NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING

A Regular Session of the Glenpool City Council will be held at 6:30 p.m. on Monday, February 1, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER

AGENDA

A) Call to Order - Timothy Lee Fox, Mayor

B) Roll call, declaration of quorum – Susan White, City Clerk; Timothy Lee Fox, Mayor

C) Invocation – Rev. Rick Tabisz, King of Kings Lutheran Church

D) Pledge of Allegiance – Timothy Lee Fox, Mayor

E) Glenpool Conference Center Report – Lea Ann Reed, Conference Center Director

F) Community Development Report – Lynn Burrow, Community Development Director

G) City Manager Report – Roger Kolman, City Manager

H) Mayor Report – Timothy Lee Fox, Mayor

I) Council Comments

J) Public Comments

K) Reading of Proclamation for Northeast Oklahoma Square Dance Assn. Day --Timothy Lee Fox, Mayor

L) Scheduled Business

1) Discussion and possible action to approve minutes from January 15, 19, and 25, 2016 meetings.

2) Discussion and possible action to approve and adopt Ordinance No. 715, An Ordinance That: (A) Levies And Assesses A Sales Tax Of Twenty-Nine Hundredths Of One Percent (.29%) Upon The Gross Receipts Or Proceeds On Taxable Sales Of Goods And Services, As Defined In The Ordinance, In The City Of Glenpool, Oklahoma, In Addition To Present Sales Taxes Upon Such Gross Receipts Or Proceeds, For The Purpose Of Funding Capital Improvements Pertaining To Road And Street Improvements, Water And Wastewater System Improvements, Storm Sewer Improvements, Acquisition Of Parks Maintenance Equipment, Improvements To Public Park Lands And Facilities, And Promoting Economic Development, All Within Said City, And/Or To Be Applied Or Pledged Toward The Payment Of Principal And Interest On Any Indebtedness, Including Refunding Indebtedness, Incurred By Or On Behalf Of Said City For Such Purpose;

(B) Provides For Such Sales Tax To Commence On January 1, 2017; (C) Provides For The Duration Of Such Sales Tax For No More Than 20 Years; (D) Prescribes Procedures For The Collection And Remittance Of Such Sales Tax And Penalties For The Failure To Do So; And (E) Includes Such Other Provisions, Terms And Conditions As Necessary And Lawful For The Effective Implementation And Enforcement Of Said Ordinance.
(Lowell Peterson, City Attorney)

3) Discussion and possible action to approve and adopt Resolution No. 16-02-01, A Resolution Authorizing The Calling And Holding Of A Special Election In The City Of Glenpool, State Of Oklahoma, For The Purpose Of Submitting To The Registered, Qualified Electors Of Said City The Question Whether Ordinance No. 715 Adopted By The City Council On The First Day Of February 2016, Which Levies And Assesses A Sales Tax Of Twenty-Nine Hundredths Of One Percent (.29%) To Take Effect On January 1, 2017, In Addition To Present Sales Taxes Upon The Gross Receipts Or Proceeds On Certain Sales As Therein Defined, Provides For The Purpose Of The Sales Tax, Defines Terms, Prescribes Procedures, Remedies, Lien And Fixes Penalties, Fixes Effective Date And Making Provisions Severable, Shall Be Approved; And Notifying The Tulsa County Election Board Of The Holding Of Such Election.
(Lowell Peterson, City Attorney)

4) Discussion and possible action to approve and adopt Ordinance No. 716, An Ordinance That: (A) Levies And Assesses A Sales Tax Of Twenty-Six Hundredths Of One Percent (.26%) Upon The Gross Receipts Or Proceeds On Taxable Sales Of Goods And Services, As Defined In The Ordinance, In The City Of Glenpool, Oklahoma, In Addition To Present Sales Taxes Upon Such Gross Receipts Or Proceeds, For The Purpose Of Funding Capital Improvements Pertaining To Police And Fire Equipment And Vehicles, System Improvements To Police And Fire Communications Equipment And Infrastructure, And Police And Fire Facilities Within Said City, And/Or To Be Applied Or Pledged Toward The Payment Of Principal And Interest On Any Indebtedness, Including Refunding Indebtedness, Incurred By Or On Behalf Of Said City For Such Purpose; (B) Provides For Such Sales Tax To Commence On January 1, 2017; (C) Provides For The Duration Of Such Sales Tax For No More Than 20 Years; (D) Prescribes Procedures For The Collection And Remittance Of Such Sales Tax And Penalties For The Failure To Do So; And (E) Includes Such Other Provisions, Terms And Conditions As Necessary For The Effective Implementation And Enforcement Of Said Ordinance.
(Lowell Peterson, City Attorney)

5) Discussion and possible action to approve and adopt Resolution No. 16-02-02, A Resolution Authorizing The Calling And Holding Of A Special Election In The City Of Glenpool, State Of Oklahoma, For The Purpose Of Submitting To The Registered, Qualified Electors Of Said City The Question Whether Ordinance No. 716 Adopted By The City Council On The First Day Of February 2016, Which Levies And Assesses A Sales Tax Of Twenty-Six Hundredths Of One Percent (.26%) To Take Effect On January 1, 2017, In Addition To Present Sales Taxes Upon The Gross Receipts Or Proceeds On Certain Sales As Therein Defined, Provides For The Purpose Of The Sales Tax, Defines Terms, Prescribes Procedures, Remedies, Lien And Fixes Penalties, Fixes Effective Date And Making Provisions Severable, Shall Be Approved; And Notifying The Tulsa County Election Board Of The Holding Of Such Election.
(Lowell Peterson, City Attorney)

6) Discussion and possible action to approve and adopt Ordinance No. 717, An Ordinance That: (A) Levies And Assesses A Sales Tax Of Fifty-Five Hundredths Of One Percent (.55%) Upon The Gross Receipts Or Proceeds On Taxable Sales Of Goods And Services, As Defined In The Ordinance, In The City Of Glenpool, In Addition To Present Sales Taxes Upon Such Gross

Receipts Or Proceeds, For The Purpose Of Staffing Additional Police And Firefighting Personnel Within Said City; (B) Provides For Such Sales Tax To Commence On June 1, 2016; (C) Provides For The Duration Of Such Sales Tax To Be Until Amended Or Repealed By The Voters Of The City; (D) Prescribes Procedures For The Collection And Remittance Of Such Sales Tax And Penalties For The Failure To Do So; And (E) Includes Such Other Provisions, Terms And Conditions As Necessary For The Effective Implementation And Enforcement Of Said Ordinance.
(Lowell Peterson, City Attorney)

7) Discussion and possible action to approve and adopt Resolution No. 16-02-03, A Resolution Authorizing The Calling And Holding Of A Special Election In The City Of Glenpool, State Of Oklahoma, For The Purpose Of Submitting To The Registered, Qualified Electors Of Said City The Question Whether Ordinance No. 717 Adopted By The City Council On The First Day Of February 2016, Which Levies And Assesses A Sales Tax Of Fifty-Five Hundredths Of One Percent (.55%) To Take Effect On June 1, 2016, In Addition To Present Sales Taxes Upon The Gross Receipts Or Proceeds On Certain Sales As Therein Defined, Provides For The Purpose Of The Sales Tax, Defines Terms, Prescribes Procedures, Remedies, Lien And Fixes Penalties, Fixes Effective Date And Making Provisions Severable, Shall Be Approved; And Notifying The Tulsa County Election Board Of The Holding Of Such Election.
(Lowell Peterson, City Attorney)

8) Discussion and possible action to approve a Special Election Proclamation and Notice and directing the publication of Resolutions No. 16-02-01; 16-02-02; and 16-02-03, once in a newspaper of general circulation in the City of Glenpool and directing the publication of this Proclamation on three consecutive Thursdays immediately preceding the special election, for the purpose of authorizing the calling of a special election on the Propositions set forth in such Special Election Proclamation and Notice, to be held in the City of Glenpool, Oklahoma, on the 5th day of April 2016; and for the purpose of submitting to the registered, qualified voters in the City of Glenpool the Propositions therein with respect to whether such voters shall choose to approve Ordinances No. 715, 716, and 717, and the sales tax provisions therein.
(Timothy Lee Fox, Mayor)

9) Discussion and possible action to adopt Resolution No. 16-02-04, A Resolution amending Part V of the City of Glenpool 2030 Comprehensive Plan, as adopted by Resolution No. 10-07-01, by adding a section to provide for a process of amending the 2030 Comprehensive Plan for the City of Glenpool and repealing all resolutions in conflict herewith.
(Rick Malone, City Planner)

10) Discussion and possible action to ratify the Utilities Construction Contract No. GLP WTF 15001, for construction of the Glenpool water system elevated water storage tower facility and related water line improvements, to be located on property belonging to the City at 156th Street South, east of US Highway 75, as approved by GUSA on December 14, 2015, entered into with Goins Enterprise, Inc., (the "Contract"), and executed by the Mayor of the City of Glenpool and the Chair of the Board of Trustees of GUSA, as a contract with the City and GUSA acting together as the Owner of the Project described in the Contract.
(Lowell Peterson, City Attorney)

11) Discussion and possible action to authorize Cowan Group Engineering, LLC, in accordance with its Proposal to serve as Contract Administrator and Project Engineer with respect to the proposed water system elevated water storage tank facility and water line improvements as approved by

GUSA on February 17, 2015, and in accordance with the Utilities Construction Contract No. GLP WTF 15001, for construction of the Glenpool water system elevated water storage tower facility and related water line improvements, to be located on property belonging to the City at 156th Street South, east of US Highway 75, as approved by GUSA on December 14, 2015, and entered into with Goins Enterprise, Inc., (the "Contract"), to execute, upon consultation with authorized representatives of the City and GUSA, various additional and supplemental Contract Documents, as defined in the Contract, to the fullest extent allowed under applicable provisions of the Public Competitive Bidding Act (to include change orders up to a cumulative maximum of $40,000.00).
(Lowell Peterson, City Attorney)

12) Discussion and possible action to accept Audit of City of Glenpool financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015, tabled from January 19, 2016.
(Julie Casteen, Finance Director)

13) Discussion and possible action to direct publication of notice of public hearing regarding proposed Annexation GA-16-01-01, such public hearing to be held on March 7, 2016, and publication of notice to be no sooner than 30 days prior to the hearing and no later than 14 days prior to the hearing.
(Rick Malone, City Planner)

14) Discussion and possible action to direct publication of notice of public hearing regarding proposed Annexation GA-16-01-02, such public hearing to be held on March 7, 2016, and publication of notice to be no sooner than 30 days prior to the hearing and no later than 14 days prior to the hearing.
(Rick Malone, City Planner)

15) Discussion and possible action to accept Corrective General Utility Easement dedication from East Park Developers, LLC, and acceptance will correct a scrivener's error discovered in the legal description of the original 2014 easement dedication.
(Lynn Burrow, Community Development Director)

M) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on __________________, ______ at _____________am/pm.

Signed:________________________________
City Clerk

Glenpool Conference Center
12205 S. Yukon Ave.
PO Box 70
Glenpool, OK 74033

MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

FROM: LEA ANN REED
CONFERENCE CENTER DIRECTOR

RE: CONFERENCE CENTER REPORT JANUARY 2016

DATE: JANUARY 27, 2016

BACKGROUND

Despite January being a slow month for venues, the conference center hosted 16 events including five corporate meetings, four banquets and the Just Between Friends spring sale. Oral Roberts University held their Baseball Diamond Dinner on January 15th at our facility will special guest Tulsa native and 2015 American League Cy Young Award winner Dallas Keuchel. The Glenpool Chamber of Commerce as well as the Glenpool FOP held their annual awards banquet this past month.

The conference center is proud to host the Greater Tulsa Indian Art Festival again this year. This three day festival coming up February 5th-7th is packed with lots of unique art from nationally recognized artists and activities such as storytelling and traditional dancing honoring the Native American culture. This is the festivals 30th year and their theme this year is "Honoring Our Veterans and Code Talkers".

Also coming up in February is the Night to Shine Prom for people with special needs ages 16 and over. This event is being put on by the Assembly of Broken Arrow and sponsored by the Tim Tebow Foundation. Guests will be given the VIP treatment with a red carpet, crowns and tiaras, corsages and boutonnieres, limo rides, dancing and dinner.

Lea Ann Reed, Conference Center Director
Phone: 918-209-4632 I Fax: 918-209-4626
lreed@cityofglenpool.com
www.glenpoolconferencecenter.com


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GOLDEN EAGLE CLUB


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GOLDEN EAGLE CLUB
ORU


GLENPOOL
Chamber of Commerce
2015 VOLUNTEER
OF THE YEAR
Presented to
Bart Harris

City Of Glenpool
Creating Opportunity

Community Development Director's Report

January 27, 2016

To: Glenpool City Council & Glenpool Utility Services Authority

Councilors and Board Members,

The following report highlights and summarizes the various activities that are currently being addressed and processed by the Community Development Department related to major public and private improvement and construction projects:

City/Public Related Activities and Projects:

Traffic Signalization Project – 121st Street & US Highway No.75:

- Project construction officially started on January 4, 2016.
- Contract duration is forty five (45) calendar days from the Notice-to-Proceed or start date.
- Project completion is estimated to be before February 15, 2016 at which time the signals become fully operational.
- ODOT will administer the contracted work through completion and approval period.
- The City will be required to accept the new improvements for maintenance purposes upon final inspection and ODOT project approval estimated to be approximately July 15, 2016

Glenpool Vision 2025 Project

Water Storage Facility and Supporting Waterline Installation: (The Cowan Group)

- The scope of work involved with this project generally consists of the engineering design, permitting, contracting, and construction of a new water storage structure (tower) and supporting infrastructure improvements necessary to augment the existing water system south of 151st Street. The tower is to be located on City owned property on 156th Street - approximately ¼ mile east of US Highway 75.

- The project bid process has been completed with formal Bids received and publically read on November 20th.
- A formal Notice of Award was approved to be issued to Goins Enterprises, Inc. at the December 14th GUSA meeting.
- The Notice of Award was issued December 17th, 2015.
- The final Construction Contract for the project between The City of Glenpool, GUSA, and Goins Enterprises has been completed and executed.
- Start of project construction is anticipated February 2nd with completion predicted by October 28, 2016.

On-Going Private Development and/or Building Projects:

- **AutoZone:** (Commercial Building & Development Project Submitted)
  1. This project is located on the east side of Vancouver Ave. - immediately south of Starbucks and north of Santa Fe Steak House.
  2. Staff has received, processed, and issued a building permit, a site related earth-change permit, and a site plan approval for this facility.
  3. This facility is scheduled to be fully complete by approximately March 1, 2016

- **Glenpool Medical Clinic:** (Commercial Building & Development Project)
  1. This project is located in MonTapp Addition near 121st Street on the west side of Yukon Ave.
  2. A Site Plan review application for the project was reviewed by the TAC in October and was reviewed and approved by the Planning Commission in November.
  3. A building permit and a site related earth-change permit were issued for the project on November 20th.
  4. Full project completion is scheduled for June, 2016

- **Byers Company Addition:** (Commercial Development & Building Project)
  1. This project is located on the west side of Union Avenue at 173rd Street.
  2. A Conditional Final Subdivision Plat was reviewed and approved by the Planning Commission in August.
  3. A Site Plan application for the project was submitted to Staff and was also reviewed and approved by the Planning Commission in August.
  4. The Final Subdivision Plat for the project was submitted for review in November, approved by the Planning Commission on 12/14/15, and is set for City Council review at the January 19, 2016 meeting.
  5. Building Permit issued 1/21/16.

- **Dumond Office Building:** (Commercial Development & Building Project)
  1. This project is located on the east side of Yukon Avenue immediately north of the Bonnet Dental Clinic in MonTapp Addition.

2. Official ground breaking for this project was held January 28th.
3. The project consists of the development of a 1.9 acre site featuring a 6000 s.f. single story office building intended to serve as the corporate headquarters for Simple Simons Pizza Company.
4. Estimated project completion is August, 2016.

- **Sundown Marine:** (Commercial Development & Building Project)
  1. This project is located on a 14.9 acre tract in Southside Industrial Park on West Union Avenue on the west side of US Highway 75 at approximately 159th Street.
  2. The project consists of the development of site improvements supporting the construction of an 11,000 s.f. building facility serving as a showroom and maintenance operation for the relocated Sundown Marine boat sales & repair business.
  3. Full project completion is anticipated in February, 2016.

- **Wades RV Supercenter:**
  1. This project is located on a 10 acre tract located at the northeast corner of 161st Street and US Highway 75 immediately north of Tractor Supply.
  2. The project consists of the development of site improvements and numerous building structures to be used for the sale and storage of a large number or RV type motorhomes and coaches - similar to the Wades RV facility currently located on 121st Street.
  3. The project will be completed in several phases with Phase I currently under construction.
  4. Completion of Phase I of this project is anticipated in May, 2016.

Current Planning Department and Planning Commission Activity

- **Sunoco Glenpool Butane Blending Facility:** (Submitted by SVT Energy Services, Inc.)
  1. This project is located at 127th Street on the east side of US Highway 75.
  2. The Conditional Final Subdivision Plat has been submitted to and reviewed by City Staff and was in turn reviewed by the T.A.C. on August 28th.
  3. The Conditional Final Subdivision Plat was reviewed and approved by the Planning Commission and the City Council in September.
  4. A Site Plan application was also reviewed and approved by the Planning Commission in September.
  5. The City Staff has received applications for site related Earth-Change and Floodplain Development Permits for this project. These applications are pending and waiting on approval of the various elements of the Site Plan application and supporting site improvement construction documents.

- **Mansfield Lane, Blocks 5 thru 13:** (Residential Project Submitted by Summit Properties)

1. This project is located immediately east and south of Phase I of Mansfield Lane Addition and also fronts onto 151st Street consisting of approximately 67 acres.
2. Staff has received a request to re-zone the property from AG to RS-4 (GZ-250)
3. The applicant has also submitted a Planned Unit Development Application to support the requested RS-4 zoning. (PUD No. 29) Due to errors in the legal description submitted in support of these applications, the project had to be re-advertised and is set for a public hearing at the January 11th, 2016 Planning Commission meeting. This application was heard by the Planning Commission on January 11th, 2016 and after a lengthy discussion, the Planning Commissioned followed the staff recommendation that this rezoning application was not in conformance with the 2030 Comprehensive Plan and voted 5-0 to deny this application. The applicants indicate they will revise the application to include a commercial corridor district on the southern 330 feet, revise their PUD and Mansfield Lane Blocks 5-13, and reapply at a later date.

- **Rezoning GZ-252/PUD-31:**
  Rausch Coleman is requesting to rezone 20 acres located at the SW/corner of 126th Street and Vancouver Ave from AG to RS-4 in order to allow 68 lots that are proposed to be approximately 65' X 140' in size. The applications were tabled by the Planning Commission on 1/11/16 until the process to amend the 2030 Comprehensive Plan has been reviewed by the City Council on 2/1/16. This project is not in conformance with the Comprehensive Plan and a Comprehensive Plan Amendment will need to be approved prior to Planning Commission and City Council consideration regarding a resubmittal of a residential rezoning and supporting PUD application.

- **Preliminary Plat: Unnamed**
  This is the companion subdivision plat for the GZ-252/PUD 31 application described above containing a total of 68 lots. This application will not be reviewed until the associated rezoning and PUD application has been reviewed and approved by the Planning Commission and City Council.

- **Upcoming Rezoning and PUD:**
  Rausch Coleman Properties has made application to rezone a certain 50 acre tract located at the northeast corner of 151st Street and Elwood Ave from AG to RS-4 in order to develop 168 single family residential lots averaging 65' X 140' in size. This application has been submitted but not filed or processed at this time.

- **Conditional Final Plat: Myanmar Church:**
  This project consists of a 10 acre tract located on 181st Street and is currently zoned AG. The subdivision plat is intended to support the conversion of an existing building structure previously used as the Cotton Creek Golf Course pro-shop as well as to allow the construction of a new church structure and related site and building facilities. This application was reviewed by the TAC on December 18th, presented to the Planning Commission on January 11th, and was approved as a Conditional Final Plat.

There are several outstanding issues to be resolved prior to submitting this project to the City Council for Conditional Final Subdivision Plat review and approval.

- **City of Glenpool Comprehensive Plan: Amendment application form, processing requirements, and associated application fee approval**
  This newly created application form and related review and approval process will be brought to the City Council for consideration and approval at the February 1st, 2016 meeting

- **Annexation Request**:
  Mr. George Sharp has requested City consideration to annex a certain tract containing approximately 147 acres located at the southwest corner of 151st Street (Hwy 67) and Elwood Ave into the City Corporate limits. This annexation request is scheduled to be considered by the City Council on February 16th, 2016.

- **Annexation Request**:
  Mr. Ray Henshaw has requested City consideration to annex a certain tract containing approximately 160 acres located at the northwest corner of 201st Street and US Highway 75 into the City Corporate limits. This annexation request is scheduled to be considered by the City Council on February 16th, 2016.

- **Zoning Code Amendment:**
  The City Planning Staff is requesting Planning Commission and City Council consideration to amend the City's current Zoning Code to allow gravel driveways associated with projects located in an AG Zoning District. This requested modification will be submitted to considered by the Planning Commission and City Council in February, 2016.

- **GBOA No. 442 - Cates**:
  This application consists of a request to allow a carport to be installed at a single family residence located at 14276 S Barber Street. This application is scheduled to be considered by the Board of Adjustment on 2/8/16.

- **GBOA No. 443 - Taylor:**
  This application consists of a request to allow a carport to be installed at a single family residence located at 84 W 144th Street. This application is scheduled to be considered by the Board of Adjustment on 2/8/16.

FUTURE DEVELOPMENT PROJECTS AWAITING INFORMATION FOR CITY PLANNING DEPARTMENT PROCESSING:

- CDBG Grant: (Senior Citizen Building A.D.A. rehabilitation)
  Tulsa County has officially approved and executed the contract documents with the City of Glenpool. Currently, project construction documents and associated bid forms are being developed and finalized. It is anticipated that project bidding will occur during the month of January with bids received and a construction contract awarded by March 1st, 2016.
- ODOT Transportation Project Grant: (Sidewalk installation from Glenpool School property to the South County Recreation Center)
  The final engineering services contract between the City and the selected design consultant was received from ODOT in November and is currently being reviewed by the City Attorney prior to presentation to, and execution by, the City Council in January, 2016.

Current Building & Inspection Department Activities:

- A draft copy of the City's Stormwater Management Program has been prepared and is under Staff review. The Stormwater Management Program document and a Notice of Intent to discharge stormwater into the Waters of the U.S. (as defined by FEMA and the EPA) will be forwarded to the Oklahoma Department of Environmental Quality for their review, approval, and permitting during the first quarter of 2016.

- Commercial projects currently either fully or partially permitted for construction:
  1. Cotton Creek Mini Storage
  2. Sundown Marine Boat sales and Maintenance (South Side Industrial Park)
  3. AutoZone Commercial Building (Southwest Crossroads)
  4. Glenpool Medical Clinic (MonTapp Addition)
  5. Wades RV Super Center
  6. Byers Addition & Office/Warehouse Building
  7. Dumond Office Building (MonTapp Addition)
  8. Saint Francis Health Systems Hospital project due to start construction in the first quarter of 2016.

Glenpool Residential and Commercial Building Permit Statistics – January, 2016:

• New Residential Permits Issued in January, 2016:	6 Total
• New Commercial Permits Issued in January 2016:	2 Total
• Current Active Residential Permits:	76 Total
• Current Active Commercial Permits:	8 Total
• 2015 Residential Permits Issued thru January:	19 Total

- 2016 Residential Permits Issued thru January: 6 Total
- 2015 Commercial Permits Issued thru January: 1 Total
- 2016 Commercial Permits Issued thru January: 2 Total

Current Code Enforcement Department Activity

General Departmental Information:

- The Code Enforcement Department enforces City adopted ordinances contained in the Glenpool Municipal Code as well as the provisions of the International Property Maintenance Code as adopted previously by City Ordinance.

Typical Issues Addressed by the Code Enforcement Department: (Public Nuisance)

- Junk, inoperable, and/or abandoned motor vehicles stored on private property.
- Trash/debris on private property.
- Excessively high grass on private property.
- Special Assessment letters issued to real estate lenders and closing companies.
- Filing and releasing mechanic liens with Tulsa County.
- Illegal vehicle parking in residential yards.
- Tree limbs that hang over a public street affecting visibility.
- Visual impairments by shrubs, vehicles, equipment, etc. that interfere with traffic flow.
- The bidding and hiring of contractors for nuisance abatement.
- Enforces Health & Safety Violations including:
  1. Health Department Restaurant regulation enforcement
  2. Residents and Businesses that are residing or doing business without water service
  3. Abandoned refrigerators/freezers
  4. Burned or demolished homes/structures
- Liquor licensing enforcement.
- Zoning and sign code violations.

