

**NOTICE
GLENPOOL CITY COUNCIL
REGULAR MEETING**

A Regular Session of the Glenpool City Council will be held at 6:30 p.m. on Monday, July 18, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda. Speakers are requested to complete one of the forms located on the agenda table and return to the City Clerk PRIOR TO THE CALL TO ORDER

AGENDA

- A) Call to Order - Timothy Lee Fox, Mayor**
- B) Roll call, declaration of quorum – Susan White, City Clerk; Timothy Lee Fox, Mayor**
- C) Invocation – Toby Youngblood, Faith Church**
- D) Pledge of Allegiance – Timothy Lee Fox, Mayor**
- E) Community Development Report – Lynn Burrow, Community Development Director**
- F) Treasurers Report – Julie Casteen, Finance Director**
- G) City Manager Report – Roger Kolman, City Manager**
- H) Mayor Report – Timothy Lee Fox, Mayor**
- I) Council Comments**
- J) Public Comments**
- K) Recognition of Employee of the Month -- Timothy Lee Fox, Mayor**
- L) Scheduled Business**
 - 1) Discussion and possible action to approve minutes from June 30, and July 5, 2016 meetings.**
 - 2) Presentation and discussion regarding soccer complex, including project design and progress update.**
(Lynn Burrow, Community Development Director/Greg Helms, Helms & Assoc.)
 - 3) Discussion and possible action to approve a proposal from SignalTek in an amount not to exceed \$8,300, for repairs to the traffic signal at 141st Street and Fern Ave, and authorizing the expenditure from FY 16-17 Budget Account 1-06-14-6274.**
(Lynn Burrow, Community Development Director)

M) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____,
_____ at _____ am/pm.

Signed: _____
Deputy City Clerk



Community Development Director's Report

June 28, 2016

To: Glenpool City Council & Glenpool Utility Services Authority

Councilors & Board Members

The following report highlights and summarizes the various activities that are currently being addressed and process by the Community Development Department related to major public and private improvement and construction projects within the City of Glenpool.

City/Public Related Activities and Projects:

Glenpool Vision 2025 Projects:

Water Storage Facility and Supporting Waterline Installation: (Gions Enterprises, Inc.)

- Goins Enterprises was authorized to begin construction on February 2, 2016 and has 270 calendar days to complete the project - on or before October 28, 2016.

Current Contractor Work Progress:

- The General Contractor has installed all required 8" and 12" diameter waterlines specified on the project construction documents.
- The storage tower erection is fully complete.
- Tower exterior painting and interior corrosion proofing started July 11th and is estimated to take 40 calendar days to fully complete. The tower will be painted "Tower White" and will be very close to the same base color as the existing storage tank on 141st Street. At this time, there will be no lettering or Logos.
- The contractor will be installing two check valves at several locations on the existing water distribution system near 146th Street and Casper and 146th Street and Vancouver on July 13th. That construction will impact water service to approximately 500 water customers. This work will be conducted during nighttime hours to minimize the disruption of water service to those effected - generally west of US Highway 75
- Full project completion is anticipated on or before October 1st - again barring any major weather delays.

South County Soccer Complex:

- Greg Helms & Associates has been awarded the contract for the architectural and engineering design portion of this project and has prepared preliminary and final design documents associated with the site and building related improvements being proposed on property owned by Tulsa County adjacent to the South County Recreation Center.
- A presentation of the current status of this design work is on the agenda for the July 18th Council meeting.
- The lease agreement between the City of Glenpool and Tulsa County covering the portion of the Recreation Center property involved with this project has been drafted and is currently being finalized with Tulsa County.

Pedestrian Bridge Replacement Project – Black Gold Park

- S & J Construction Specialist were awarded this project consisting of the demolition and disposal of an existing pedestrian low-water type bridge structure across Coal Creek near the south end of Black Gold Park. The project also included the installation of new low-flow storm sewer piping and the replacement of the pedestrian walking path connecting the park with the existing ‘Ride Share’ parking lot adjacent to US Highway 75 on the west side of Coal Creek.
- The project was completed within one week from the Notice to Proceed and was in place to accommodate the Black Gold Days event in the park.

On-going Private Development and/or Building Projects:

Glenpool Medical Clinic: (Commercial Development and Building Project)

- This Project is located in Montapp Addition near 121st Street on the west side of Yukon Avenue.
- The building and development construction on this project is currently in the final stages of completion.
- Full project completion and issuance of the required Certificate of Occupancy is anticipated by July 30th.

Dumond Business Office: (Commercial Development and Building Project)

- This project is located in MonTapp Addition on the east side of Yukon Avenue and immediately north of the Bonnet Dental Clinic.
- The project consists of the development of a 1.9 acre site and the construction of a 6,000 s.f. single story office building serving as the corporate headquarters of Simple Simons Pizza Company.
- The project is currently in the building framing stage of construction.
- Full project completion is anticipated in October, 2016.

Wades RV Supercenter: (Commercial Development and Building Project)

- This project is located on a ten acre tract at the northeast corner of 161st Street and U.S. Highway 75 – immediately north of Tractor Supply.
- The project consists of the development of site related improvements and numerous building structures to be used for the sale and storage of a large number of RV type motor homes, coaches, and travel trailers – similar to the Wades RV facility currently located on 121st Street.
- The project is planned to be completed in several construction phases.
- Phase I and a portion of what was anticipated as Phase II of the project are currently under way with four individual buildings and supporting site improvements under construction in various stages of completion.
- The completion of Phase I and Phase II of the project are anticipated by August 1st.

Cotton Creek Mini Storage:

- This project is located on 181st Street west of U.S. Highway 75
- The storage buildings being constructed as part of the improvements for Phase I of this project are fully complete.
- The site improvements supporting the project are approximately 85% complete
- Full project completion is anticipated approximately August 1st.

Sunoco Glenpool Butane Blending Facility: (Developed by SVT Energy Services, Inc.)

- This project is located at 127th Street on the east side of US Highway 75.
- Final Site Plan approval, Earth Change, Floodplain Development, and Building Permits for the project have been applied for, approved, and issued by the City.
- A pre-Construction meeting was held between City Staff and Sunoco on July 12th.
- Start of actual site work and utility installation will commence on July 18th.
- Full project completion and operational start-up is estimated to be by early 2017.

Current Status of City of Glenpool Grant Projects:**2015 Community Development Block Grant Project: CDBG**

- This project consists of the renovation of certain elements of the Senior Citizen Activity Center located in Black Gold Park being undertaken by S & J Construction Specialists in Sapulpa
- Generally, the project will upgrade this facility by incorporating eleven (11) different sub-projects that address various deficiencies related to ADA accessibility issues. .
- Project Work is approximately 80% complete as of July 15th.
- The contractor predicts full project completion the week of July 18th.

Oklahoma Department of Transportation Grant Project:

- This project consists of the construction pedestrian sidewalks generally connecting the South County Community Recreation Center with the Glenpool school property on Warrior Road.
- Robert L. Shears and Associates and The Cowan Group have been selected as the project design consultants.
- A pre-design and kick-off meeting with ODOT and the project consultants was held March 25th to initiate the design portion of the project.
- The City has received Preliminary Construction Documents on the project for review and will be scheduling a coordination meeting for the review of these documents the week of July 18th.
- It is anticipated that the technical design and approval portion of the project will be completed by approximately November, 2016 with construction bidding occurring during the first quarter of 2017.
- The actual construction phase of the project will likely occur during the summer months of 2017 with full project completion estimated by approximately October, 2017.

Current Planning Department and Planning Commission Activities:**Amendment to P.U.D. No. 30**

- Request to allow a minor setback reduction from 50' to 32' along the north boundary located at the northwest corner of 151st Street (Hwy 67) and Elwood Ave. TAC: 7/29/16, PC: 8/8/16, CC: 8/15/16.

Final Subdivision Plat Approval: Glenpool Center South

- Request to review and possible approval of the final plat of Glenpool Center South located at the northwest corner of 151st Street (Hwy 67) and Elwood Ave. TAC: 7/29/16, PC: 8/8/16, CC: 8/15/16.

