

MINUTES

CITY COUNCIL MEETING

August 1, 2016

The Regular Session of the Glenpool City Council was held at, Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jacqueline Triplett-Lund, Councilor; Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor. Patricia Agee, Councilor was absent.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief; and Paul Newton, Fire Chief.

Also present were: Father Sam Gordin, Anglican Church; Sydney Bland, Glenpool Chamber of Commerce; Mark Walden, 14020 S. Birch St.; Carolyn Back, and Jim Beach, Wallace Engineering; and Gary Mitchell, Kendig Keast Collaborative

- A) Mayor Fox called the meeting to order at 6:34 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Father Sam Gordin offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Chamber of Commerce Report – Sydney Bland, Executive Director**
 - Ms. Bland highlighted upcoming events and identified the new Chamber members.
 - She thanked the City Manager for taking her on a "drive through" of the city to help her become familiar with Glenpool.
- F) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman alerted the Council and audience that the clean-up effort following the July 14 storms is still underway. Morris Park will be open for Glenpool residents to deposit green waste for the remainder of the week. Staff will reevaluate on Monday to determine how much longer the limb collection point will remain open at Morris Park.
 - Mr. Kolman met with Glenpool Public School officials to discuss the status of the 6th Grade Center which sustained significant damage during the July 14 storm.
 - Mr. Kolman attended the Grand Opening of the Grandview Apartments, reporting that half of the apartments are already leased.
 - He attended the One-Voice Agenda meeting and urged council members to let him know if they would like to become involved in the One-Voice project.
 - Councilor Lund asked if citizens could retrieve firewood from the pile of limbs at Morris Park. Mr. Kolman advised against it stating it could present a liability to the City if residents were injured while attempting to remove limbs from the pile.
- G) Mayor Report – Timothy Fox, Mayor**
 - Mayor Fox reminded the Council of Katrina Stevens' Birthday Bash at Black Gold Park, Saturday, 1 - 4 p.m. Katrina has chosen the Glenpool Animal Shelter as the beneficiary of the donations collected at her event.
 - Mayor Fox highlighted a couple of upcoming public events at the Glenpool Conference Center. Summer Jam will be held Thursday through Saturday, August 4-5-6; and the

Greater Tulsa Cultural Festival is slated for the following weekend. This year's headliner is Bryan Nhira, a recent contestant on The Voice.

- Vice-Mayor Ceesay expressed his appreciation to the Mayor for explaining the reason for his absence at the last City Council meeting. It fell on the same day of the opening of his new restaurant in Tulsa.

H) Council Comments

- None.

I) Public Comments

- Mark Walden from 14020 S. Birch St., Glenpool shared his displeasure regarding a recent visit from Animal Control, and non-response from city personnel to his reports concerning storm water drainage.

J) Scheduled Business

1) Discussion and possible action to approve minutes from July 13, 2016 meeting.

Two of the four council members present did not attend the July 13, 2016 meeting and therefore they did not feel it would be appropriate to vote in favor of minutes they could not confirm. Therefore a motion was made to table, allowing Councilor Agee an opportunity to return and vote on the same.

MOTION: Councilor Kearns moved, second by Councilor Lund to table consideration to approve minutes to the next regular meeting.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

2) Discussion and possible action to adopt Resolution No. 16-06-04, A Resolution Stating The City Council's Concurrence With, And Endorsement Of, The Restated Code Of Ethics And Policy Statement For Elected And Appointed Officials Of The City Of Glenpool, As Adopted By Resolution No. 13-05-01, Dated May 13, 2013, (The "Code Of Ethics") And Directing That All Boards And Commissions Of The City Of Glenpool Shall Review And Endorse The Code Of Ethics, Provided That Such Boards And Commission May Offer Recommendations For Update Of The Code Of Ethics Which The City Council Shall Consider, All As Required By Section 20 Thereof, tabled from July 5, 2016 City Council meeting.

Lowell Peterson, City Attorney introduced the Resolution for approval, declaring this will make the fifth year the Code of Ethics has appeared before the City Council. He further cited Section 20 which requires the Code be adopted annually; and recommended approval.

MOTION: Vice Mayor Ceesay moved, second by Councilor Lund to adopt Resolution No. 16-06-04 as presented.

FOR: Vice-Mayor Ceesay; Councilor Kearns; Councilor Lund

AGAINST: Mayor Fox

ABSENT: Councilor Agee

Motion carried.