Departmental Activity for the Month of January, 2016:

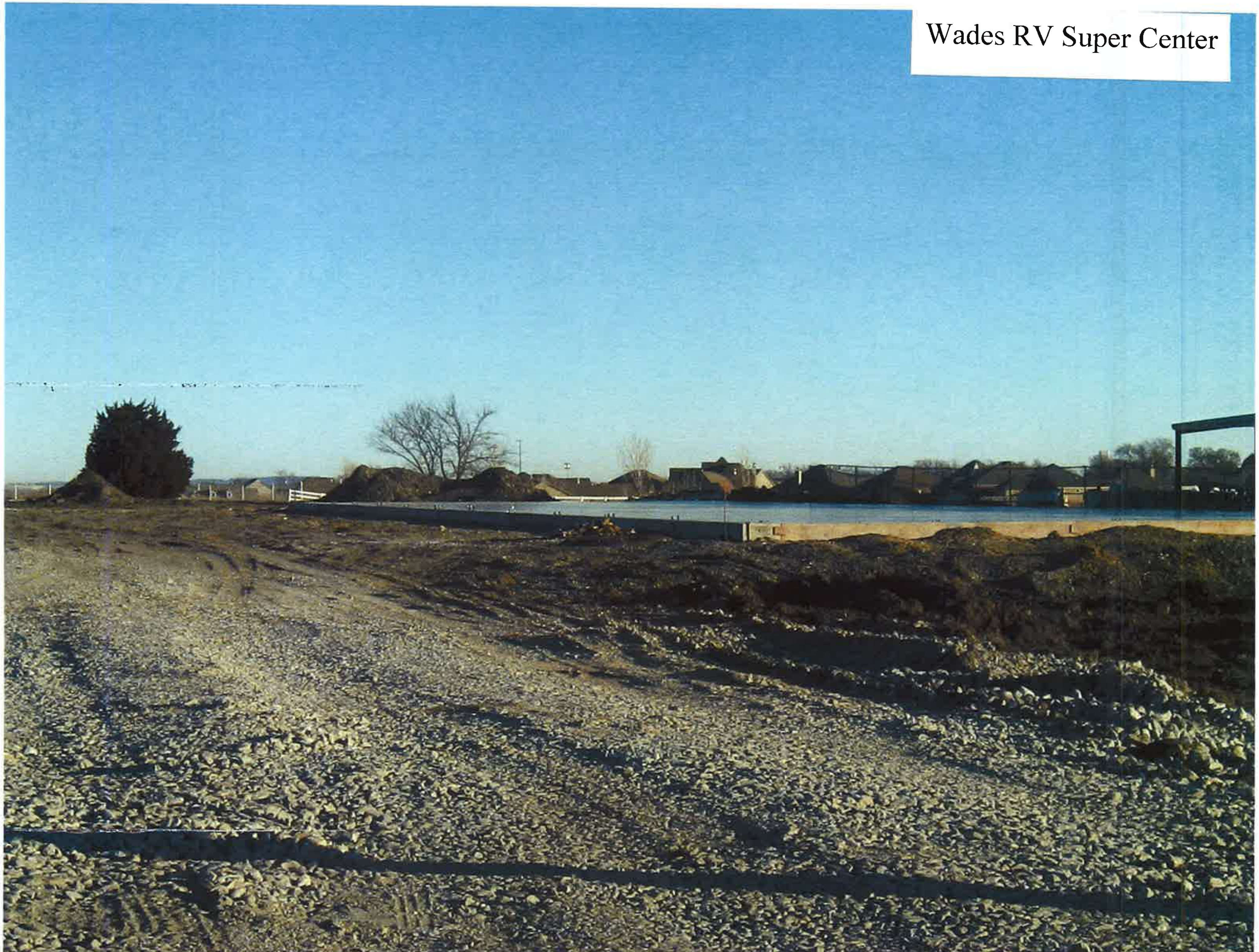
Total number of complaint calls received and investigated: 80
Total number of public nuisance cases open as of January 31, 2015: 33
New January cases being processed:

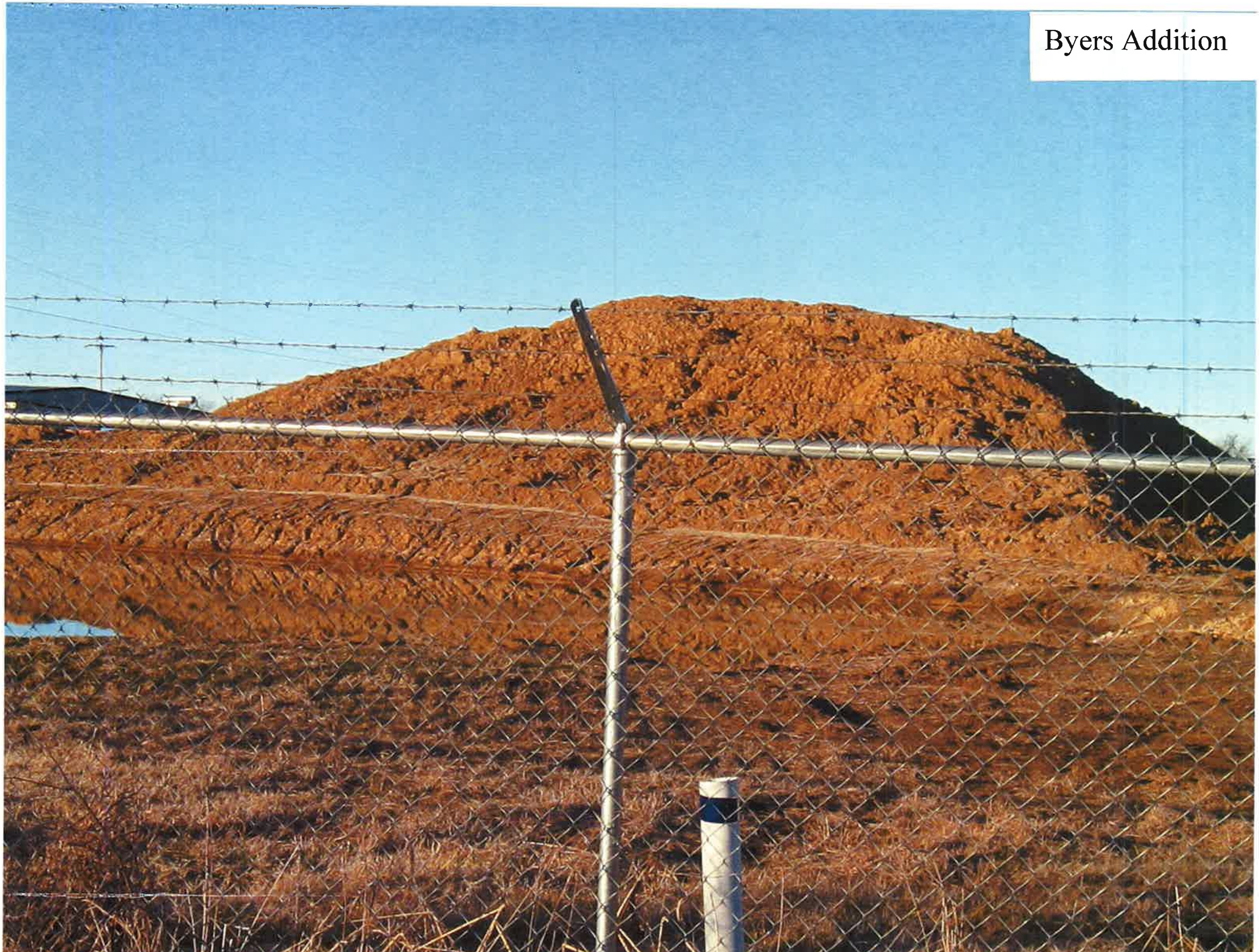
- Calls reporting high grass and/or trash: 3
- Structures damaged by fire: -0-
- Vehicles illegally parked in the yard: 21
- Nuisance abatements performed by the City: -0-
- Customer accounts reported by the Utility Department:
  as being in violation of having no water service in a residence: 2

- Citations written for the Tulsa County Health Department related to restaurant violations: 1
- Illegally placed advertising signs: 13
- Citations issued for damage to public facilities: 3

Wades RV Super Center

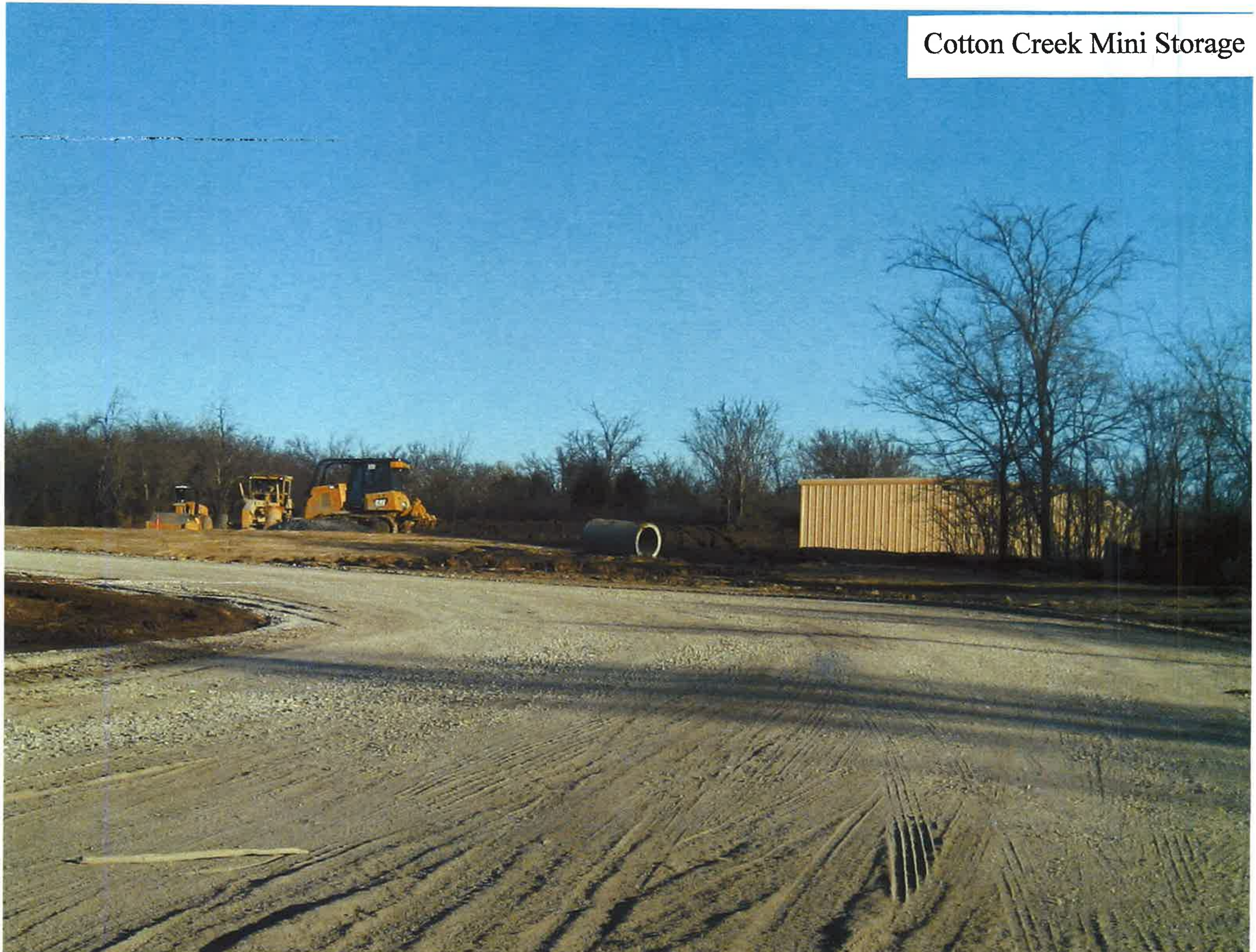
Wades RV Super Center





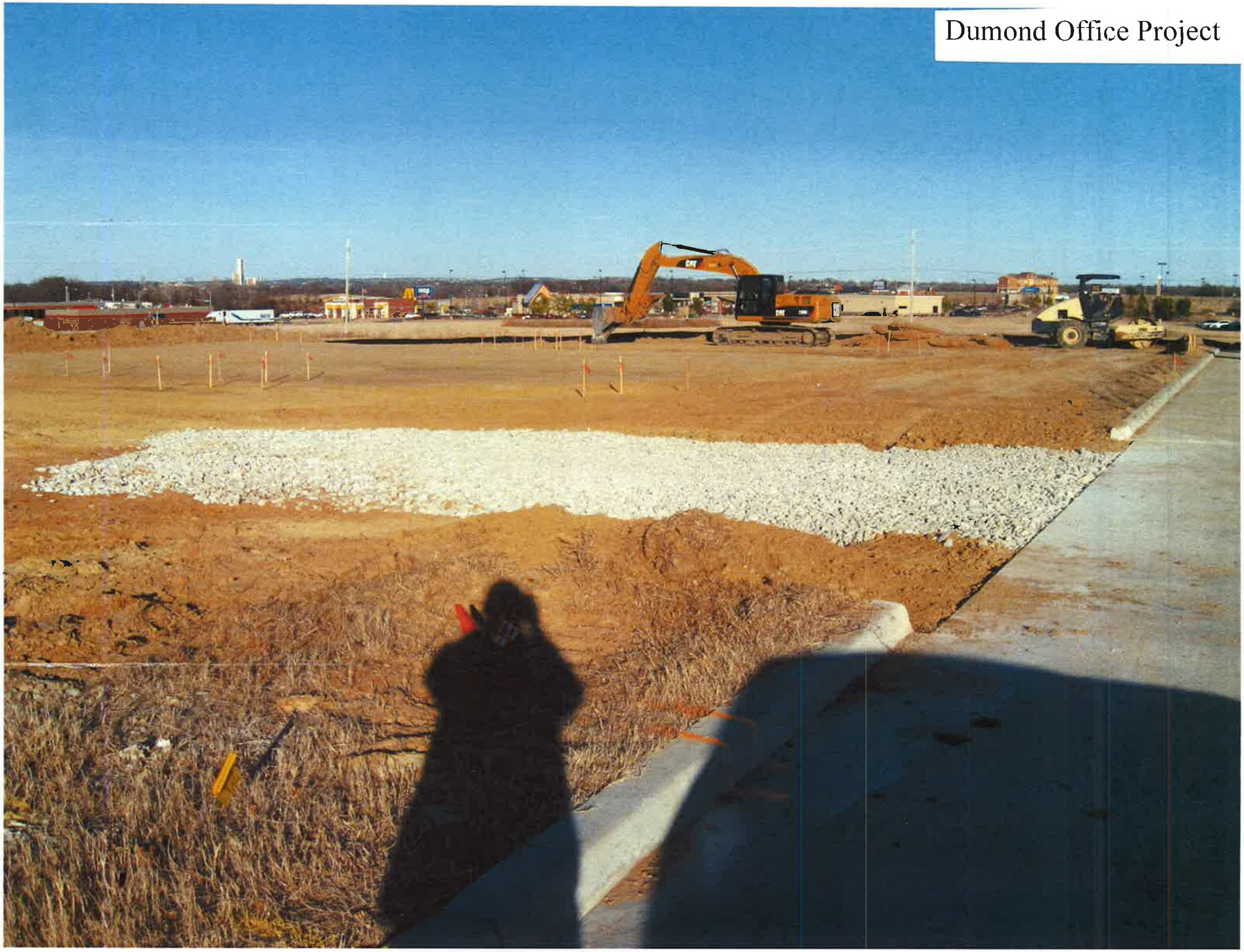
Byers Addition


Cotton Creek Mini Storage



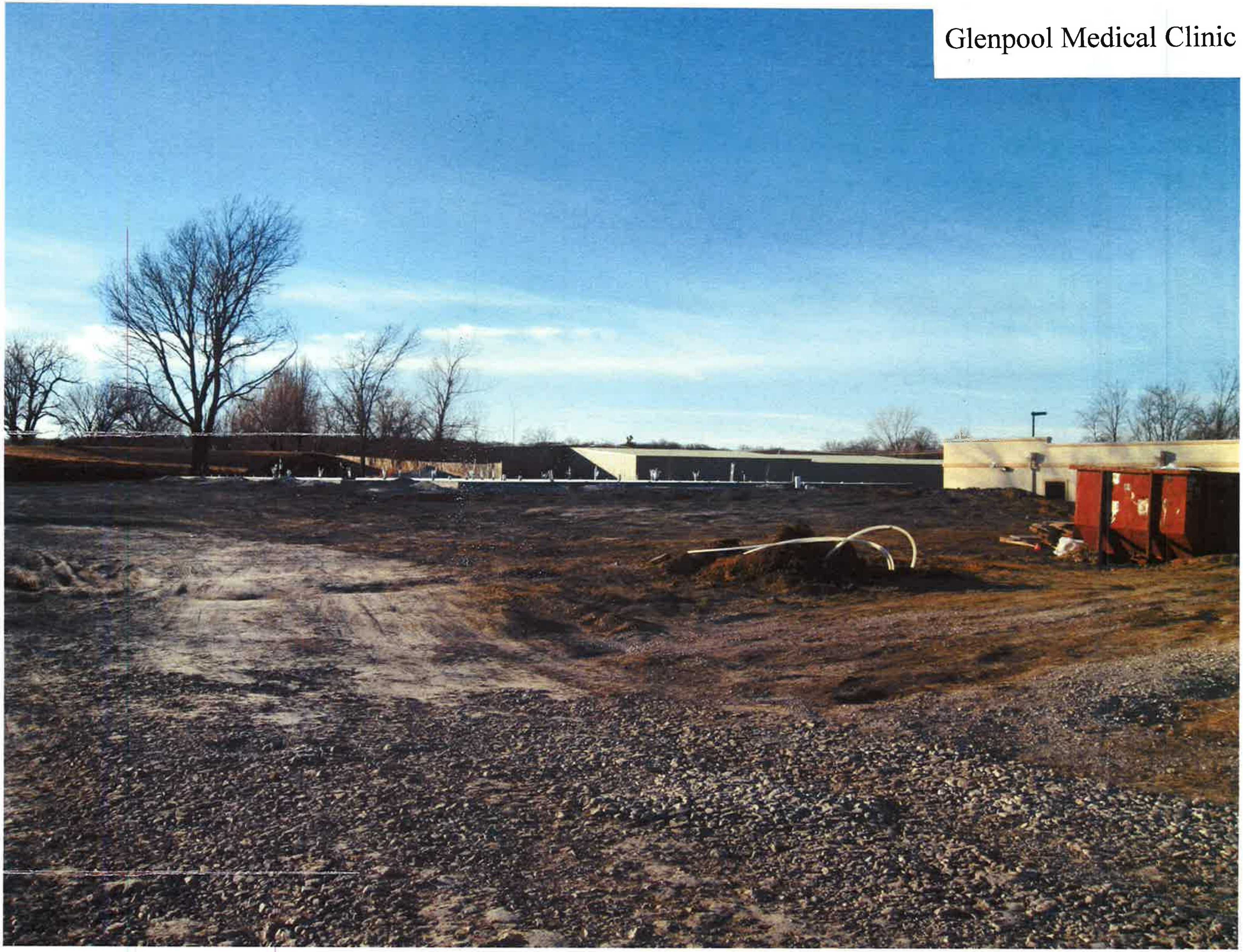
Cotton Creek Mini Storage

Dumond Office Project



Dumond Office Project

Glenpool Medical Clinic



Glenpool Medical Clinic

AutoZone

AutoZone

Sundown Marine

Sundown Marine

Glenpool City Council
Monday, February 1, 2016

PROCLAMATION

WHERAS, Square Dancing is an integral part of authentic Western folklore; and

WHERAS, Square Dance celebrates the pioneer spirit of cooperation and teamwork; and

WHERAS, the Northeast Oklahoma Square Dance Association is sponsoring its 69th Annual Northeast Oklahoma Square Dance Association Festival at the City Hall and Conference Center, Glenpool, Oklahoma on April 1st and 2nd of 2016.

NOW, THEREFORE, I, Timothy Lee Fox, by the power vested in me as Mayor of the City of Glenpool, do hereby proclaim that April 2, 2016, shall be known by all and officially designated as:

"NORTHEAST OKLAHOMA SQUARE DANCE ASSOCIATION DAY"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Glenpool to be affixed this 1st day of February 2016.

CITY OF GLENPOOL

____
Timothy Lee Fox, Mayor

Attested

____
Susan White, City Clerk

MINUTES
GLENPOOL CITY COUNCIL
WORKSHOP
January 15, 2016

The Special Session Workshop of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Councilor Jennifer Ballew; Vice Mayor Momodou Ceesay; Mayor Tim Fox; and Councilor Patricia Agee. Councilor Brandon Kearns was absent.
Staff present: Roger Kolman, City Manager; Susan White, City Clerk; Julie Casteen, Finance Director; Rick Malone, City Planner; Matt Graves and Daniel Haney, GPD; and Ronnie Hunter, GFD. Lowell Peterson, City Attorney was absent.

A) Mayor Fox called the Meeting to order at 6:02.

B) City Clerk White called the roll and Mayor Fox declared a quorum present.

Mayor Fox announced that Councilor Kearns had notified him earlier he would be unable to attend.

C) Scheduled Discussion.

1) **Discussion regarding possible propositions to be placed before the voters related to the Vision Glenpool Tax, an extension of the expiring Tulsa County Vision 2025 sales tax.**
   Matt Graves and Dan Haney representing the local FOP and Ronnie Hunter representing the local IAFF each identified needs in their respective departments they hoped Council would consider adding to the propositions related to the Vision Glenpool Tax election. The aggregate sum of the additional represented needs totaled an estimated $10,548,000 over a twenty year period.

D) The workshop was adjourned at 7:22 p.m.

____
Date

____
Mayor

ATTEST:

____
City Clerk

MINUTES
CITY COUNCIL MEETING
January 19, 2016

The Regular Session of the Glenpool City Council was held at 6:30 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor; and Tim Fox, Mayor. Jennifer Ballew, Councilor; and Patricia Agee, Councilor were absent.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Lea Ann Reed, Conference Center Director; Dennis Waller, Police Chief and Paul Newton, Fire Chief.

A) Mayor Fox called the meeting to order at 6:32 p.m.

B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.

C) Rick Malone offered the Invocation.

D) Mayor Fox led the Pledge of Allegiance.

E) City Manager Report – Roger Kolman, City Manager

- Mr. Kolman reported that the signalization project at 121st/Hwy 75 is progressing.
- Staff will submit a letter to ODOT requesting consideration for stop signs to be placed at the southbound ramp of 151st/Hwy 75.
- Groundbreaking ceremony for Simple Simons Headquarters will be held on January 28 at 10:30 a.m.
- Mr. Kolman advised Council that a workshop to discuss Vision Glenpool tax propositions will be scheduled for January 25, 2016 at 6:00 p.m.

Mayor Fox asked when staff intended to hold a workshop to discuss the public safety permanent tax. Mr. Kolman replied, "Around March 2016."

F) Mayor Report – Tim Fox, Mayor

- Mayor Fox reviewed his busy schedule of recent mayoral appearances and upcoming community events.
- Mayor Fox reminded the audience of two upcoming public events scheduled at the Glenpool Conference Center and urged community attendance. These events were Just Between Friends sale, January 28-31; and Tulsa Indian Art Festival, February 4-7.

G) Council Comments

- None

H) Public Comments

- None

I) Scheduled Business

1) **Discussion and possible action to approve minutes from January 4, 2016 meeting.**
MOTION: Vice Mayor Ceesay moved, second by Councilor Kearns to approve minutes as presented.
FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns
AGAINST: None
ABSENT: Councilor Ballew; Councilor Agee
Motion carried.

2) **Discussion and possible action to accept Audit of City of Glenpool financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015, tabled from January 4, 2016 City Council meeting.**
Mrs. Julie Casteen, Finance Director reported she is nearly finished with the preparation and expects to have the audit on the next meeting agenda.
MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to table action.
FOR: Mayor Fox; Councilor Kearns; Vice-Mayor Ceesay
AGAINST: None
ABSENT: Councilor Ballew; Councilor Agee
Motion carried.

3) **Discussion and possible action to approve Reeves Supercenter Final Plat, situated on ten acres located at the northeast corner of 161st Street and US Hwy 75, subject to conditions set by staff and TAC.**
Mr. Rick Malone, City Planner and Mr. Lynn Burrow, Community Development Director advised that the conditions set by the Planning Commission have been met and recommend approval.
MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to approve Reeves Supercenter Final Plat.
FOR: Councilor Kearns; Vice-Mayor Ceesay; Mayor Fox
AGAINST: None
ABSENT: Councilor Ballew; Councilor Agee
Motion carried.

4) **Discussion and possible action to accept a ten foot roadway right-of-way Deed of Dedication granted by the Oklahoma District, Lutheran Church-Missouri Synod.**
Mr. Lynn Burrow presented the right-of-way deed of dedication and recommended approval.
MOTION: Vice Mayor Ceesay moved, second by Councilor Kearns to accept roadway right-of-way Deed of Dedication as presented.
FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns
AGAINST: None
ABSENT: Councilor Ballew; Councilor Agee
Motion carried.

5) **Discussion and possible action to accept a sixty foot General Utility Easement dedication granted by Ark Econo Storage, LLC.**
Mr. Lynn Burrow presented the utility easement for discussion and recommended approval.
MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to accept sixty foot General Utility Easement dedication, as presented.
FOR: Mayor Fox; Councilor Kearns; Vice-Mayor Ceesay

AGAINST: None
ABSENT: Councilor Ballew; Councilor Agee
Motion carried.

6) **Discussion and possible action to approve Resolution No. 16-01-03, A Resolution of the City of Glenpool, A Resolution of the City Council of the City of Glenpool amending the FY 2015-2016 annual budget in compliance with the Municipal Budget Act; amending the General Fund to increase the Police Capital expenditures $29,966, funded from the General Fund's unexpended and unencumbered fund balance, and; approving the purchase of emergency communications equipment.**
Julie Casteen, Finance Director described the request from the Police Department to replace radio equipment; and affirmed that funding is available through the Police Federal Forfeitures restricted fund. This was a non-budgeted item, therefore requiring Council approval to amend the current budget and authorize equipment purchase from Harris Corporation.
MOTION: Vice Mayor Ceesay moved, second by Councilor Kearns to approve Resolution No. 16-01-03, A Resolution of the City of Glenpool, A Resolution of the City Council of the City of Glenpool amending the FY 2015-2016 annual budget in compliance with the Municipal Budget Act; amending the General Fund to increase the Police Capital expenditures $29,966, funded from the General Fund's unexpended and unencumbered fund balance, and; approving the purchase of emergency communications equipment.
FOR: Councilor Kearns; Vice-Mayor Ceesay; Mayor Fox
AGAINST: None
ABSENT: Councilor Ballew; Councilor Agee
Motion carried.

7) **Discussion and possible action to approve/deny Tort Claim No. 201260-LR, Claimant AT&T.**
Lowell Peterson, City Attorney explained the reasoning proposed by OMAG to deny the claim. Mr. Peterson recommended denial.
MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to deny Tort Claim No. 201260-LR.
FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns
AGAINST: None
ABSENT: Councilor Ballew; Councilor Agee
Motion carried.

8) **Discussion regarding possible propositions to be placed before the voters related to the Vision Glenpool Tax, an extension of the expiring Tulsa County Vision 2025 sales tax.**
Mr. Roger Kolman, City Manager presented a spreadsheet demonstrating the projects for consideration. Capital items requested by public safety personnel were added which caused an excess in necessary funding. Mr. Kolman pointed out that Council would need to trim enough projects to reduce the grand total by $5,000,000 plus. A Special meeting for further discussion was announced for January 25 at 6:00 p.m.

J) Adjournment.

- Meeting was adjourned at 7:01 p.m.

____
Date

____
Mayor

ATTEST:

____
City Clerk

MINUTES
CITY COUNCIL MEETING
SPECIAL SESSION
January 25, 2016

The Special Session of the Glenpool City Council was held at 6:00 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jennifer Ballew, Councilor; Patricia Agee, Councilor; Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor; and Tim Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Dennis Waller, Police Chief and Paul Newton, Fire Chief; Ron Hunter, President IAFF Local 2990; and Matt Graves, Vice President FOP Lodge 13.

A) Mayor Fox called the meeting to order at 6:03 p.m.

B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.

C) Scheduled Business

1) **Discussion and possible action to accept projects for the proposed Vision Glenpool sales tax, extending 5.5 tenths of a penny of the expiring 6 tenths of a penny levied for the Tulsa County Vision 2025 program.**
City Councilors were tasked with the challenge of paring the list of projects to effect a net reduction in excess of five million dollars to fit the revenue projections if the tax is approved by voters.
MOTION: Councilor Kearns moved, second by Councilor Ballew to strike the following projects: Morris Park Development; and the Signalization projects at 151st/Elwood and 141st/Peoria, netting a grand total of $22,220,837; approve and authorize the modified list of projects to appear on a ballot as propositions of the Vision Glenpool sales tax extension.
FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns
AGAINST: None
Motion carried.

D) Adjournment.

- Meeting was adjourned at 7:39 p.m.

____
Date

____
Mayor

ATTEST:

____
City Clerk

City Of Glenpool
Creating Opportunity

To: HONORABLE MAYOR AND CITY COUNCIL

From: Roger Kolman, City Manager

Date: February 1, 2016

Subject: Vision Glenpool (Propositions 1 and 2)

Background:

On January 25th, the Glenpool City Council concluded its months long debate regarding the potential projects to be included in propositions to be placed before the electors in April of 2016. These propositions will ask the electors to approve the renewal and transfer of a portion of the expiring Tulsa County Vision 2025 sales tax to the City of Glenpool to fund capital projects within Glenpool's city limits. The total sales tax requested will be 5.5 tenths of a penny of Vision 2025's 6.0 tenths of a penny, resulting in no increase in taxes for the consumer.

The projects approved by the City Council as further described in Exhibit A, are divided between two propositions, one focused on quality of life projects, and the other focused on public safety projects. The approximate breakdown of project expenditures between the two propositions is 52.5% for quality of life and 47.5% for public safety. Over the life of these two propositions, the taxes are projected to raise approximately $22.3 million.

The Council will be asked to take action to approve an ordinance creating a new sales tax for each of the propositions as well as a resolution calling for a special election for each of the propositions.