Current Building & Inspection Department Activities: June, 2016:**Current Commercial Projects Permitted for Construction:**

- QuikTrip Gas Island Addition
- WalMart Remodel Project – Drive thru Pharmacy & Grocery Pick Area
- Cotton Creek Mini Storage: Located on 181st Street - west of U.S. Highway 75.
- Glenpool Medical Clinic: Located in MonTapp Addition.
- Wades RV Supercenter: Located on 161st Street - east of U.S. Highway 75
- Byers Office and Warehouse: Located on Union Avenue at 176th Street
- Dumond Office Building: Located in MonTapp Addition

- St. Francis Health System Hospital; Located on 151st Street - east of U.S. Highway 75
- Sunoco Logistics Butane Blending Facility located east of US Highway 75 at 127th Street.

Glenpool Residential and Commercial Building Permit Statistics – June, 2016

• New Residential Permits Issued in June, 2016:	4 Total
• New Commercial Permits Issued in June, 2016:	-0- Total
• Current Active Residential Permits:	64 Total
• Current Active Commercial Permits:	9 Total
• 2015 Residential Permits thru June:	68 Total
• 2016 Residential Permits issued thru June:	42 Total
• 2015 Commercial Permits Issued Thru June:	4 Total
• 2016 Commercial Permits Issued Thru June:	5 Total

Code Enforcement Department: June, 2016

Typical Issues Addressed by the Code Enforcement Department: Public Nuisances

- Inoperable or abandoned vehicles being stored on private property.
- Trash or debris on private property
- Excessively high grass on private property
- Special Assessment requests researched and issued to real estate lenders.
- Filing and releasing Mechanic Liens with the Tulsa County Recorder's Office.
- Illegal vehicle parking on private property yards.
- Visual impairments caused by trees, shrubs, vehicles, etc. interfering with traffic flow.
- Bidding and subcontracting involved with nuisance abatement.
- Enforcement of Health and Safety Code violations.

Department Activity for the Month of June:

• Month-to-date Complaint Calls Received and Investigated:	93
• Year-to-Date Complaint Calls Received and Investigated	363
• Public Nuisance Cases Remaining Open thru July 1 st :	53
• New Code Enforcement Cases Processed in June:	
1. Calls reporting high grass:	60
2. Structures damaged by fire:	-0-
3. Notices Issued for Vehicles Illegally Parked:	7
4. Nuisance Abatements Performed by City Personnel:	-0-
5. Notices Issued for Residences Without Water Service:	4
6. Tulsa County Health Department Citations Issued:	-0-

7. Notices Issued for Illegally placed signs:	16
8. Damage to public facilities citations:	-0-
9. Dilapidated Structure Condemnation:	<u>1</u>
Total New Cases Opened in June:	88











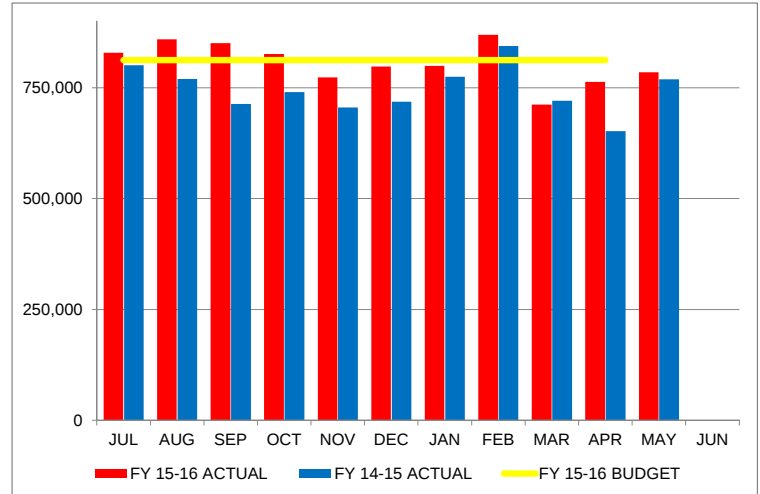




REVENUE ANALYSIS - GENERAL FUND

TOTAL REVENUE

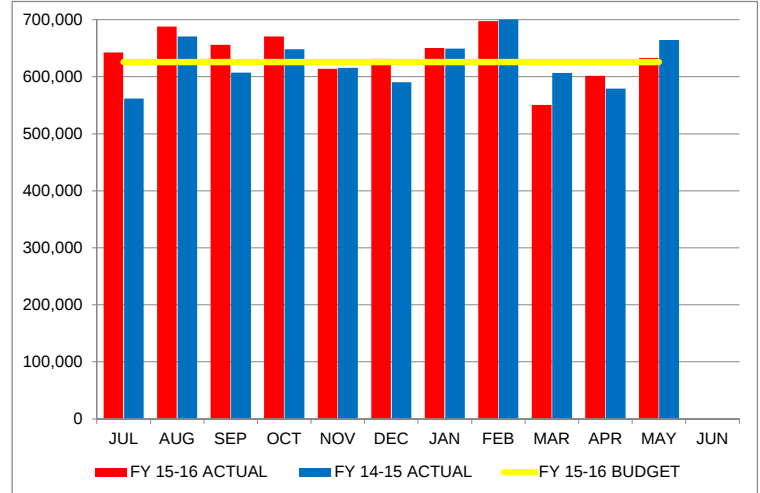
	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 812,091	\$ 828,909	\$ 16,818	2.1%	\$ 800,424
AUG	812,091	858,896	46,805	5.8%	769,549
SEP	812,091	850,654	38,563	4.7%	713,542
OCT	812,091	825,619	13,528	1.7%	739,968
NOV	812,091	773,198	(38,893)	-4.8%	705,739
DEC	812,091	797,806	(14,285)	-1.8%	718,503
JAN	812,091	799,420	(12,672)	-1.6%	774,304
FEB	812,091	869,506	57,415	7.1%	844,012
MAR	812,091	711,653	(100,438)	-12.4%	720,734
APR	812,091	763,381	(48,711)	-6.0%	652,331
MAY	812,091	785,077	(27,015)	-3.3%	769,015
JUN					
YTD	\$ 8,933,005	\$ 8,864,119	\$ (68,885)	-0.8%	\$ 8,208,122



Total General Fund revenues YTD through May exceeded prior year by 8.0% but fell short of budget YTD by -0.8%.

TAXES

	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 626,003	\$ 642,505	\$ 16,502	2.6%	\$ 561,615
AUG	626,003	688,006	62,003	9.9%	670,930
SEP	626,003	655,934	29,931	4.8%	607,107
OCT	626,003	670,620	44,617	7.1%	648,122
NOV	626,003	614,054	(11,950)	-1.9%	615,483
DEC	626,003	631,576	5,572	0.9%	590,517
JAN	626,003	650,277	24,274	3.9%	649,242
FEB	626,003	697,487	71,483	11.4%	743,056
MAR	626,003	550,503	(75,500)	-12.1%	606,565
APR	626,003	601,468	(24,536)	-3.9%	579,325
MAY	626,003	633,101	7,098	1.1%	664,368
JUN					
YTD	\$ 6,886,037	\$ 7,035,530	\$ 149,493	2.2%	\$ 6,936,331



Tax revenues include Sales Tax, Use Tax, Hotel/Motel Tax, Franchise Tax and E911 Fees.

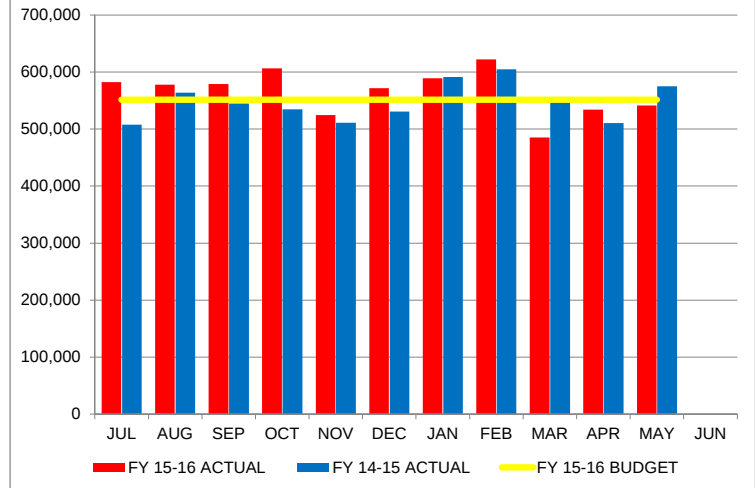
Total tax collections YTD through May exceeded prior year by 1.4% and exceeded budget YTD by 2.2%.

