CADD\cella\FLH-Cells.cel [Base 8.05]
20 September 2022 11:21 AM



NOTE:

1. This detail applies for normal crossings and skews up to 15°.
2. On shallow fill where headwall is 2-feet or less below shoulder line, construct the headwall parallel to line and grade of the shoulder.
3. Do not allow top of wingwall to project above fill slope, ditch slope or shoulder.
4. Concrete shall conform to Section 601. Chamfer all exposed edges 3/4" and finish all exposed surfaces with a Class 1 ordinary surface finish. Joint filler shall conform to AASHTO M213 and shall be subsidiary to concrete quantity.
5. Bell end of concrete pipe may replace bevel at inlet headwall.
6. Quantities shown in table are for one headwall and two wingwalls and are based on CMP. Concrete and steel quantities shown will be used as basis for final payment for headwall/wingwalls constructed according to this standard.
7. Reinforcing steel clearance is 2 inches unless shown otherwise.
8. Anchor bolts shall conform to ASTM A307. Galvanize bolts and nuts to conform to ASTM A153. Anchor bolts shall be subsidiary to reinforcing steel quantity.

DIMENSIONS AND QUANTITIES

		D (Diameter of pipe culvert)							
		42"	48"	54"	60"	66"	72"	78"	84"
1V:1.5H fill slope	A	5'-6"	6'-0"	6'-6"	7'-0"	7'-6"	8'-0"	8'-6"	9'-0"
	B	5'-11 1/2"	6'-5 1/2"	6'-11 1/2"	7'-5 1/2"	7'-11 1/2"	8'-5 1/2"	8'-11 1/2"	9'-5 1/2"
	C	6'-7 3/4"	7'-1 3/4"	7'-7 3/4"	8'-1 3/4"	8'-7 3/4"	9'-1 3/4"	9'-7 3/4"	10'-1 3/4"
	E	3'-10 1/2"	4'-3 3/4"	4'-9"	5'-2 1/4"	5'-7 1/4"	6'-0 3/4"	6'-5 3/4"	6'-11"
	F	6'-8 3/4"	7'-5 3/4"	8'-2 1/2"	8'-11 3/4"	9'-8 1/2"	10'-5 3/4"	11'-2 3/4"	12'-0"
	G	7'-9"	8'-7 1/2"	9'-6"	10'-4 1/2"	11'-2 3/4"	12'-1 1/4"	12'-11 1/2"	13'-10 1/4"
	Conc. (CUYD)	8.0	9.0	10.1	11.1	12.2	13.4	14.5	15.8
1V:2H fill slope	A	5'-6"	6'-0"	6'-6"	7'-0"	7'-6"	8'-0"	8'-6"	9'-0"
	B	5'-11 1/2"	6'-5 1/2"	6'-11 1/2"	7'-5 1/2"	7'-11 1/2"	8'-5 1/2"	8'-11 1/2"	9'-5 1/2"
	C	6'-7 3/4"	7'-1 3/4"	7'-7 3/4"	8'-1 3/4"	8'-7 3/4"	9'-1 3/4"	9'-7 3/4"	10'-1 3/4"
	E	5'-2"	5'-9"	6'-3 3/4"	6'-11"	7'-5 3/4"	8'-0 3/4"	8'-7 3/4"	9'-2 3/4"
	F	8'-11 1/2"	9'-11 3/4"	10'-11 1/2"	11'-11 3/4"	12'-11 1/2"	13'-11 3/4"	14'-11 1/2"	15'-11 3/4"
	G	10'-4"	11'-6 1/4"	12'-7 3/4"	13'-10"	14'-11 1/2"	16'-1 3/4"	17'-3 3/4"	18'-5 1/2"
	Conc. (CUYD)	10.0	11.3	12.6	14.0	15.4	16.9	18.3	19.9
Steel (LB)		798	911	1001	1104	1206	1315	1417	1554

Abbreviations:
f.f. = Fill face
o.f. = Other face
b.f. = Both faces

NO SCALE

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL HIGHWAY ADMINISTRATION OFFICE OF FEDERAL LANDS HIGHWAY	
FLH STANDARD	
CONCRETE HEADWALL/WINGWALL FOR SINGLE NORMAL 42" TO 84" PIPE CULVERT	
STANDARD APPROVED FOR USE 6/2005 REVISED:	STANDARD 601-5



To: Chair and Trustees, Glenpool Utility Services Authority (GUSA)

From: David Agbetunsin, City Engineer

Date: October 7, 2024

Re: Acknowledgement of the Draft Permit to Construct for the New Wastewater Treatment Plant Project

Background

The new wastewater treatment plant project is progressing, with the design phase at 100% completion. Prior to the start of construction, it is required that GUSA obtains a permit to construct from the Oklahoma Department of Environmental Quality (ODEQ). ODEQ is responsible for regulating and permitting wastewater treatment plant (WWTP) projects in the State of Oklahoma.

On August 30, 2024, ODEQ issued a draft permit to construct the new WWTP. In accordance with the requirements for a Tier II Permit, GUSA published a public notice in Tulsa World on September 10th, 2024, for public comments. The public has 30 days to comment, thereafter, a final permit will be issued. Please note that the draft permit to construct is not an authorization to start construction.

GUSA is required to acknowledge receipt of the draft permit to construct in its regular board meeting minutes.

Staff Recommendation

Staff recommend acknowledging the ODEQ draft permit to construct with permit number ST000072240386 for the new wastewater treatment plant project.