- 3) **Discussion and possible action to adopt renewal of the Agreement of the City of Glenpool and the Glenpool Industrial Trust Authority with the Glenpool Chamber of Commerce for (i) the lease of space by the Chamber in the City Hall/Conference Center for a stated consideration; (ii) the rendering of enumerated services for the City and the Conference Center for a stated consideration; and (iii) support for the economic development goals of the annual Black Gold Days event in a stated amount, for FY 2016-2017.**

Mr. Kolman reported that the Chamber of Commerce Chairman requested the item be tabled to allow further time for Chamber Board review.

MOTION: Vice Mayor Ceesay moved, second by Councilor Lund to table action on the Agreement to the next Regular Meeting.

FOR: Mayor Fox; Councilor Kearns; Councilor Lund; Vice Mayor Ceesay

AGAINST: None.

ABSENT: Councilor Agee

Motion carried.

- 4) **Discussion and possible action to accept the response submitted by Kendig Keast Collaborative to the City's RFP for qualified consultants to undertake revision of the 2030 Comprehensive Plan, Zoning Code, and Subdivision Regulations.**

Rick Malone introduced Gary Mitchell with Kendig Keast Collaborative. Mr. Mitchell introduced Carolyn Back and Jim Beach with Wallace Engineering. The three would partner on the project if awarded the contract. Mr. Mitchell provided a presentation to demonstrate their qualifications and objectives, as well as show a sampling of completed projects from other cities.

MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to accept the response submitted by Kendig Keast Collaborative to the City's RFP for qualified consultants to undertake revision of the 2030 Comprehensive Plan, Zoning Code, and Subdivision Regulations.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

- 5) **Discussion and possible action to adopt budget amendment Resolution No. 16-08-01, A Resolution Of The City Council Of The City Of Glenpool Amending The FY 2016-2017 Annual Budget In Compliance With The Municipal Budget Act, for the purpose of allocating an additional \$107,870.00 to the budget of the Community Development Department and thereby funding the 2030 Comprehensive Plan, Zoning Code and Subdivision Regulations revision to be undertaken by Kendig Keast Collaborative.**

Julie Casteen, Finance Director presented Resolution No. 16-08-01 for approval. She explained that the preceding item (4) exceeded the amount budgeted for that purpose by \$107,870.00, thereby requiring a budget amendment. The Resolution identified decreasing \$58,144.00 Council Contingency account, and \$49,726.00 Non-Departmental resulting in a combined balance of \$107,870.00, and increasing Community Development, Contract Services account by the same.

MOTION: Councilor Kearns moved, second by Councilor Lund to adopt Resolution No. 16-08-01 as presented.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

6) Discussion and possible action to approve Change Order #2 from Goins Enterprises for construction on the water storage facility project.

Lynn Burrow, Community Development Director introduced Change Order #2 from Goins Enterprises. Mr. Burrow explained that the change order represents a \$353 decrease to the contract amount; and extends the contract term by eight days.

MOTION: Councilor Lund moved, second by Vice Mayor Ceesay to approve Change Order #2 from Goins Enterprises for construction on the water storage facility project.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns; Councilor Lund

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

7) Discussion and possible action to approve a Memorandum of Understanding between the Indian Nations Council of Governments and the City of Glenpool pertaining to the maintenance of the 9-1-1 electronic map street layer and the master street and address guide.

Mr. Kolman informed the Council that the MOU is submitted for approval annually. He explained that the MOU provides that INCOG shall agree to maintain our electronic 9-1-1 map and MSAG.

MOTION: Vice Mayor Ceesay moved, second by Councilor Kearns to approve the MOU as presented.

FOR: Mayor Fox; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

8) Discussion and possible action to approve 2016-2017 Oklahoma Municipal League annual renewal and authorize payment of service fees at a cost of \$8,574.74.

MOTION: Vice Mayor Ceesay moved, second by Councilor Lund to approve 2016-2017 OML annual renewal and authorize payment of invoice, not to exceed \$8,574.74.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

9) Discussion and possible action to authorize Mayor Fox to attend ICSC Texas and pay all related costs, as set forth in Sec. 14, Expenses, The Restated Code of Ethics and Policy Statement for Elected and Appointed Officials of the City of Glenpool.

MOTION: Vice Mayor Ceesay moved, second by Councilor Kearns to authorize Mayor Fox to attend ICSC Texas and pay all related costs as set forth in Section 14 of the Restated Code of Ethics and Policy Statement.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns

AGAINST: None

ABSENT: Councilor Agee

Motion carried.

K) Adjournment.

- Meeting was adjourned at 8:02 p.m.

Date

Mayor

ATTEST:

City Clerk