GENERAL FUND REVENUE ANALYSIS - continued

MAY 2016

SALES TAX

	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 551,462	\$ 582,429	\$ 30,968	5.6%	\$ 507,524
AUG	551,462	577,621	26,159	4.7%	563,673
SEP	551,462	579,037	27,575	5.0%	544,836
OCT	551,462	606,378	54,916	10.0%	534,848
NOV	551,462	524,401	(27,061)	-4.9%	510,940
DEC	551,462	571,600	20,138	3.7%	530,865
JAN	551,462	589,288	37,826	6.9%	591,176
FEB	551,462	622,274	70,812	12.8%	604,596
MAR	551,462	484,990	(66,472)	-12.1%	548,590
APR	551,462	534,213	(17,249)	-3.1%	510,553
MAY	551,462	541,318	(10,144)	-1.8%	574,857
JUN					
YTD	\$ 6,066,082	\$ 6,213,549	\$ 147,467	2.4%	\$ 6,022,457

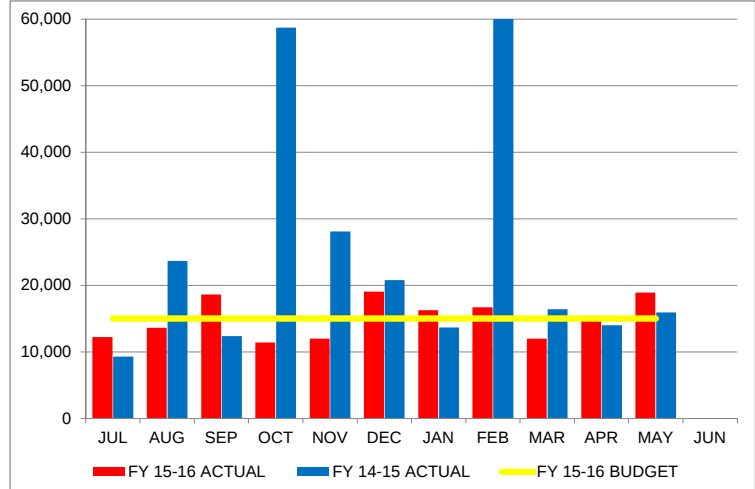


Sales Tax is the largest single revenue source for the General Fund and the City, and represents almost 70% of the General Fund Revenue Budget.

Sales tax collections YTD through May exceeded prior year by 3.7%, and exceeded budget by 2.4%.

USE TAX

	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 15,000	\$ 12,215	\$ (2,785)	-18.6%	\$ 9,308
AUG	15,000	13,594	(1,406)	-9.4%	23,670
SEP	15,000	18,607	3,607	24.0%	12,350
OCT	15,000	11,425	(3,575)	-23.8%	58,750
NOV	15,000	11,968	(3,032)	-20.2%	28,081
DEC	15,000	19,030	4,030	26.9%	20,786
JAN	15,000	16,259	1,259	8.4%	13,644
FEB	15,000	16,703	1,703	11.4%	61,140
MAR	15,000	12,003	(2,997)	-20.0%	16,391
APR	15,000	15,390	390	2.6%	14,014
MAY	15,000	18,900	3,900	26.0%	15,949
JUN					
YTD	\$ 165,000	\$ 166,094	\$ 1,094	0.7%	\$ 274,081



Use Tax is levied on goods that are bought in other states and then imported to Oklahoma for use. This tax is applied in lieu of the sales tax because the goods were originally bought outside the state. Because use tax is often related to construction activity, collections can fluctuate widely from month to month and year to year.

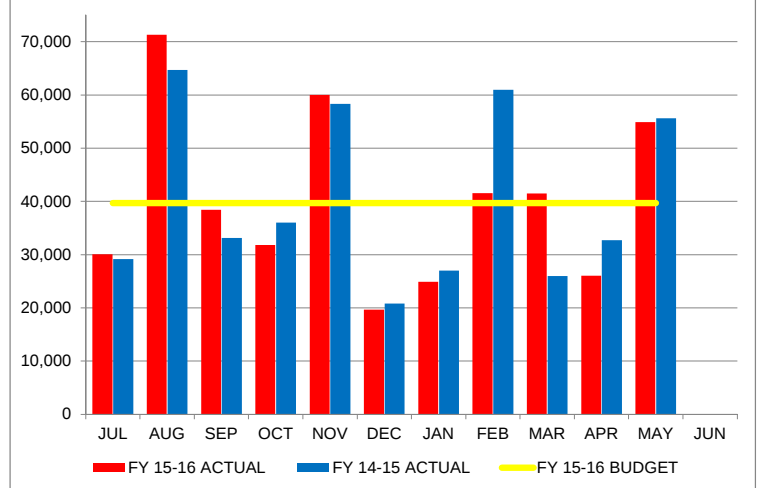
Use tax collections YTD through May fell short of prior year by -39.4%, but exceeded budget YTD by 0.7%.

GENERAL FUND REVENUE ANALYSIS - continued

MAY 2016

FRANCHISE TAX

	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 39,708	\$ 30,052	\$ (9,657)	-24.3%	\$ 29,156
AUG	39,708	71,340	31,632	79.7%	64,683
SEP	39,708	38,416	(1,293)	-3.3%	33,147
OCT	39,708	31,791	(7,917)	-19.9%	35,993
NOV	39,708	60,012	20,303	51.1%	58,342
DEC	39,708	19,640	(20,068)	-50.5%	20,834
JAN	39,708	24,903	(14,805)	-37.3%	26,991
FEB	39,708	41,576	1,867	4.7%	60,969
MAR	39,708	41,470	1,761	4.4%	25,992
APR	39,708	26,030	(13,678)	-34.4%	32,685
MAY	39,708	54,930	15,222	38.3%	55,627
JUN					
YTD	\$ 436,792	\$ 440,159	\$ 3,367	0.8%	\$ 444,418

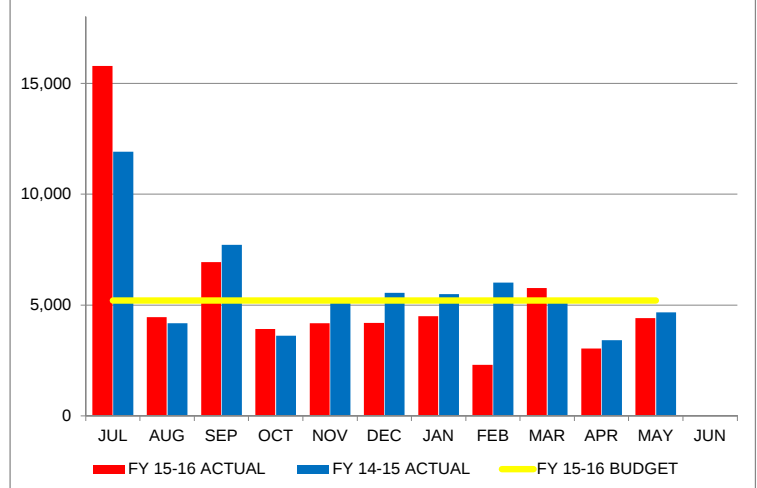


Franchise and Utility Fees are charged to public utilities for the use of City-owned rights of way by the utilities for their infrastructure. Franchise taxes typically vary with weather conditions, a major factor affecting utility revenues.

Franchise tax collections YTD through May fell short prior year by -1.0%, but exceeded budget YTD by 0.8%.