Attachments

- Draft Permit # ST000072240386

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Lesli Smith City Clerk

www.glenpoolonline.com

August 30, 2024

Mrs. Joyce Calvert, Mayor
Glenpool Utility Services Authority
12205 S Yukon Ave
Glenpool, Oklahoma 74033

Re: Draft Permit No. ST000072240386
New Wastewater Treatment Plant to Serve the City of Glenpool
Facility No. S-20430

Dear Mrs. Calvert:

Enclosed is Draft Permit No. ST000072240386 for the construction of one (1) 3-mgd mechanical wastewater treatment plant that consists of a 7.5-mgd influent lift station, one (1) grit chamber, two (2) 6-mgd mechanical bar screens, three sequencing batch reactors with a volume of 1.18 million gallons, seven (7) 125-hp blowers, one (1) post flow equalization basin, two (2) aerobic digesters with a volume of 628,000 gallons each, two (2) UV disinfection system channels with three (3) UV banks, two (2) screw press dewatering systems, one (1) 6-mgd effluent lift station, converting the existing lagoon into a two (2) compartment flow equalization basin with a total volume of 12 million gallons, one (1) chlorination feed and storage system, one (1) dichlorination feed and storage system, one (1) polymer feed and storage system and all appurtenances to serve the City of Glenpool Tulsa County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on August 30, 2024. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made. Receipt of this permit should be noted in the minutes of the next regular meeting of the Glenpool Utility Services Authority, after which it should be made a matter of permanent record.

Upon receiving the draft permit, complete the enclosed draft public notice form and return it to DEQ for approval. After DEQ approval of the draft public notice for issuing a Tier II draft permit, please publish it in a newspaper local to the site and provide an affidavit of publication, as soon as possible. After 30 days from the date of the publication of the public notice, please provide ODEQ with a letter stating whether the applicant received any public comments. If no public comments were received, ODEQ may issue a final permit. A copy of the approved plans will be sent to you and your engineer once a final permit is issued. Please keep in mind that Oklahoma Department of Environmental Quality has no responsibility and assumes no responsibility for the cost of publishing this notice by the newspaper. **This Draft Permit is not an authorization to start construction.**

Respectfully,



Qusay Kabariti, P.E.
Construction Permit Section
Water Quality Division

QK/RC/md

c: Debbie Nichols, Regional Manager, DEQ
TULSA DEQ OFFICE
Russell D. Tate, P.E., Garver

DRAFT PERMIT No. ST000072240386

SEWAGE TREATMENT

FACILITY No. S-20430

DRAFT PERMIT TO CONSTRUCT

August 30, 2024

Pursuant to O.S. 27A 2-6-401, the Glenpool Utility Services Authority is hereby granted this Tier II Draft Permit to construct one (1) 3-mgd mechanical wastewater treatment plant that consists of a 7.5-mgd influent lift station, one (1) grit chamber, two (2) 6-mgd mechanical bar screens, three sequencing batch reactors with a volume of 1.18 million gallons, seven (7) 125-hp blowers, one (1) post flow equalization basin, two (2) aerobic digesters with a volume of 628,000 gallons each, two (2) UV disinfection system channels with three (3) UV banks, two (2) screw press dewatering systems, one (1) 6-mgd effluent lift station, converting the existing lagoon into a two (2) compartment flow equalization basin with a total volume of 12 million gallons, one (1) chlorination feed and storage system, one (1) dichlorination feed and storage system, one (1) polymer feed and storage system and all appurtenances to serve the City of Glenpool, located in Section 11, T-17-N, R-12-E, Tulsa County, Oklahoma, in accordance with the plans approved on August 30, 2024.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Discharge - OPDES (NPDES) rules OAC 252:606 and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This draft permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receive supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 5) That the issuing of this permit does not relieve the responsible parties from any damage which may accrue as the result of the location and operation of the plant in this area.
- 6) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with the rules and regulations adopted by the Environmental Quality Board and that this Department will be notified in writing of any sale or transfer of ownership of the facilities.

DRAFT PERMIT No. ST000072240386

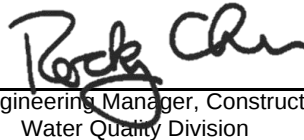
SEWAGE TREATMENT

FACILITY No. S-20430

DRAFT PERMIT TO CONSTRUCT

- 7) That these facilities are approved for an average hydraulic loading of 3.0 million gallons/day or an organic load of 5,000 pounds of BOD₅/day. Before additional loading is connected to the system, plans for suitable enlargement of the facilities shall be submitted to the Oklahoma Department of Environmental Quality for approval.
- 8) That the permittee is responsible for complying fully with NPDES permit provisions and submitting a permit renewal application 180 days prior to permit expiration.
- 9) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 10) That any notations or changes recorded on the official approved set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be a part of the plans as approved.
- 11) As-built plans of this project shall be placed on file with this Department within two months of the completion of the work or a certification by the engineer shall be submitted certifying that no changes have been made in the work as approved.
- 12) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.



Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

NOTE TO PUBLISHERS (not part of Notice to be published): Oklahoma Department of Environmental Quality has no responsibility and assumes no responsibility for the cost of publishing this NOTICE BY PUBLICATION.