Staff Recommendation:

Staff recommends approval of both ordinances and resolutions pertaining to the Vision Glenpool program.

Attachments:

Exhibit A Vision Glenpool Funding
Exhibit B Vision Glenpool Projects

Exhibit A

Vision Glenpool Revenues

		Existing Tax Base		
	Existing Tax Base (b)	2.6/10 Penny Public Safety	2.9/10 Penny Quality of Life	Total
Year 1 (a)	916,113.00	433,071.60	483,041.40	916,113.00
Year 2	934,435.26	441,733.03	492,702.23	934,435.26
Year 3	953,123.97	450,567.69	502,556.27	953,123.97
Year 4	972,186.44	459,579.05	512,607.40	972,186.44
Year 5	991,630.17	468,770.63	522,859.55	991,630.17
Year 6	1,011,462.78	478,146.04	533,316.74	1,011,462.78
Year 7	1,031,692.03	487,708.96	543,983.07	1,031,692.03
Year 8	1,052,325.87	497,463.14	554,862.73	1,052,325.87
Year 9	1,073,372.39	507,412.40	565,959.99	1,073,372.39
Year 10	1,094,839.84	517,560.65	577,279.19	1,094,839.84
Year 11	1,116,736.64	527,911.86	588,824.77	1,116,736.64
Year 12	1,139,071.37	538,470.10	600,601.27	1,139,071.37
Year 13	1,161,852.80	549,239.50	612,613.29	1,161,852.80
Year 14	1,185,089.85	560,224.29	624,865.56	1,185,089.85
Year 15	1,208,791.65	571,428.78	637,362.87	1,208,791.65
Year 16	1,232,967.48	582,857.35	650,110.13	1,232,967.48
Year 17	1,257,626.83	594,514.50	663,112.33	1,257,626.83
Year 18	1,282,779.37	606,404.79	676,374.58	1,282,779.37
Year 19	1,308,434.95	618,532.89	689,902.07	1,308,434.95
Year 20	1,334,603.65	630,903.55	703,700.11	1,334,603.65
	22,259,136.34	10,522,500.81	11,736,635.52	22,259,136.34
				-

(a) Year 1 is assumed to begin 1/1/2017.

(b) Based upon existing sales tax base using 5.5/10 of a penny as the tax and 2% annual growth in the tax base.

Exhibit B

Vision Glenpool Project Listing

Project	Proposition 1	Proposition 2	
Signalization/Infras. 151st Street	2,000,000		
Economic Development Projects	1,035,337		
Wastewater Trmt Plant	550,000		
Soccer Complex	150,000		
Turf Equipment	30,000		
Radio Read Meter Conversion	850,000		
Snow Plow	150,000		
Storm Water Imp. Eden South	500,000		
Storm Water Imp. Main/Hwy 75	100,000		
Storm Water Imp. 141st/Hwy 75	100,000		
Storm water Imp. Rolling Meadows	300,000		
Storm Water Imp. Vancouver	50,000		
Storm Water Imp. Fern Avenue	600,000		
Storm Water Imp. Hickory Pl	350,000		
Kendalwood Park Rehab	200,000		
Liftstation Rehab Project - Oak Street	132,500		
Liftstation Rehab Project - Eden South	280,000		
Signalization 141/Elwood	410,000		
Signalization 121/Elwood	150,000		
Lane Impr. 121st fr Hwy 75 to Elwood	635,000		
Lane Impr. Elwood fr 141st to 151st	2,350,000		
Lane Impr. Warrior Road	750,000		
Public Safety Radio		1,250,000	
Police Vehicles		3,000,000	
PD Mobile Computer System		208,000	
Firing Range/Training Center		100,000	
PD Capital Improvements		1,100,000	
Fire Truck One		1,500,000	
Fire Rescue One		900,000	
Fire Engine One		550,000	
Fire Engine Two		550,000	
Fire Squad One		70,000	
Fire Squad Two		70,000	
Fire Vehicles/Equipment		1,000,000	
Firefighter Airpacks		250,000	
	11,672,837	10,548,000	22,220,837
	52.5%	47.5%	
Estimated Funding Available			22,259,136
Difference			(38,299)

CITY OF GLENPOOL ORDINANCE NO.715

AN ORDINANCE THAT: (A) LEVIES AND ASSESSES A SALES TAX OF TWENTY-NINE HUNDREDTHS OF ONE PERCENT (.29%) UPON THE GROSS RECEIPTS OR PROCEEDS ON TAXABLE SALES OF GOODS AND SERVICES, AS DEFINED IN THE ORDINANCE, IN THE CITY OF GLENPOOL, OKLAHOMA, IN ADDITION TO PRESENT SALES TAXES UPON SUCH GROSS RECEIPTS OR PROCEEDS, FOR THE PURPOSE OF FUNDING CAPITAL IMPROVEMENTS PERTAINING TO ROAD AND STREET IMPROVEMENTS, WATER AND WASTEWATER SYSTEM IMPROVEMENTS, STORM SEWER IMPROVEMENTS, ACQUISITION OF PARKS MAINTENANCE EQUIPMENT, IMPROVEMENTS TO PUBLIC PARK LANDS AND FACILITIES, AND PROMOTING ECONOMIC DEVELOPMENT, ALL WITHIN SAID CITY, AND/OR TO BE APPLIED OR PLEDGED TOWARD THE PAYMENT OF PRINCIPAL AND INTEREST ON ANY INDEBTEDNESS, INCLUDING REFUNDING INDEBTEDNESS, INCURRED BY OR ON BEHALF OF SAID CITY FOR SUCH PURPOSE; (B) PROVIDES FOR SUCH SALES TAX TO COMMENCE ON JANUARY 1, 2017; (C) PROVIDES FOR THE DURATION OF SUCH SALES TAX FOR NO MORE THAN 20 YEARS; (D) PRESCRIBES PROCEDURES FOR THE COLLECTION AND REMITTANCE OF SUCH SALES TAX AND PENALTIES FOR THE FAILURE TO DO SO; AND (E) INCLUDES SUCH OTHER PROVISIONS, TERMS AND CONDITIONS AS NECESSARY AND LAWFUL FOR THE EFFECTIVE IMPLEMENTATION AND ENFORCEMENT OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA:

SECTION 1. CITATION AND CODIFICATION. This Ordinance shall be known and may be cited as "City of Glenpool Sales Tax Ordinance No. 715 of 2016."

SECTION 2. DEFINITIONS. In addition to such definitions of words, terms or phrases adopted in the text of this Ordinance, the definitions of words, terms or phrases contained in the Oklahoma Sales Tax Code, Title 68, Oklahoma Statutes, Section 1352, as amended, are hereby adopted by reference and made a part of this Ordinance.

SECTION 3. TAX COLLECTOR DEFINED. The term "Tax Collector" as used herein means, as applicable, the department of the City government or the Oklahoma Tax Commission duly designated according to contractual pursuant to Section 2702 of Title 68 of the Oklahoma Statutes, as amended, and authorized by law to assess, collect and enforce administer the collection of the sales tax hereby levied and remit the same to the City of Glenpool.

SECTION 4. CLASSIFICATION OF TAXPAYERS. For the purpose of this Ordinance, the classification of taxpayers hereunder shall be as prescribed by State law for purposes of the Oklahoma Sales Tax Code.

<u>SECTION 5</u>. STATE PERMITS. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to Section 1364 of the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional permit for the same purpose.

<u>SECTION 6</u>. EFFECTIVE DATE. Pursuant to Section 2705 of Title 68 of the Oklahoma Statutes, this Ordinance shall become and be effective on and after January 1, 2017, subject to approval by a majority of the registered voters of the City of Glenpool, Oklahoma, voting on same in the manner prescribed by Title 11, Oklahoma Statutes, Sections 16-101 *et seq.*, as amended.

<u>SECTION 7</u>. PURPOSE OF REVENUES.

A. Pursuant to Section 2701 of Title 68 of the Oklahoma Statutes, it is hereby declared to be the specific and limited purpose of this Ordinance to provide revenues to be placed in a separate, special fund to be used to fund capital improvements pertaining to road and street improvements, water and wastewater system improvements, storm sewer improvements, acquisition of parks maintenance equipment, improvements to public parks lands and facilities, and the promotion of economic development in the City of Glenpool, Oklahoma and/or to be applied or pledged toward the payment of principal and interest on any indebtedness, including refunding indebtedness, incurred by or on behalf of the City for such purposes, including payment of the costs of issuance of such indebtedness.

B. "Capital Improvements," as used above in connection with "capital improvements pertaining to road and street improvements, water and wastewater system improvements, storm sewer improvements, acquisition of parks maintenance equipment, improvements to public parks lands and facilities, and the promotion of economic development in the City of Glenpool, Oklahoma," shall mean all items and articles, either new or replacements, not consumed with use but only diminished in value with prolonged use, including but not limited to, the purchase, lease or rental of machinery, equipment and fixtures and the acquisition of all real properties necessary in connection with the construction, reconstruction and repair of buildings, appurtenances and improvements to real property including the construction, reconstruction and repair of roads, streets, alleys, trails, sidewalks, and other public ways, including the acquisition of rights-of-way and other real property necessary for such construction, reconstruction and repair; the construction, reconstruction and repair of water facilities, sanitary and storm sewer systems and facilities, drainage improvements, including the acquisition of rights-of-way and other real property necessary for such construction, reconstruction and repair; in connection with public parks and park land, cultural and recreational facilities; and the costs and expenses related to the aforesaid including, design, engineering, architectural, acquisition of real property and legal fees.

C. There is hereby created a limited-purpose fund and all revenue generated by the sales tax hereby levied shall be deposited therein. Money in the fund shall be accumulated from year to year. The fund shall be placed in an insured interest-bearing account and the interest which accrues on the fund shall be retained in the fund. The fund shall be non-fiscal and shall not be considered in computing any levy when the municipality makes its estimate to the excise board for needed appropriations. Money in the limited-purpose tax fund shall be expended only as accumulated and only for the purposes specifically described in this Ordinance, subject to approval by the voters.

SECTION 8. TERM OF TAX. The twenty-nine hundredths of one percent (.29%) sales tax hereby levied, if adopted by a vote of registered electors on April 5, 2016, shall take effect on January 1, 2017, being the first day of a calendar quarter, and shall be and remain in effect thereafter until such time as this Ordinance is repealed by a vote of the electors of the City at an election held for such purpose or upon the expiration of twenty years from the effective date of January l, 2017, whichever occurs sooner; *provided that, i*f the proceeds of any sales tax hereby levied are being used by the City of Glenpool for the purpose of retiring indebtedness incurred by the City or by a public trust of which the City is a beneficiary for the specific purpose for which the sales tax was imposed, the sales tax shall not be repealed until such time as the indebtedness is retired. However, in no event shall the life of the tax be extended beyond the duration of twenty (20) years unless a longer duration is submitted to and approved by the voters of the City.

SECTION 9. TAX RATE - SALES SUBJECT TO TAX. There is hereby levied in addition to all other taxes in effect in the City of Glenpool, Oklahoma, an excise tax of twenty-nine hundredths of one percent (.29%), upon the gross proceeds or gross receipts derived from all sales or services in the City of Glenpool, Oklahoma, upon which a consumer sales tax is levied by the State of Oklahoma under the Oklahoma Sales Tax Code in accordance with the Term of the Tax stated in Section 8 of this Ordinance.

SECTION 10. EXEMPTIONS. There is hereby specifically exempted from the tax levied by this Ordinance all items that are exempt from State sales tax under any section of the Oklahoma Sales Tax Code, including without limitation the transfer of such intangible personal property as is so exempted .

SECTION 11. TAX DUE DATE - RETURNS - RECORDS. The tax levied hereunder shall be due and payable to the Tax Collector at the time and in the manner and form prescribed for payment of the State sales tax under the Oklahoma Sales Tax Code.

SECTION 12. PAYMENT OF TAX - BRACKETS. The bracket system for the collection of the twenty-nine hundredths of one percent (.29%) City sales tax provided for herein by the Tax Collector shall be the same as is hereafter adopted by the agreement of the City of Glenpool, Oklahoma, and the Tax Collector, in the collection of the twenty-nine hundredths of one percent (.29%) City sales tax provided for herein and any applicable State sales tax.

SECTION 13. TAX CONSTITUTES DEBT. Taxes, penalty and interest due hereunder shall at all times constitute a prior, superior and paramount claim as against the claims of unsecured creditors, and may be collected by suit in the same manner as any other debt.

SECTION 14. VENDOR'S DUTY TO COLLECT TAX.

A. The tax levied hereunder shall be paid by the consumer or user to the vendor, as defined Section 1352(28) of the Oklahoma Sales Tax Code, as trustee for and on account of the City of Glenpool, and it shall be the duty of each and every vendor in this City to collect from the consumer or user, the full amount of the tax levied by this Ordinance, or any amount equal as nearly as possible or practicable to the average equivalent thereof. Any sum or sums collected or accrued or required to be collected or accrued hereunder shall be deemed to be held in trust for the City of Glenpool, Oklahoma, and, as trustee, any collecting vendor or holder of a direct payment permit as provided by Section 1362.1 of the Oklahoma Sales Tax Code, shall have a fiduciary duty to the City of Glenpool, Oklahoma, in regards to such sums and shall be subject to the trust laws of the State of Oklahoma. Any vendor who willfully or intentionally fails to remit the tax, after the tax levied by this article was collected from the consumer or user, and appropriates the tax held in trust to the vendor's own use, or to the use of any person not entitled thereto, without authority of law, shall upon conviction be guilty of embezzlement.

B. Vendors shall add the tax imposed hereunder, or the average equivalent thereof, to the sales price or charge for all non-exempt goods and services and, when added, such tax shall constitute a part of such price or charges, shall constitute debt from the consumer or user to such vendor until paid, and shall be recoverable at law in the same manner as other debts.

C. A vendor who, in any manner whatsoever, willfully or intentionally fails, neglects or refuses to collect the full amount of the tax levied by this Ordinance, or willfully or intentionally fails, neglects or refuses to comply with the provisions hereof or remits or rebates to a consumer or user, either directly or indirectly, and by whatsoever means, all or any part of the tax herein levied, or makes in any form of advertising, verbally or otherwise, any statement which infers that the vendor is absorbing the tax, or paying the tax for the consumer or user by an adjustment of prices or at a price including the tax, shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than Five Hundred Dollars ($500.00), and upon conviction for a second or other subsequent offense shall be fined not more than One Thousand Dollars ($1,000.00), or incarcerated for not more than sixty (60) days, or both; *provided that*, sales by vending machines may be made at a stated price which includes State and any municipal sales tax.

SECTION 15. RETURNS AND REMITTANCES - DISCOUNTS. Returns and remittances of the tax hereby levied and collected shall be made to the Tax Collector at the time and in the manner, form and amount as prescribed for returns and remittances required by the Oklahoma Sales Tax Code; and remittances of tax collected hereunder shall be subject to the same discount as may be allowed by the Oklahoma Sales Tax Code for collection of State sales tax.

SECTION 16. INTEREST AND PENALTIES - DELINQUENCY. The provisions of Title 68, Oklahoma Statutes, Section 217, as amended, and of Title 68, Oklahoma Statutes, Sections 1350, *et seq.*, as amended, are hereby adopted by reference and made a part of this Ordinance, and interest and penalties at the rates and in amounts as therein specified are hereby levied and shall be applicable in cases of delinquency in reporting and paying the tax levied by this Ordinance. *Provided that*, the failure or refusal of any taxpayer to make and transmit the reports and remittances of tax in the time and manner required by this Ordinance shall cause such tax to be delinquent. In addition, if such delinquency continues for a period of five days the taxpayer shall forfeit his claim to any discount allowed under this Ordinance.

SECTION 17. WAIVER OF INTEREST AND PENALTIES. The interest or penalty or any portion thereof accruing by reason of a taxpayer's failure to pay the City sales tax herein levied may be waived or remitted in the same manner as provided for such waiver or remittance as applied in administration of the State sales tax provided in Title 68, Oklahoma Statutes, Section 220, as amended; and to accomplish the purposes of this Section the applicable provisions of such Section 220 are hereby adopted by reference and made a part of this Ordinance.

SECTION 18. ERRONEOUS PAYMENTS - CLAIM FOR REFUND. Refund of erroneous payment of the City sales tax herein levied may be made to any taxpayer making such erroneous payment in the same manner and procedure, and under the same limitations of time, as provided for administration of the State sales tax as set forth in Title 68, Oklahoma Statutes, Section 227, as amended, and to accomplish the purposes of this Section, the applicable provisions of such Section 227 are hereby adopted by reference and made a part of this Ordinance.

SECTION 19. FRAUDULENT RETURNS. In addition to all civil penalties provided by this Ordinance, the willful failure or refusal of any taxpayer to make reports and remittances herein required, or the making of any false and fraudulent report for the purpose for avoiding or escaping payment for any tax or portion thereof rightfully due under this Ordinance shall be an offense, and upon conviction thereof the offending taxpayer shall be subject to such fines and/or incarceration as provided in Title 68, Oklahoma Statutes, Section 241, as amended.

SECTION 20. RECORDS CONFIDENTIAL. The confidential and privileged nature of the records and files concerning the administration of the City sales tax is legislatively recognized and declared, and to protect the same the provisions of Title 68, Oklahoma Statutes, Section 205, as amended, of the Oklahoma Sales Tax Code, and each subsection thereof is hereby adopted by reference and made fully effective and applicable to administration of the City sales tax as if here set forth in full.

SECTION 21. AMENDMENTS. The people of the City of Glenpool, Oklahoma, by their approval of this Ordinance at the election herein above provided, hereby authorize the City Council by subsequent ordinances duly enacted to make such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that neither the rate of the tax herein provided, nor the term, nor the purpose of the tax herein provided, shall be changed without approval by the qualified electors of the City as provided by law.

SECTION 22. PROVISIONS CUMULATIVE. The provisions of this Ordinance shall be cumulative, and in addition to any and all other taxing provisions of City ordinances.

SECTION 23. PROVISIONS SEVERABLE. The provisions hereof are hereby declared to be severable and, if any section, subsection, paragraph, sentence or clause of this Ordinance is for any reason held invalid or inoperative by any court of competent jurisdiction such decision shall not affect any other section, subsection, paragraph, sentence or clause hereof.

PASSED AND APPROVED by the City Council of the City of Glenpool this 1st day of February 2016.

____
Timothy Lee Fox, Mayor

ATTEST: [seal]

____
Susan White, City Clerk

APPROVED AS TO FORM AND SUBSTANCE:

____
Lowell L. Peterson, City Attorney

STATE OF OKLAHOMA)

TULSA COUNTY) SS

CITY OF GLENPOOL)

I, the undersigned, the duly qualified and acting City Clerk of the City of Glenpool, Oklahoma, do hereby certify the foregoing is a true and correct and complete copy of the proceedings of the governing body of said City relating to the adoption of an Ordinance identified as Ordinance No. 715, as the same appears of record in my office.

I further certify that attached hereto are true and complete copies of the schedule of regular meetings for calendar year 2016 which was filed in my office prior to December 15, 2015, and the notice and agenda which was posted in prominent public view at the City Hall, 12205 S. Yukon Avenue, Glenpool, Oklahoma, at least twenty-four hours prior to the date of the meeting therein described, excluding Saturdays, Sundays and legal holidays.

WITNESS my hand and seal this 1st day of February 2016.

____

Susan White, City Clerk

2016 CALENDAR YEAR SCHEDULE OF REGULAR MEETINGS
[INSERT]

NOTICE

GLENPOOL CITY COUNCIL MEETING

[INSERT NOTICE OF FEBRUARY 1 MEETING]

CITY OF GLENPOOL

RESOLUTION NO. 16-02-01

A RESOLUTION: (1) AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION WHETHER ORDINANCE NO. 715 ADOPTED BY THE CITY COUNCIL ON THE FIRST DAY OF FEBRUARY 2016, SHALL BE APPROVED BY SUCH REGISTERED, QUALIFIED ELECTORS, WHICH ORDINANCE: (A) LEVIES AND ASSESSES A SALES TAX OF TWENTY-NINE HUNDREDTHS OF ONE PERCENT (.29%) UPON THE GROSS RECEIPTS OR PROCEEDS ON TAXABLE SALES OF GOODS AND SERVICES, AS DEFINED IN THE ORDINANCE, IN THE CITY OF GLENPOOL, OKLAHOMA, IN ADDITION TO PRESENT SALES TAXES UPON SUCH GROSS RECEIPTS OR PROCEEDS, FOR THE PURPOSE OF FUNDING CAPITAL IMPROVEMENTS PERTAINING TO ROAD AND STREET IMPROVEMENTS, WATER AND WASTEWATER SYSTEM IMPROVEMENTS, STORM SEWER IMPROVEMENTS, ACQUISITION OF PARKS MAINTENANCE EQUIPMENT, IMPROVEMENTS TO PUBLIC PARK LANDS AND FACILITIES, AND PROMOTING ECONOMIC DEVELOPMENT, ALL WITHIN SAID CITY, AND/OR TO BE APPLIED OR PLEDGED TOWARD THE PAYMENT OF PRINCIPAL AND INTEREST ON ANY INDEBTEDNESS, INCLUDING REFUNDING INDEBTEDNESS, INCURRED BY OR ON BEHALF OF SAID CITY FOR SUCH PURPOSE; (B) PROVIDES FOR SUCH SALES TAX TO COMMENCE ON JANUARY 1, 2017; (C) PROVIDES FOR THE DURATION OF SUCH SALES TAX FOR NO MORE THAN 20 YEARS; (D) PRESCRIBES PROCEDURES FOR THE COLLECTION AND REMITTANCE OF SUCH SALES TAX AND PENALTIES FOR THE FAILURE TO DO SO; AND (E) INCLUDES SUCH OTHER PROVISIONS, TERMS AND CONDITIONS AS NECESSARY AND LAWFUL FOR THE EFFECTIVE IMPLEMENTATION AND ENFORCEMENT OF THIS ORDINANCE; (2) APPROVING THE BALLOT FOR THIS QUESTION IDENTIFIED HEREIN AS PROPOSITION 2; AND (3) PROVIDING FOR NOTICE TO THE PUBLIC AND TO THE TULSA COUNTY ELECTION BOARD OF THE HOLDING OF SUCH ELECTION

WHEREAS, the Council of the City of Glenpool, Oklahoma, has adopted Ordinance No. 715 which levies and assesses a sales tax of twenty-nine hundredths of one percent (.29%) to take effect on January 1, 2017, in addition to present sales taxes upon the gross receipts or proceeds on taxable sales in the City of Glenpool, provides for the sales tax to be for the purpose of funding capital improvements pertaining to road and street improvements, water and wastewater system improvements, storm sewer improvements, acquisition of parks maintenance equipment, and improvements to public park lands and facilities, and promoting economic development in said City; defines terms; prescribes procedures, remedies, lien and fixes penalties, and fixes effective date, subject to the approval of a majority of the registered voters of the City of Glenpool, Oklahoma, voting on the same in the manner prescribed by Title 11, Oklahoma Statutes, Sections 16-101 and 16-112, as amended; and

WHEREAS, as provided by Title 11, Oklahoma Statutes, Section 16-101, the Council of the City of Glenpool deems it advisable by this Resolution No. 16-02-01 to authorize the Mayor of the City of Glenpool to call a special election for the purpose of submitting to the registered voters of the City of Glenpool the question of approving the foregoing Ordinance, such special election to be held on the 5th day of April 2016, and directs the Mayor of the City of Glenpool to give notice of such special election by causing this Resolution No. 16-02-01 to be published in a newspaper of general circulation in the City of Glenpool at least ten (10) days before the date of the special election; and

WHEREAS, Title 26, Oklahoma Statutes, Section 13-102, as amended, requires the City of Glenpool, Oklahoma, to submit, not fewer than sixty days before a special election, a resolution calling for such special election to the Secretary of the Tulsa County Election Board, stating therein the date of said election, the question to be voted upon at said election, and such other information as is necessary for conducting such election.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA:

Section 1. That the Mayor of the City of Glenpool, Oklahoma, be and hereby is authorized and directed to call a special election to be held in the City of Glenpool, Oklahoma, on the 5th day of April 2016, for the purpose of submitting the question as to whether Ordinance No. 715 which levies and assesses a sales tax of twenty-nine hundredths of one percent (.29%), to take effect on January 1, 2017, in addition to present sales taxes upon the gross receipts or proceeds on certain sales as therein defined, provides for the purpose of the sales tax; defines terms, prescribes procedures, remedies, lien and fixes penalties, and fixes effective date, shall be approved.

Section 2. That such call for said election shall be by Proclamation, signed by the Mayor of the City and attested by the City Clerk, setting forth the proposition to be voted upon and the hours of opening and closing of the polls. The Mayor of the City of Glenpool shall cause notice of said special election to be given to the public by directing the publication of this Resolution and the Proclamation in a newspaper of general circulation in the City of Glenpool at least ten (10) days before said special election, all as may be required by the laws of the State of Oklahoma.

Section 3. That the ballot setting forth the following proposition shall be submitted to the registered, qualified voters of the City of Glenpool, Oklahoma, at said election, to wit:

PROPOSITION NO. 1

Shall Ordinance No. 715 adopted by the Glenpool City Council on the first day of February 2016, which ordinance: (a) levies and assesses a sales tax of twenty-nine hundredths of one percent (.29%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in the City of Glenpool, Oklahoma, in addition to present sales taxes upon such gross receipts or proceeds, for the purpose of funding capital improvements pertaining to road and street improvements, water and wastewater system improvements, storm sewer improvements, acquisition of parks maintenance equipment, improvements to public park lands and facilities, and promoting economic development, all within said city, and/or to be applied or pledged toward the payment of principal and interest on any indebtedness, including refunding indebtedness, incurred by or on behalf of said city for such purpose; (b) provides for such sales tax to commence on January 1, 2017; (c) provides for the duration of such sales tax for no more than 20 years; (d) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (e) includes such other provisions, terms and conditions as necessary and lawful for the effective implementation and enforcement of said ordinance be approved?

The ballot setting forth the above proposition shall also contain in connection with such proposition the following words:

☐ **YES - FOR THE ABOVE PROPOSITION**

☐ **NO - AGAINST THE ABOVE PROPOSITION**

If the voter desires to vote for the above Proposition, the voter shall clearly mark the box to the left of the word "YES," or by such other designation as prescribed by the Tulsa County Election Board.

If the voter desires to vote against the above Proposition, the voter shall clearly mark the box to the left of the word "NO," or by such other designation as prescribed by the Tulsa County Election Board.

Section 3. That only registered voters of the City of Glenpool, Oklahoma, may vote upon the proposition as above set forth; that the said proposition, as set forth above, must be approved by a majority of the said voters voting on the proposition at the special election authorized by this Resolution; and that the returns of said special election shall be made to and canvassed by the Tulsa County Election Board.

Section 4. That the Tulsa County Election Board shall be notified of such special election by receipt of a copy of this Resolution and the Proclamation. The City Council of the City hereby certifies to the Tulsa County Election Board that Tulsa County precincts #720705, #720706, #720707, #720708, and #720710 are to be opened.

ADOPTED and APPROVED by the City Council of the City of Glenpool, this 1st day of February 2016.

____
Timothy Lee Fox, Mayor

ATTEST: [seal]

____
Susan White, City Clerk

APPROVED AS TO FORM AND SUBSTANCE:

____
Lowell L. Peterson, City Attorney

STATE OF OKLAHOMA)
) ss.
TULSA COUNTY)
)
CITY OF GLENPOOL)

I, the undersigned, the duly qualified and acting City Clerk of the City of Glenpool, Oklahoma, do hereby certify the foregoing is a true and correct and complete copy of the proceedings of the governing body of said City relating to the adoption of Resolution No. 16-02-01, as the same appears of record in my office.