LICENSES AND PERMITS

	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 5,200	\$ 15,780	\$ 10,580	203.5%	\$ 11,914
AUG	5,200	4,451	(749)	-14.4%	4,181
SEP	5,200	6,940	1,740	33.5%	7,715
OCT	5,200	3,913	(1,287)	-24.7%	3,617
NOV	5,200	4,183	(1,017)	-19.6%	5,278
DEC	5,200	4,200	(1,000)	-19.2%	5,549
JAN	5,200	4,499	(701)	-13.5%	5,499
FEB	5,200	2,301	(2,899)	-55.7%	6,012
MAR	5,200	5,768	568	10.9%	5,121
APR	5,200	3,036	(2,164)	-41.6%	3,422
MAY	5,200	4,410	(791)	-15.2%	4,671
JUN					
YTD	\$ 57,200	\$ 59,481	\$ 2,281	4.0%	\$ 62,977



Permits and Fees includes Building Permits, Trade Licenses, Pet Licenses, Assessment Fees and Fireworks and Sign Permits.

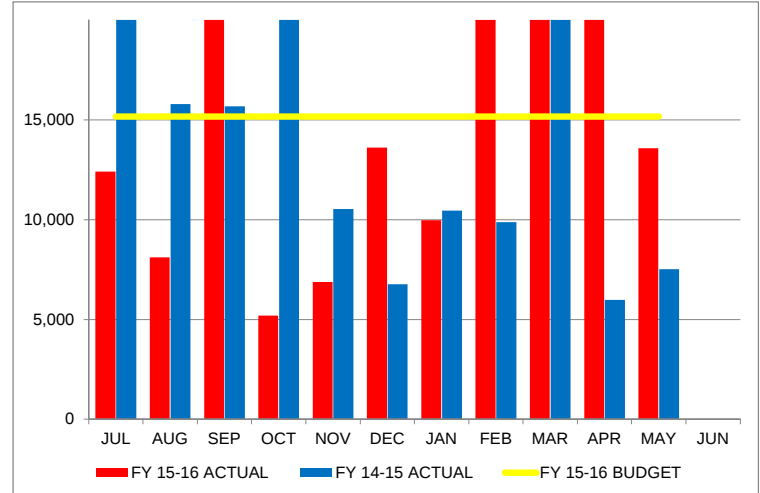
Permits and Fees YTD through May fell short of prior year by -5.6%, but exceeded budget by 4.0%.

GENERAL FUND REVENUE ANALYSIS - *continued*

MAY 2016

CHARGES FOR SERVICES

	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 15,167	\$ 12,405	\$ (2,762)	-18.2%	\$ 22,069
AUG	15,167	8,105	(7,062)	-46.6%	15,786
SEP	15,167	39,574	24,407	160.9%	15,680
OCT	15,167	5,198	(9,969)	-65.7%	24,320
NOV	15,167	6,877	(8,289)	-54.7%	10,538
DEC	15,167	13,613	(1,553)	-10.2%	6,771
JAN	15,167	9,970	(5,197)	-34.3%	10,449
FEB	15,167	24,137	8,970	59.1%	9,869
MAR	15,167	20,088	4,921	32.4%	25,677
APR	15,167	25,671	10,504	69.3%	5,974
MAY	15,167	13,575	(1,591)	-10.5%	7,512
JUN					
YTD	\$ 166,833	\$ 179,213	\$ 12,380	7.4%	\$ 154,643

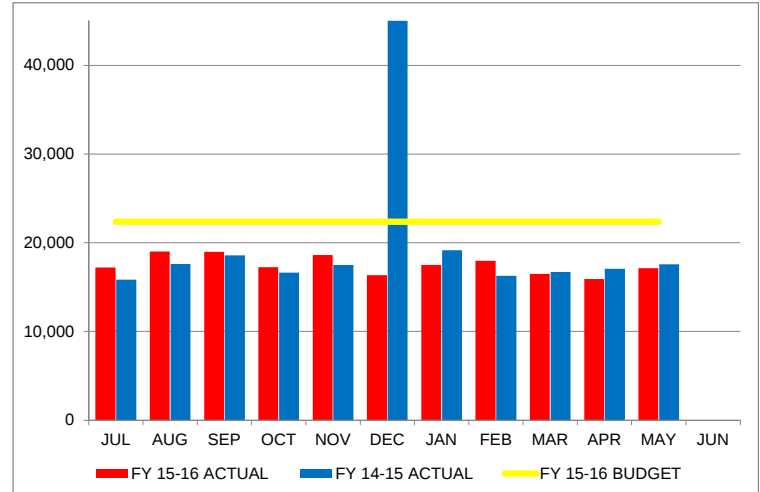


Charges for Services includes Development, Zoning and Inspection Fees, Dog Pound Fees, GEMS reimbursement, Police Specials Services (SRO) and charges for Police Reports.

Charges for Services YTD through May exceeded prior year by 15.9%, and over budget by 7.4%.

INTERGOVERNMENTAL

	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 22,372	\$ 17,193	\$ (5,179)	-23.1%	\$ 15,830
AUG	22,372	18,998	(3,375)	-15.1%	17,619
SEP	22,372	18,981	(3,392)	-15.2%	18,582
OCT	22,372	17,241	(5,131)	-22.9%	16,628
NOV	22,372	18,620	(3,753)	-16.8%	17,507
DEC	22,372	16,326	(6,046)	-27.0%	59,281
JAN	22,372	17,483	(4,889)	-21.9%	19,152
FEB	22,372	17,955	(4,417)	-19.7%	16,275
MAR	22,372	16,492	(5,880)	-26.3%	16,718
APR	22,372	15,900	(6,472)	-28.9%	17,048
MAY	22,372	17,139	(5,233)	-23.4%	17,555
JUN					
YTD	\$ 246,093	\$ 192,327	\$ (53,766)	-21.8%	\$ 232,194



Intergovernmental revenues includes excise taxes, cigarette taxes, alcoholic beverage taxes and commercial vehicle taxes collected by the state, as well as grants from federal and local agencies which support activities that would typically not be undertaken without grant funding. Reimbursement for the purchase of a senior bus was received in December FY14-15. The FY15-16 budget anticipates CDBG funding for improvements at the Senior Center, but has not yet been received.

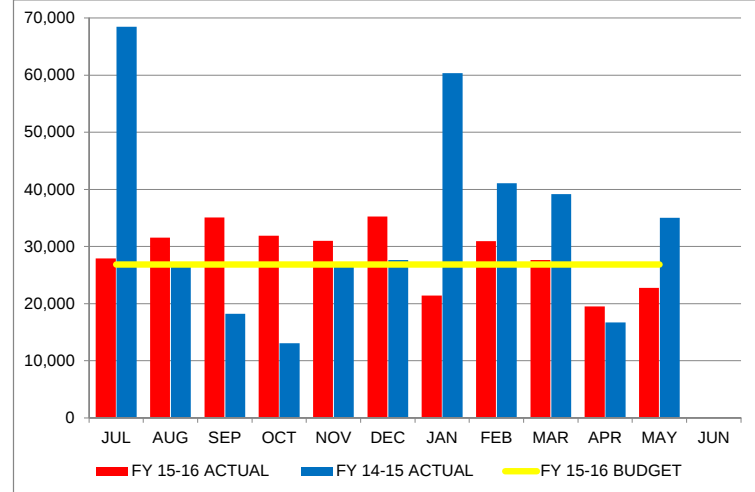
Intergovernmental YTD through May fell short of prior year by -17.2%, and under budget by -21.8% due to the Senior Building project not yet completed.