NOTICE OF ISSUANCE OF DRAFT TIER II PERMIT

DEQ MUNICIPAL CONSTRUCTION APPLICATION NO. (Application Number assigned by DEQ)

Notice is hereby given that the Oklahoma Department of Environmental Quality (DEQ) has issued a draft permit to (Name and Address of entity that has filed the permit application) based on a Tier II application filed on the (Date application filed), for a new construction permit with the DEQ. A final permit, if issued, would allow (Name of business or facility) to construct a municipal (water or wastewater) (water or wastewater treatment facility, additional equipment at the water or wastewater treatment facility, or water or wastewater line extension). The construction will be located at: (Name address and legal description of the site, facility and/or activity). (Name of business or facility) is (a municipal facility that treats and distributes potable water or accepts domestic wastewater). The facility also proposes to operate (Other activities to be regulated requiring a WQD permit that are associated with the discharge(s) permit, including all sludge treatment or disposal information).

A copy of the draft permit, fact sheet or statement of basis, application and other relevant documents may be reviewed at the Offices of the DEQ, Water Quality Division, 707 N. Robinson, Oklahoma City, OK 73102, between the hours of 8:00 a.m. to 4:30 p.m. Monday - Friday, or (location in the County where the discharge(s) is located – at a public location, i.e. library or other public location {Not City Hall}, address and days and hours of operation).

Pursuant to 27A O.S. Sec. 2-14-302, persons wishing to make comments concerning the draft permit may do so by sending the comments in writing to the Contact Person for the DEQ, at the address listed below, within 30 days after the date of publication or mailing. Comments should include: (1) name and address of the interested person, (2) the application name to which the request relates, (3) the nature and basis of the interest of the person affected, and (4) a statement of the objection or comment, the basis of the objection or comment, and any requested action by the DEQ.

The contact person for the DEQ, to schedule a date and time to review the application at the offices of the DEQ is:

Qusay R. Kabariti, P.E.
Oklahoma Department of Environmental Quality
P.O. Box 1677
707 N. Robinson, 8th Floor
Oklahoma City, OK 73101-1677
(405) 702-8100

The contact person for (Name of facility) is:

(Name of facility contact person)
(Address of facility contact person)
(City, State Zip for facility contact person)
(Phone number for facility contact person)

I. USE THESE PARAGRAPHS IF THE FACILITY WANTS TO GIVE NOTICE OF THE OPPORTUNITY FOR A PUBLIC MEETING

Pursuant to 27A O.S. Sec. 2-14-302, persons wishing to request a public meeting concerning the draft permit may do so by filing the request in writing to the Contact Person for the DEQ, at the address listed above, within 30 days after the date of publication or mailing. Requests for the public meeting should include: (1) name and address of the interested person, (2) the application name to which the request relates, (3) the nature and basis of the interest of the person affected, and (4) a statement of the objection or comment, the basis of the objection or comment, and any requested action by the DEQ. A copy of the request must also be sent to the applicant, through the contact person listed above. A formal public meeting may be scheduled if there is a significant degree of public interest. Notice of the date, time and place of the public meeting will be given to all parties of record. A request for a public meeting may be combined with a submission of written comments.

If a public meeting is held, oral or written comments will be accepted at the meeting. The DEQ shall, within ninety (90) days of the date the public comment period closes (or longer if extended by the Executive Director of the DEQ), issue responses to all public comments received.



To: Honorable Chairman and Trustees, Glenpool Utility Service Authority

From: Beth Miller, Grants – Special Projects Coordinator

Date: October 7th, 2024

Re: Discussion and possible action to approve or deny the application to OMAG for the Sanitary Sewer Root Control Grant.

Background:

Staff is requesting Council approval to apply for a 1:1 matching reimbursement grant in the amount of \$4,999.99 with the city matching amount of \$5,000.00. The funds from this grant are for sewer root control. The total amount of the project is \$9,999.99 with funds coming out of 02-6-16-6235 Contract Services account.

This is a grant provided by OMAG (Oklahoma Municipal Authority Group) on a once-a-year basis (not to exceed four years) for up to \$5000 reimbursed for 50% match. Program Link: [SSO Grant Program — OMAG](#)

OMAG has teamed up with Dukes Root Control Inc. and confirmed that our partnership is part of the grant agreement. This method involves injecting foam into sanitary sewer lines to eliminate roots for several years. We plan to continue this process systematically in the coming years.

Staff Recommendations:

Staff recommends the Council approve the application to the OMAG reimbursement grant for \$4999.99 towards this purchase.

Attachments:

- Dukes Root Control Inc. quote
- Grant Application

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Joyce Calvert, Ward 3; Vice-Mayor Jacqueline Lund, Ward 4

Tim Fox, Ward 1; Chris Brobst, Ward 2; Shayne Buchanan, At-Large

David Tillotson City Manager, LeaAnn Reed CAO, Joe Wuest COO, Leslie Smith City Clerk