I further certify that attached hereto are true and complete copies of the notice of the schedule of regular meetings which was filed in my office prior to December 15, 2015, and the agenda which was and posted in prominent public view at the City Hall/Conference, 12205 S. Yukon Avenue, Glenpool, Oklahoma, at least twenty-four hours prior to the date of the meeting therein described, excluding Saturdays, Sundays and legal holidays.

WITNESS my hand and seal this 1st day of February 2016.

____
Susan White, City Clerk (SEAL)

[Insert the schedule of meetings for 2016 and the notice for this meeting.]

CITY OF GLENPOOL ORDINANCE NO. 716

AN ORDINANCE THAT: (A) LEVIES AND ASSESSES A SALES TAX OF TWENTY-SIX HUNDREDTHS OF ONE PERCENT (.26%) UPON THE GROSS RECEIPTS OR PROCEEDS ON TAXABLE SALES OF GOODS AND SERVICES, AS DEFINED IN THE ORDINANCE, IN THE CITY OF GLENPOOL, OKLAHOMA, IN ADDITION TO PRESENT SALES TAXES UPON SUCH GROSS RECEIPTS OR PROCEEDS, FOR THE PURPOSE OF FUNDING CAPITAL IMPROVEMENTS PERTAINING TO POLICE AND FIRE EQUIPMENT AND VEHICLES, SYSTEM IMPROVEMENTS TO POLICE AND FIRE COMMUNICATIONS EQUIPMENT AND INFRASTRUCTURE, AND POLICE AND FIRE FACILITIES WITHIN SAID CITY, AND/OR TO BE APPLIED OR PLEDGED TOWARD THE PAYMENT OF PRINCIPAL AND INTEREST ON ANY INDEBTEDNESS, INCLUDING REFUNDING INDEBTEDNESS, INCURRED BY OR ON BEHALF OF SAID CITY FOR SUCH PURPOSE; (B) PROVIDES FOR SUCH SALES TAX TO COMMENCE ON JANUARY 1, 2017; (C) PROVIDES FOR THE DURATION OF SUCH SALES TAX FOR NO MORE THAN 20 YEARS; (D) PRESCRIBES PROCEDURES FOR THE COLLECTION AND REMITTANCE OF SUCH SALES TAX AND PENALTIES FOR THE FAILURE TO DO SO; AND (E) INCLUDES SUCH OTHER PROVISIONS, TERMS AND CONDITIONS AS NECESSARY FOR THE EFFECTIVE IMPLEMENTATION AND ENFORCEMENT OF SAID ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA:

SECTION 1. CITATION AND CODIFICATION. This Ordinance shall be known and may be cited as "City of Glenpool Sales Tax Ordinance No. 716 of 2016."

SECTION 2. DEFINITIONS. In addition to such definitions of words, terms or phrases adopted in the text of this Ordinance, the definitions of words, terms or phrases contained in the Oklahoma Sales Tax Code, Title 68, Oklahoma Statutes, Section 1352, as amended, are hereby adopted by reference and made a part of this Ordinance.

SECTION 3. TAX COLLECTOR DEFINED. The term "Tax Collector" as used herein means, as applicable, the department of the City government or the Oklahoma Tax Commission duly designated according to contractual pursuant to Section 2702 of Title 68 of the Oklahoma Statutes, as amended, and authorized by law to assess, collect and enforce administer the collection of the sales tax hereby levied and remit the same to the City of Glenpool.

SECTION 4. CLASSIFICATION OF TAXPAYERS. For the purpose of this Ordinance, the classification of taxpayers hereunder shall be as prescribed by State law for purposes of the Oklahoma Sales Tax Code.

<u>SECTION 5</u>. STATE PERMITS. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to Section 1364 of the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional permit for the same purpose.

<u>SECTION 6</u>. EFFECTIVE DATE. Pursuant to Section 2705 of Title 68 of the Oklahoma Statutes, this Ordinance shall become and be effective on and after January 1, 2017, subject to approval by a majority of the registered voters of the City of Glenpool, Oklahoma, voting on same in the manner prescribed by Title 11, Oklahoma Statutes, Sections 16-101 *et seq.*, as amended.

<u>SECTION 7</u>. PURPOSE OF REVENUES.

A. Pursuant to Section 2701 of Title 68 of the Oklahoma Statutes, it is hereby declared to be the specific and limited purpose of this Ordinance to provide revenues to be placed in a separate, special fund to be used to fund capital improvements pertaining to police and fire equipment and vehicles, system improvements to police and fire communications equipment and infrastructure, and police and fire facilities within the City of Glenpool, Oklahoma, and/or to be applied or pledged toward the payment of principal and interest on any indebtedness, including refunding indebtedness, incurred by or on behalf of the City for such purposes, including payment of the costs of issuance of such indebtedness. Such revenues shall supplement, not supplant, existing and future budgetary appropriations from the City's general fund for police and fire operations.

B. "Capital Improvements," as used above in connection with "capital improvements pertaining to police and fire equipment and vehicles, system improvements to police and fire communications equipment and infrastructure, and police and fire facilities of the City of Glenpool, Oklahoma," shall mean all items and articles, either new or replacements, not consumed with use but only diminished in value with prolonged use, including but not limited to, the purchase, lease or rental of machinery, equipment, vehicles and fixtures; the acquisition of all real properties; the construction, reconstruction and repair of buildings, appurtenances and improvements to real property including the construction, reconstruction and repair of other real property necessary for such construction, reconstruction and repair; and the costs and expenses related to the aforesaid including, design, engineering, architectural, acquisition of real property and legal fees.

C. There is hereby created a limited-purpose fund and all revenue generated by the sales tax hereby levied shall be deposited therein. Money in the fund shall be accumulated from year to year. The fund shall be placed in an insured interest-bearing account and the interest which accrues on the fund shall be retained in the fund. The fund shall be non-fiscal and shall not be considered in computing any levy when the municipality makes its estimate to the excise board for needed appropriations. Money in the limited-purpose tax fund shall be expended only as accumulated and only for the purposes specifically described in this Ordinance, subject to approval by the voters.

SECTION 8. TERM OF TAX. The twenty-six hundredths of one percent (.26%) sales tax hereby levied, if adopted by a vote of registered electors on April 5, 2016, shall take effect on January 1, 2017, being the first day of a calendar quarter, and shall be and remain in effect thereafter until such time as this Ordinance is repealed by a vote of the electors of the City at an election held for such purpose or upon the expiration of twenty years from the effective date of January l, 2017, whichever occurs sooner; *provided that, i*f the proceeds of any sales tax hereby levied are being used by the City of Glenpool for the purpose of retiring indebtedness incurred by the City or by a public trust of which the City is a beneficiary for the specific purpose for which the sales tax was imposed, the sales tax shall not be repealed until such time as the indebtedness is retired. However, in no event shall the life of the tax be extended beyond the duration of twenty (20) years unless a longer duration is submitted to and approved by the voters of the City.

SECTION 9. TAX RATE - SALES SUBJECT TO TAX. There is hereby levied in addition to all other taxes in effect in the City of Glenpool, Oklahoma, an excise tax of twenty-six hundredths of one percent (.26%), upon the gross proceeds or gross receipts derived from all sales or services in the City of Glenpool, Oklahoma, upon which a consumer sales tax is levied by the State of Oklahoma under the Oklahoma Sales Tax Code in accordance with the Term of the Tax stated in Section 8 of this Ordinance.

SECTION 10. EXEMPTIONS. There is hereby specifically exempted from the tax levied by this Ordinance all items that are exempt from State sales tax under any section of the Oklahoma Sales Tax Code, including without limitation the transfer of such intangible personal property as is so exempted .

SECTION 11. TAX DUE DATE - RETURNS - RECORDS. The tax levied hereunder shall be due and payable to the Tax Collector at the time and in the manner and form prescribed for payment of the State sales tax under the Oklahoma Sales Tax Code.

SECTION 12. PAYMENT OF TAX - BRACKETS. The bracket system for the collection of the twenty-six hundredths of one percent (.26%) City sales tax provided for herein by the Tax Collector shall be the same as is hereafter adopted by the agreement of the City of Glenpool, Oklahoma, and the Tax Collector, in the collection of the twenty-six hundredths of one percent (.26%) City sales tax provided for herein and any applicable State sales tax.

SECTION 13. TAX CONSTITUTES DEBT. Taxes, penalty and interest due hereunder shall at all times constitute a prior, superior and paramount claim as against the claims of unsecured creditors, and may be collected by suit in the same manner as any other debt.

SECTION 14. VENDOR'S DUTY TO COLLECT TAX.

A. The tax levied hereunder shall be paid by the consumer or user to the vendor, as defined Section 1352(28) of the Oklahoma Sales Tax Code, as trustee for and on account of the City of Glenpool, and it shall be the duty of each and every vendor in this City to collect from the consumer or user, the full amount of the tax levied by this Ordinance, or any amount equal as nearly as possible or practicable to the average equivalent thereof. Any sum or sums collected or accrued or required to be collected or accrued hereunder shall be deemed to be held in trust for the City of Glenpool, Oklahoma, and, as trustee, any collecting vendor or holder of a direct payment permit as provided by Section 1362.1 of the Oklahoma Sales Tax Code, shall have a fiduciary duty to the City of Glenpool, Oklahoma, in regards to such sums and shall be subject to the trust laws of the State of Oklahoma. Any vendor who willfully or intentionally fails to remit the tax, after the tax levied by this article was collected from the consumer or user, and appropriates the tax held in trust to the vendor's own use, or to the use of any person not entitled thereto, without authority of law, shall upon conviction be guilty of embezzlement.

B. Vendors shall add the tax imposed hereunder, or the average equivalent thereof, to the sales price or charge for all non-exempt goods and services and, when added, such tax shall constitute a part of such price or charges, shall constitute debt from the consumer or user to such vendor until paid, and shall be recoverable at law in the same manner as other debts.

C. A vendor who, in any manner whatsoever, willfully or intentionally fails, neglects or refuses to collect the full amount of the tax levied by this Ordinance, or willfully or intentionally fails, neglects or refuses to comply with the provisions hereof or remits or rebates to a consumer or user, either directly or indirectly, and by whatsoever means, all or any part of the tax herein levied, or makes in any form of advertising, verbally or otherwise, any statement which infers that the vendor is absorbing the tax, or paying the tax for the consumer or user by an adjustment of prices or at a price including the tax, shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than Five Hundred Dollars ($500.00), and upon conviction for a second or other subsequent offense shall be fined not more than One Thousand Dollars ($1,000.00), or incarcerated for not more than sixty (60) days, or both; *provided that,* sales by vending machines may be made at a stated price which includes State and any municipal sales tax.

SECTION 15. RETURNS AND REMITTANCES - DISCOUNTS. Returns and remittances of the tax hereby levied and collected shall be made to the Tax Collector at the time and in the manner, form and amount as prescribed for returns and remittances required by the Oklahoma Sales Tax Code; and remittances of tax collected hereunder shall be subject to the same discount as may be allowed by the Oklahoma Sales Tax Code for collection of State sales tax.

SECTION 16. INTEREST AND PENALTIES - DELINQUENCY. The provisions of Title 68, Oklahoma Statutes, Section 217, as amended, and of Title 68, Oklahoma Statutes, Sections 1350, *et seq.*, as amended, are hereby adopted by reference and made a part of this Ordinance, and interest and penalties at the rates and in amounts as therein specified are hereby levied and shall be applicable in cases of delinquency in reporting and paying the tax levied by this Ordinance. *Provided that,* the failure or refusal of any taxpayer to make and transmit the reports and remittances of tax in the time and manner required by this Ordinance shall cause such tax to be delinquent. In addition, if such delinquency continues for a period of five days the taxpayer shall forfeit his claim to any discount allowed under this Ordinance.

SECTION 17. WAIVER OF INTEREST AND PENALTIES. The interest or penalty or any portion thereof accruing by reason of a taxpayer's failure to pay the City sales tax herein levied may be waived or remitted in the same manner as provided for such waiver or remittance as applied in administration of the State sales tax provided in Title 68, Oklahoma Statutes, Section 220, as amended; and to accomplish the purposes of this Section the applicable provisions of such Section 220 are hereby adopted by reference and made a part of this Ordinance.

SECTION 18. ERRONEOUS PAYMENTS - CLAIM FOR REFUND. Refund of erroneous payment of the City sales tax herein levied may be made to any taxpayer making such erroneous payment in the same manner and procedure, and under the same limitations of time, as provided for administration of the State sales tax as set forth in Title 68, Oklahoma Statutes, Section 227, as amended, and to accomplish the purposes of this Section, the applicable provisions of such Section 227 are hereby adopted by reference and made a part of this Ordinance.

SECTION 19. FRAUDULENT RETURNS. In addition to all civil penalties provided by this Ordinance, the willful failure or refusal of any taxpayer to make reports and remittances herein required, or the making of any false and fraudulent report for the purpose for avoiding or escaping payment for any tax or portion thereof rightfully due under this Ordinance shall be an offense, and upon conviction thereof the offending taxpayer shall be subject to such fines and/or incarceration as provided in Title 68, Oklahoma Statutes, Section 241, as amended.

SECTION 20. RECORDS CONFIDENTIAL. The confidential and privileged nature of the records and files concerning the administration of the City sales tax is legislatively recognized and declared, and to protect the same the provisions of Title 68, Oklahoma Statutes, Section 205, as amended, of the Oklahoma Sales Tax Code, and each subsection thereof is hereby adopted by reference and made fully effective and applicable to administration of the City sales tax as if here set forth in full.

SECTION 21. AMENDMENTS. The people of the City of Glenpool, Oklahoma, by their approval of this Ordinance at the election herein above provided, hereby authorize the City Council by subsequent ordinances duly enacted to make such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that neither the rate of the tax herein provided, nor the term, nor the purpose of the tax herein provided, shall be changed without approval by the qualified electors of the City as provided by law.

SECTION 22. PROVISIONS CUMULATIVE. The provisions of this Ordinance shall be cumulative, and in addition to any and all other taxing provisions of City ordinances.

SECTION 23. PROVISIONS SEVERABLE. The provisions hereof are hereby declared to be severable and, if any section, subsection, paragraph, sentence or clause of this Ordinance is for any reason held invalid or inoperative by any court of competent jurisdiction such decision shall not affect any other section, subsection, paragraph, sentence or clause hereof.

PASSED AND APPROVED by the City Council of the City of Glenpool this 1st day of February 2016.

____
Timothy Lee Fox, Mayor

ATTEST: [seal]

____
Susan White, City Clerk

APPROVED AS TO FORM AND SUBSTANCE:

____
Lowell L. Peterson, City Attorney

STATE OF OKLAHOMA)

TULSA COUNTY) SS

CITY OF GLENPOOL)

I, the undersigned, the duly qualified and acting City Clerk of the City of Glenpool, Oklahoma, do hereby certify the foregoing is a true and correct and complete copy of the proceedings of the governing body of said City relating to the adoption of an Ordinance identified as Ordinance No. 716, as the same appears of record in my office.

I further certify that attached hereto are true and complete copies of the schedule of regular meetings for calendar year 2016 which was filed in my office prior to December 15, 2015, and the notice and agenda which was posted in prominent public view at the City Hall, 12205 S. Yukon Avenue, Glenpool, Oklahoma, at least twenty-four hours prior to the date of the meeting therein described, excluding Saturdays, Sundays and legal holidays.

WITNESS my hand and seal this 1st day of February 2016.

____
Susan White, City Clerk

2016 CALENDAR YEAR SCHEDULE OF REGULAR MEETINGS
[INSERT]

NOTICE

GLENPOOL CITY COUNCIL MEETING

[INSERT NOTICE OF FEBRUARY 1 MEETING]

CITY OF GLENPOOL

RESOLUTION NO. 16-02-02

A RESOLUTION: (1) AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, FOR THE PURPOSES OF: (1) SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION WHETHER ORDINANCE NO. 716 ADOPTED BY THE CITY COUNCIL ON THE FIRST DAY OF FEBRUARY 2016, SHALL BE APPROVED BY SUCH REGISTERED, QUALIFIED ELECTORS, WHICH ORDINANCE: (A) LEVIES AND ASSESSES A SALES TAX OF TWENTY-SIX HUNDREDTHS OF ONE PERCENT (.26%) UPON THE GROSS RECEIPTS OR PROCEEDS ON TAXABLE SALES OF GOODS AND SERVICES, AS DEFINED IN THE ORDINANCE, IN THE CITY OF GLENPOOL, OKLAHOMA, IN ADDITION TO PRESENT SALES TAXES UPON SUCH GROSS RECEIPTS OR PROCEEDS, FOR THE PURPOSE OF FUNDING CAPITAL IMPROVEMENTS PERTAINING TO POLICE AND FIRE EQUIPMENT AND VEHICLES, SYSTEM IMPROVEMENTS TO POLICE AND FIRE COMMUNICATIONS EQUIPMENT AND INFRASTRUCTURE, AND POLICE AND FIRE FACILITIES WITHIN SAID CITY, AND/OR TO BE APPLIED OR PLEDGED TOWARD THE PAYMENT OF PRINCIPAL AND INTEREST ON ANY INDEBTEDNESS, INCLUDING REFUNDING INDEBTEDNESS, INCURRED BY OR ON BEHALF OF SAID CITY FOR SUCH PURPOSE; (B) PROVIDES FOR SUCH SALES TAX TO COMMENCE ON JANUARY 1, 2017; (C) PROVIDES FOR THE DURATION OF SUCH SALES TAX FOR NO MORE THAN 20 YEARS; (D) PRESCRIBES PROCEDURES FOR THE COLLECTION AND REMITTANCE OF SUCH SALES TAX AND PENALTIES FOR THE FAILURE TO DO SO; AND (E) INCLUDES SUCH OTHER PROVISIONS, TERMS AND CONDITIONS AS NECESSARY FOR THE EFFECTIVE IMPLEMENTATION AND ENFORCEMENT OF SAID ORDINANCE; (2) APPROVING THE BALLOT FOR THIS QUESTION IDENTIFIED HEREIN AS PROPOSITION 2; AND (3) PROVIDING FOR NOTICE TO THE PUBLIC AND TO THE TULSA COUNTY ELECTION BOARD OF THE HOLDING OF SUCH ELECTION

WHEREAS, the Council of the City of Glenpool, Oklahoma, has adopted Ordinance No. 716 which levies and assesses a sales tax of twenty-six hundredths of one percent (.26%) to take effect on January 1, 2017, in addition to present sales taxes upon the gross receipts or proceeds on taxable sales in the City of Glenpool, provides for the purpose of the sales tax to be funding capital improvements pertaining to police and fire equipment and vehicles, system improvements to police and fire communications equipment and infrastructure, and police and fire facilities in said City; defines terms; prescribes procedures, remedies, lien and fixes penalties, and fixes effective date, subject to the approval of a majority of the registered voters of the City of Glenpool, Oklahoma, voting on the same in the manner prescribed by Title 11, Oklahoma Statutes, Sections 16-101 and 16-112, as amended; and

WHEREAS, as provided by Title 11, Oklahoma Statutes, Section 16-101, the Council of the City of Glenpool deems it advisable by this Resolution No. 16-02-02 to authorize the Mayor of the City of Glenpool to call a special election for the purpose of submitting to the registered voters of the City of Glenpool the question of approving the foregoing Ordinance, such special election to be held on the 5th day of April 2016, and directs the Mayor of the City of Glenpool to give notice of such special election by causing this Resolution No. 16-02-02 to be published in a newspaper of general circulation in the City of Glenpool at least ten (10) days before the date of the special election; and

WHEREAS, Title 26, Oklahoma Statutes, Section 13-102, as amended, requires the City of Glenpool, Oklahoma, to submit, not fewer than sixty days before a special election, a resolution calling for such special election to the Secretary of the Tulsa County Election Board, stating therein the date of said election, the question to be voted upon at said election, and such other information as is necessary for conducting such election.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA:

Section 1. That the Mayor of the City of Glenpool, Oklahoma, be and hereby is authorized and directed to call a special election to be held in the City of Glenpool, Oklahoma, on the 5th day of April 2016, for the purpose of submitting the question as to whether Ordinance No. 716 which levies and assesses a sales tax of twenty-six hundredths of one percent (.26%), to take effect on January 1, 2017, in addition to present sales taxes upon the gross receipts or proceeds on certain sales as therein defined, provides for the purpose of the sales tax; defines terms, prescribes procedures, remedies, lien and fixes penalties, and fixes effective date, shall be approved.

Section 2. That such call for said election shall be by Proclamation, signed by the Mayor of the City and attested by the City Clerk, setting forth the proposition to be voted upon and the hours of opening and closing of the polls. The Mayor of the City of Glenpool shall cause notice of said special election to be given to the public by directing the publication of this Resolution and the Proclamation in a newspaper of general circulation in the City of Glenpool at least ten (10) days before said special election, all as may be required by the laws of the State of Oklahoma.

Section 3. That the ballot setting forth the following proposition shall be submitted to the registered, qualified voters of the City of Glenpool, Oklahoma, at said election, to wit:

PROPOSITION NO. 2

Shall Ordinance No. 716 adopted by the Glenpool City Council on the first day of February 2016, which ordinance: (a) levies and assesses a sales tax of twenty-six hundredths of one percent (.26%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in said city, in addition to present sales taxes upon such gross

receipts or proceeds, for the purpose of funding capital improvements pertaining to police and fire equipment and vehicles, system improvements to police and fire communications equipment and infrastructure, and police and fire facilities of the City of Glenpool, Oklahoma, and/or to be applied or pledged toward the payment of principal and interest on any indebtedness, including refunding indebtedness, incurred by or on behalf of said city for such purpose; (b) provides for such sales tax to commence on January 1, 2017; (c) provides for the duration of such sales tax for no more than 20 years; (d) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (e) includes such other provisions, terms and conditions as necessary and lawful for the effective implementation and enforcement of said ordinance be approved?

The ballot setting forth the above proposition shall also contain in connection with such proposition the following words:

☐ **YES - FOR THE ABOVE PROPOSITION**

☐ **NO - AGAINST THE ABOVE PROPOSITION**

If the voter desires to vote for the above Proposition, the voter shall clearly mark the box to the left of the word “YES,” or by such other designation as prescribed by the Tulsa County Election Board.

If the voter desires to vote against the above Proposition, the voter shall clearly mark the box to the left of the word “NO,” or by such other designation as prescribed by the Tulsa County Election Board.

Section 3. That only registered voters of the City of Glenpool, Oklahoma, may vote upon the proposition as above set forth; that the said proposition, as set forth above, must be approved by a majority of the said voters voting on the proposition at the special election authorized by this Resolution; and that the returns of said special election shall be made to and canvassed by the Tulsa County Election Board.

Section 4. That the Tulsa County Election Board shall be notified of such special election by receipt of a copy of this Resolution and the Proclamation. The City Council of the City hereby certifies to the Tulsa County Election Board that Tulsa County precincts #720705, #720706, #720707, #720708, and #720710 are to be opened.

ADOPTED and APPROVED by the City Council of the City of Glenpool, this 1st day of February 2016.

____
Timothy Lee Fox, Mayor

ATTEST: [seal]

____
Susan White, City Clerk

APPROVED AS TO FORM AND SUBSTANCE:

____
Lowell L. Peterson, City Attorney

STATE OF OKLAHOMA	)	
	)	ss.
TULSA COUNTY	)	
	)	
CITY OF GLENPOOL	)	

I, the undersigned, the duly qualified and acting City Clerk of the City of Glenpool, Oklahoma, do hereby certify the foregoing is a true and correct and complete copy of the proceedings of the governing body of said City relating to the adoption of Resolution No. 16-02-02, as the same appears of record in my office.

I further certify that attached hereto are true and complete copies of the notice of the schedule of regular meetings which was filed in my office prior to December 15, 2015, and the agenda which was and posted in prominent public view at the City Hall/Conference, 12205 S. Yukon Avenue, Glenpool, Oklahoma, at least twenty-four hours prior to the date of the meeting therein described, excluding Saturdays, Sundays and legal holidays.

WITNESS my hand and seal this 1st day of February 2016.

____
Susan White, City Clerk (SEAL)

[Insert the schedule of meetings for 2016 and the notice for this meeting.]

To: HONORABLE MAYOR AND CITY COUNCIL

From: Roger Kolman, City Manager

Date: February 1, 2016

Subject: Public Safety Personnel Tax (Proposition 3)

Background:

During the discussions regarding the Vision Glenpool program, the City Council debated using that proposed source of funding to provide revenues necessary to hire much needed additional police and firefighting personnel. The result of those discussions was that there was not adequate funding available to hire personnel and to provide for infrastructure and equipment deficiencies in those departments. Given that current general fund revenues are not sufficiently available to provide for additional personnel; a new source of revenue is required to do so.

It has been determined that an additional sales tax of 5.5/10 of a penny would support the costs necessary to allow for the hiring of an additional five police officers and seven firefighters which can be expanded as the sales tax grows.

Staff Recommendation:

Staff recommends approval of the ordinance and resolution pertaining to the Public Safety Tax.

Attachments:

12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641

Mayor Tim Fox, Vice-Mayor Momodou Ceesay, Councilors: Patricia Agee, Jennifer Ballew and Brandon Kearns

City Manager Roger Kolman, City Clerk Susan White

www.glenpoolonline.com

CITY OF GLENPOOL ORDINANCE NO. 717

AN ORDINANCE THAT: (A) LEVIES AND ASSESSES A SALES TAX OF FIFTY-FIVE HUNDREDTHS OF ONE PERCENT (.55%) UPON THE GROSS RECEIPTS OR PROCEEDS ON TAXABLE SALES OF GOODS AND SERVICES, AS DEFINED IN THE ORDINANCE, IN THE CITY OF GLENPOOL, IN ADDITION TO PRESENT SALES TAXES UPON SUCH GROSS RECEIPTS OR PROCEEDS, FOR THE PURPOSE OF STAFFING ADDITIONAL POLICE AND FIREFIGHTING PERSONNEL WITHIN SAID CITY; (B) PROVIDES FOR SUCH SALES TAX TO COMMENCE ON JUNE 1, 2016; (C) PROVIDES FOR THE DURATION OF SUCH SALES TAX TO BE UNTIL AMENDED OR REPEALED BY THE VOTERS OF THE CITY; (D) PRESCRIBES PROCEDURES FOR THE COLLECTION AND REMITTANCE OF SUCH SALES TAX AND PENALTIES FOR THE FAILURE TO DO SO; AND (E) INCLUDES SUCH OTHER PROVISIONS, TERMS AND CONDITIONS AS NECESSARY FOR THE EFFECTIVE IMPLEMENTATION AND ENFORCEMENT OF SAID ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA:

SECTION 1. CITATION AND CODIFICATION. This Ordinance shall be known and may be cited as "City of Glenpool Sales Tax Ordinance No. 717 of 2016."

SECTION 2. DEFINITIONS. In addition to such definitions of words, terms or phrases adopted in the text of this Ordinance, the definitions of words, terms or phrases contained in the Oklahoma Sales Tax Code, Title 68, Oklahoma Statutes, Section 1352, as amended, are hereby adopted by reference and made a part of this Ordinance.

SECTION 3. TAX COLLECTOR DEFINED. The term "Tax Collector" as used herein means, as applicable, the department of the City government or the Oklahoma Tax Commission duly designated according to contractual pursuant to Section 2702 of Title 68 of the Oklahoma Statutes, as amended, and authorized by law to assess, collect and enforce administer the collection of the sales tax hereby levied and remit the same to the City of Glenpool.