GENERAL FUND REVENUE ANALYSIS - continued

MAY 2016

FINES AND FORFEITURES

	FY 15-16		FY 15-16		BUDGET		FY 14-15	
	BUDGET	ACTUAL	VAR.	% VAR.			ACTUAL	
JUL	\$ 26,833	\$ 27,905	\$ 1,072	4.0%			\$ 68,447	
AUG	26,833	31,517	4,683	17.5%			26,795	
SEP	26,833	35,072	8,238	30.7%			18,216	
OCT	26,833	31,896	5,063	18.9%			13,059	
NOV	26,833	31,011	4,177	15.6%			26,542	
DEC	26,833	35,228	8,394	31.3%			27,597	
JAN	26,833	21,397	(5,436)	-20.3%			60,335	
FEB	26,833	30,900	4,066	15.2%			41,041	
MAR	26,833	27,649	816	3.0%			39,152	
APR	26,833	19,517	(7,316)	-27.3%			16,721	
MAY	26,833	22,733	(4,101)	-15.3%			35,042	
JUN								
YTD	\$ 295,167	\$ 314,824	\$ 19,657	6.7%			\$ 372,947	

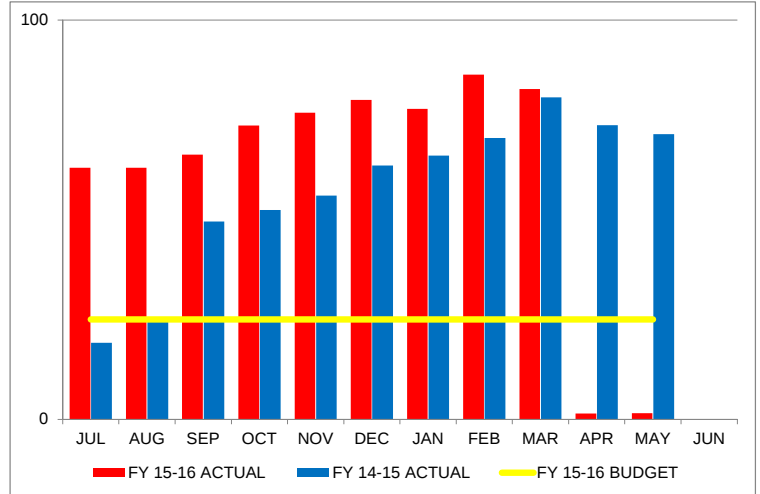


Fines and Forfeitures include Municipal Court fines and Federal Forfeiture Revenue.

Fines & Forfeitures YTD through May fell short of prior year by -15.6%, but over budget by 6.7%.

INVESTMENT INCOME

	FY 15-16		FY 15-16		BUDGET		FY 14-15	
	BUDGET	ACTUAL	VAR.	% VAR.			ACTUAL	
JUL	\$ 25	\$ 63	\$ 38	152.1%			\$ 19	
AUG	25	63	38	152.0%			25	
SEP	25	66	41	165.1%			50	
OCT	25	74	49	194.4%			52	
NOV	25	77	52	207.1%			56	
DEC	25	80	55	220.1%			64	
JAN	25	78	53	210.9%			66	
FEB	25	86	61	245.3%			70	
MAR	25	83	58	230.9%			81	
APR	25	1	(24)	-94.2%			74	
MAY	25	2	(23)	-94.0%			71	
JUN								
YTD	\$ 275	\$ 672	\$ 397	144.5%			\$ 628	

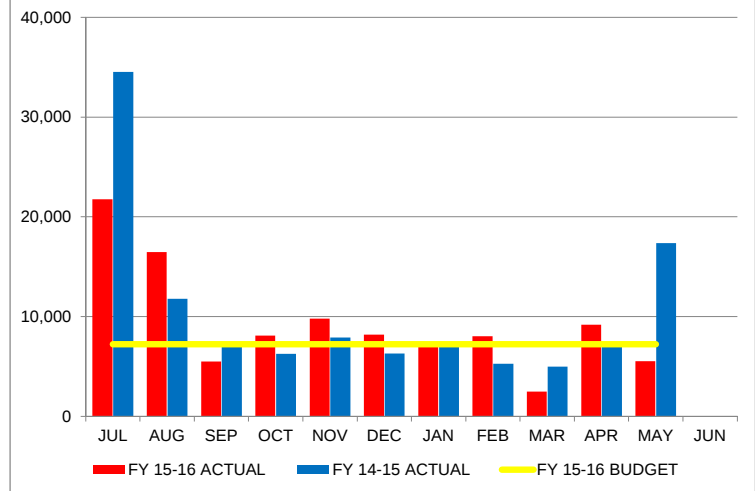


Investment Income is interest on deposits.

Investment Income YTD through May exceeded prior year by 7.0%, and over budget YTD by 144.5%.

MISCELLANEOUS/OTHER

	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 7,233	\$ 21,764	\$ 14,531	200.9%	\$ 34,536
AUG	7,233	16,464	9,230	127.6%	11,789
SEP	7,233	5,500	(1,733)	-24.0%	7,394
OCT	7,233	8,089	856	11.8%	6,288
NOV	7,233	9,789	2,556	35.3%	7,911
DEC	7,233	8,195	962	13.3%	6,301
JAN	7,233	7,128	(106)	-1.5%	7,138
FEB	7,233	8,053	819	11.3%	5,266
MAR	7,233	2,482	(4,752)	-65.7%	4,998
APR	7,233	9,200	1,967	27.2%	7,344
MAY	7,233	5,529	(1,704)	-23.6%	17,371
JUN					
YTD	\$ 79,567	\$ 102,194	\$ 22,627	28.4%	\$ 116,336

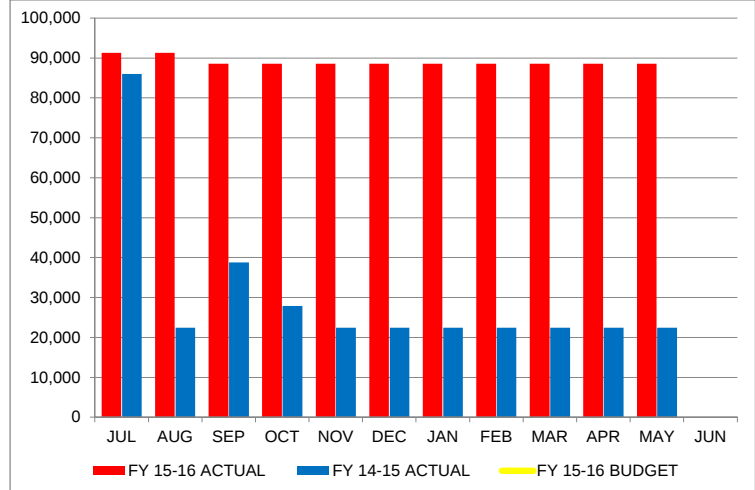


Other Revenue consists of sale of assets, refunds, and rental income for municipal buildings and tower antenna space.

Miscellaneous revenues YTD through May fell short of prior year by -12.2%, but exceeded budget by 28.4%.

OTHER FINANCING SOURCES

	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 109,258	\$ 91,293	\$ (17,964)	-16.4%	\$ 85,994
AUG	109,258	91,293	(17,964)	-16.4%	22,424
SEP	109,258	88,588	(20,670)	-18.9%	38,799
OCT	109,258	88,588	(20,670)	-18.9%	27,882
NOV	109,258	88,588	(20,670)	-18.9%	22,424
DEC	109,258	88,588	(20,670)	-18.9%	22,424
JAN	109,258	88,588	(20,670)	-18.9%	22,424
FEB	109,258	88,588	(20,670)	-18.9%	22,424
MAR	109,258	88,588	(20,670)	-18.9%	22,424
APR	109,258	88,588	(20,670)	-18.9%	22,424
MAY	109,258	88,588	(20,670)	-18.9%	22,424
JUN					
YTD	\$ 1,201,833	\$ 979,878	\$ (221,956)	-18.5%	\$ 332,066



Transfers from the Glenpool Utility Services Authority and the Glenpool Industrial Authority represent a reimbursement (on an annualized basis) from those funds for services provided by the General Fund. In addition, proceeds from the issuance of debt as well as use of fund balance on accounted for in this revenue category.

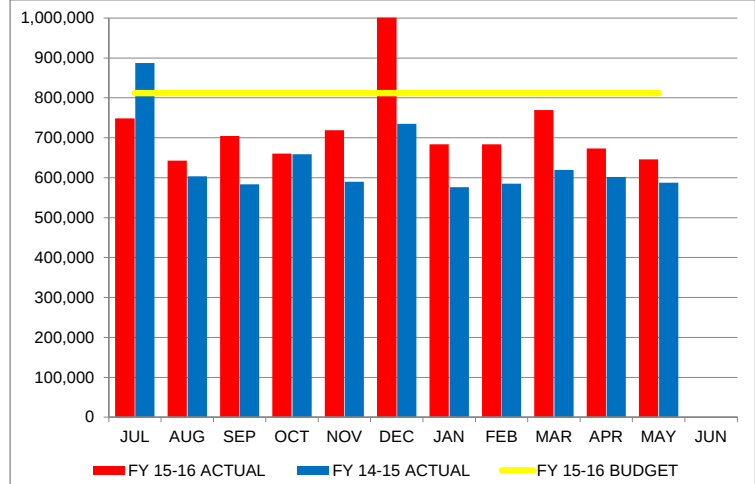
Transfers YTD through May exceeded prior year by 195.1%, but fell short of budget by -18.5% due to vehicle lease proceeds budgeted but not yet received.