www.glenpoolonline.com



400 Airport Rd., Suite E Elgin, IL 60123

SALES QUOTATION

Document Number	Document Date	Page
3921	10/01/2024	1/1

Customer No.	Contact / Phone / Email
C-023599	Jesse Hale

jhale@cityofglenpool.com

Your Contact	Payment Terms
Brian Conroy 123	Net 30
214-280-4147	
Brian@dukes.com	

Shipping Type	FOB Point
---------------	-----------

Delivery Address
GLENPOOL, CITY
503 W 138TH ST
GLENPOOL OK 74033
USA

Description	Quantity	UoM	Price	Total
MANHOLE ROOT CONTROL		Per EA	\$ 150.00	
Item Code: V-F-APL-MANHO-001				
HOUSE LATERAL ROOT CONTROL		Per EA	\$ 150.00	
Item Code: V-F-APL-RESID-001				
6" PIPE SEWER ROOT CONTROL	5,494.5	FT	\$ 1.82	\$ 9,999.99
Item Code: V-F-APL-SEWRC-01X06FT				
8" PIPE SEWER ROOT CONTROL		Per FT	\$ 1.82	
Item Code: V-F-APL-SEWRC-01X08FT				
10" PIPE SEWER ROOT CONTROL		Per FT	\$ 2.22	
Item Code: V-F-APL-SEWRC-01X10FT				
12" PIPE SEWER ROOT CONTROL		Per FT	\$ 2.43	
Item Code: V-F-APL-SEWRC-01X12FT				
15" PIPE SEWER ROOT CONTROL		Per FT	\$ 4.61	
Item Code: V-F-APL-SEWRC-01X15FT				
18" PIPE SEWER ROOT CONTROL		Per FT	\$ 4.26	
Item Code: V-F-APL-SEWRC-01X18FT				

Quotation Subtotal: \$ 9,999.99

Total Amount: \$ 9,999.99

Plus applicable Sales Tax

Quotation Valid Until: 06/30/2025

Website: www.dukes.com
Tax ID No.: 75-3026801



New Scholarships and Grants

Grant Application Information

Date of Application 09/18/2024

Municipality: City of Glenpool

Grant Information:

Grant Type Sanitary Sewer Root Control C ▾

Who to Contact? *

Full Name

Phone: *

ext

Enter digits for 'US' or type + for international numbers

Email: *

*Please indicate the number of feet you wish to be inspected

Plans for Grant: *

ERROR: <field name="CustomNumber3" required="true" toggleField="GrantType" toggleVa

Grant Funds Needed: *

5,000.00

RESOLUTION NO.2024-005-GUSA
A RESOLUTION OF THE GLENPOOL UTILITY SERVICE AUTHORITY (GUSA)
ADOPTING THE PLANNING AND
ENVIRONMENTAL INFORMATION DOCUMENT FOR THE PROPOSED
GLENPOOL WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT
CWSRF PROJECT NO. ORF- 23 – 0055- CW

WHEREAS, the Glenpool Utility Service Authority (GUSA), acting through the City of Glenpool, has authorized the preparation of a Planning and Environmental Information Document for the proposed Glenpool Wastewater Treatment Plant Improvements Project, dated June 7, 2024, and prepared by Blackshare Environmental Solutions; and

WHEREAS, the Authority intends to construct, operate and maintain such proposed facilities in accordance with state and federal requirements, if said facility is approved and funded with a loan from the Clean Water State Revolving Fund; and

WHEREAS, a public hearing was held on September 27th, 2024, at 10:00 AM, City Hall building to discuss the proposed improvements to the wastewater treatment facility, cost and potential environmental impacts in accordance with the Public Notice attached hereto.

NOW THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE GLENPOOL UTILITY SERVICE AUTHORITY, TULSA COUNTY, OKLAHOMA that:

The Glenpool Utility Service Authority hereby adopts the Planning and Environmental Information Document for the proposed Glenpool Wastewater Treatment Plant Improvements Project, dated June 7, 2024, and prepared by Blackshare Environmental Solutions, a copy of which is on file with the City Engineer's Office.

PASSED AND APPROVED THIS 7th DAY OF OCTOBER 2024.

Joyce G. Calvert, Chair, Board of Trustees

ATTEST:

CITY CLERK

October 7, 2024

To: Chair and Board of Trustees, Glenpool Utility Services Authority (GUSA)
Mayor and Council, City of Glenpool

From: David Agbetunsin, City Engineer

Period: September 1 – September 30, 2024

WASTEWATER TREATMENT FACILITY PROJECT UPDATE

Wastewater Treatment Plant (WWTP)

The City of Glenpool has been awarded an American Rescue Plan Act (ARPA) grant for a new mechanical wastewater treatment facility (WWTF). The City currently owns and operates a Lagoon System Wastewater Treatment Plant. The proposed project involves constructing a 3.0 MGD Sequencing Batch Reactor (SBR) Mechanical Wastewater Treatment Plant (WWTP) located in the SW1/4, NW1/4 of Section 11, T17N, R12E, Tulsa County.

Project Program Management Summary

Consultant/Project Program Manager (PPM) – S2 Engineering PLLC	Cost to Date (\$)	Contact Amount (\$)	S2E Engineering PLLC
Task			Progress (%)
Project Administration	100,541.40	198,200.00	51%
Design Consultant Selection Phase	28,488.00	28,488.00	100%
Regulatory Approval/Permits	51,571.86	57,954.00	89%
Public Communication Phase	25,944.35	58,302.00	44%
Detailed Design Phase	95,813.55	101,390.00	95%
Bidding Phase	-	19,251.00	0%
Construction Phase	-	245,291.00	0%
Plant Startup	-	58,541.00	0%
New Site Property and Topographic	39,316.22	44,978.00	87%
Site Flood Plain Permitting NoRise	24,862.50	26,766.00	92%
Conditional Letter of Map Revisions (CLOMR), if	-	31,316.00	0%
Letter of Map Revisions (LOMR), if	-	34,024.00	0%
Environmental Information Document	35,858.91	42,662.00	80%
ARPA Grant Administration Coordination	6,850.00	52,604.00	10%
TOTAL	412,288.49	999,767.00	41%

Appendix 1 contains invoices corresponding to payments made so far. These invoices align with the agreement established on 05-01-2023 between S2 Engineering PLLC and Glenpool Utility Services for the provision of Project Program Management Services.

