

MINUTES

CITY COUNCIL MEETING

August 15, 2016

The Regular Session of the Glenpool City Council was held at Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee, Councilor; Brandon Kearns, Councilor; Jacqueline Triplett-Lund, Councilor; Momodou Ceesay, Vice Mayor and Timothy Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief; and Paul Newton, Fire Chief.

Also present were Matt Bills, Extreme Worship and Outreach; Paul Ross and Robert Pickens with American Waste Control.

- A) Mayor Fox called the meeting to order at 6:30 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Matt Bills with Extreme Worship and Outreach Center offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Community Development Report – Lynn Burrow, Community Development Director**
 - Lynn Burrow offered a status update on the water tower project currently underway as well as the soccer complex project slated to begin construction early 2017. Mr. Burrow also updated the City Council on the progress of various private and public construction projects throughout the city; provided the number of residential and commercial building permits issued in July; as well as information concerning activities in the Planning, Building, and Code Enforcement Departments.
 - Additionally Mr. Burrow reported that the dedicated Morris Park receiving point for storm debris will be closing at the end of the week and city crews will burn the accumulated pile.
 - Councilor Kearns asked if the amended drawings for the soccer complex will be presented to the Council before going out to bid. Mr. Burrow replied affirmatively.
- F) Treasurers Report - Julie Casteen, Finance Director**
 - Mrs. Casteen presented a comprehensive report for June revenues and expenditures in all Funds. She cautioned that the books for FY 15-16 haven't been closed. Final financials could be significantly impacted and likewise present differently than the current presented report.
- G) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman highlighted a couple of upcoming public events: The 2nd Annual Fishing Derby will be held at the Conference Center lake from 10-12 on Saturday, August 20; on Monday, August 29 the Chamber of Commerce is sponsoring a

Neighborhood Public Safety Event from 4-7 p.m. at the Glenpool Conference Center.

- Public Works crews continue to pickup green waste and add to the debris pile in Morris Park.

H) Mayor Report – Timothy Fox, Mayor

- Mayor Fox recounted the success of Katrina Steven's Birthday Bash, which is a fund-raising event for the benefit of the Glenpool Animal Shelter. She has collected over \$1,500 thus far and is expecting more donations. Mayor Fox shared a video of the City Council dog food eating competition which was a popular event at the Birthday Bash.
- Mayor Fox encouraged audience members to participate in the Fishing Derby scheduled for Saturday, August 20 at the Conference Center.

I) Council Comments

- Councilor Kearns cautioned everyone to watch out for school children. School begins Wednesday.

J) Public Comments

- None.

K) Recognition of Employee of the Month -- Timothy Lee Fox, Mayor

- Mr. Kolman announced that the Recognition will be postponed to September.

L) Scheduled Business

1) Discussion and possible action to approve minutes from July 18 (tabled from August 1, 2016), and August 1, 2016 meetings.

MOTION: Councilor Kearns moved, second by Mayor Fox to approve minutes from July 18, 2016 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns

ABSTAIN: Councilor Lund; Vice-Mayor Ceesay

Motion carried.

MOTION: Councilor Lund moved, second by Vice Mayor Ceesay to approve minutes from August 1, 2016 as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns; Councilor Lund

ABSTAIN: Councilor Agee

Motion carried.

2) Discussion and possible action to adopt renewal of the Agreement of the City of Glenpool and the Glenpool Industrial Trust Authority with the Glenpool Chamber of Commerce for (i) the lease of space by the Chamber in the City

Hall/Conference Center for a stated consideration; (ii) the rendering of enumerated services for the City and the Conference Center for a stated consideration; and (iii) support for the economic development goals of the annual Black Gold Days event in a stated amount, for FY 2016-2017, tabled from August 1, 2016.

Mr. Kolman announced that the Chamber of Commerce Chairman requested action be tabled.

MOTION: Councilor Agee moved, second by Councilor Lund to table action concerning renewal of the Chamber of Commerce Agreement.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None.

Motion carried.

3) Presentation regarding curb-side recycling program.