GENERAL FUND EXPENDITURE ANALYSIS

MAY 2016

EXPENDITURES

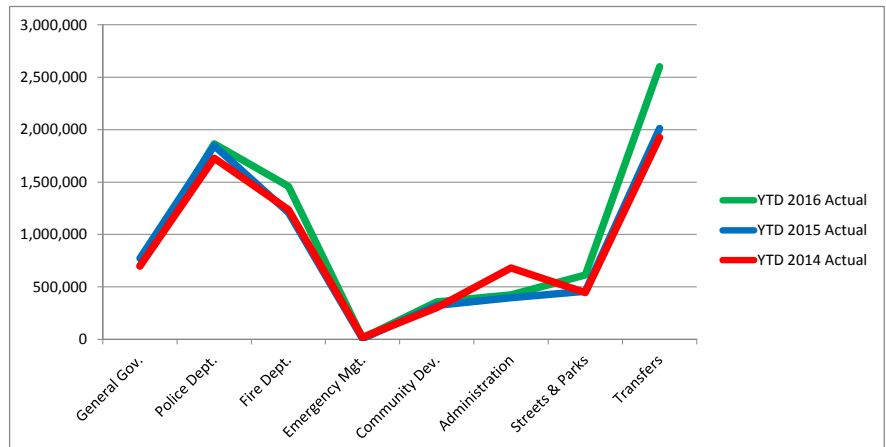
	FY 15-16 BUDGET	FY 15-16 ACTUAL	BUDGET VAR.	% VAR.	FY 14-15 ACTUAL
JUL	\$ 812,091	\$ 748,590	\$ (63,502)	-7.8%	887,196
AUG	812,091	643,106	(168,985)	-20.8%	603,648
SEP	812,091	704,418	(107,673)	-13.3%	583,305
OCT	812,091	660,232	(151,860)	-18.7%	658,434
NOV	812,091	718,941	(93,150)	-11.5%	590,031
DEC	812,091	1,098,180	286,089	35.2%	734,938
JAN	812,091	683,392	(128,700)	-15.8%	576,387
FEB	812,091	683,856	(128,235)	-15.8%	585,122
MAR	812,091	769,677	(42,414)	-5.2%	619,143
APR	812,091	673,215	(138,877)	-17.1%	601,996
MAY	812,091	645,874	(166,218)	-20.5%	587,345
JUN					
YTD	\$ 8,933,005	\$ 8,029,480	\$ (903,524)	-10.1%	\$ 7,027,544



General Fund expenditures YTD exceeded prior year by 14.3%, but under budget YTD by -10.1%. The spike in December 2015 expenditures is due to a contractor payment for the street repairs project completed last year.

EXPENDITURES BY DEPARTMENT

	YTD 2014 Actual	YTD 2015 Actual	YTD 2016 Actual
General Gov.	\$ 699,249	\$ 773,423	\$ 700,089
Police Dept.	1,726,277	1,848,244	1,865,396
Fire Dept.	1,237,219	1,209,891	1,459,385
Emergency Mgt.	18,650	6,363	10,578
Community Dev.	302,683	323,644	356,244
Administration	680,012	395,819	424,273
Streets & Parks	446,225	458,750	612,298
Transfers	1,925,833	2,011,410	2,601,218
Totals	\$ 7,036,148	\$ 7,027,544	\$ 8,029,480



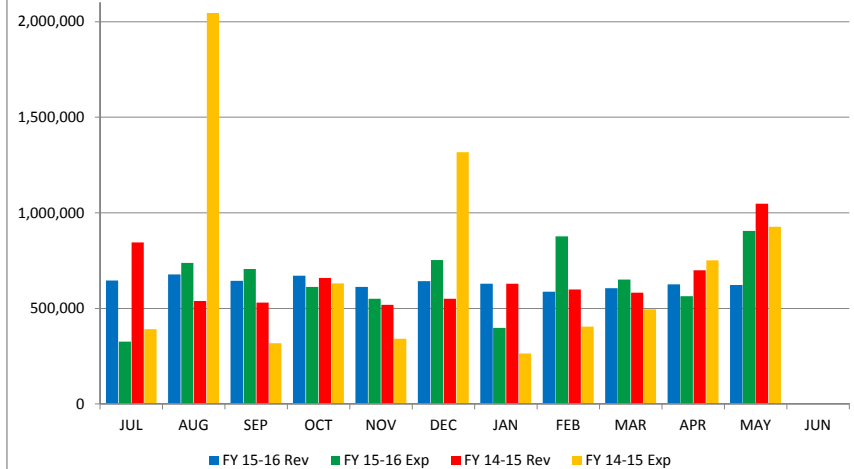
Excluding transfers, General Fund expenditures are up 5.9% over prior year compared to a decrease of -1.3% in FY14-15 over prior year.

GLENPOOL UTILITY SERVICES AUTHORITY (GUSA):
OVERALL FUND PERFORMANCE

MAY 2016

REVENUE VS EXPENDITURES

	FY 15-16		FY 14-15	
	Rev	Exp	Rev	Exp
JUL	\$ 645,322	\$ 326,428	\$ 845,265	\$ 391,871
AUG	677,988	737,942	538,807	2,044,818
SEP	644,114	706,547	530,344	317,506
OCT	671,978	612,794	659,960	631,188
NOV	611,917	550,044	519,633	342,172
DEC	642,943	753,830	550,996	1,317,299
JAN	629,488	398,450	629,310	264,837
FEB	587,453	877,412	599,277	404,346
MAR	605,174	651,333	582,283	496,131
APR	626,185	564,087	699,444	751,818
MAY	622,448	905,573	1,047,241	927,566
JUN				
Totals	\$ 6,965,011	\$ 7,084,440	\$ 7,202,559	\$ 7,889,553



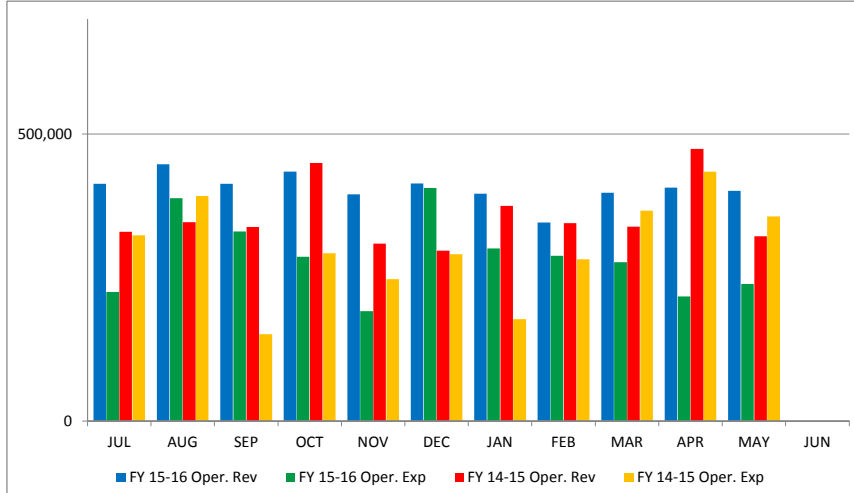
Charges for services YTD are up 21.7% over prior year. Debt service payments were made from the Capital Improvement Fund in FY14-15. FY14-15 expenses include a \$1.4 million contribution in land to the GIA. After adjustments to the FY14-15 expenses for these items, expenses are up 9% over prior year.