Professional Engineering Design

Garver LLC is rendering professional engineering services as per the agreement executed on August 7, 2023. The engineering design is presently underway, and Garver. The 100% set has been prepared by Garver LLC. The engineering drawings have been prepared to be submitted for ODEQ review and construction permit approval. Invoices pertaining to payments made in accordance with this agreement are provided in Appendix 2.

Engineer Consultant – Garver LLC	Cost to Date (\$)	Contact Amount (\$)	Garver LLC
Core Tasks			Progress (%)
Project Management & Admin	14,802.37	74,011.85	20%
Geotechnical Coordination	6,115.00	6,115.00	100%
Preliminary Design	927,669.00	927,669.00	100%
Final Design	1,238,962.54	1,238,962.54	100%
Bidding & Equipment Procurement Services	11,177.38	126,760.00	9%
Construction Administration	0.00	642,218.00	-
Construction Observation	0.00	665,258.40	-
O&M Manual And Startup Training	0.00	127,461.00	-
TOTAL	2,198,726.29	3,808,455.79	58%

Variance Request

Staff has submitted a variance request to the Oklahoma Department of Environmental Quality (ODEQ) for the grit removal system, the grit classification system, the Sequential Batch Reactor (SBR) design operating levels, and the sloping of the digester. ODEQ has reviewed and found the request approvable, as detailed in the variance requests dated March 29, 2024, and August 9, 2024.

404 Permit

Staff received Nationwide Permit 39 from the United States Army Corps of Engineers (USACE) as communicated in the letter dated May 31, 2024, from the Department of the Army USACE.

Geotechnical Services

The geotechnical service has been concluded by Kleinfelder, with the final report delivered on July 12, 2024.

Opinion of Probable Construction Cost (OPCC)

The updated OPCC is estimated at \$61.2 Million. There is a need for additional funding to cover

the project cost. City Management is applying for the Clean Water State Revolving Fund (CWSRF) to cover the remaining project costs.

Clean Water State Revolving Fund (CWSRF)

The Clean Water State Revolving Fund is a low-interest loan program that assists communities with wastewater and pollution control projects. Staff will apply for the Clean Water State Revolving Fund (CWSRF) to cover the excess project funds. City Management has applied for \$35,000,000.00 CWSRF. The application is currently under review by OWRB staff. An environmental review and public meeting are prerequisites for the loan approval. A copy of the draft Environmental Information Document (EID) is available at the City Engineer's office for viewing.

Public Meeting

A public meeting is scheduled for September 27th, 2024, at 10:00AM, at the City Hall, 12205 S. Yukon Ave Glenpool OK 74033. A copy of the public meeting notice is appended to this report. The purpose of the meeting is to inform the citizens of Glenpool of the upcoming project and to receive any comments.

Permit to Construct

City Staff have applied for a permit to construct. The 100% plan set, and construction documents were submitted to staff for review and comments. The draft permit to construct was issued on August 30, 2024.

Bidding

On October 1, 2024, GUSA advertised for bids in Tulsa World papers. A copy of the advertisement for bid is attached to this report. Please recall that GUSA had advertised for prequalification of bidders, and only qualified bidders are permitted to bid, unless stated otherwise.

Schedule

Below is the tentative schedule of the project.

Updated Phase Description Schedule Date		
Notice to Proceed	August 18, 2023	Complete
Technical Memoranda	October 19, 2023	Complete
Preliminary Design	January 11, 2024	Complete
Preliminary Design Workshop	January 30, 2024	Complete
Final Design – 90% and ODEQ Submittal	April 29, 2024	Complete
Final Design – 90% Workshop	May 17, 2024	Complete
Final Design – 100% Submittal	July 12, 2024,	Complete
Proposed Bid Opening	November 17 th 2024	Not Started
Finish Construction	December 2026	Not Started

Proposed Bidding schedule:

Prequalification Advertisement	June 14, 2024
Prequalification Meeting (Virtual	June 28, 2024
Prequalification Opening	July 25, 2024
Bidding Documents Advertised	July-August 2024
Notice of Prequalification to Bidders	July-August 2024
Invitation for Bids to Prequalified Bidders	October 1, 2024
Pre-Bid Conference (In-Person)	October 16, 2024,
Bid Opening	November 12 2024

[Recommendation](#)

This report is for information purposes only.

APPENDIX

Invoice

Date	Invoice #
9/24/2024	06-1221

Bill To
Mr. David Agbetunsin City Engineer, City Of Glenpool 12205 S. Yukon Ave. Glenpool, OK 74033

Service Start Date : May 1, 2023	
P.O. No.	
Period Ending	8/31/2024

GLENPOOL WASTEWATER TREATMENT FACILITIES
PROJECT PROGRAM MANAGEMENT SERVICES

Agreement Reference: GUSA / May 1, 2023

[illegible]

CORE TASKS FEE SUMMARY	
Core Tasks Lump Sum Fee	\$767,415.00
Billed To Date	\$305,400.86
Amount Remaining	\$462,014.14

Balance Due (This Invoice)	\$22,649.30
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Client Total Balance	\$22,649.30
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Invoice

Date	Invoice #
9/24/2024	06-1222

Bill To
Mr. David Agbetunsin City Engineer, City Of Glenpool 12205 S. Yukon Ave. Glenpool, OK 74033