Paul Ross from American Waste Control brought a presentation concerning their recycling program and shared possible benefits to Glenpool if the program is implemented.

4) Discussion and possible action to approve Final Plat for Glenpool Center South, subject tract located north of the northwest corner of 151st Street and Elwood Ave.

Rick Malone, City Planner advised the Council that the Technical Advisory Committee determined the Plat exceeds minimum requirements and reported that the Planning Commission voted 5-0 to recommend approval to the City Council.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve Final Plat for Glenpool Center South as recommended by the Planning Commission.

FOR: Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None.

Motion carried.

5) Discussion and possible action to approve amendment to PUD # 30, pertaining to 39.2-acre commercial and residential property located at the northwest corner of 151st Street South (SH 167) and Elwood Avenue, submitted by Ricky Jones and Erik Enyart with Tanner Consulting, LLC.

Mr. Malone advised the Council that the request to amend involves two changes: a reduction in the north landscape buffer; and to increase the height of the screening fence.

MOTION: Vice Mayor Ceesay moved, second by Councilor Lund to approve amendment to PUD # 30 as presented.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None.

Motion carried.

- 6) **Discussion and possible action to purchase from the City of Jenks the transfer and assignment of its current FCC call sign and five 800 MHz communications transmission frequencies, no longer to be in use by Jenks following the transition of its public safety communication system to a new site, for \$2,500.00, and authorizing the City of Glenpool Fire Chief to apply to the FCC for approval of such transfer and assignment.**

Fire Chief Newton advised the City Council that the City of Jenks is migrating to newer public safety communication technology. As part of this process they will no longer need to utilize the five FCC licensed communication frequencies which they currently share with Glenpool. Chief Newton recommended that the City of Glenpool purchase the frequencies from Jenks and request FCC approval for transfer and assignment of the frequencies to Glenpool.

MOTION: Councilor Kearns moved, second by Councilor Lund to authorize Chief Newton to purchase from the City of Jenks the transfer and assignment of its current FCC call sign and five 800 MHz communications transmission frequencies, no longer to be in use by Jenks following the transition of its public safety communication system to a new site, for \$2,500.00, and authorizing the City of Glenpool Fire Chief to apply to the FCC for approval of such transfer and assignment.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None.

Motion carried.

- 7) **Discussion and possible action to authorize Police Chief to purchase ammunition from Ultramax Co. at a cost not to exceed \$16,044.00.**

MOTION: Councilor Lund moved, second by Councilor Agee to authorize Chief Waller to purchase ammunition from Ultramax Co. at a cost not to exceed \$16,044.00.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

AGAINST: None.

Motion carried.

- 8) **Discussion and possible action on Resolution No. 16-08-02, A Resolution Of The City Council Of The City Of Glenpool Amending The FY 2016-2017 Annual Budget In Compliance With The Municipal Budget Act For The Purpose Of Appropriating An Additional \$6,413 To The Budget Of The Police Department For The Purchase Of Police Personal Protection Equipment, Funded By The Use Of Unencumbered Restricted Fund Balance; And Appropriating An Additional \$1,000 To The Budget Of The Police Department For Officer Training, Funded By Pledged Donations; And Appropriating An Additional \$500 To The Budget Of The Fire Department For The Purchase Of Emergency Response Equipment, Funded By A Donation From King Of Kings Lutheran Church.**

Julie Casteen, Finance Director recommended approval of Resolution No. 16-08-02 authorizing supplemental appropriations to the General Fund totaling \$7,913 for the purpose of purchasing police personal protection equipment; officer training; and Fire Department emergency response equipment.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Kearns to approve Resolution No. 16-08-02 as presented.

9) Discussion, only, of draft ordinance submitted for the purpose of licensing itinerant merchants and creating a “No-Knock” list to prevent unwanted solicitation.

Lowell Peterson, City Attorney presented for discussion the possibility of creating a "No-Knock" list which applies to itinerant vendors. Discussion was held concerning, among other things, application process and enforcement if the ordinance is adopted.

M) Adjournment.

- Meeting was adjourned at 8:05 p.m.

Date

Mayor

ATTEST:

City Clerk