

MINUTES

CITY COUNCIL MEETING

February 16, 2016

The Regular Session of the Glenpool City Council was held at 6:30 p.m., Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jennifer Ballew, Councilor; Patricia Agee, Councilor; Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief, Paul Newton, Fire Chief. Susan White, City Clerk, was absent.

Also present was: Rev. Heather Scherer, Living Water Methodist Church

- A) Mayor Fox called the meeting to order at 6:31 p.m.**
- B) Julie Casteen, Acting City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Rev. Heather Scherer offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) Chamber of Commerce Report – T.A. Hollis, Chairman**
 - T.A. Hollis reported on membership activities and upcoming events.
- F) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman congratulated Darrell Colbert for being selected as Employee of the Month for January 2016.
 - Mr. Kolman reported that five new police vehicles were delivered today.
- G) Mayor Report – Timothy Lee Fox, Mayor**
 - Mayor Fox reported that he attended the Tulsa Chamber meeting.
 - Mayor Fox spoke of the several recent events at the Conference Center, including the Greater Tulsa Indian Art Festival and the Night to Shine event, which generated a lot of media coverage
- H) Council Comments**
 - None.
- I) Public Comments**
 - None.
- J) Reading of Proclamation – Timothy Lee Fox, Mayor**
 - Mayor Fox read the proclamation recognizing March 8, 2016 as National Pancake Day sponsored by IHOP and in support of Shriners Hospitals for Children Day.

K) Recognition of Employee of the Month – Timothy Lee Fox, Mayor

- Mayor Fox read a letter addressed to Darrell Colbert, recognizing Darrell as January 2016 Employee of the Month. He congratulated Darrell on his achievement and expressed his gratitude for Darrell's work.

L) Scheduled Business

1) Discussion and possible action to approve minutes from February 1, 2016 meeting.

MOTION: Councilor Kearns moved, second by Vice-Mayor Ceesay to approve minutes as presented.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Kearns; Councilor Agee

AGAINST: None

Motion carried.

2) Discussion and possible action to approve Resolution No. 16-02-05, A Resolution Of The City Council Of The City Of Glenpool, Expressing Support For Tulsa County's Proposed Funding For Constructing Road And Infrastructure Projects, Improving Public Recreational Facilities, And County Capital Improvements Pursuant To An Election To Be Held On April 5, 2016, In Tulsa County, Renewing A Portion Of The Sales Tax From The Sunset Of The Tulsa County Vision 2025 Program.

Mr. Roger Kolman, City Manager, explained the resolution in support of Tulsa County's efforts to renew a portion of the Vision 2025 sales tax program. He stated the list of potential projects may be found on the County's website, and one major project within the City's jurisdiction is included.

MOTION: Vice-Mayor Ceesay moved, second by Councilor Agee to adopt Resolution No. 16-02-05 as presented.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

3) Discussion and possible action to approve Resolution No. 16-02-06, A Resolution Of The City Council Of The City Of Glenpool, Expressing Support For The City Of Owasso's Proposed Funding For Road And Street Improvements, Pursuant To An Election To Be Held On April 5, 2016, In The City Of Owasso, Capturing A Portion Of The Sales Tax From The Sunset Of The Tulsa County Vision 2025 Program.

Mr. Roger Kolman explained the resolution in support of the City of Owasso's efforts to renew a portion of the Vision 2025 sales tax program for road and street improvements. He explained the City's position to support the area communities in their efforts to extend the expiring Vision 2015 sales tax

MOTION: Councilor Kearns moved, second by Councilor Agee to adopt Resolution No. 16-02-06 as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

- 4) **Discussion and possible action to accept Audit of City of Glenpool financial statements by Arledge & Associates, P.C. for Fiscal Year Ending June 30, 2015, tabled from January 19, 2016.**

Julie Casteen, Finance Director gave a report of the City's financial position and the results of the fiscal year 2015. LaDonna Sinning, Senior Partner with Arledge and Associates gave her opinion on the report.

MOTION: Councilor Agee moved, second by Vice-Mayor Ceesay to accept the report as presented.

FOR: Councilor Agee; Vice-Mayor Ceesay; Mayor Fox

AGAINST: Councilor Kearns; Councilor Ballew

Motion carried.