Service Start Date : May 1, 2023	
P.O. No.	
Period Ending	8/31/2024

GLENPOOL WASTEWATER TREATMENT FACILITIES PROJECT PROGRAM MANAGEMENT SERVICES TARGETED TASKS

Agreement Reference: GUSA / May 1, 2023

[illegible]

TARGETED TASKS FEE SUMMARY	
Targeted Tasks NTE Fee	\$232,350.00
Billed To Date	\$106,887.63
Amount Remaining	\$125,462.37

Balance Due (This Invoice)	\$3,417.54
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Please mail payments to:
S2 Engineering, PLLC
P.O. Box 2347
Broken Arrow, OK 74013

For questions, contact:
(918) 519-8081



750 SW 24th Street Ste 200
Moore, OK 73160
405-329-2555

www.GarverUSA.com

INVOICE

David Agbetunsin
City of Glenpool, OK
12205 S Yukon Ave
Glenpool, OK 74033

September 10, 2024
Project No : 2300438
Invoice No: 2300438-10

Project: Glenpool Wastewater Treatment Facility Design

Professional Engineering Services through August 30, 2024

	Percent Complete	Contract Amount	Total Billed to Date	Previous Billings	Current Billing
Lump Sum Services					
Task 1 - Project Management & Admin	30%	\$74,011.85	\$22,203.56	\$14,802.37	\$7,401.19
Task 2 - Geotechnical Coordination	100%	\$6,115.00	\$6,115.00	\$6,115.00	\$0.00
Task 3 - Preliminary Design	100%	\$927,669.00	\$927,669.00	\$927,669.00	\$0.00
Task 4 - Final Design	100%	\$1,238,962.54	\$1,238,962.54	\$1,238,962.54	\$0.00
Hourly Services					
Bidding & Equipment Procurement Services		\$126,760.00	\$21,361.22	\$11,177.38	\$10,183.84
Construction Administration		\$642,218.00	\$0.00	\$0.00	\$0.00
Construction Observation		\$665,258.40	\$0.00	\$0.00	\$0.00
O&M Manual and Startup Training		\$127,461.00	\$0.00	\$0.00	\$0.00
Totals		\$3,808,455.79	\$2,216,311.32	\$2,198,726.29	\$17,585.03

Total Amount This Invoice \$17,585.03

Authorized by: 

Cole Niblett PE
Project Manager

Remit Payment To:

For delivery via regular US postal service:
Garver, LLC
P.O. Box 736556
Dallas, TX 75373-6556

For delivery via overnight courier service:
JPMorgan Chase (TX1-0029)
Attn: Garver, LLC P.O. Box 736556
14800 Frye Road, 2nd Floor
Fort Worth, TX 76155

Attachment to Invoice: 2300438-10

September 10, 2024

Garver Project: 2300438

Glenpool Wastewater Treatment Facility Design

Period Ending:08/30/2024

Bidding & Equipment Procurement Services

Personnel	Hours	Pay Rate	Amount
Blythe, Kamryn	4.00	\$23.00	\$92.00
Helvick, Thomas	17.50	\$46.31	\$810.43
Jimenez, Cecilia	3.00	\$32.69	\$98.07
Niblett, Michael	11.50	\$72.12	\$829.38
Ross, Benjamin	8.50	\$70.68	\$600.78
Tate, Russell	5.00	\$87.27	\$436.35
Wiseman, Laura	6.50	\$42.32	\$275.08
Labor			\$3,142.09

Overhead at 194.03% of Labor **\$6,096.60**

Profit at 10% of Labor and Overhead **\$923.87**

Reimbursable Expenses	Amount
Meals :	\$21.28
Reimbursable Expenses Total	\$21.28

Due This Invoice:

Bidding & Equipment Procurement Services **\$10,183.84**

Welcome to Chick-fil-A
North College Avenue DTO (# 00532)
Fayetteville, AR
(479) 443-0343
Operator: Paige Frost

CUSTOMER COPY
7/23/2024 12:37:45 PM
M-DRIVE-THRU

Order Number: 12237900

Guest: Benjamin R
Phone 501-993-6574

Online Order Number: 04518

1	Meal-CFASan	9.29
	CFA Sand	
	Fries MD	
	Ck Zero MD	
1	Hny Rst BBQ	0.00
1	Meal-CFASan	9.29
	CFA Sand	
	Fries MD	
	Unswt Tea LG	0.46
1	LANE 1	0.00
1	Second	0.00
4	CFA Sauce	0.00

Sub. Total:	\$19.04
Tax:	\$2.24
Total:	\$21.28

Change	\$0.00
Visa:	\$21.28

Register:47 Tran Seq No:12237900
Cashier:Adoni

It was our pleasure serving you!
Have a wonderful day.

Visa
Card Num : *****1707
Terminal : 36
Approval : 03171D



6100 S Yale Ave. Suite 1300
Tulsa, OK 74136

TEL 918.250.5922

www.GarverUSA.com

Progress Report Glenpool WWTP Improvements

To: Glenpool Utility Service Authority
From: Cole Niblett, PE
Copies to: Garver File 2300438
Period Ending: August 30, 2024

Please allow us to give a brief progress report of our work on the above referenced project.