SECTION 4. CLASSIFICATION OF TAXPAYERS. For the purpose of this Ordinance, the classification of taxpayers hereunder shall be as prescribed by State law for purposes of the Oklahoma Sales Tax Code.

SECTION 5. STATE PERMITS. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to Section 1364 of the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional permit for the same purpose.

<u>SECTION 6</u>. EFFECTIVE DATE. Pursuant to Section 2705 of Title 68 of the Oklahoma Statutes, this Ordinance shall become and be effective on and after June 1, 2016, subject to approval by a majority of the registered voters of the City of Glenpool, Oklahoma, voting on same in the manner prescribed by Title 11, Oklahoma Statutes, Sections 16-101 *et seq.,* as amended.

<u>SECTION 7</u>. PURPOSE OF REVENUES.

A. Pursuant to Section 2701 of Title 68 of the Oklahoma Statutes, it is hereby declared to be the specific and limited purpose of this Ordinance to provide revenues to be placed in a separate, special fund to be used to fund the staffing of additional police and firefighting personnel of the City of Glenpool, Oklahoma. Such revenues shall supplement, not supplant, existing and future budgetary appropriations from the City's general fund for police and fire operations.

B. "Police and Firefighting Personnel," as used above in connection with " the staffing of additional police and firefighting personnel of the City of Glenpool, Oklahoma," shall mean all costs necessary to recruit, train, equip, supply, and compensate, including all employer incurred expenses for related payroll, pensions, taxes and benefits for five or more additional police and seven or more additional firefighting personnel filling positions not currently created within the police and fire departments.

C. There is hereby created a limited-purpose fund and all revenue generated by the sales tax hereby levied shall be deposited therein. Money in the fund shall be accumulated from year to year. The fund shall be placed in an insured interest-bearing account and the interest which accrues on the fund shall be retained in the fund. The fund shall be non-fiscal and shall not be considered in computing any levy when the municipality makes its estimate to the excise board for needed appropriations. Money in the limited-purpose tax fund shall be expended only as accumulated and only for the purposes specifically described in this Ordinance, subject to approval by the voters.

<u>SECTION 8</u>. TERM OF TAX. The fifty-five hundredths of one percent (.55%) sales tax hereby levied, if adopted by a vote of registered electors on April 5, 2016, shall take effect on June 1, 2016, being the first day of a calendar quarter, and shall be and remain in effect thereafter until such time as this Ordinance is repealed by a vote of the electors of the City at an election held for such purpose.

<u>SECTION 9</u>. TAX RATE - SALES SUBJECT TO TAX. There is hereby levied in addition to all other taxes in effect in the City of Glenpool, Oklahoma, an excise tax of fifty-five hundredths of one percent (.55%), upon the gross proceeds or gross receipts derived from all sales or services in the City of Glenpool, Oklahoma, upon which a consumer sales tax is levied by the State of Oklahoma under the Oklahoma Sales Tax Code in accordance with the Term of the Tax stated in Section 8 of this Ordinance.

<u>SECTION 10</u>. EXEMPTIONS. There is hereby specifically exempted from the tax levied by this Ordinance all items that are exempt from State sales tax under any section of the Oklahoma Sales Tax Code, including without limitation the transfer of such intangible personal property as is so exempted .

SECTION 11. TAX DUE DATE - RETURNS - RECORDS. The tax levied hereunder shall be due and payable to the Tax Collector at the time and in the manner and form prescribed for payment of the State sales tax under the Oklahoma Sales Tax Code.

SECTION 12. PAYMENT OF TAX - BRACKETS. The bracket system for the collection of the fifty-five hundredths of one percent (.55%) City sales tax provided for herein by the Tax Collector shall be the same as is hereafter adopted by the agreement of the City of Glenpool, Oklahoma, and the Tax Collector, in the collection of the fifty-five hundredths of one percent (.55%) City sales tax provided for herein and any applicable State sales tax.

SECTION 13. TAX CONSTITUTES DEBT. Taxes, penalty and interest due hereunder shall at all times constitute a prior, superior and paramount claim as against the claims of unsecured creditors, and may be collected by suit in the same manner as any other debt.

SECTION 14. VENDOR'S DUTY TO COLLECT TAX.

A. The tax levied hereunder shall be paid by the consumer or user to the vendor, as defined Section 1352(28) of the Oklahoma Sales Tax Code, as trustee for and on account of the City of Glenpool, and it shall be the duty of each and every vendor in this City to collect from the consumer or user, the full amount of the tax levied by this Ordinance, or any amount equal as nearly as possible or practicable to the average equivalent thereof. Any sum or sums collected or accrued or required to be collected or accrued hereunder shall be deemed to be held in trust for the City of Glenpool, Oklahoma, and, as trustee, any collecting vendor or holder of a direct payment permit as provided by Section 1362.1 of the Oklahoma Sales Tax Code, shall have a fiduciary duty to the City of Glenpool, Oklahoma, in regards to such sums and shall be subject to the trust laws of the State of Oklahoma. Any vendor who willfully or intentionally fails to remit the tax, after the tax levied by this article was collected from the consumer or user, and appropriates the tax held in trust to the vendor's own use, or to the use of any person not entitled thereto, without authority of law, shall upon conviction be guilty of embezzlement.

B. Vendors shall add the tax imposed hereunder, or the average equivalent thereof, to the sales price or charge for all non-exempt goods and services and, when added, such tax shall constitute a part of such price or charges, shall constitute debt from the consumer or user to such vendor until paid, and shall be recoverable at law in the same manner as other debts.

C. A vendor who, in any manner whatsoever, willfully or intentionally fails, neglects or refuses to collect the full amount of the tax levied by this Ordinance, or willfully or intentionally fails, neglects or refuses to comply with the provisions hereof or remits or rebates to a consumer or user, either directly or indirectly, and by whatsoever means, all or any part of the tax herein levied, or makes in any form of advertising, verbally or otherwise, any statement which infers that the vendor is absorbing the tax, or paying the tax for the consumer or user by an adjustment of prices or at a price including the tax, shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than Five Hundred Dollars ($500.00), and upon conviction for a second or other subsequent offense shall be fined not more than One Thousand Dollars ($1,000.00), or incarcerated for not more than sixty (60) days, or both; *provided that,* sales by vending machines may be made at a stated price which includes State and any municipal sales tax.

SECTION 15. RETURNS AND REMITTANCES - DISCOUNTS. Returns and remittances of the tax hereby levied and collected shall be made to the Tax Collector at the time and in the manner, form and amount as prescribed for returns and remittances required by the Oklahoma Sales Tax Code; and remittances of tax collected hereunder shall be subject to the same discount as may be allowed by the Oklahoma Sales Tax Code for collection of State sales tax.

SECTION 16. INTEREST AND PENALTIES - DELINQUENCY. The provisions of Title 68, Oklahoma Statutes, Section 217, as amended, and of Title 68, Oklahoma Statutes, Sections 1350, *et seq.*, as amended, are hereby adopted by reference and made a part of this Ordinance, and interest and penalties at the rates and in amounts as therein specified are hereby levied and shall be applicable in cases of delinquency in reporting and paying the tax levied by this Ordinance. *Provided that,* the failure or refusal of any taxpayer to make and transmit the reports and remittances of tax in the time and manner required by this Ordinance shall cause such tax to be delinquent. In addition, if such delinquency continues for a period of five days the taxpayer shall forfeit his claim to any discount allowed under this Ordinance.

SECTION 17. WAIVER OF INTEREST AND PENALTIES. The interest or penalty or any portion thereof accruing by reason of a taxpayer's failure to pay the City sales tax herein levied may be waived or remitted in the same manner as provided for such waiver or remittance as applied in administration of the State sales tax provided in Title 68, Oklahoma Statutes, Section 220, as amended; and to accomplish the purposes of this Section the applicable provisions of such Section 220 are hereby adopted by reference and made a part of this Ordinance.

SECTION 18. ERRONEOUS PAYMENTS - CLAIM FOR REFUND. Refund of erroneous payment of the City sales tax herein levied may be made to any taxpayer making such erroneous payment in the same manner and procedure, and under the same limitations of time, as provided for administration of the State sales tax as set forth in Title 68, Oklahoma Statutes, Section 227, as amended, and to accomplish the purposes of this Section, the applicable provisions of such Section 227 are hereby adopted by reference and made a part of this Ordinance.

SECTION 19. FRAUDULENT RETURNS. In addition to all civil penalties provided by this Ordinance, the willful failure or refusal of any taxpayer to make reports and remittances herein required, or the making of any false and fraudulent report for the purpose for avoiding or escaping payment for any tax or portion thereof rightfully due under this Ordinance shall be an offense, and upon conviction thereof the offending taxpayer shall be subject to such fines and/or incarceration as provided in Title 68, Oklahoma Statutes, Section 241, as amended.

SECTION 20. RECORDS CONFIDENTIAL. The confidential and privileged nature of the records and files concerning the administration of the City sales tax is legislatively recognized and declared, and to protect the same the provisions of Title 68, Oklahoma Statutes, Section 205, as amended, of the Oklahoma Sales Tax Code, and each subsection thereof is hereby adopted by reference and made fully effective and applicable to administration of the City sales tax as if here set forth in full.

SECTION 21. AMENDMENTS. The people of the City of Glenpool, Oklahoma, by their approval of this Ordinance at the election herein above provided, hereby authorize the City Council by subsequent ordinances duly enacted to make such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that neither the rate of the tax herein provided, nor the term, nor the purpose of the tax herein provided, shall be changed without approval by the qualified electors of the City as provided by law.

SECTION 22. PROVISIONS CUMULATIVE. The provisions of this Ordinance shall be cumulative, and in addition to any and all other taxing provisions of City ordinances.

SECTION 23. PROVISIONS SEVERABLE. The provisions hereof are hereby declared to be severable and, if any section, subsection, paragraph, sentence or clause of this Ordinance is for any reason held invalid or inoperative by any court of competent jurisdiction such decision shall not affect any other section, subsection, paragraph, sentence or clause hereof.

PASSED AND APPROVED by the City Council of the City of Glenpool this 1st day of February 2016.

____
Timothy Lee Fox, Mayor

ATTEST: [seal]

____
Susan White, City Clerk

APPROVED AS TO FORM AND SUBSTANCE:

____
Lowell L. Peterson, City Attorney

STATE OF OKLAHOMA)

TULSA COUNTY) SS

CITY OF GLENPOOL)

I, the undersigned, the duly qualified and acting City Clerk of the City of Glenpool, Oklahoma, do hereby certify the foregoing is a true and correct and complete copy of the proceedings of the governing body of said City relating to the adoption of an Ordinance identified as Ordinance No. 717, as the same appears of record in my office.

I further certify that attached hereto are true and complete copies of the schedule of regular meetings for calendar year 2016 which was filed in my office prior to December 15, 2015, and the notice and agenda which was posted in prominent public view at the City Hall, 12205 S. Yukon Avenue, Glenpool, Oklahoma, at least twenty-four hours prior to the date of the meeting therein described, excluding Saturdays, Sundays and legal holidays.

WITNESS my hand and seal this 1st day of February 2016.

____

Susan White, City Clerk

2016 CALENDAR YEAR SCHEDULE OF REGULAR MEETINGS
[INSERT]

NOTICE

GLENPOOL CITY COUNCIL MEETING

[INSERT NOTICE OF FEBRUARY 1 MEETING]

CITY OF GLENPOOL

RESOLUTION NO. 16-02-03

A RESOLUTION: (1) AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF GLENPOOL, TULSA COUNTY, STATE OF OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION WHETHER ORDINANCE NO. 717 ADOPTED BY THE CITY COUNCIL ON THE FIRST DAY OF FEBRUARY 2016, SHALL BE APPROVED BY SUCH REGISTERED, QUALIFIED ELECTORS, WHICH ORDINANCE: (A) LEVIES AND ASSESSES A SALES TAX OF FIFTY-FIVE HUNDREDTHS OF ONE PERCENT (.55%) UPON THE GROSS RECEIPTS OR PROCEEDS ON TAXABLE SALES OF GOODS AND SERVICES, AS DEFINED IN THE ORDINANCE, IN THE CITY OF GLENPOOL, IN ADDITION TO PRESENT SALES TAXES UPON SUCH GROSS RECEIPTS OR PROCEEDS, FOR THE PURPOSE OF STAFFING ADDITIONAL POLICE AND FIREFIGHTING PERSONNEL WITHIN SAID CITY; (B) PROVIDES FOR SUCH SALES TAX TO COMMENCE ON JUNE 1, 2016; (C) PROVIDES FOR THE DURATION OF SUCH SALES TAX TO BE UNTIL AMENDED OR REPEALED BY THE VOTERS OF THE CITY; (D) PRESCRIBES PROCEDURES FOR THE COLLECTION AND REMITTANCE OF SUCH SALES TAX AND PENALTIES FOR THE FAILURE TO DO SO; AND (E) INCLUDES SUCH OTHER PROVISIONS, TERMS AND CONDITIONS AS NECESSARY FOR THE EFFECTIVE IMPLEMENTATION AND ENFORCEMENT OF SAID ORDINANCE; (2) APPROVING THE BALLOT FOR THIS QUESTION IDENTIFIED HEREIN AS PROPOSITION 3; AND (3) PROVIDING FOR NOTICE TO THE PUBLIC AND TO THE TULSA COUNTY ELECTION BOARD OF THE HOLDING OF SUCH ELECTION

WHEREAS, the Council of the City of Glenpool, Oklahoma, has adopted Ordinance No. 717 which levies and assesses a sales tax of fifty-five hundredths of one percent (.55%) to take effect on June 1, 2016, in addition to present sales taxes upon the gross receipts or proceeds on taxable sales in the City of Glenpool, provides for the purpose of the sales tax to be staffing additional police and firefighting personnel in said City; defines terms; prescribes procedures, remedies, lien and fixes penalties, and fixes effective date, subject to the approval of a majority of the registered voters of the City of Glenpool, Oklahoma, voting on the same in the manner prescribed by Title 11, Oklahoma Statutes, Sections 16-101 and 16-112, as amended; and

WHEREAS, as provided by Title 11, Oklahoma Statutes, Section 16-101, the Council of the City of Glenpool deems it advisable by this Resolution No. 16-02-03 to authorize the Mayor of the City of Glenpool to call a special election for the purpose of submitting to the registered voters of the City of Glenpool the question of approving the foregoing Ordinance, such special election to be held on the 5th day of April 2016, and directs the Mayor of the City of Glenpool to give notice of such special election by causing this Resolution No. 16-02-03 to be published in a newspaper of general circulation in the City of Glenpool at least ten (10) days before the date of the special election; and

WHEREAS, Title 26, Oklahoma Statutes, Section 13-102, as amended, requires the City of Glenpool, Oklahoma, to submit, not fewer than sixty days before a special election, a resolution calling for such special election to the Secretary of the Tulsa County Election Board, stating therein the date of said election, the question to be voted upon at said election, and such other information as is necessary for conducting such election.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENPOOL, OKLAHOMA:

Section 1. That the Mayor of the City of Glenpool, Oklahoma, be and hereby is authorized and directed to call a special election to be held in the City of Glenpool, Oklahoma, on the 5^{th} day of April 2016, for the purpose of submitting the question as to whether Ordinance No. 717 which levies and assesses a sales tax of fifty-five hundredths of one percent (.55%), to take effect on June 1, 2016, in addition to present sales taxes upon the gross receipts or proceeds on certain sales as therein defined, provides for the purpose of the sales tax; defines terms, prescribes procedures, remedies, lien and fixes penalties, and fixes effective date, shall be approved.

Section 2. That such call for said election shall be by Proclamation, signed by the Mayor of the City and attested by the City Clerk, setting forth the proposition to be voted upon and the hours of opening and closing of the polls. The Mayor of the City of Glenpool shall cause notice of said special election to be given to the public by directing the publication of this Resolution and the Proclamation in a newspaper of general circulation in the City of Glenpool at least ten (10) days before said special election, all as may be required by the laws of the State of Oklahoma.

Section 3. That the ballot setting forth the following proposition shall be submitted to the registered, qualified voters of the City of Glenpool, Oklahoma, at said election, to wit:

PROPOSITION NO. 3

Shall Ordinance No. 717 adopted by the Glenpool City Council on the first day of February 2016, which ordinance: (a) levies and assesses a sales tax of fifty-five hundredths of one percent (.55%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in the City of Glenpool, in addition to present sales taxes upon such gross receipts or proceeds, for the purpose of staffing additional police and firefighting personnel within said city; (b) provides for such sales tax to commence on June 1, 2016; (c) provides for the duration of such sales tax to be until amended or repealed by the voters of the city; (d) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (e) includes such other provisions, terms and conditions as necessary for the effective implementation and enforcement of said ordinance be approved?

The ballot setting forth the above proposition shall also contain in connection with such proposition the following words:

☐ **YES - FOR THE ABOVE PROPOSITION**

☐ **NO - AGAINST THE ABOVE PROPOSITION**

If the voter desires to vote for the above Proposition, the voter shall clearly mark the box to the left of the word "YES," or by such other designation as prescribed by the Tulsa County Election Board.

If the voter desires to vote against the above Proposition, the voter shall clearly mark the box to the left of the word "NO," or by such other designation as prescribed by the Tulsa County Election Board.

Section 3. That only registered voters of the City of Glenpool, Oklahoma, may vote upon the proposition as above set forth; that the said proposition, as set forth above, must be approved by a majority of the said voters voting on the proposition at the special election authorized by this Resolution; and that the returns of said special election shall be made to and canvassed by the Tulsa County Election Board.

Section 4. That the Tulsa County Election Board shall be notified of such special election by receipt of a copy of this Resolution and the Proclamation. The City Council of the City hereby certifies to the Tulsa County Election Board that Tulsa County precincts #720705, #720706, #720707, #720708, and #720710 are to be opened.

ADOPTED and APPROVED by the City Council of the City of Glenpool, this 1st day of February 2016.

____
Timothy Lee Fox, Mayor

ATTEST: [seal]

____
Susan White, City Clerk

APPROVED AS TO FORM AND SUBSTANCE:

____
Lowell L. Peterson, City Attorney

STATE OF OKLAHOMA)
) ss.
TULSA COUNTY)
)
CITY OF GLENPOOL)

I, the undersigned, the duly qualified and acting City Clerk of the City of Glenpool, Oklahoma, do hereby certify the foregoing is a true and correct and complete copy of the proceedings of the governing body of said City relating to the adoption of Resolution No. 16-02-03, as the same appears of record in my office.

I further certify that attached hereto are true and complete copies of the notice of the schedule of regular meetings which was filed in my office prior to December 15, 2015, and the agenda which was and posted in prominent public view at the City Hall/Conference, 12205 S. Yukon Avenue, Glenpool, Oklahoma, at least twenty-four hours prior to the date of the meeting therein described, excluding Saturdays, Sundays and legal holidays.

WITNESS my hand and seal this 1st day of February 2016.

____
Susan White, City Clerk (SEAL)

[Insert the schedule of meetings for 2016 and the notice for this meeting.]

SPECIAL ELECTION PROCLAMATION AND NOTICE

Under and by virtue of Title 26, Oklahoma Statutes, Section 13-102, as amended; Title 11, Oklahoma Statutes, Sections 16-101 and 16-112, as amended; and laws complementary, supplementary, and enacted pursuant thereto; and Resolutions No. 16-02-01; 16-02-02; and 16-02-03, adopted February 1, 2016, authorizing the calling of a special election on the propositions hereinafter set forth, I, the undersigned Mayor of the City of Glenpool, Oklahoma, hereby call a special election, to be held in the City of Glenpool, Oklahoma, on the 5th day of April 2016, and direct that notice thereof be given to the public by publication of the foregoing Resolutions No. 16-02-01; 16-02-02; and 16-02-03 in a newspaper of general circulation in the City of Glenpool, for the purpose of submitting to the registered, qualified voters in said City the following propositions:

PROPOSITION NO. 1

Shall Ordinance No. 715 adopted by the Glenpool City Council on the first day of February 2016, which ordinance: (a) levies and assesses a sales tax of twenty-nine hundredths of one percent (.29%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in the City of Glenpool, Oklahoma, in addition to present sales taxes upon such gross receipts or proceeds, for the purpose of funding capital improvements pertaining to road and street improvements, water and wastewater system improvements, storm sewer improvements, acquisition of parks maintenance equipment, improvements to public park lands and facilities, and promoting economic development, all within said city, and/or to be applied or pledged toward the payment of principal and interest on any indebtedness, including refunding indebtedness, incurred by or on behalf of said city for such purpose; (b) provides for such sales tax to commence on January 1, 2017; (c) provides for the duration of such sales tax for no more than 20 years; (d) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (e) includes such other provisions, terms and conditions as necessary and lawful for the effective implementation and enforcement of said ordinance be approved?

The ballot setting forth the above propositions shall also contain in connection with such propositions the following words:

☐ **YES - FOR THE ABOVE PROPOSITION**

☐ **NO - AGAINST THE ABOVE PROPOSITION**

If the voter desires to vote for the above Proposition, the voter shall clearly mark the box to the left of the word "YES," or by such other designation as prescribed by the Tulsa County Election Board.

If the voter desires to vote against the above Proposition, the voter shall clearly mark the box to the left of the word “NO,” or by such other designation as prescribed by the Tulsa County Election Board.

PROPOSITION NO. 2

Shall Ordinance No. 716 adopted by the Glenpool City Council on the first day of February 2016, which ordinance: (a) levies and assesses a sales tax of twenty-six hundredths of one percent (.26%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in the City of Oklahoma, in addition to present sales taxes upon such gross receipts or proceeds, for the purpose of funding capital improvements pertaining to police and fire equipment and vehicles, system improvements to police and fire communications equipment and infrastructure, and police and fire facilities within said city, and/or to be applied or pledged toward the payment of principal and interest on any indebtedness, including refunding indebtedness, incurred by or on behalf of said city for such purpose; (b) provides for such sales tax to commence on January 1, 2017; (c) provides for the duration of such sales tax for no more than 20 years; , (d) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (e) includes such other provisions, terms and conditions as necessary and lawful for the effective implementation and enforcement of said ordinance be approved?

The ballot setting forth the above propositions shall also contain in connection with such propositions the following words:

☐ **YES - FOR THE ABOVE PROPOSITION**

☐ **NO - AGAINST THE ABOVE PROPOSITION**

If the voter desires to vote for the above Proposition, the voter shall clearly mark the box to the left of the word “YES,” or by such other designation as prescribed by the Tulsa County Election Board.

If the voter desires to vote against the above Proposition, the voter shall clearly mark the box to the left of the word “NO,” or by such other designation as prescribed by the Tulsa County Election Board.

Only registered, qualified voters of the City of Glenpool, Oklahoma, may vote upon the propositions above set forth.

The polls shall be opened at 7:00 o'clock a.m. and shall remain open continuously until and be closed at 7:00 o'clock p.m.

The number and location of the polling places for said election shall be the same as the regular precinct polling places as designated for statewide and local elections by the Tulsa County Election Board. The persons who shall conduct said election shall be those officers designated by the Tulsa County Election Board, which officers shall also act as counters and certify the election results as required by law.

PROPOSITION NO. 3

Shall Ordinance No. 717 adopted by the Glenpool City Council on the first day of February 2016, which ordinance: a) levies and assesses a sales tax of fifty-five hundredths of one percent (.55%) upon the gross receipts or proceeds on taxable sales of goods and services, as defined in the ordinance, in the City of Glenpool, in addition to present sales taxes upon such gross receipts or proceeds, for the purpose of staffing additional police and firefighting personnel within said city; (b) provides for such sales tax to commence on June 1, 2016; (c) provides for the duration of such sales tax to be until amended or repealed by the voters of the city; (d) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (e) includes such other provisions, terms and conditions as necessary for the effective implementation and enforcement of said ordinance be approved?

The ballot setting forth the above propositions shall also contain in connection with such propositions the following words:

☐ **YES - FOR THE ABOVE PROPOSITION**

☐ **NO - AGAINST THE ABOVE PROPOSITION**

If the voter desires to vote for the above Proposition, the voter shall clearly mark the box to the left of the word “YES,” or by such other designation as prescribed by the Tulsa County Election Board.

If the voter desires to vote against the above Proposition, the voter shall clearly mark the box to the left of the word “NO,” or by such other designation as prescribed by the Tulsa County Election Board.

Only registered, qualified voters of the City of Glenpool, Oklahoma, may vote upon the propositions above set forth.

The polls shall be opened at 7:00 o'clock a.m. and shall remain open continuously until and be closed at 7:00 o'clock p.m.

The number and location of the polling places for said election shall be the same as the regular precinct polling places as designated for statewide and local elections by the Tulsa County Election Board. The persons who shall conduct said election shall be those officers designated by the Tulsa County Election Board, which officers shall also act as counters and certify the election results as required by law.

WITNESS our hands as Mayor and City Clerk of the City of Glenpool, State of Oklahoma and the Seal of the City this _____ day of __________ 2016.

____

Timothy Lee Fox, Mayor

ATTEST:

____

Susan White, City Clerk

(SEAL)

APPROVED AS TO FORM AND SUBSTANCE:

____

Lowell L. Peterson, City Attorney

MEMORANDUM

TO: GLENPOOL **CITY COUNCIL**

FROM: RICK MALONE, CITY PLANNER

RE: STAFF RECOMMENDATION

PROCESS TO AMEND THE COMPREHENSIVE PLAN **BY RESOLUTION.**

DATE: **February 1st**, 2016

BACKGROUND:

As the City of Glenpool develops it is inevitable that development plans will be submitted that will not be in conformance with the adopted 2030 Comprehensive Plan and we must have a process in place to review such anomalies. I have included a Resolution providing for a process to make subsequent amendments to the Comp Plan by resolution.

STAFF RECOMMENDATION:

Staff recommends approval of the proposed resolution.

PLANNING COMMISSION:

On October 12th, 2015 the Planning Commission reviewed and approved the substance of the amendment application and approval process and, by a vote of 5-0, recommends approval of this Resolution.

ATTACHMENTS:

- RESOLUTION NO. 16-02-04

RESOLUTION NO. 16-02-04

A RESOLUTION AMENDING PART V OF THE CITY OF GLENPOOL 2030 COMPREHENSIVE PLAN, AS ADOPTED BY RESOLUTION NO. 10-07-01, BY ADDING A SECTION TO PROVIDE FOR A PROCESS OF AMENDING THE 2030 COMPREHENSIVE PLAN FOR THE CITY OF GLENPOOL AND REPEALING ALL RESOLUTIONS IN CONFLICT HEREWITH

WHEREAS, the City of Glenpool is developing at a sufficient rate such that the submission of development plans will inevitably not conform to the growth patterns anticipated by the 2030 Comprehensive Plan; and

WHEREAS, the Planning Commission has reviewed and approved the procedure implemented by this Resolution for accepting and processing applications to amend the 2030 Comprehensive Plan; and

WHEREAS, the City Council has reviewed the proposed amendments, has considered the comments of staff and has concluded that the Council agrees with the recommendation of the Planning Commission.

THEREFORE BE IT RESOLVED by the City Council for the City of Glenpool, Oklahoma:

SECTION 1: That the following section, entitled as shown, shall be added to Part V of the 2030 Comprehensive Plan:

POLICY AND PROCEDURE FOR AMENDMENTS TO THE 2030 COMPREHENSIVE PLAN

A. Authority; Restrictions:

The Planning Commission, upon application from a citizen or due to review processes initiated in accordance with the policy set forth in this section, and subject to the procedural and substantive standards hereinafter set forth, including approval and adoption by the City Council, may amend the City of Glenpool Comprehensive Plan for the purpose of maintaining the currency and viability of the City's most strategic planning document and ensuring accomplishment of the spirit, purposes and intent of the Comprehensive Plan. When, by reason of emerging patterns of development within the City or exceptional circumstances not anticipated by the current Plan, such conditions make amending the Plan advisable, and the literal enforcement of the Plan as written may result in unnecessary hardship or loss of opportunity, the Commission shall consider changes to the Plan that shall be made by Resolution amending this Plan. Any corollary changes to such other planning documents as the Zoning Code, Subdivision Regulations, Engineering Design Criteria, Building Code, Capital Improvement Program and other codes or regulations relating to development of the physical environment, as necessary or appropriate, may be implemented by ordinance or resolution, as applicable.

