

**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
REGULAR MEETING**

A Regular Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. immediately following the Glenpool City Council Meeting on November 5, 2018, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

AGENDA

	Page
A) Call to Order - Timothy Lee Fox, Chairman	
B) Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Timothy Lee Fox, Chairman	
C) Public Works Director Report - Wes Richter	
1) Public Works Directors Report Nov 2018	2 - 3
D) Scheduled Business	
1) Discussion and possible action to approve minutes from October 1, 2018 meeting. (Wendy Knight, Secretary) GUSA - 01 Oct 2018 - Minutes - Html	4 - 6
2) Discussion and possible action to approve 2019 Meeting Calendar. (Wendy Knight, Secretary) Meeting Schedule 2019 GUSA	7

E) **Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on November 1, 2018 at 5:00 pm.

Signed: Wendy Knight
Secretary



Public Works Director's Report

November 5th, 2018

To: Glenpool Utility Services Authority Board Members,

The following report highlights and summarizes the various activities that are currently being addressed by the Public Works Department.

Waste Water Treatment Plant:

- Submitted Monthly Discharge Monitoring Report (DMR) to ODEQ.
- 3 sewer backups were reported last month 2 were on the customers side and 1 was on the cities side.
- Submitted the quarterly bio-monitoring report to ODEQ.
- The Fern Lift station rehab project is complete.

Water Distribution:

- Meter reading started on October 2nd and ended on October 3rd.
- Rereads for October were 9.
- There were 11 meters that had no read due to either damaged or blank screens.
- 177 Service orders, 10 Blue tags were issued by the water billing department
- 3 new service taps and 8 leaks were repaired
- 176 Line locates were issued by call okie which brings the total for 2018 to 2043
- There were 131 turned off for none payment of which 26 had not paid to be turned back by November 1st.

Parks and Streets:

- The crews have been going out and trimming the low tree limbs back out of the streets and cleaning out storm drains.
- Filling in potholes.
- Still continue to mow what areas are still growing.
- With mowing season coming to an end the crews are able to spend more time removing dead limbs and or dead trees from the parks and address any other issues that are in the parks or street right of ways.
- The crews will start crack sealing while weather permits.

MINUTES
GUSA Meeting
Monday, October 1, 2018 Council Chambers 6:00 PM

COUNCIL PRESENT: Tim Fox
Momodou Ceesay
Trish Agee
Brandon Kearns
Jacqueline Triplett-Lund

STAFF PRESENT: David Tillotson
Susan White
Lowell Peterson
Wendy Knight
John Gonsalves
Lynn Burrow
Bart Harris
Wes Richter

- A Call to Order - Timothy Lee Fox, Chairman**
Chairman Fox called the meeting to order at 7:12 p.m.
- B Roll Call, Declaration of Quorum – Wendy Knight, Secretary; Timothy Lee Fox, Chairman**
Secretary Knight called the roll, Chairman Fox declared a quorum present.
- C Public Works Director Report - Wes Richter**
[Public Works Report October 2018](#)
- D Scheduled Business**
- 1) Discussion and possible action to approve minutes from September 4, 2018, and September 17, 2018 meetings.
(Wendy Knight, Secretary)
- Moved by Trish Agee, seconded by Brandon Kearns

To approve the minutes as presented.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou	x			
Ceesay				
Trish Agee	x			
Brandon Kearns			x	
Jacqueline	x			
Triplett-Lund				
	4	0	1	0

CARRIED.

- 2) Discussion and possible action to approve Resolution No. 2018010, a Joint Corporate Resolution of the City of Glenpool and the Glenpool Utility Services Authority authorizing the City of Glenpool ("City") and the Glenpool Utility Services Authority ("GUSA") to enter into a collection agreement with RS2 Solutions, LLC., a subsidiary of Aberdeen Enterprises II, Inc., for the purpose of collecting delinquent utility accounts receivable based on costs assessed by GUSA.
(John Gonsalves, Treasurer)

Mr. Gonsalves recommended Board approval of Resolution No. 2018010, authorizing the Glenpool Utility Services Authority to enter into a collection agreement with RS2 Solutions LLC., for collecting delinquent utility accounts and fees, and authorizing the City Manager to sign the collections agreement.

Moved by Jacqueline Triplett-Lund, seconded by Brandon Kearns

To approve Resolution No. 2018010.

	For	Against	Abstained	Absent
Tim Fox	x			
Momodou	x			
Ceesay				
Trish Agee	x			
Brandon Kearns	x			
Jacqueline	x			
Triplett-Lund				
	5	0	0	0

CARRIED.

[GlenpoolUtilityServicesAuthority contract 1](#)

E Adjournment

Chairman Fox declared the meeting adjourned at 7:18 p.m.

**2019 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
GLENPOOL UTILITY SERVICE AUTHORITY
GLENPOOL, OKLAHOMA**

DATE	TIME	PLACE
JANUARY 7, 2019	6:00 P.M.	GLENPOOL CITY HALL
FEBRUARY 4, 2019	6:00 P.M.	GLENPOOL CITY HALL
MARCH 4, 2019	6:00 P.M.	GLENPOOL CITY HALL
APRIL 1, 2019	6:00 P.M.	GLENPOOL CITY HALL
MAY 6, 2019	6:00 P.M.	GLENPOOL CITY HALL
JUNE 3, 2019	6:00 P.M.	GLENPOOL CITY HALL
JULY 1, 2019	6:00 P.M.	GLENPOOL CITY HALL
AUGUST 5, 2019	6:00 P.M.	GLENPOOL CITY HALL
SEPTEMBER 3, 2019 *	6:00 P.M.	GLENPOOL CITY HALL
OCTOBER 7, 2019	6:00 P.M.	GLENPOOL CITY HALL
NOVEMBER 4, 2019	6:00 P.M.	GLENPOOL CITY HALL
DECEMBER 2, 2019	6:00 P.M.	GLENPOOL CITY HALL

* Denotes Tuesday Meeting

GLENPOOL CITY HALL, City Council Chambers, 12205 S Yukon Ave., Glenpool Oklahoma

APPROVED BY:
TRUSTEES OF THE GLENPOOL UTILITY SERVICE AUTHORITY
12205 S. YUKON
GLENPOOL, OK 74033
918-322-5409
Filed in the office of the City Clerk on the 6th day of November 2018

Signed: _____