Recent Accomplishments

- Address Comments from Final Design Workshop
- Continue Work on Bid Set
- Finalize Response to ODEQ NOD Comments
- Submit Variance Request
- Monthly Progress Meetings

Need from Others

- None

Planned Assignments for Next Reporting Period

- 100% Design Review Workshop
- Finalize Bid Set
- Advertise Bid Set



OFFICIAL AD PROOF

This is the proof of your ad scheduled to run in **Tulsa World** on the dates indicated below. If changes are needed, please contact us prior to deadline at help@column.us

Notice ID: ISqgDwq82zxzKQ4hPrxd | **Proof Updated: Sep. 27, 2024 at 01:02pm CDT**
Notice Name: ADVERTISEMENT FOR BIDS | Publisher ID: 126130

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER	FILING FOR
CITY OF GLENPOOL	Tulsa World
dagbetunsin@cityofglenpool.com	
(918) 209-4613	

Columns Wide: 2	Ad Class: Legals
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10/01/2024: Legal Notice Notice	238.53
10/08/2024: Legal Notice Notice	224.65

Total	\$463.18
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See Proof on Next Page

Published in the Tulsa World, Tulsa, Tulsa County, Oklahoma, October 1, 8, 2024

**ADVERTISEMENT FOR BIDS
Glenpool WWTP**

for
Glenpool Utility Services Authority (GUSA) and the City of Glenpool (City)
Glenpool, Oklahoma

General Notice

Glenpool Utility Services Authority (GUSA) and the City of Glenpool (City)
(Owner) is requesting Bids for the construction of the following Project:

Glenpool WWTP

Garver Project No. 2300438

OWRB Project No. ARP-23-0014-DPG

CWSRF Project No. ORF-23-0055-CW

Bids for the construction of the Project will be received at the **Glenpool Utility Service Authority office** located at **12205 S. Yukon Avenue, Glenpool, OK 74033 (2nd Floor – Development Services)**, until **Tuesday, November 12th** at 2:00 pm local time. At that time the Bids received will be publicly opened and read. Any bid received after the above time and date will be returned unopened.

The Project consists of construction of a new WWTP including SBR basins, digester basins, disinfection facility, dewatering facility and rehabilitation of existing headworks, influent pump station, and other miscellaneous structures.

Bids will be received for a single prime contract. Bids shall be on a lump sum and unit price basis, with alternate bid items as indicated in the Bid Form.

Obtaining the Bidding Documents

Note to User

If using the Garver online planroom, choose the first optional paragraph below and delete the second optional paragraph. After setting up the project on the Garver online planroom, insert the Quest project number in place of the "XXXXXX", and determine the download fee by referring to the online planroom instructions on the Standards server under Company Wide/Digital Signatures and Online Planroom. If using the Owner's designated website, delete the first optional paragraph and provide the website information obtained from the Owner.

Digital copies of the bid documents are available at <http://planroom.garver-usa.com> for a fee of \$22. Quest Project Number **9247805** on the "Browse Projects" page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com. Documents can be examined at the **Glenpool Utility Services Authority (GUSA) and the City of Glenpool (City)**, 12205 S. Yukon Avenue, Glenpool, OK 74033. Addendums to the bid package will be issued through the Garver online Plan Holders List; therefore, all prime bidders shall be responsible for downloading the bid documents from the Garver online plan room in order to be included in the Plan Holders List. Bidders must enter the addenda numbers in Article 3.01 of the Bid Form to verify receipt.

Further information regarding this project may be obtained by contacting **Cole Niblett** at MCNiblett@GarverUSA.com, phone number 405-928-7555.

Pre-bid Conference

A mandatory pre-bid conference for the Project will be held on **Wednesday, October 16th** at 9:00 am at the **Glenpool Utility Service Authority, 12205 S. Yukon Avenue, Glenpool, OK**. Bids will not be accepted from Bidders that do not attend the mandatory pre-bid conference. Each bidder shall be limited to three personnel per organization. The pre-bid conference will be followed by a site walk through.

Instructions to Bidders

To be accepted, a bid must be accompanied by a bid security instrument payable to the Owner in an amount not less than five (5%) percent of the total base bid, in the form of either (a) a cashier's check or certified check or (b) an acceptable bidder's bond with a surety authorized to operate in the state of the project, according to the Public Competitive Bidding Act of 1974.

Performance, Payment and Warranty Bonds will be required on the forms provided in the amount of one hundred per cent (100%) of the contract price from an approved surety company holding a permit from the state of the project state to act as surety, or other surety or sureties acceptable to the Owner.

Bidders are required to complete Document 00 45 13, Qualification Statement, included in these bid documents. Prequalification of Bidders is required. Bidders must have completed and submitted the Prequalification Package previously released. The experience and qualifications of Bidders will be evaluated by the Owner prior to the opening of Bids. Only those Bids submitted by Bidders determined by the Owner to be prequalified will be considered. Bids received from Bidders who are not prequalified will be returned.

Funding for this project is provided through American Rescue Plan Act (ARPA) grant program managed by the Oklahoma Water Resources Board (OWRB) and shall be referred to as Project No. ARP-23-0014-DPG. The following requirements and regulations must be complied with:

A. Davis Bacon Act wage rules shall apply. All laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through the Federal Government shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with subchapter IV of Chapter 31 of Title 40, United States Code. The Department of Labor provides all pertinent information related to compliance with labor standards, including prevailing wage rates and instructions for reporting. For more information, please refer to SAM.gov | Wage Determinations.

B. Equal Opportunity in Employment: All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age or physical handicap. Bidders on this work will be required to comply with the President's Executive Order No. 11246, as amended.

C. Each bidder must fully comply with the requirements, terms and conditions of the Environmental Protection Agency's Disadvantaged Business Enterprise Requirements, which have been adopted for the OWRB ARPA program, and include employing the six (6) good faith efforts and soliciting disadvantaged business enterprises during the performance of this contract. Requirements are contained in OWRB's Guidance and Procedures, ARP-267. The bidder commits itself to following the good faith efforts to solicit disadvantaged business enterprises contained herein and all other requirements, terms, and conditions of these bid conditions by submitting a properly signed bid.