B. Levels of Plan Review

As noted in the immediately preceding section, the Comprehensive Plan should be reviewed and reassessed periodically in order to evaluate its effectiveness and adequacy in guiding the growth of the City and to determine whether the Plan continues to meet the long-term planning needs of the City. Such review does not necessarily require a complete revision of the Plan. Plan revisions can be accomplished for a variety of reasons and several levels of review are contemplated in this section.

1. Complete Plan Review/Revision (10-Year Intervals)

The Director of Community Development, or designee, shall initiate a full review and complete revision, as needed, of the Comprehensive Plan at least once every ten (10) years, preferably following the decennial census. As part of this review, the Director of Community Development, or designee, shall provide the Planning Commission with an overall assessment of the adequacy and effectiveness of the existing Plan, including identification of new issues not adequately addressed, issues which require further study and investigation, and suggested improvements. The Planning Commission shall consider the staff assessment and shall recommend to the City Council any amendments, or investigate any issues, that the Commission feels should be so recommended or investigated. Any amendments shall follow the procedures of subsection C. below.

2. Targeted Plan Review/Revision (3- to 5-Year Intervals)

Targeted Plan Review refers to a review initiated by the Director of Community Development, or designee, for the purpose of addressing particular issues that have arisen since the most recent Complete Plan Revision. The Director of Community Development, or designee, shall initiate a Targeted Review of the Plan at least once every three (3) years and not less often than every five (5) years, or at the time of an area-wide rezoning, in order to make the Plan consistent with economic and demographic trends, recent and proposed land use decisions, and adopted studies and plans. Any amendments shall follow the procedures of subsection C. below.

3. Other Plan Amendments

In addition to the regularly scheduled periodic reviews described above, any decision-making body or agency of the City or the director of any City department may propose a Plan amendment at any time to reflect changing circumstances. Citizen proposals to change the Comprehensive Plan may be heard directly by either of the Planning Commission or the City Council and shall be considered by the Community Development Department in conformance with this amendment policy. All such proposals shall be processed in accordance with the procedures in subsection C. below.

C. Application Procedure

The following Comprehensive Plan review procedures shall apply:

1. Pre-Application Conference

a. Required

A pre-application conference is required prior to consideration of any Comprehensive Plan amendment discussed in subsection B.3. that is initiated by citizen request rather than originating from staff, a department head or agency of the City. Applications for these types of amendments shall not be accepted until after the pre-application conference is completed.

The purpose of a pre-application conference is to provide opportunity for an informal evaluation of the applicant's proposal and to familiarize the applicant and City staff with the applicable provisions of the Comprehensive Plan, other applicable planning documents, infrastructure requirements, and any other issues that may affect the applicant's proposal.

The applicant shall request a pre-application conference with the Director of Community Development or designee. With the request for a pre-application conference, the applicant shall submit a description of the character, location, and magnitude of the applicant’s proposed development, and any other available supporting materials, such as maps, drawings, models and renderings that may necessitate or justify the proposed Plan amendment. It is the applicant's responsibility to provide sufficiently detailed plans and descriptions of the proposal for staff to make the informal recommendations discussed below. The materials must be submitted at least five (5) business days before the conference.

b. Pre-Application Conference Content

Staff shall schedule a pre-application conference after receipt of a request that conforms to the above requirements. At the conference, the applicant, the Director of Community Development, or designee, and any other persons the Director of Community Development, or designee, deems appropriate to attend, shall discuss the proposed development and need for a Plan amendment.

c. Record of Pre-Application Conference

A member of the Community Development Department staff shall be responsible for recording minutes and a summary of topics discussed at the pre-application conference, as well as any subsequent conference among Community Development Department staff, third parties and the applicant. The record(s) of such conference(s) shall be submitted as part of the formal application and shall become a permanent part of the record of proceedings.

d. Informal Evaluation, Not Binding

The informal evaluation of the Director of Community Development and staff provided at the pre-application conference is not binding upon the applicant or the City, but is intended to serve as a guide to the applicant in making the application and advising the applicant in advance of the formal application of issues that may be presented to the appropriate decision-making body.

e. Waiver

The Director of Community Development, or designee, may waive the pre-application conference requirement for applications where he or she finds that the projected size, complexity, anticipated impacts, or other factors associated with the proposed development clearly, in his or her opinion, support such waiver and justify proceeding directly to submission of the application.

2. Application Submittal

After a pre-application conference has been completed, or in the instance of internal Plan reviews not requiring a pre-application conference, an application must be completed and submitted in a form and in such number as required by the Director of Community Development, or designee,.

a. Consolidated Applications and Review

Multiple amendment applications for the same development proposal may be consolidated for submittal and review, if authorized by the Director of Community Development, or designee.

b. Authority to File Applications

An application for Plan amendment review and approval may be initiated by:

The owner of the property that is the subject of the application;

Any person authorized by the owner; or

The respective staff, department or agency member(s) seeking the amendment.

3. Development Review Fees

Development review fees are established to recover the costs incurred by the City in processing, reviewing, and recording applications pertaining to development applications or activity within the City's boundaries. The applicable development review fees shall be paid at the time of submittal of any development application.

The amount of the City's development review fees shall be established by the City Council. The schedule of fees shall be reviewed annually and shall be adjusted, if necessary, by the City Manager on the basis of actual expenses incurred by the City.

4. Waivers

The Director of Community Development, or designee, may waive certain submittal requirements in order to reduce the burden on the applicant and to tailor the requirements to the information necessary to review a particular application. The Director of Community Development, or designee, may waive such requirements where he or she finds that the projected size, complexity, anticipated impacts, or other factors associated with the proposed development clearly, in his or her opinion, support such waiver and the application may be given full and appropriate consideration without those requirements that are waived.

5. Additional Information

Additional application-specific information may be required by the Director of Community Development, or designee, Planning Commission, and/or City Council, as necessary and appropriate to evaluate fully whether an application complies with the requirements of this section.

6. Inactive Files

If an applicant fails to submit required information or request a hearing date for a period of more than six (6) months following the initial submission of an application, his or her file shall become void and the submittal of a new application and fees shall be required. The Director of Community Development, or designee, may, in his or her sole discretion, grant no more than two (2) extensions of time to this provision, of no more than six (6) months each, upon a written request by the applicant.

D. Determination of Application Completeness

After receipt of the Plan amendment application, the Director of Community Development or designee shall determine whether the application is complete and ready for review.

1. If the application is determined to be complete, the application shall then be processed according to the procedures set forth in this section. An application will be considered complete if it is submitted in the required form, includes all mandatory information and supporting materials specified during the pre-application conference or otherwise by staff, is accompanied by the applicable fee and a pre-application conference has been held, unless waived in accordance with subsection C(1)(e) of this section. The determination of completeness shall not be based upon the perceived merits of the application.
2. If an application is determined to be incomplete, the Director of Community Development, or designee, shall provide written notice to the applicant along with an explanation of the application's deficiencies. No further processing of an incomplete application shall occur until the deficiencies are corrected in a future re-submittal. There shall not be another application fee assessed so long as the re-submittal occurs before the passage of six months after the first submittal.
3. If any false or misleading information is submitted or supplied by an applicant on an application, that application will be deemed incomplete.

E. Staff Report

Within a reasonable time after determining that a development application is complete and consulting with the applicant and/or other members of staff as appropriate, the Director of Community Development or designee shall review the Plan amendment application and prepare a staff report. The staff report shall be made available for inspection and copying by the applicant and the public prior to the required public hearing. The staff report shall indicate whether, in the opinion of the staff, the Plan amendment application complies with all applicable standards of this section. Conditions for approval may also be recommended to eliminate any areas of non-compliance or mitigate any potentially adverse effects of the proposed amendment.

F. Public Hearing

1. Required

The Planning Commission shall give at least twenty (20) calendar days' notice of, and conduct, a public hearing before acting on any proposed Plan amendment by publication of the proposed amendment in a newspaper of general circulation in the City. In computing such period, the day of posting shall not be counted, but the day of the hearing shall be counted.

2. Content of Notices

The notice shall contain:

a. Date, time, and place of public hearing.
b. Description of the proposed amendment, including the section of the Plan affected and a summary of the effect of the amendment.

c. The legal description and street address or approximate location of property directly affected by the proposed amendment.

d. Description of the intended use for the development requesting the Plan amendment.

e. Statement of the amendment requested.

f. Indicate where additional information may be obtained.

g. Assure that interested parties may appear at the hearing and be heard by the Planning Commission on their opinions or present facts regarding the proposed amendment.

3. Minor defects in any notice shall not impair the notice or invalidate proceedings pursuant to the notice if a bona fide attempt has been made to comply with applicable notice requirements. Minor defects in notice shall be limited to errors in a legal description or typographical or grammatical errors that do not impede communication of the notice to interested parties. If questions arise at the hearing regarding the adequacy of notice, the Planning Commission shall, with the advice and counsel of the City Attorney, make a finding on the record as to whether there was sufficiently substantial compliance with the foregoing notice requirements that the hearing may continue.

4. When records of the City document the publication of notice as required by this section, it shall be presumed that sufficient and compliant notice of the public hearing has been provided the public.

G. Findings; Planning Commission Action; Conditions

1. The Planning Commission shall hold the public hearing and, upon the concurring vote of three (3) members, may vote to recommend the proposed Plan amendment to the City Council upon making the following findings and related actions on the record:

a. A clear statement of the basis upon which the decision was made, including specific, recorded findings of fact with reference to the relevant standards of this section.

b. A specific finding as to whether the proposed Plan amendment is or is not compatible with the public good and with the purposes, spirit and intent of this section and the totality of the Comprehensive Plan.

c. A specific finding as to whether the proposed Plan amendment is justified by a change in projections or assumptions from those on which the Comprehensive Plan is based.

d. A specific finding as to whether the proposed Plan amendment is justified by the identification of new issues, needs, or opportunities that are not adequately addressed in the Comprehensive Plan.

e. A specific finding as to whether the proposed Plan amendment is justified by a change in the policies, objectives, principles, or standards governing the physical development of the City from those supporting the Comprehensive Plan.

f. A specific finding as to whether the proposed Plan amendment is justified by the identification of errors or omissions in the Comprehensive Plan.

2. After consideration of the development application, the staff report, comments received from other reviewers (if applicable), evidence or comments from the public hearing (if applicable), and articulating its findings, the Planning Commission shall make a clear statement either to recommend approval of the proposed Plan amendment to the City Council; recommend approval subject to stated conditions or modifications; or deny the application based on its non-compliance with applicable approval criteria.

3. The Planning Commission may, if it elects to approve the application, impose such conditions on such approval as it may deem necessary to reduce or minimize any potential adverse impact upon properties that may inadvertently be affected by the amendment. In such cases, any conditions attached to approval of the Plan amendment shall be directly related to the impacts of the use or development of property proposed by the applicant. No conditions of approval shall be less restrictive than the requirements of this section.

4. Written notification of the decision shall be provided by the Director of Community Development, or designee, to the applicant within ten (10) days after the decision.

5. If the Planning Commission tables the matter and defers making a decision to the next regularly scheduled meeting of the Planning Commission, it shall be obligated to take action on the application at said immediately following meeting.

H. Record of Proceedings

1. The City Planning Director or designee shall record the public hearing by any appropriate means and draft thorough, written minutes from such recording to be approved at the next regularly scheduled meeting of the Planning Commission. A copy of the public hearing minutes shall be available to any person upon application to the City Clerk and payment of a fee to cover the cost of duplication.

2. The record of proceedings shall consist of the following:

   a. All minutes of the proceedings prepared as stated above.

   b. Minutes of the pre-application conference and any other conference(s) held among members of the staff of the Community Development Department the applicant and any other persons.

   c. The completed application as submitted to the Planning Commission, including all supporting documentation.

   d. All exhibits including, without limitation, all materials, documents, records, writings, drawings, maps, charts, graphs, photographs and other tangible items received or viewed by the Planning Commission at the proceedings.

   e. If available, a verbatim transcript of the proceedings before the Planning Commission, provided that this subsection shall not require mandatory audio or video recording of the proceedings. The cost of such transcript shall be borne by the applicant.

   f. If available, a videotape recording of the proceedings before the Planning Commission, provided that this subsection shall not require mandatory audio or video recording of the proceedings. The cost of such a recording shall be borne by the applicant.

3. Once the minutes have been approved and the record of proceedings has been held for the appeal period prescribed by Section 11-3C-7 of the City Zoning Code, the recommendation of the Planning Commission shall be filed with the City Clerk for submission to the City Council.

I. Consideration by the City Council

1. Within twenty (20) days following submission of the record of proceedings to the City Clerk, the City Clerk shall submit the record of proceedings to include without limitation the Planning Commission's recommendation for approval of the application, approval with stated conditions or modifications, or denial of the application to the City Council.

2. At its immediately next regularly scheduled meeting, the City Council shall hold a public hearing on the proposed Plan amendment and within no more than ninety (90) days of the conclusion of the hearing, based upon the recommendations of the Director of Community Development, or designee, and Planning Commission and consideration of the record of proceedings of the Planning Commission, approve the proposed amendment as submitted, approve the amendment with clearly stated conditions or modifications, or deny the amendment.

J. Caveat

Approval or approval with conditions by either or both of the Planning Commission and the City Council does not imply and shall not be interpreted to confer any underlying development proposal of the applicant that may have been considered in support of the proposed amendment.

K. Appeal

An appeal of the decision of either the Planning Commission or the City Council may be taken to the Tulsa County District Court within ten (10) days after the applicable decision in accordance with Section 11-3-7 of City Zoning Code and all applicable statutory procedures.

SECTION 2: That the remainder of the Comprehensive Plan shall remain valid and intact without change or effect by this Resolution.

SECTION 3: That all resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed and of no effect.

PASSED AND APPROVED by the City Council of the City of Glenpool this 1st day of February 2016.

____

Timothy Lee Fox, Mayor

Attest:

____

Susan White, City Clerk

Approved as to Form:

____

Lowell Peterson, City Attorney

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: RICK MALONE, CITY PLANNER

RE: GA-16-01-01 ANNEXATION

DATE: February 1st, 2016

BACKGROUND:

Mr. George Sharp has requested the City of Glenpool annex 147 acres of land into the city limits of Glenpool. His property is located at the southwest corner of 151st Street (Hwy 67) & Elwood Ave and it abuts the Glenpool City limits on its northern boundary. The applicant is aware that it is the developer's responsibility to extend utility services to serve the property if it is developed.

ZONING:

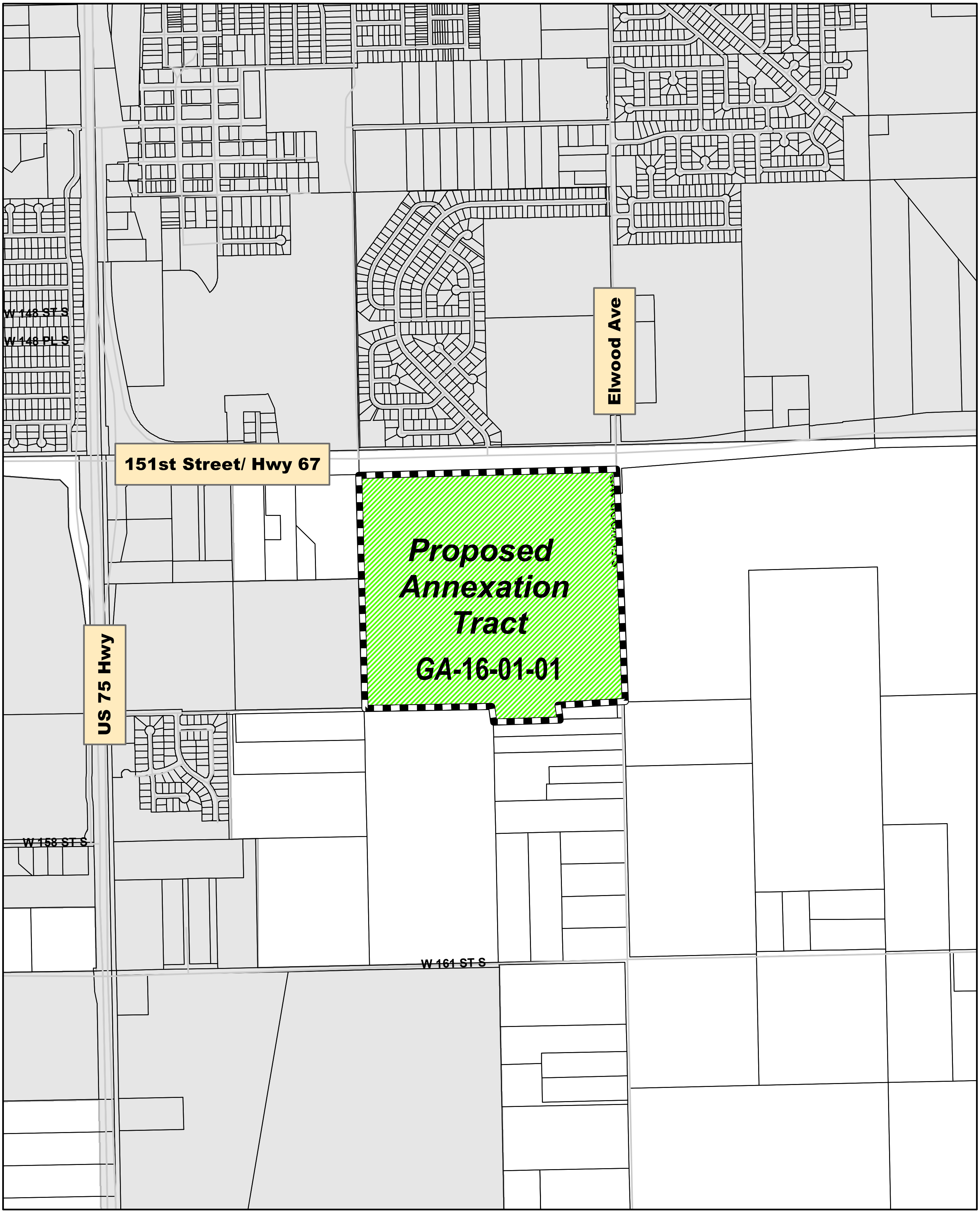
The property is mostly vacant and zoned AG (Agricultural) in Tulsa County. It is recommended that it be annexed into the City Limits of Glenpool as AG zoning as well.

STAFF RECOMMENDATION:

Staff has no objection to this requested annexation.

ATTACHMENTS:

- Location Map



Annexation Subject Tract

STR 23-17-12

City Of Glenpool Creating Opportunity

N W E S

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: RICK MALONE, CITY PLANNER

RE: GA-16-01-02 ANNEXATION

DATE: February 1st, 2016

BACKGROUND:

Mr. Ray Crenshaw has requested that his 160 acres located be annexed into the city limits of Glenpool. This property is located at the northwest corner of 201st Street & US Hwy 75 and it abuts the City of Glenpool fence line and City limits on its eastern boundary. The applicant is aware that it is the developer's responsibility to extend utility services to serve the property if it is developed further.

ZONING:

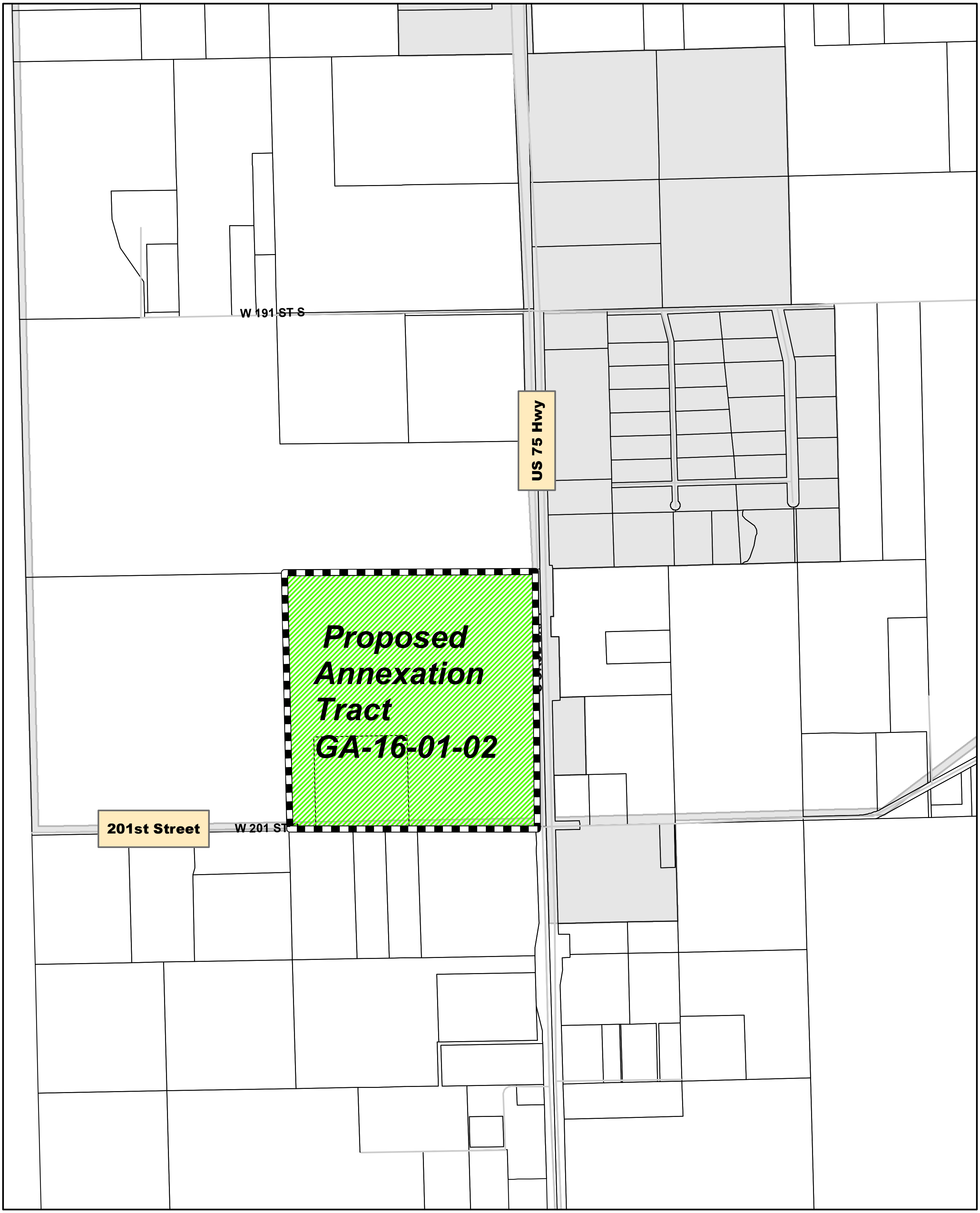
The property contains a single family residence but mostly vacant and zoned AG (Agricultural) in Tulsa County. It is recommended that it be annexed into the City Limits of Glenpool as AG zoning as well.

STAFF RECOMMENDATION:

Staff has no objection to this requested annexation.

ATTACHMENTS:

- Location Map



Annexation Subject Tract

STR
10-16-12

City Of Glenpool
Creating Opportunity

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W E
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City Of
Glenpool
Creating Opportunity

MEMORAMDUM

TO: **HONORABLE MAYOR and CITY COUNCIL**

FROM: **LYNN BURROW, PE**
COMMUNITY DEVELOPMENT DIRECTOR

RE: **ACCEPTANCE of a CORRECTIVE GENERAL UTILITY EASEMENT DEDICATION FROM EAST PARK DEVELOPERS, LLC**

DATE: **JANUARY 26, 2016**

BACKGROUND

This item is for Council consideration and action regarding the acceptance of a Corrected General Utility Easement to be granted by East Park Developers, LLC and dedicated to the Public and the City of Glenpool. The proposed Corrective Easement in question is described and illustrated on the attached easement document and supporting survey plat (Exhibit 'A'). This Corrective Easement has been created to correct a scrivener's error discovered in the legal description contained in a certain General Utility Easement dedicated to the public, approved by the City of Glenpool, and filed of record in April, 2014 per the attached copy of that previous instrument. The original 17.5' wide easement was created to support the extension of off-site public and private utilities necessary to provide services to the Phase IV subdivision plat of the Crossings at Glenpool residential development. The Corrective General Utility Easement is being created in the same physical location and configuration as the original document and is in the same City of Glenpool standard format.

Recommendation:

At this time, Staff has reviewed this proposed Corrective General Utility Easement for technical merit and for compliance with City standard format and language and recommends Council approval and acceptance of this Corrective General Utility Easement as submitted by East Park Developers, LLC.

Attachments:

A. Corrected General Utility Easement
B. Original Recorded General Utility Easement

CORRECTED GENERAL UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That the undersigned, East Park Developers, LLC, (Grantor), the owner of the legal and equitable title of the following described real estate, for and in consideration of the sum of TEN DOLLARS ($10.00), and other good and valuable considerations, the receipt of which is acknowledged, does hereby grant and convey to the Public, an easement through, over and under and across the following described property:

Written Legal Description:

A TRACT OF LAND IN THE SE/4, SECTION 14, T-17-N, R-12-E, TULSA COUNTY, OKLAHOMA: COMMENCING AT THE SOUTHWEST CORNER OF SAID SE/4 AND RUNNING THENCE N01°07'54"W, 1,169.48, FEET; THENCE N88°52'07"E, 538.49 FEET; THENCE N01°07'30"W, 130.00 FEET; THENCE N88°45'38"E, 181.50 FEET; THENCE N01°07'54"W, 50.00 FEET; THENCE N88°45'38"E, 110.00 FEET; THENCE N01°07'54 W, 110.00 FEET; THENCE N88° 45' 38"E, 219.52 FEET; THENCE N01° 07' 30"W, 111.96 FEET; THENCE IN A NORTHERLY DIRECTION WITH A NON-TANGENT CURVE TO THE LEFT WITH A RADIUS OF 50.00 FEET, HAVING A CHORD OF N47°17' 22"E, 31.78 FEET, AND AN ARC LENGTH OF 32.34 FEET; THENCE N88° 45' 38"E, 228.73 FEET TO THE POINT OF BEGINNING; THENCE N88° 45' 38"E, 17.50 FEET; THENCE S01° 07' 29"E, 1275.61 FEET; THENCE N44° 10' 58"W, 25.63 FEET; THENCE N01° 07' 29"W, 1256.85 FEET; TO THE POINT OF BEGINNING; CONTAINING 22,159 SQUARE FEET OR 0.51 ACRES, MORE OR LESS.

See Exhibit 'A' attached:

for the purpose of permitting public utility services thereon, through, over, or across said property, together with all necessary and convenient appurtenances thereto; and to use and maintain the same and of affording the service providers officers, agents, employees, and/or all persons under contract with it, access to and the right to enter upon said premises and strip of land for the purpose of surveying, excavating for, operating, repairing, and maintaining of such construction.