GLENPOOL UTILITY SERVICES AUTHORITY (GUSA):
NET INCOME

MAY 2016

OPERATING REVENUE VS OPERATING EXPENSES

	FY 15-16		FY 14-15	
	Oper. Rev	Oper. Exp	Oper. Rev	Oper. Exp
JUL	\$ 413,752	\$ 224,858	\$ 330,066	\$ 323,820
AUG	447,620	388,394	346,501	392,204
SEP	413,392	330,621	338,038	151,156
OCT	434,421	286,208	449,608	292,530
NOV	394,854	191,151	309,280	247,341
DEC	414,080	406,242	296,611	290,734
JAN	396,203	301,028	374,925	177,381
FEB	345,922	287,814	344,892	281,934
MAR	398,026	276,521	338,856	366,483
APR	406,668	216,881	474,064	434,820
MAY	401,156	238,754	321,860	356,796
JUN				
Totals	\$ 4,466,094	\$ 3,148,473	\$ 3,924,701	\$ 3,315,198



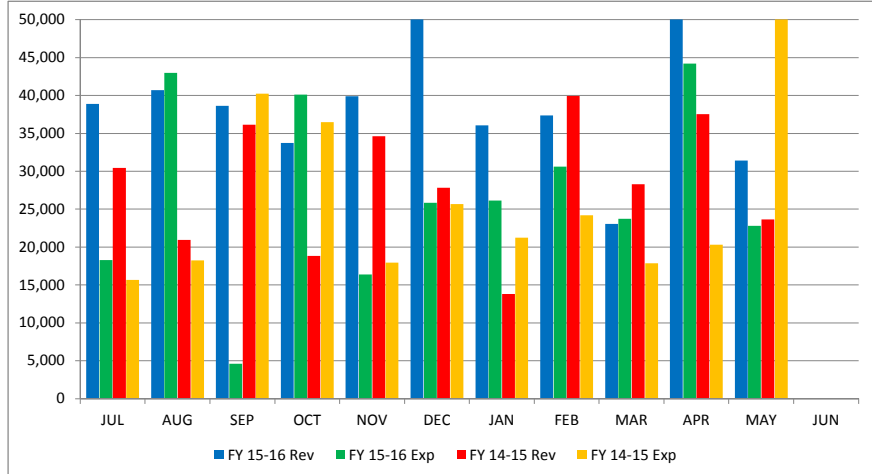
Operating revenues are up 12.1% over prior year as a result of increased utility rates. Operating expenses, which do not include debt service and transfers, are down -5.3% YTD over prior year. Net operating income YTD through May is up 116.2% over prior year.

GLENPOOL INDUSTRIAL AUTHORITY (GIA):
OVERALL FUND PERFORMANCE

MAY 2016

TOTAL REVENUE VS EXPENDITURES

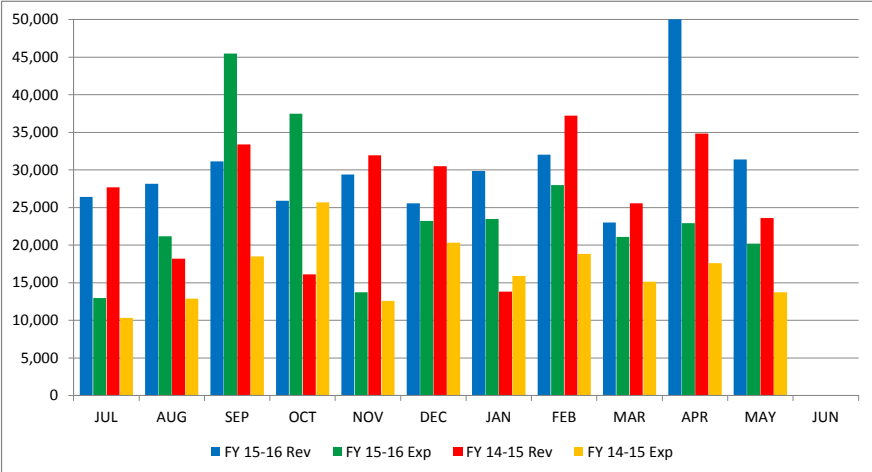
	FY 15-16		FY 14-15	
	Rev	Exp	Rev	Exp
JUL	\$ 38,906	\$ 18,285	\$ 30,421	\$ 15,644
AUG	40,681	42,979	20,933	18,221
SEP	38,641	4,605	36,124	40,224
OCT	33,741	40,117	18,835	36,493
NOV	39,912	16,361	34,639	17,928
DEC	51,278	25,839	27,817	25,678
JAN	36,068	26,119	13,810	21,245
FEB	37,381	30,629	39,939	24,197
MAR	23,036	23,723	28,296	17,857
APR	53,106	44,221	37,540	20,300
MAY	31,404	22,816	23,632	516,464
JUN				
Totals	\$ 424,153	\$ 295,693	\$ 311,987	\$ 754,251



Industrial Authority net operating income was \$128,461 YTD versus \$-442,264 YTD in FY14-15. FY14-15 Included a \$500,000 transfer to GUSA for settlement costs to Creek County 2 RWD

CONFERENCE CENTER REVENUE VS EXPENDITURES

	FY 15-16		FY 14-15	
	Rev	Exp	Rev	Exp
JUL	\$ 26,440	\$ 12,954	\$ 27,716	\$ 10,313
AUG	28,179	21,192	18,228	12,891
SEP	31,150	45,483	33,419	18,518
OCT	25,900	37,492	16,129	25,704
NOV	29,394	13,736	31,933	12,598
DEC	25,550	23,214	30,523	20,348
JAN	29,881	23,494	13,810	15,915
FEB	32,018	28,004	37,233	18,866
MAR	23,036	21,098	25,590	15,152
APR	53,106	22,926	34,835	17,595
MAY	31,404	20,191	23,632	13,758
JUN				
Totals	\$ 336,057	\$ 269,783	\$ 293,048	\$ 181,657



Conference Center Net income YTD through May is down 41% over prior year due to increased operating expenses as well as personnel costs that were formerly recorded in the General Fund.

**MINUTES
CITY COUNCIL
SPECIAL MEETING
June 30, 2016**

The Special Session of the Glenpool City Council was held at, Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Patricia Agee, Councilor; Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor; and Timothy Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief; and Paul Newton, Fire Chief.

Also present were: Jacqueline Triplett-Lund and Debra Cutsor.

- A) Mayor Fox called the meeting to order at 6:35 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Scheduled Business**
 - 1) Conduct interviews of candidates for Ward IV Council seat.**

Candidates Debra Cutsor and Jacqueline Triplett-Lund were present for interviews. Candidates were interviewed publically, however not in the presence of the opposing candidate. Mayor Fox tossed a coin to determine which candidate would be interviewed first. Ms. Cutsor was the first to be interviewed. Each candidate was asked a series of similar questions from the Council. The interview process was concluded at 6:59 p.m.
 - 2) Discussion and possible action to appoint Council selection to fill Ward IV Council seat vacancy.**

MOTION: Councilor Agee moved, second by Vice Mayor Ceesay to appoint Debra Cutsor to the Ward IV Council seat.
FOR: Vice-Mayor Ceesay; Councilor Agee
AGAINST: Mayor Fox; Councilor Kearns
Motion resulted in a tie vote.
Mayor Fox called for another motion.
MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to appoint Jacqueline Triplett-Lund to the Ward IV Council seat to complete the remaining term left vacant by resignation of Jennifer Ballew.
FOR: Mayor Fox; Councilor Kearns; Vice-Mayor Ceesay
AGAINST: Councilor Agee
Motion carried.
 - a) Administration of Oath**

Susan White, City Clerk administered the Oath of Office to Ms. Lund.
 - 3) Discussion and possible action to approve second amendment to FY 15-16 Agreement between City of Glenpool and GEMS.**

Julie Casteen, District Treasurer recommended an amendment to the Agreement, adopted September 8, 2015. The proposed amendment redefines the calculation applied for reimbursement to the City for personnel costs directly related to overtime costs incurred during the period between contracted ambulance service providers, approximately the first four months of 2016. Due to the sudden abandonment of ambulance services formerly performed by Guardian EMS Plus, Fire Department personnel, acting in the capacity of first responders were dispatched to fill the gap in emergency medical services. This resulted \$175,036 in non-budgeted overtime borne by the City. The amendment to the agreement will provide a reimbursement for overtime specific to this period, utilizing the same method as established for the \$90 per run rate, set forth in the Agreement. If approved, the reimbursement will calculate to \$10,021.

MOTION: Councilor Kearns moved, second by Councilor Agee to approve the amendment as presented.

FOR: Councilor Agee; Councilor Kearns; Mayor Fox; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None.

Motion Carried.