D. System for Award Management (SAM) registration is required for all Applicants and Awardees (Entities, Prime Contractors, Subcontractors, Vendors) in order to receive funds from the ARPA program. SAM replaced the Central Contractor Registration/Federal Agency Registration, Online Representations and Certifications Application, and Excluded Parties List System. Applicants and awardees are required to complete a one-time free registration to provide basic information relevant to procurement and financial transactions. On April 4, 2022, the unique entity identifier used across the federal government changed from the DUNS Number to the Unique Entity ID (generated by SAM.gov). Registrants must retain an active status to be eligible for ARPA funding. Applicants and Awardees can go to SAM.gov to complete the registration process.

In case of ambiguity or lack of clearness in stating bid prices, the Owner reserves the right to adopt the most advantageous construction thereof, to reject any or all bids, and to waive formalities. No bid may be withdrawn within ninety (90) days after the date on which bids are opened.

The contract is to be awarded to the lowest, responsive, responsible bidder. The Owner reserves the right to correct any non-material clerical errors in the bidding as allowed under Oklahoma Law. The Owner reserves the right to reject any and all bids in accordance with the Oklahoma Public Competitive Bidding Act of 1974. Conditional bids shall not be accepted.

Certain mandatory federal requirements apply to this solicitation and will be made a part of any contract awarded:

1. **Buy American Preferences (Title 49 U.S.C. Chapter 501)**
2. **Foreign Trade Restrictions (49 CFR 30.17)**
3. **Davis Bacon Labor Provisions (29 CFR Parts 1, 3, and 5)**
4. **Requirement for Affirmative Action (41 CFR Part 60-4)**
5. **Debarment, Suspension, Ineligibility, and Voluntary Exclusion**
6. **Requirements for Drug-free Workplace**

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Advertisement is issued by:

Owner: Glenpool Utility Services Authority (GUSA) and the City of Glenpool (City)

By: David Agbetunsin

Title: City Engineer

Dates: October 1st, 2024 and October 8th, 2024

EJCDC® C-111, Advertisement for Bids for Construction Contract.

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OFFICIAL AD PROOF

This is the proof of your ad scheduled to run in **Tulsa World** on the dates indicated below. If changes are needed, please contact us prior to deadline at help@column.us

Notice ID: 1uBaNnw4XKJfJmXWCHFN | **Proof Updated: Sep. 06, 2024 at 01:02pm CDT**
Notice Name: NOTICE OF ISSUANCE OF DRAFT TIER II PERMIT | Publisher ID: 122431

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER	FILING FOR
CITY OF GLENPOOL	Tulsa World
dagbetunsin@cityofglenpool.com	
(918) 209-4613	
Columns Wide: 2	Ad Class: Legals
09/10/2024: Legal Notice Notice	66.75
Total	\$66.75

See Proof on Next Page

Published in the Tulsa World, Tulsa, Tulsa County, Oklahoma, September 10, 2024

NOTICE OF ISSUANCE OF DRAFT TIER II PERMIT

DEQ MUNICIPAL CONSTRUCTION APPLICATION NO. ST000072240386

Notice is hereby given that the Oklahoma Department of Environmental Quality (DEQ) has issued a draft permit to Glenpool Utility Services Authority, City of Glenpool, 12205 S. Yukon Avenue, Glenpool, OK 74033, based on a Tier II application filed on the May 09, 2024, for a new construction permit with the DEQ. A final permit, if issued, would allow Glenpool Utility Services Authority to construct a municipal wastewater treatment facility. The construction will be located at: 11 E. 136th Street, Glenpool, OK 74033, (SW1/4, NW1/4 of Section 11, Township 17 North, Range 12 E1M, Tulsa County). The wastewater treatment facility is a municipal facility that treats domestic wastewater and will include a new sludge digestion and dewatering facility.

A copy of the draft permit, fact sheet or statement of basis, application and other relevant documents may be reviewed at the Offices of the DEQ, Water Quality Division, 707 N. Robinson, Oklahoma City, OK 73102, between the hours of 8:00 a.m. to 4:30 p.m. Monday - Friday, or at Glenpool Library 730 E 141st St. Glenpool, OK 8:00 a.m. to 4:00 p.m. Monday - Friday.

Pursuant to 27A O.S. Sec. 2-14-302, persons wishing to make comments concerning the draft permit may do so by sending the comments in writing to the Contact Person for the DEQ, at the address listed below, within 30 days after the date of publication or mailing. Comments should include: (1) name and address of the interested person, (2) the application name to which the request relates, (3) the nature and basis of the interest of the person affected, and (4) a statement of the objection or comment, the basis of the objection or comment, and any requested action by the DEQ.

The contact person for the DEQ, to schedule a date and time to review the application at the offices of the DEQ is: Qusay R. Kabariti, P.E.
Oklahoma Department of Environmental Quality
P.O. Box 1677

707 N. Robinson, 8th Floor Oklahoma City, OK 73101-1677 (405) 702-8100

The contact person for Glenpool Wastewater Treatment Plant is:

David Agbetunsin, City Engineer
City of Glenpool
12205 S. Yukon Avenue,
Glenpool, OK 74033.
Phone: 918-209-4613
Email: dagbetunsin@cityofglenpool.com