The public and franchise utility providers are hereby given and granted the exclusive possession of said above described premises for the purposes aforesaid and Grantor, for itself and its heirs, administrators, successors, and assigns, covenants and agrees that no building, structure, fence, wall, or other above ground obstructions will be placed, erected, installed, or permitted upon the above described land; and further covenants and agrees that in the event the terms of this paragraph are violated by the grantor or other persons in privity with it, such violation will promptly corrected and eliminated immediately upon receipt of notice from the City or Franchisee, or City or Franchisee shall have right to remove or otherwise eliminate such violation, and Grantor, its heirs, administrators, successors, and assigns, shall promptly pay the actual cost thereof.

THIS CORRECTED GENERAL UTILITY EASEMENT IS GRANTED AND ACCEPTED IN ORDER TO CORRECT AN INCORRECT LEGAL DESCRIPTION CONTAINED IN THAT CERTAIN GENERAL UTILITY EASEMENT RECORDED IN THE OFFICE OF THE TULSA COUNTY CLERK ON APRIL 14, 2014, AS DOCUMENT #2014029945.

TO HAVE AND TO HOLD such easement unto to the Public, its successors, or assigns as aforesaid:

Dated this 23rd day of December, 2015

EAST PARK DEVELOPERS, LLC, Grantor

By: David C Frye

Name: David C. Frye
Title: Manager

STATE OF ARKANSAS)
) ss.
COUNTY OF WASHINTON)

Before me, ~~the undersign~~, a Notary Public, in and for said County and State on this the 23rd day of December, 2015, personally appeared

David C. Frye known to be the identical person who subscribed the name of the maker thereof to the foregoing as its Manager and acknowledged to me that he executed the same as his free will and voluntary act and deed and as the free and voluntary act and deed of said Limited Liability Company for the uses and purposes there in set forth.

Name:
Notary Public

My Commission Expires:

May 15, 2022

SUSAN DAWN MILLER
MY COMMISSION # 12387800
EXPIRES: May 15, 2022
Washington County

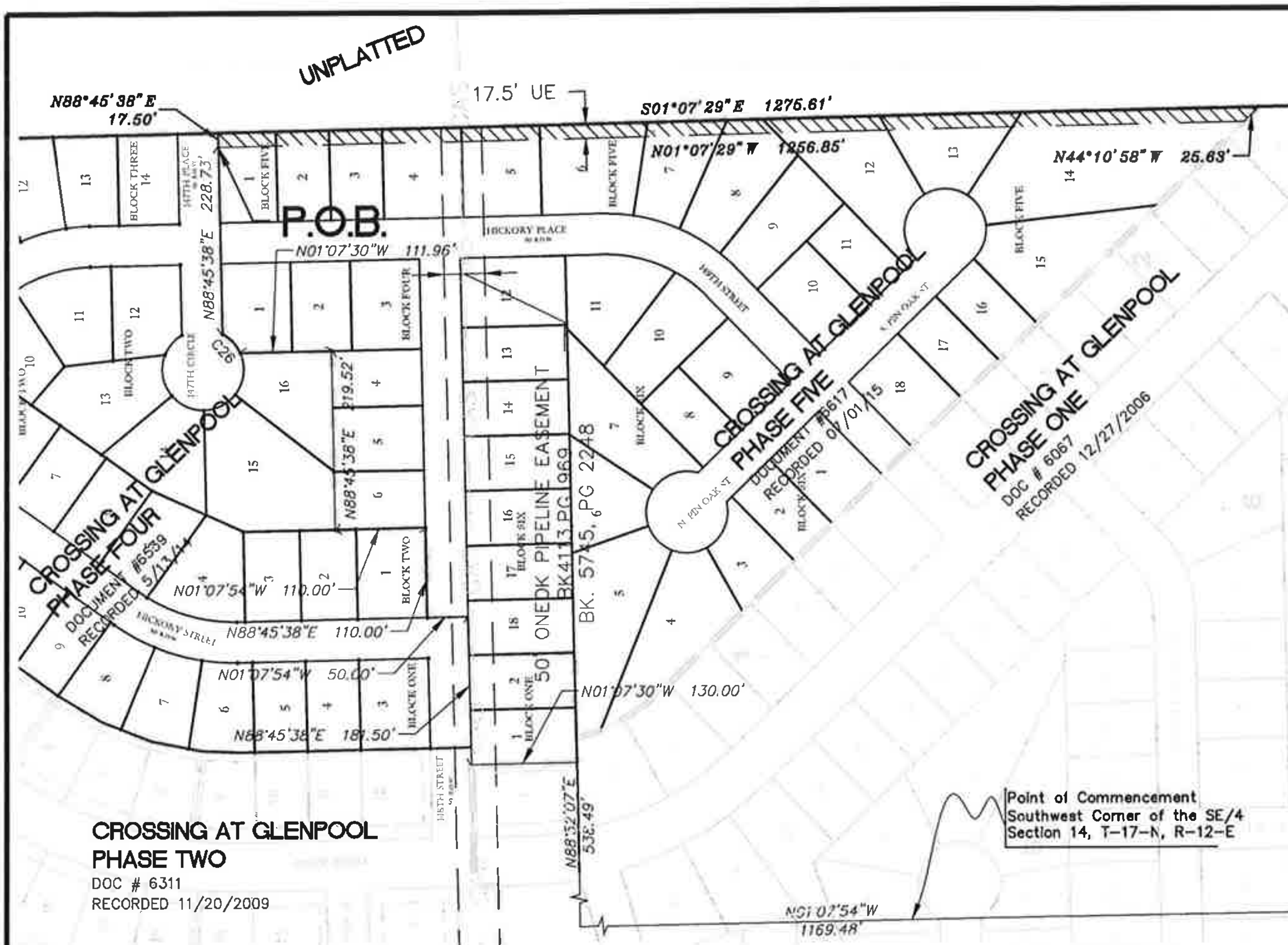
ACCEPTED BY:
CITY of GLENPOOL
A municipal Corporation

Dated this: ________, day of ________________, 2015

By: ______________________

Mayor: Momodou Ceesay

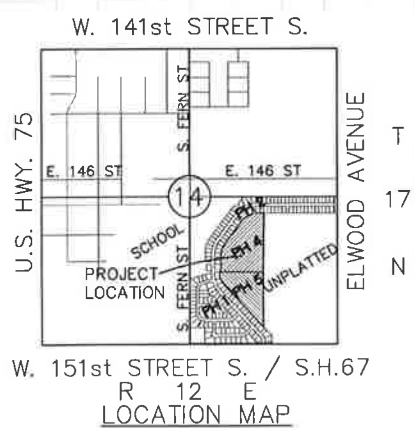
ATTEST:	APPROVED AS TO FORM:
Susan White City Clerk	Lowell Peterson City Attorney



NOTE:
THIS DRAWING IS NOT TO BE CONSTRUED AS A BOUNDARY SURVEY

Curve Table

Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C26	32.34	50.00	37.06	N47° 17' 22"E	31.78



LOCATION MAP
SCALE: NTS

BASIS OF BEARINGS

Bearings Tied to Section and 1/4 Section lines per Final Plat for The Crossing at Glenpool, Phase 1.

LEGEND

- PROPERTY LINE
- PROPOSED UTILITY EASEMENT LINE
- AREA OF PROPOSED UTILITY EASEMENT
- PHASE LINE

200 0 200 400
GRAPHIC SCALE IN FEET

EASEMENT EXHIBIT 'A'

CROSSING AT GLENPOOL–PH 4
GLENPOOL, OK

Earthplan Design Alternatives, PA
Civil Engineering / Landscape Architecture
334 West Emma Avenue
Springdale, Arkansas 72764
479.756.1266
Fax 479.756.2129
www.eda-pa.com

DRAWN BY: JRG CHECKED BY: KJH
DATE: 11/26/2014
SCALE: 1" = 200'
JOB NUMBER: 1398_9
FILENAME: 1398.9 EASEMENT5.DWG

DESCRIPTION: PT SW/C, SE–1/4, SE–1/4, SEC. 14 T–17–N, R–12–E

SHEET 1 OF 1

Tulsa County Clerk - PAT KEY
Doc # 2014029945 Page(s): 3 Recorded 04/14/2014 at 11:16 AM
Receipt # 464107 Fee $17.00

GENERAL UTILITY EASEMENT

KNOWN ALL MEN BY THESE PRESENTS:

That the undersigned, East Park Developers, LLC, (Grantor), the owner of the legal and equitable title of the following described real estate, for and in consideration of the sum of TEN DOLLARS ($10.00), and other good and valuable considerations, the receipt of which is acknowledged, does hereby grant and convey to the Public, an easement through, over and under and across the following described property:

Written Legal Description:

A TRACT OF LAND IN THE SE/4 OF THE SE/4, SECTION 14, T-17-N, R-12-E, TULSA COUNTY, OKLAHOMA:COMMENCING AT THE SOUTHWEST CORNER OF SAID SE/4 OF THE SE/4 AND RUNNING THENCE N01°07'54"W, 1,169.48, FEET; THENCE N88°52'07"E, 538.49 FEET; THENCE N01°07'30"W, 130.00 FEET; THENCE N88°45'38"E, 181.50 FEET; THENCE N01°07'54"W, 50.00 FEET; THENCE N88°45'38"E, 110.00 FEET; THENCE N01°07'54 W, 110.00 FEET; THENCE N88° 45' 38"E, 219.52 FEET; THENCE N01° 07' 30"W, 111.96 FEET; THENCE IN A NORTHERLY DIRECTION WITH A NON-TANGENT CURVE TO THE LEFT WITH A RADIUS OF 50.00 FEET, HAVING A CHORD OF N47°17' 22"E, 31.78 FEET, AND AN ARC LENGTH OF 32.34 FEET; THENCE N88° 45' 38"E, 228.73 FEET TO THE POINT OF BEGINNING; THENCE N88° 45' 38"E, 17.50 FEET; THENCE S01° 07' 29"E, 1275.61 FEET; THENCE N44° 10' 58"W, 25.63 FEET; THENCE N01° 07' 29"W, 1256.85 FEET; TO THE POINT OF BEGINNING; CONTAINING 2,2159.03 SQUARE FEET OR 0.51 ACRES, MORE OR LESS.

See Exhibit 'A' attached:

for the purpose of permitting public utility services thereon, through, over, or across said property, together with all necessary and convenient appurtenances thereto; and to use and maintain the same and of affording the service providers officers, agents, employees, and/or all persons under contract with it, access to and the right to enter upon said premises and strip of land for the purpose of surveying, excavating for, operating, repairing, and maintaining of such construction.

The public and franchise utility providers are hereby given and granted the exclusive possession of said above described premises for the purposes aforesaid and Grantor, for itself and its heirs, administrators, successors, and assigns, covenants and agrees that no building, structure, fence, wall, or other above ground obstructions will be placed, erected, installed, or permitted upon the above described land; and further covenants and agrees that in the event the terms of this paragraph are violated by the grantor or other persons in privity with it, such violation will promptly corrected and eliminated immediately upon receipt of notice from the City or Franchisee, or City or Franchisee shall have right to remove or otherwise eliminate such violation, and Grantor, its heirs, administrators, successors, and assigns, shall promptly pay the actual cost thereof.

TO HAVE AND TO HOLD such easement unto to the Public, its successors, or assigns as aforesaid:

Dated this 12th day of February, 2014

By:

Name: J.R.Rausch

Title: Mbr/Mgr

STATE OF ~~OKLAHOMA~~ Arkansas) ss.
COUNTY OF ~~TULSA~~ Washington)

Before me, the undersign, a Notary Public, in and for said County and State on this the 12th day of february, 2014, personally appeared

John R. Rausch Known to be the identical person who subscribed the name of the maker thereof to the foregoing as its Manager and acknowledge to me that he executed the same as his free will and voluntary act and deed for the uses and purposes there in set forth.

Name:
Notary Public

SUSAN DAWN MILLER
MY COMMISSION # 12387800
EXPIRES: May 15, 2022
Washington County

My Commission Expires:

May. 15, 2022

ACCEPTED BY:
CITY of GLENPOOL
A municipal Corporation

CITY OF GLENPOOL
OFFICIAL SEAL
TULSA COUNTY, OKLAHOMA

Dated this: 3rd, day of February, 2014

By:
Mayor: Momodou Ceesay

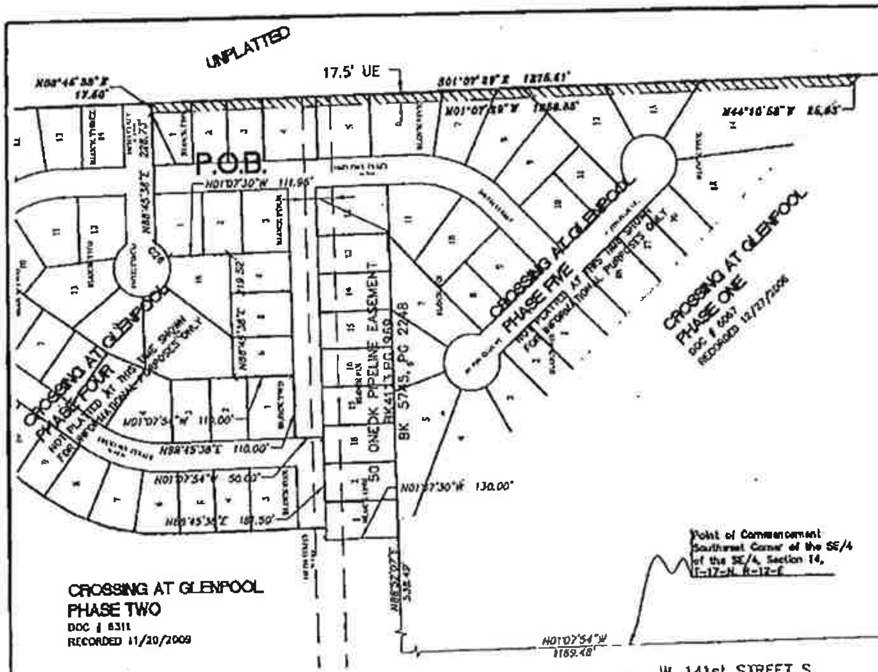
ATTEST:

Susan White
City Clerk

APPROVED AS TO FORM:

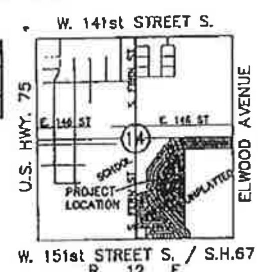
Lowell Peterson
City Attorney

P:\projects\1398.90\Documents\Offsite Easements\EASEMENT 5.doc



NOTE:
THIS DRAWING IS NOT TO BE CONSTRUED AS A BOUNDARY SURVEY

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C28	32.34	50.00	37.06	N47° 17' 22"E	31.78



LOCATION MAP
SCALE: NTS

BASIS OF BEARINGS

Bearings Tied to Section and 1/4 Section lines per Final Plat for The Crossing at Glenpool, Phase 1.

LEGEND

PROPERTY LINE
PROPOSED UTILITY EASEMENT LINE
AREA OF PROPOSED UTILITY EASEMENT
PHASE LINE

200 0 200 400
GRAPHIC SCALE IN FEET

EASEMENT EXHIBIT 'A'

CROSSING AT GLENPOOL-PH 4
GLENPOOL, OK

Earthplan Design Alternatives, PA

DRAWN BY: JRC CHECKED BY: KJH
DATE: 10/17/2013
SCALE: 1" = 200'
JOB NUMBER: 1398_9
FILENAME: 1398.9 EASEMENTS.DWG

DESCRIPTION: PT SW/C, SE-1/4, SE-1/4, SEC. 14 T-17-N, R-12-E

SHEET 1 OF 1

NOTICE
GLENPOOL UTIITLY SERVICE AUTHORITY
REGULAR MEETING

A Regular Session of the Glenpool Utility Service Authority will begin at 6:30 p.m. immediately following the Glenpool City Council meeting, on Monday, February 1, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

A) Call to Order

B) Roll call, declaration of quorum

C) Public Works Director Report - Wes Richter, Director of Public Works

D) Scheduled Business

1) Discussion and possible action to approve minutes from January 4, 2016 meeting.

2) Discussion and possible action to accept Audit of Glenpool Utility Service Authority financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015, tabled from January 4, 2016.
(Julie Casteen, Trust Treasurer)

3) Discussion and possible action to ratify the Utilities Construction Contract No. GLP WTF 15001, for construction of the Glenpool water system elevated water storage tower facility and related water line improvements, to be located on property belonging to the City at 156th Street South, east of US Highway 75, as approved by GUSA on December 14, 2015, entered into with Goins Enterprise, Inc., (the "Contract"), and executed by the Mayor of the City of Glenpool and the Chair of the Board of Trustees of GUSA, as a contract with the City and GUSA acting together as the Owner of the Project described in the Contract.
(Lowell Peterson, Trust Attorney)

4) Discussion and possible action to authorize Cowan Group Engineering, LLC, in accordance with its Proposal to serve as Contract Administrator and Project Engineer with respect to the proposed water system elevated water storage tank facility and water line improvements as approved by GUSA on February 17, 2015, and in accordance with the Utilities Construction Contract No. GLP WTF 15001, for construction of the Glenpool water system elevated water storage tower facility and related water line improvements, to be located on property belonging to the City at 156th Street South, east of US Highway 75, as approved by GUSA on December 14, 2015, and entered into with Goins Enterprise, Inc., (the "Contract"), to execute, upon consultation with authorized representatives of the City and GUSA, various additional and supplemental Contract Documents, as defined in the Contract, to the fullest extent allowed under applicable provisions of the Public Competitive Bidding Act (to include change orders up to a cumulative maximum of $40,000.00). (Lowell Peterson, Trust Attorney)

5) Discussion and possible action to authorize expenditures not to exceed $22,882.88 for damages sustained by the Waste Water Treatment plant during the December 2015 flooding event, and further authorize 2011 Construction Bond funds to be utilized for this purpose.
(Lynn Burrow, Community Development Director)

6) Discussion and possible action to authorize purchase and installation of flood damage prevention equipment, at a cost not to exceed $41,451.81, and further authorize 2011 Construction Bond funds to be utilized for this purpose.
(Lynn Burrow, Community Development Director)

E) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on __________________, _____ at _____________am/pm.

Signed:_________________________________
Clerk

Public Works Director's Report

February 1, 2016

To: Glenpool Utility Services Authority Board Members,

The following report highlights and summarizes the various activities that are currently being addressed by the Public Works Department.

Waste Water Treatment Plant:

- Submitted Monthly DMR report to ODEQ we had a 2 violations.
- They were both due to high BOD results caused by the large amount of rainfall.
- I contacted ODEQ and was advised we weren't the only ones and that our results were only 5 mg/L over the permitted limit.
- 4 sewer backups: 1 on customer side and 3 on the cities side.

Water Distribution:

- Meter reading started on January 4th.
- Meter reading was completed on January 14th.
- Total rereads for January were 104.
- 152 Service orders and 9 blue tags were issued by the Water Billing Dept.
- 7 New construction meters were set and 13 meter replacements.
- 313 Line locates were issued by call Okie.
- 20 Field work orders were issued.
- 12 Meter lock ups.
- 158 Turned off due to none payment.

P12205 S. Yukon, Glenpool, OK 74033 OFFICE: 918-322-5409 FAX: 918-209-4641
Mayor Tim Fox, Vice-Mayor Momodou Ceesay, Councilors: Patricia Agee, Jennifer Ballew and Brandon Kearns City Manager Roger Kolman, City Clerk Susan White
www.glenpoolonline.com

MINUTES
GLENPOOL UTILITY SERVICES AUTHORITY
REGULAR SESSION
January 4, 2016

The Regular Session of the Glenpool Utility Services Authority was held at 7:57 p.m., Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; Tim Fox; Patricia Agee and Brandon Kearns.

Staff present: Roger Kolman, Trust Manager; Susan White, Trust Secretary; Julie Casteen, Trust Treasurer; Lynn Burrow, Community Development Director and Wes Richter, Public Works Director. Lowell Peterson, Trust Attorney was absent.

A) Chairman Fox called the meeting to order at 7:57 p.m.

B) Susan White, Secretary called the roll and Chairman Fox declared a quorum present.

C) Public Works Director Report - Wes Richter

- Wes Richter reviewed various activities conducted by the Public Works Department during December 2015.
- He additionally reported that staff is working on a flood control plan for the wastewater treatment plant to mitigate damage from future excessive rain events, similar to the one during the Christmas holiday.

D) Scheduled Business

1) **Discussion and possible action to approve minutes from December 14, 2015 meeting.**
MOTION: Trustee Ballew moved, second by Trustee Kearns to approve minutes as presented.
FOR: Trustee Ballew; Vice Chairman Ceesay; Chairman Fox; Trustee Agee; Trustee Kearns
AGAINST: None
Motion carried.

2) **Discussion and possible action to accept Audit of Glenpool Utility Service Authority financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015.**
MOTION: Trustee Agee moved, second by Trustee Kearns to table action.
FOR: Vice Chairman Ceesay; Chairman Fox; Trustee Agee; Trustee Kearns; Trustee Ballew
AGAINST: None
Motion carried.

E) Adjournment.

- There being no further business, Chairman Fox declared the meeting adjourned at 8:05 p.m.

____
Date

____
Chairman

ATTEST:

____
Secretary

City Of
Glenpool
Creating Opportunity

MEMORAMDUM

TO: CHAIRMAN AND BOARD MEMBERS
GLENPOOL UTILITY SERVICES TRUST AUTHORITY

FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR

RE: FLOOD DAMAGE REPAIRS – WASTEWATER TREATMENT PLANT

DATE: JANUARY 26, 2016

BACKGROUND

This item is for Board consideration and action regarding the approval to authorize certain expenditures related to the repair and/or replacement of equipment and building facilities located at the Glenpool Wastewater Treatment Plant. The damages in question are those resulting from a rainfall event that occurred on December 27, 2015. During this particular event, Glenpool received between 7.5" and 8" of total rainfall resulting in significant flooding within the plant site due to high water conditions on Coal Creek and sewer overflow from the incoming sanitary sewer collection system. Flood damage was sustained by the treatment chemical storage and lab building as well as a certain structure critical to the chemical treatment process. The attached listing covers the cost to repair or replace effected equipment and repairs necessary to address building related damages – all of which are not covered by current City insurance coverage. The plant is currently operating in a manual mode and is without a back-up chemical feed pump. The damaged portions of the chemical storage building have been cleaned and dried as much as possible in an effort to prevent mold growth. However, the building is in need of the requested repair work in order to bring the facility back into normal operating condition. The attached cost breakdown itemizes the various repair and replacement elements necessary to restore the facility for a total amount of $22,882.88 to be paid from existing Capital Improvement Bond funds available for this type of expense.

Staff Recommendation:

Staff recommends approval of the requested repairs to be funded by Capital Improvement Bond funds in an amount not to exceed $22,882.88.

Attachment:

A. Treatment Plant Repair Cost Breakdown

Date of Flood Event 12-27-2015

Waste Water Treatment Plant			
Repair / Replacement Item			
	Quanity	Cost	Total
Chlorine Feed Pump & Equipment	1	$ 4,581.25	$ 4,581.25
Portable Power Generator	1	$ 848.70	$ 848.70
4" Gas Driven Portable Trash Pump	1	$ 2,020.85	$ 2,020.85
Maint. Equip. (weed eater)	2	$ 359.99	$ 719.98
Power Valve Actuator For 16" Water Valve	1	$ 3,915.58	$ 3,915.58
Sheet Rock Replacement	1	$ 6,940.00	$ 6,940.00
Relocation Of Electric Outlets	1	$ 3,856.52	$ 3,856.52
Total Repair / Replacement Cost			$ 22,882.88

QUOTATION
HDSFM
D/B/A USABLUEBOOK
PO Box 9004
Gurnee, IL 60031-9004
Toll free: 1-800-548-1234
Fax: (847) 689-3030

NO. 783673

Page 1

01/12/16

Ship-to: 1
GLENPOOL CITY OF

140 W 141ST
GLENPOOL , OK 74033
USA

Bill-to: 877776
GLENPOOL CITY OF

12205 S YUKON AVE
GLENPOOL, OK 74033
USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
CSRIICF-3453	02/07/16	EFJ	NET 30	50	FXD/PPD	AAACOOPER

QUOTED BY: EFJ | QUOTED TO: WES RICHTER

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
3743-A4V2	A4V24-MNPR; A4 BLUE-WHITE PUMP 120V, 158.5 GPH, 30 PSI AVERAGE LEAD TIME 2-3 WEEKS ARO	1	EA	4581.25	EA	4581.25
57582	Subaru SGX3500 Commercial Generator, 3500W Max	1	EA	848.70	EA	848.70
22286	Part F, 6'' NPT(M) Adapter (M) Quick Coupling, Aluminum	4	EA	100.83	EA	403.32
22263	Part C, 6'' Hose Shank (F) Quick Coupling, Aluminum	4	EA	93.07	EA	372.28
69276	PVC Suction Hose 6'' 25 feet, no couplings	1	EA	266.70	EA	266.70
44123	PVC Suction Hose 6" x 10' M & F Quick Alum	1	EA	244.39	EA	244.39
44418	Steel Suction Strainer 6'' NPSM Thread, 1-1/2'' Holes	1	EA	165.82	EA	165.82
67822	AWAB 316SS Clamp 5 1/2"-7"	1	EA	6.19	EA	6.19
44328	Replacement Gasket, 6'' for Quick Connect Hoses	1	EA	6.38	EA	6.38
57929	Subaru Trash Pump, 4 inch, 14 hp, 499 gpm, PKX401T COMPARES TO HONDA 18106	1	EA	2020.85	EA	2020.85

CONTINUED

Quote

HAYNES
EQUIPMENT COMPANY
Water and Waste Water Equipment

Haynes Equipment Company
117 NW 132nd Street
Oklahoma City, OK 73114
Phone: (405) 755-1357
Fax: (405) 755-6493

Order Number: 4020871
Order Date: 1/11/2016

Salesperson: 0020
Customer Number: 00-GLENPOO

Please do not pay from this quote!

Sold To:	Ship To:
City of Glenpool Attn: Accounts Payable 12205 S. Yukon Ave. Glenpool, OK 74033-0070 **Confirm To:** Wes	Glenpool WWTP Attn: Accounts Payable 12205 S. Yukon Ave. Glenpool, OK 74033-0070

Customer P.O.	Ship VIA	F.O.B.	Terms
	BEST WAY		Net 30 Days

Item Number	Ordered	Shipped	Back Order	Unit	Price	Amount
M2CP EIM PKG Electronics package, R7L6-1P Ref. Job 125329A. 3 weeks eta.	1.00	0.00	0.00	EA	2,713.20	2,713.20
GGM-2303F06 Motor 1/6 230/3/60 +MTR 2 weeks eta	1.00	0.00	0.00	EA	662.38	662.38
/LABOR Regular Labor Estimate 6 hour install.	6.00	0.00	0.00		90.00	540.00

Service - Glenpool WWTP
Thanks for your business! HTaylor

Net Order:	3,915.58
Sales Tax:	0.00
Order Total:	3,915.58
Disc. Price*:	0.00

* Discounted price (less tax) if all quoted items are purchased.

ADAMS Paint Company
4809 oak leaf DRIVE
Tulsa okl. 74132
918 734-2076

attent. Jeff.

481213

proposal

~~Invoice~~

SOLD TO	SHIPPED TO	VIA
City of Glenpool	Waste Water Plant	
ADDRESS Glenpool ok.	ADDRESS	
CITY, STATE, ZIP Jan 7/16	CITY, STATE, ZIP Glenpool ok.	

CUSTOMER ORDER NO.	SOLD BY	TERMS	F.O.B.	DATE

Tear out sheetrock and Insulation 4' throughout Building, kill any mold area. and Replace Insulation and sheetrock.