- 5) **Discussion and presentation regarding voter informational outreach program related to April 5, 2016 ballot propositions for the City of Glenpool.**

Mandy Vavrinak, Crossroads Communications, LLC discussed the programs being developed to inform voters of the propositions to be included on the April 5, 2016 ballot. She stated that a flyer had been prepared to be inserted in the water bills, with another flyer planned as well. Additional outreach methods include press releases, a new website, and videos. Discussion ensued regarding the City's ability to provide information only, with no opinion on how the public should vote on the propositions.

- 6) **Discussion and possible action to allocate up to \$7,000.00 from the Council Contingency line item, account 01-6-11-6289 to be used to fund the voter informational outreach program related to the April 5, 2016 ballot propositions for the City of Glenpool**

Ms. Vavrinak requested that \$7,000 be allocated from the City Council Contingency budget line item to fund the voter outreach program.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to allocate \$7,000 for the voter outreach program from the City Council Contingency line item 01-6-11-6289.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

ABSTAIN: Councilor Kearns

Motion carried.

- 7) **Discussion and presentation concerning public safety communications system upgrade**

Mr. Paul Newton, Fire Chief presented information concerning the planned upgrade to the public safety communications system. He presented information regarding coverage areas provided by the proposed system and estimated costs. The new system is proposed to be installed on the City's water tower, replacing the existing equipment in that location. Mr. Roger Kolman explained the options for financing and provided preliminary capital lease options.

- 8) **Discussion and possible action to authorize an amendment to Sections 5 and 10 of the Settlement Agreement entered into between and among the City of Glenpool, GUSA (together, "Glenpool") and Creek County Rural Water District No. 2("Creek-2"), effective as of May 15, 2015, for the purposes of: (i) amending the definition of "Auditable Period" from "shall mean successive 12-month periods, commencing on February 1, 2015" to "shall mean successive 12-month periods, commencing on July 1, 2015, provided that the first Auditable Period shall also include the dates of May 15, 2015 through June 30, 2015"; (ii) amending the deadline date for issuance of the audit to be changed from no later than 90 days following July 1; and (iii) to clarify that the**

deadline date for either party to report claims of non-compliance with the Settlement Agreement to the other party shall be 90 days following the actual date of issuance of the audit.

Mr. Lowell Peterson, City Attorney explained the audit date required in the original agreement was difficult to meet due to the timing with tax season, resulting in little interest from the financial services community to provide the service needed. All concerned parties were in agreement with the change in the audit date.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to authorize an amendment section 5 and section 10 of the settlement agreement.

FOR: Councilor Ballew; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

- 9) **Discussion and possible action to authorize the City of Glenpool City Manager, acting on behalf of the City of Glenpool and the Glenpool Utility Services Authority ("GUSA"), to sign for both the City of Glenpool and GUSA, as necessary, the AGREEMENT OF "SHARED UTILITY CUSTOMER" (CREEK-2 WATER /GLENPOOL WASTEWATER COLLECTION SERVICES) WITH CREEK-2 AND GLENPOOL, pursuant to the terms of the Settlement Agreement entered into between and among the City of Glenpool, GUSA (together, "Glenpool") and Creek County Rural Water District No. 2("Creek-2"), effective as of May 15, 2015, for the purpose of allowing Creek-2 water customers the option of choosing to connect to Glenpool wastewater collection services in accordance with the terms and provisions of Sections 8 and 9 of said Settlement Agreement..**

Mr. Peterson explained that due to a clerical oversight the original settlement agreement was contradictive regarding the person authorized to sign the collection agreements for shared utility customers. Mr. Peterson recommended that the City Manager be authorized to sign such agreements on behalf of the City and well as GUSA.

MOTION: Councilor Kearns moved, second by Councilor Agee to authorize the City Manager to sign the Shared Utility Customer Collection Services agreements.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew

AGAINST: None

Motion carried.

- 10) **Discussion and possible action to approve proposal for engineering and architectural related services from Helms & Associates for the design of a soccer complex located at the SoCo Recreational Facility in a total amount not to exceed \$56,200.00, and request authorization for the City Manager to enter into a contract with this consultant for the services described therein.**

Lynn Burrow, Community Development Director described the project and requested approval for the proposal for engineering and architectural services for the soccer complex being funded by Tulsa County's Vision 2025 program.

MOTION: Councilor Agee moved, second by Councilor Kearns to approve the proposal and grant the City Manager authorization to enter into a contract with Helm & Associates.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Ballew; Vice-Mayor Ceesay.

M) Adjournment.

- Meeting was adjourned at 8:06 p.m.

Date

Mayor

ATTEST:

City Clerk