Includes Removal of Cabinets, stool, Sink and vanity and Install ~~new~~ New Vanity, Mud & Tape New sheetrock, Prime and Repaint in Full.
Install new rubber Base
Material & Labor

Six thousand Nine Hundred forty. 6940.00

Insured

Thank You
Corey Adams

Clean up and Haul off Included

adams DB140 01-11

M & M
DRYWALL & PAINTING
13931 S. Elm - Glenpool, OK 74033
(918) 291-5802

CUSTOMER'S NAME: Glenpool City DATE: 1-6-16

DESCRIPTION	AMOUNT
Remove sheetrock 4' High	
& Insulation	
Remove cabinets & stool	
Prep wall studs	
Reinstall drywall /mud /sand	
Paint all walls	
Reinstall cabinets - new vanity	
Reinstall stool	
Install Rubber Base	
Labor & Mat	$7640.00
SUBTOTAL	
TAX	
TOTAL	$7640.00

Bo's Electric
918-734-2546

Bo's Electric

7224 E. 151st St. South
Suite F
Bixby, Ok. 74008
OK Lic. # 066480

Estimate

Date	Estimate #
1/8/2016	274

Name / Address
City of Glenpool 12205 S. Yukon Glenpool, Ok. 74033

Project

Description	Qty	U/M	Rate	Total
Total Estimate Including Labor and Material			3,856.52	3,856.52
1. Repipe around tanks and reinstall receptacles where needed using schedule 80 pvc pipe. 2. Move receptacles up in office building. 3. Fix 2 gfi outlets. 4. Move utility pole at gate and tie power for gate back in.				
City of Glenpool Sales Tax			9.417%	0.00

Total $3,856.52

Phone #	Fax #	E-mail	Web Site
918-366-8044	918-364-2790	bos.electric@yahoo.com	www.boselectric.net

MAVERICK ELECTRIC LLC

PO Box 353
Glenpool, OK 74033

Estimate

Date	Estimate #
1/12/2016	568

Name / Address
CITY OF GLENPOOL PO BOX 70 Glenpool, OK 74033

Project
Move electrical devices at waste disposal plant.

Description	Qty	Cost	Total
MC Cable	250	0.82	205.00
MC Connector	12	1.45	17.40
3/4" PVC	200	0.31	62.00
3/4" PVC Terminal Adapter	12	0.54	6.48
3/4" Hangers	20	1.35	27.00
#12 THHN	1,500	0.19	285.00
Scoth Kote	2	34.32	68.64
2G Bell Box	3	8.07	24.21
SG Bell Box	4	5.59	22.36
W/P GFI Cover	4	6.95	27.80
GFI 15A Receptacle	4	15.65	62.60
Labor	1	4,800.00	4,800.00

Total $5,608.49

Customer Signature ______________________

Fax #
915-291-2566

City Of Glenpool
Creating Opportunity

MEMORAMDUM

TO: **CHAIRMAN AND BOARD MEMBERS**
GLENPOOL UTILITY SERVICES TRUST AUTHORITY

FROM: **LYNN BURROW, PE**
COMMUNITY DEVELOPMENT DIRECTOR

RE: **WASTEWATER TREATMENT PLANT**
FLOOD DAMAGE PREVENTION PROJECT

DATE: **JANUARY 26, 2016**

BACKGROUND

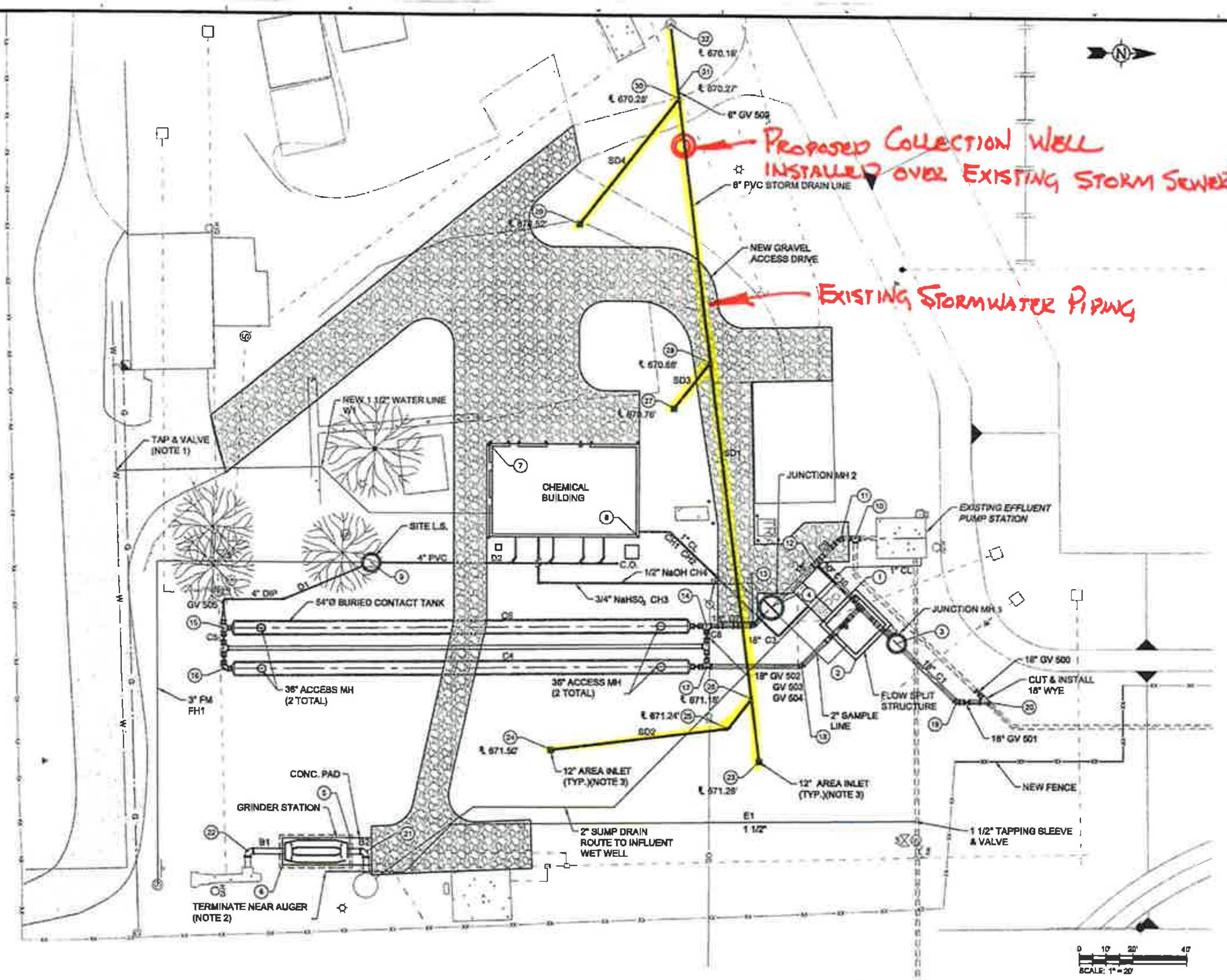
This item is for Board consideration and action regarding a requested approval authorizing certain expenditures related to the installation of an emergency stormwater pumping station to be constructed at the Glenpool Wastewater Treatment Plant. The attached site plan illustrates the various buildings and facilities that currently exist at the treatment plant - as well as a certain underground stormwater collection piping system as high-lited. This piping system collects surface water at various locations around the plant site and discharges that water into Coal Creek lying immediately west of the plant. During periods of high water flows in Coal Creek, combined with frequent sanitary sewer overflow events caused by stormwater infiltration, this overflow ponds inside the plant area and has caused significant damage to facilities inside the plant several times in the previous year alone. As illustrated on the site plan, the goal in this project is to install a concrete manhole structure over the existing stormsewer outfall line. This new structure will serve as a stormwater collection well and is to be outfitted with internal suction piping and above-grade hose connections necessary to accommodate mechanical pumping from the well into the treatment lagoon. Pumping is to be provided by the purchase of a high-volume, 6" ID, diesel driven portable pump identified in the attached information. This pump has been sized to exceed the stormwater flow rate in the pipe collection system - combined with anticipated overland surface flows. The purchase of this particular portable pump will also provide emergency pumping from any of the various sewerage liftstation locations around the City during power outages or equipment failure. The total cost of this project is $41,451.81 as listed in the attached breakdown and is proposed to be paid with remaining funds from a previous Capital Improvement Bond issue.

Staff Recommendation:

Staff recommends approval of the flood damage prevention project described above for a total cost not to exceed $41,451.81 funded by utilizing existing Capital Improvement Bond proceeds.

Attachment:

A. Equipment and Structure Cost Quotes
B. Wastewater Treatment Plant Site Plan



NOTE:

1. CITY IS TO MAKE TAP & VALVE ON EXISTING WATERLINE. COORDINATE WITH CITY. FIELD LOCATE AND EXTEND NEW SERVICE TO CHEMICAL BUILDING.
2. FIELD ROUTE, COORDINATE WITH AUGER SUBMITTAL. EXTEND EFFLUENT LINE AND CONNECT TO AUGER SPRAY ASSEMBLY. INSULATE ALL EXPOSED EFFLUENT PIPING WITH 1 1/2" FIBERGLASS INSULATION WITH ALUMINUM JACKET.
3. AREA DRAIN GRATE TO BE HEAVY-DUTY H-20 RATED DUCTILE IRON INLINE GRATE - NYOPLAST INLINE DRAIN OR EQUAL.
4. SEE C-12 YARD PIPING PROFILE FOR ELEVATIONS

COORDINATE TABLE

ID	DESCRIPTION/LOCATION	NORTHING	EASTING
1	FLOW SPLIT STRUCTURE, WEST CORNER BLDG.	357703.42	2558046.34
2	FLOW SPLIT STRUCTURE, EAST CORNER BLDG.	357703.65	2558072.85
3	JUNCTION MH 1, CENTER	357718.84	2558066.63
4	JUNCTION MH2, CENTER	357672.29	2558053.40
5	GRINDER STATION, NW CORNER	357516.01	2558139.84
6	GRINDER STATION, SE CORNER	357491.01	2558149.84
7	CHEMICAL BUILDING, SW CORNER	357567.98	2557992.79
8	CHEMICAL BUILDING, NE CORNER	357623.15	2558027.45
9	SITE LIFT STATION, CENTER	357524.13	2558037.32
10	18"x18"x18" TEE	357703.29	2558027.35
11	18" 45D BEND	357697.84	2558027.40
12	18"x18"x10" TEE	357688.55	2558036.86
13	18" 45D BEND	357665.51	2558060.29
14	18"x18"x18" TEE	357648.29	2558060.44
15	18"x18"x18" TEE	357469.54	2558062.01
16	18" 90D BEND	357469.68	2558077.19
17	18"x18"x18" TEE	357648.42	2558075.62
18	18" 45D BEND	357683.49	2558075.30
19	18" 45D BEND	357741.07	2558088.48
20	18" LATERAL WYE	357752.36	2558088.38
21	24" 90D BEND	357521.92	2558144.84
22	24" 90D BEND	357478.18	2558144.84
23	STORM DRAIN AREA INLET	357667.79	2558111.06
24	STORM DRAIN AREA INLET	357590.58	2558106.76
25	6" 45D BEND	357656.34	2558098.65
26	6" LATERAL WYE	357664.91	2558087.68
27	STORM DRAIN AREA INLET	357636.03	2557979.29
28	6" LATERAL WYE	357649.43	2557962.12
29	STORM DRAIN AREA INLET	357600.90	2557910.94
30	6" LATERAL WYE	357637.36	2557864.23
31	6" GATE VALVE	357637.05	2557861.68
32	EXISTING MANHOLE	357634.02	2557837.15

NOTE:
FOR COORDINATE NOT INCLUDED IN THE TABLE, FIELD DETERMINE WITH ENGINEER'S APPROVAL.

TETRA TECH
CA NO. 2388 EXP. 06-30-11
www.tetratech.com
7645 E. 63rd Street, Suite 301
Tulsa, Ok 74133
Tel 918.249.3909 Fax 918.249.3930

SRINIVASAN SUNDARAMOORTHY
18280
REGISTERED PROFESSIONAL ENGINEER
OKLAHOMA
4-27-11
6-27-11

MARK	DATE	DESCRIPTION	BY
	6/11	REVISIONS	TT

GLENPOOL UTILITY SERVICE AUTHORITY
GLENPOOL WWTP
DISINFECTION SYSTEM IMPROVEMENTS

YARD PIPING

Project No.:	11424-11001
Designed By:	SS
Drawn By:	ESB
Checked By:	SS

C-11
Sheet 11 of 59

Bar Measures 1 inch

Waste Water Treatment Plant			
Flood Prevention Project			
6" Suction & Discharge Hose	1	$ 2,010.81	$ 2,010.81
6" Pump Diesel Driven	1	$ 29,691.00	$ 29,691.00
5' diameter sump/wet well (M&L)	1	$ 9,750.00	$ 9,750.00
Total Project Cost			$ 41,451.81

QUOTATION
HDSFM
D/B/A USABLUEBOOK
PO Box 9004
Gurnee, IL 60031-9004
Toll free: 1-800-548-1234
Fax: (847) 689-3030

NO. 783673

01/12/16

Ship-to: 1
GLENPOOL CITY OF

140 W 141ST
GLENPOOL , OK 74033
USA

Bill-to: 877776
GLENPOOL CITY OF

12205 S YUKON AVE
GLENPOOL, OK 74033
USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
CSRIICF-3453	02/07/16	EFJ	NET 30	50	FXD/PPD	AAACOOPER

QUOTED BY: EFJ | QUOTED TO: WES RICHTER

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
3743-A4V2	A4V24-MNPR; A4 BLUE-WHITE PUMP 120V, 158.5 GPH, 30 PSI AVERAGE LEAD TIME 2-3 WEEKS ARO	1	EA	4581.25	EA	4581.25
57582	Subaru SGX3500 Commercial Generator, 3500W Max	1	EA	848.70	EA	848.70
22286	Part F, 6'' NPT(M) Adapter (M) Quick Coupling, Aluminum	4	EA	100.83	EA	403.32
22263	Part C, 6'' Hose Shank (F) Quick Coupling, Aluminum	4	EA	93.07	EA	372.28
69276	PVC Suction Hose 6'' 25 feet, no couplings	1	EA	266.70	EA	266.70
44123	PVC Suction Hose 6" x 10' M & F Quick Alum	1	EA	244.39	EA	244.39
44418	Steel Suction Strainer 6'' NPSM Thread, 1-1/2'' Holes	1	EA	165.82	EA	165.82
67822	AWAB 316SS Clamp 5 1/2"-7"	1	EA	6.19	EA	6.19
44328	Replacement Gasket, 6'' for Quick Connect Hoses	1	EA	6.38	EA	6.38
57929	Subaru Trash Pump, 4 inch, 14 hp, 499 gpm, PKX401T COMPARES TO HONDA 18106	1	EA	2020.85	EA	2020.85

Any quoted item(s) without a 5 digit stock # is not normally stocked by USABlueBook and is not normally returnable for credit UNLESS it is determined to be defective and covered under the vendor's warranty. With this in mind, please carefully review this quote BEFORE ordering to be certain it is appropriate for your application. This quote and all sales by HD Supply Facilities Maintenance, Ltd. d/b/aUSABlueBook shall be governed exclusively by the Terms of Sale available at hdsupplysolutions.com/terms.

CONTINUED

ULTRAQUIP LLC
ENERGY EQUIPMENT

Odessa, TX
2500 E. I-20
Odessa, TX 79766
432-332-2200 Phone
432-332-2245 FAX

Oklahoma City, OK
5124 NW 3rd St
Oklahoma City, OK 73127
405-942-9901 Phone
866-721-9902 FAX

Midland, TX
2203 W. Florida
Midland, TX 79701
432-684-9900 Phone
432-684-9901 FAX

Attn: Wes Richter
City of Glenpool
12205 S. Yukon Ave
Glenpool, OK 74033

Date **1/8/2016**

Our ref 42377

QUOTATION

Dear Sirs: We are pleased to submit the following quotation for your consideration.

Quantity	Description		Unit price	Amount
1	**MTP6000DZV**	**6", Open, 2" Ball Hitch, Surge Brake Trailer, Deutz T4F, Venturi Prime**	**36,155.00**	
1	**MTP6000DZD**	**6", Open, 2" Ball Hitch, Surge Brake Trailer, Deutz T4F, Diapghram Prime**	**38,070.00**	
1	**MTP6000D**	**6", Open, 2" Ball Hitch, Surge Brake Trailer, Kubota IT4**	**29,691.00**	

I stock the MTP6000D which is desirable because it's Tier 4i and it has no aftertreament plus it's a mechanical and not an electronic engine.

FOB **Glenpool, OK**

Delivery **3-4 days**

Authorized Signature
Steve Clyburn

TULSA
CIVIL CONTRACTORS, LLC

FAX TRANSMITTAL

P.O. BOX 1558, OWASSO, OK. 74055
(918) 266-1001 - FAX(918)266-1002
TERO CERTIFIED
ODOT DBE CERTIFIED - #864

KYLE WILSON
kyle@tulsacivil.com
918-277-1155

DAVID THORP
david@tulsacivil.com
918-282-1945

CITY OF TULSA "IDP" APPROVED

FAX QUOTE

Date : 1/11/2016 **Fax Number :**

ATTN: LYNN BURROW

Company: CITY OF GLENPOOL

RE : TREATMENT PLANT MANHOLE

ITEM	DESCRIPTION	QUANTITY		UNIT PRICE	TOTAL
	5' MANHOLE SUPPLY & INSTALL	1	LSUM	$9,750.00	$9,750
	INCLUDES:				
	5' DOGHOUSE MH OVER 6" LINE				
	APPROX 12' DEEP W/ RING & LID				
	6" SCH 40 SUCTION PIPE VERTICLE TO 2' ABOVE TOP				
	THROAT - 12" TALL, 0 TO 90 DEG, FACE SOUTHEAST WHEN INSTALLED				
	CONCRETE FOR MH BOTTOM				
				TOTAL	$9,750

NOTES:

ROCK EXCAVATION: ROCK EXCAVATION IS NOT INCLUDED IN THESE PRICES

EXCAVATION: EXCESS EXCAVATION LEFT ON SITE

ACCEPTED this ________ day of __________20____
A signed and returned quote will constitute acceptance.
FIRM : ______________________________

BY : ______________________________

Respectfully Submitted :
TULSA CIVIL CONTRACTORS LLC

KYLE WILSON

Duncan
& SONS

10088 S. 49th W. Ave.
Sapulpa, OK 74066

Off. (918) 224-8065
Fax (918) 224-8507

January 13, 2016

City of Glennpool
12205 South Yukon Ave.
Glennpool, OK 74033

Attn: Lynn Burrow, Wes Richter

RE: Storm Manhole inlet at Waste Water plant

Scope:
-Install a 60" MH as shown on sketch provided.
-approximately 12' depth.
-Estimate 3 days to complete.
-installed on rock base

Proposal Cost: $10,700 .00

If you have any questions, please give me a call

Sincerely

Chris Tharp
Duncan & Sons, LLC
Cell 918-770-2517

NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
MEETING

A Regular Session of the Glenpool Industrial Authority will begin at 6:30 p.m. immediately following the Glenpool Utility Service Authority meeting, Monday, February 1, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon, 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration by the Authority at that time:

AGENDA

A) Call to Order.

B) Roll call, declaration of quorum.

C) Scheduled Business.

1) Discussion and possible action to approve minutes from January 4, 2016 meeting.

2) Discussion and possible action to accept Audit of Glenpool Industrial Authority financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015, tabled from January 4, 2016 meeting.
(Julie Casteen, Trust Treasurer)

D) Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on ___________, _____ at __________ am/pm.

Signed:___________________________
City Clerk

MINUTES
GLENPOOL INDUSTRIAL AUTHORITY
January 4, 2016

The Regular Session of the Glenpool Industrial Authority was held at 8:10 p.m., Council Chambers, Glenpool City Hall. Trustees present: Jennifer Ballew; Momodou Ceesay; Tim Fox; Trish Agee and Brandon Kearns.

Staff present: Roger Kolman, Trust Manager; Susan White, Trust Secretary and Julie Casteen, Trust Treasurer. Lowell Peterson, Trust Attorney was absent.

Chairman Fox announced he was changing the order of the meetings to convene in the GEMS meeting preceding the Glenpool Industrial Authority meeting.

A) Tim Fox, Chairman called the meeting to order at 8:10 p.m.

B) Susan White, Secretary called the roll and Chairman Fox declared a quorum present.

C) Scheduled Business

1) **Discussion and possible action to approve minutes from December 14, 2015 meeting.**
MOTION: Trustee Agee moved, second by Trustee Kearns to approve minutes as presented.
FOR: Trustee Ballew, Vice Chairman Ceesay, Chairman Fox; Trustee Agee, Trustee Kearns
AGAINST: None
Motion carried.

2) **Discussion and possible action to accept Audit of Glenpool Industrial Authority financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015.**
MOTION: Trustee Kearns moved, second by Trustee Ballew to table.
FOR: Vice Chairman Ceesay, Chairman Fox; Trustee Agee, Trustee Kearns, Trustee Ballew
AGAINST: None
Motion carried.

3) **Discussion and possible action to enter into Executive Session.**
MOTION: Trustee Agee moved, second by Trustee Kearns to enter into Executive Session in conjunction with the Glenpool City Council Executive Session at 8:15 p.m.
FOR: Chairman Fox; Trustee Agee, Trustee Kearns, Trustee Ballew, Vice Chairman Ceesay
AGAINST: None
Motion carried.

4) **Executive Session for the purpose of discussing the purchase or appraisal of real property, provided that such executive session shall be limited to members of the Board of Trustees, the Trust Attorney and City staff, to the extent needed. No landowner, real estate salesperson, broker, developer or any other person who may profit directly or indirectly by a proposed transaction concerning real property which is under consideration may be present or participate in the executive session, pursuant to Title 25, § 307(D) of the Oklahoma Statutes (Open Meeting Act).**

5) **Discussion and possible action to reconvene in Regular Session.**

MOTION: Vice Chairman Ceesay moved, second by Trustee Kearns to reconvene into Regular Session at 9:43 p.m.
FOR: Chairman Fox; Trustee Agee, Trustee Kearns, Vice Chairman Ceesay
AGAINST: None
ABSENT: Trustee Ballew
Motion carried.

6) **Discussion and possible action with respect to matters discussed in Executive Session.**
MOTION: Trustee Kearns moved, second by Trustee Agee to provide the City Manager the authority to negotiate a sale of a portion of the property owned by the Glenpool Industrial Authority at 156th Street, east of US Hwy 75.
FOR: Trustee Agee, Trustee Kearns, Vice Chairman Ceesay; Chairman Fox
AGAINST: None
ABSENT: Trustee Ballew
Motion carried.

D) Adjournment

- There being no further business, Chairman Fox declared the meeting adjourned at 9:45 p.m.

____
Date

____
Chairman

ATTEST:

____
Secretary

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR MEETING

A Regular Session of the Glenpool Area Emergency Medical Service District will begin at 6:30 p.m. immediately following the Glenpool Industrial Authority meeting, Monday, February 1, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

A) Call to Order

B) Roll call, declaration of quorum

C) District Administrator Report - Susan White, District Administrator

D) Scheduled Business

1) Discussion and possible action to approve minutes from January 4, and January 19, 2016 meetings.

2) Discussion and possible action to accept Audit of GEMS financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015, tabled from January 4, 2016 meeting.
(Julie Casteen, District Treasurer)

E) Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma on ____________________,_______ at ________am/pm.

Signed:______________________________
District Clerk/Secretary

Glenpool Area Emergency Medical Services District
12205 South Yukon Avenue
Glenpool, Oklahoma 74033

To: HONORABLE CHAIR AND GEMS DISTRICT BOARD MEMBERS

From: Susan White, District Administrator, Clerk/Secretary

Date: January 4, 2016

Subject: District Administrator Report

RFQ For Ambulance Service

Three ambulance service providers responded to the RFQ. The Evaluation Committee met January 25. Responses are quite voluminous and it is apparent that one meeting of the Committee is not enough. Tentative plans for the next meeting date is the first week of February. Obviously this delays the intended date for recommendation to the Board. Presently, the new target date for recommendation to the Board is March 7, or earlier if possible. I will keep you advised.

Interim Ambulance Service Agreement

We were unable to meet the targeted date of February 1 to present a selected Provider and Agreement to the Board for approval. However staff is working aggressively to complete the process very soon. It may be necessary to schedule a special meeting of the GEMS Board for the second week in February.

Current EMS Operations

Operations continue as reported in January. First Responders have agreed to maintain staff on a full time basis through February, if necessary.

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
REGULAR SESSION
January 4, 2016

The Regular Meeting of the Glenpool Area Emergency Medical Service District was held at 8:05 p.m., Council Chambers, Glenpool City Hall. Members present: Jennifer Ballew; Momodou Ceesay; Tim Fox; Patricia Agee and Brandon Kearns.

Staff present: Susan White, District Administrator, Clerk/Secretary; and Julie Casteen, District Treasurer. Roger Kolman, City Manager was also present. Lowell Peterson, District Legal Counsel was absent.

A) Chairman Fox called the meeting to order at 8:05 p.m.

B) Secretary White called the roll and Chairman Fox declared a quorum present.

C) District Administrator Report - Susan White, District Administrator

- Susan White reported on the status of the RFQ process and the current EMS operations.

D) Schedule Business

1) **Discussion and possible action to approve minutes from December 14, 2015 meetings.**
MOTION: Member Agee moved, second by Member Ballew to approve minutes as presented.
FOR: Member Ballew; Vice Chairman Ceesay; Chairman Fox; Member Agee; Member Kearns
AGAINST: None
Motion Carried

2) **Discussion and possible action to accept Audit of GEMS financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015.**
MOTION: Member Kearns moved, second by Member Agee to table action.
FOR: Vice Chairman Ceesay; Chairman Fox; Member Agee; Member Kearns; Member Ballew
AGAINST: None
Motion Carried

E) Adjournment.

- There being no further business, the meeting was adjourned at 8:09 p.m.

____
Date

ATTEST:

____
Chairman

____
Clerk/Secretary

MINUTES
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
SPECIAL SESSION
January 19, 2016

The Special Meeting of the Glenpool Area Emergency Medical Service District was held at 7:01 p.m., Council Chambers, Glenpool City Hall. Members present: Momodou Ceesay; Tim Fox; and Brandon Kearns. Jennifer Ballew and Patricia Agee were absent.

Staff present: Lowell Peterson, District Legal Counsel; Susan White, District Administrator, Clerk/Secretary; and Julie Casteen, District Treasurer. Roger Kolman, City Manager was also present.

A) Chairman Fox called the meeting to order at 7:01 p.m.

B) Secretary White called the roll and Chairman Fox declared a quorum present.

C) Schedule Business

1) **Discussion and possible action to authorize staff to negotiate an interim contract with an ambulance service provider, and becoming effective February 1, 2016.**
   Susan White, District Administrator requested Board approval to negotiate an interim ambulance services contract with the provider selected by staff. She advised that the contract would be brought before the Board for final approval on February 1, and become effective February 2, 2016.
   MOTION: Vice Chairman Ceesay moved, second by Member Kearns to authorize staff to negotiate an interim contract with an ambulance service provider, becoming effective February 2, 2016.
   FOR: Vice Chairman Ceesay; Chairman Fox; Member Kearns
   AGAINST: None
   ABSENT: Member Ballew; Member Agee
   Motion Carried

D) Adjournment.

- There being no further business, the meeting was adjourned at 7:05 p.m.

____
Date

ATTEST:

____
Chairman

____
Clerk/Secretary