Mayor Fox called for a suspension of the City Council Special meeting to convene into the Special meeting of GEMS at 7:14 p.m.

- 4) **Discussion and possible action to enter into Executive Session for the purpose of discussing confidential communications from the City Attorney concerning a pending investigation, claim, or action as to which the City, with the advice of its Attorney, has determined that disclosure will seriously impair the ability of the City to process the claim or conduct the pending investigation, litigation or proceeding in the public interest, pursuant to Title 25 Sec. 307(B)(4) of the Oklahoma Statutes (Open Meeting Act), to wit, discussion protected by attorney-client privilege regarding the City's Answer to a Petition brought by Summit Properties, Inc., in its appeal of the decision by the City Council on May 16, 2016, to deny Appellant's change of zone application.**

Lowell Peterson, City Attorney recommended the Council convene in Executive Session for discussion specific to the Petition brought by Summit Properties, Inc.

MOTION: Councilor Agee moved, second by Councilor Kearns to convene in Executive Session at 7:20 p.m.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

- 5) **Discussion and possible action to return to ~~Regular~~ Special Session.**

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to reconvene in Special Session at 8:17 p.m.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

D) Adjournment.

- Meeting was adjourned at 8:19 p.m.

Date

Mayor

ATTEST:

City Clerk

MINUTES

CITY COUNCIL MEETING

July 5, 2016

The Regular Session of the Glenpool City Council was held at, Glenpool City Hall, 3rd Floor, 12205 S. Yukon Ave, Glenpool, Oklahoma. Councilors present: Jacqueline Triplett-Lund, Councilor; Patricia Agee, Councilor; Brandon Kearns, Councilor; Momodou Ceesay, Vice Mayor and Timothy Fox, Mayor.

Staff present: Roger Kolman, City Manager; Lowell Peterson, City Attorney; Susan White, City Clerk; Julie Casteen, Finance Director; Lynn Burrow, Community Development Director; Rick Malone, City Planner; Dennis Waller, Police Chief; and Paul Newton, Fire Chief.

Also present were: Heather Scherer, Living Water Methodist Church; George Miles, Municipal Judge; Larry Smith, Glenpool Police Department; Dwight Bock, Spencer Gainey, Alan Woodcock, Stacey Bayles, Steve Gray, Janice P. Koss, John Lindsey, Lonnie Shackelford, Robert Lemons, Marvin Manns, Debbie Dennis, Michael Thompson, and Liz Gore.

- A) Mayor Fox called the meeting to order at 6:35 p.m.**
- B) Susan White, City Clerk called the roll. Mayor Fox declared a quorum present.**
- C) Heather Scherer offered the Invocation.**
- D) Mayor Fox led the Pledge of Allegiance.**
- E) City Manager Report – Roger Kolman, City Manager**
 - Mr. Kolman expressed his appreciation to the audience for having a safe and happy Fourth of July holiday.
- F) Mayor Report – Timothy Fox, Mayor**
 - Mayor Fox announced that Katrina will be hosting her Birthday Bash fundraiser again this year. The proceeds are collected on behalf of the Glenpool Animal Shelter. Mayor Fox urged everyone to watch social media sites for updates.
- G) Administration of Oath to Larry Smith, GPD – George Miles, Municipal Judge**

The Honorable George Miles administered the oath to Larry Smith. Larry is the newest member of the Glenpool Police Department.
- H) Council Comments**
 - None.
- I) Public Comments**
 - None.
- J) Scheduled Business**
 - 1) Discussion and possible action to approve minutes from June 14, and June 20, 2016 meetings.**

MOTION: Councilor Kearns moved, second by Councilor Agee to approve minutes as presented.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns

ABSTAIN: Councilor Lund; Vice-Mayor Ceesay (Reason given: Not present at July 20, 2016 meeting)

Motion carried.

- 2) **Discussion and possible action to adjourn Regular Meeting and meet in Joint Session with the Planning Commission for the purpose of holding a public hearing to give citizens and interested persons an opportunity to be heard on proposed Ordinance No. 723, An Ordinance Of The City Of Glenpool Amending Ordinance No. 458, By Imposing A Moratorium Of Five Months (150 Days) With Respect To Residential Single-Family High Density District (RS-3) And Residential Single-Family Highest Density District (RS-4) Zone Change And Subdivision Applications In The City Of Glenpool, Oklahoma, Pending Completion Of Applicable Revisions To The City Of Glenpool 2030 Comprehensive Plan, And Including Exception For Hardship And Other Provisions Necessary To The Enforcement Of This Ordinance; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency.**

Lowell Peterson recommended the Council adjourn the Regular Meeting and convene in a Joint Session with the Planning Commission for the purpose of holding a public hearing to allow interested persons the opportunity to voice their opinion concerning the proposed Ordinance No. 723.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to adjourn Regular Meeting and convene into Joint Session with the Planning Commission for the recommended purpose.

FOR: Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund

AGAINST: None

Motion carried.

The Planning Commission was called to order.

The Mayor declared the Public Hearing open at 6:47 p.m.

A number of interested persons registered their opinions for or against the Moratorium represented in proposed Ordinance No. 723. Those speaking in favor were: John Lindsay, Alan Woodcock, Steve Gray, and Michael Thompson. Those speaking in opposition were: Janice Koss, Dwight Bock, Spencer Gainey, Stacey Bayles, Lonnie Shackelford, Robert Lemons, Marvin Manns, Debbie Dennis, and Liz Gore. Finding no others wished to speak concerning the matter, Mayor Fox declared the public hearing closed at 8:05 p.m.

- 3) **Discussion and possible action to adjourn Joint Session with the Planning Commission and resume Regular Meeting of the City Council.**

MOTION: Councilor Kearns moved, second by Vice Mayor Ceesay to adjourn Joint Session and resume Regular Session of the City Council at 8:06 p.m.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice Mayor Ceesay

AGAINST: None.

Motion Carried.

The Planning Commission voted to recommend approval of Ordinance No. 723 to the City Council.

Mayor Fox declared a recess at 8:15 p.m.
City Council resumed Session at 8:23 p.m.

- 4) **Discussion and possible action to adopt Ordinance No. 723, An Ordinance Of The City Of Glenpool Amending Ordinance No. 458, By Imposing A Moratorium Of Five Months (150 Days) With Respect To Residential Single-Family High Density District (RS-3) And Residential Single-Family Highest Density District (RS-4) Zone Change And Subdivision Applications In The City Of Glenpool, Oklahoma, Pending Completion Of Applicable Revisions To The City Of Glenpool 2030 Comprehensive Plan, And Including Exception For Hardship And Other Provisions Necessary To The Enforcement Of This Ordinance; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency.**

MOTION: Mayor Fox moved to approve Ordinance No. 723. The motion failed for lack of Second.

- 5) **Discussion and possible action to approve Emergency Clause for Ordinance No. 723, Whereas, the City Council finds that there is a current and immediate threat to the public welfare because the continued processing and granting of applications for change of any zoning classification to RS-3 or RS-4 single family residential district, or for the subdivision of property previously classified as RS-3 or RS-4 submitted subsequently to the effective date of this Ordinance, threatens to alter those conditions of the community to be evaluated by the Comprehensive Plan update and any zoning or subdivision regulation amendments adopted in accordance therewith, thereby thwarting the City's efforts to ensure orderly development that is consistent with the values of the Comprehensive Plan, the immediate operation of the provisions of Ordinance No. 723, An Ordinance Of The City Of Glenpool Amending Ordinance No. 458, By Imposing A Moratorium Of Five Months With Respect To Residential Single-Family High Density District (RS-3) And Residential Single-Family Highest Density District (RS-4) Zone Change And Subdivision Applications In The City Of Glenpool, Oklahoma, Pending Completion Of Applicable Revisions To The City Of Glenpool 2030 Comprehensive Plan, And Including Exception For Hardship And Other Provisions Necessary To The Enforcement Of This Ordinance; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency is necessary for the preservation of the public safety, health and welfare of the City of Glenpool and the inhabitants thereof, an emergency is declared to exist and the Ordinance shall take effect and be in full force from and after its passage as provided by law.**

Item Five was removed.

- 6) **Discussion and possible action to adopt Resolution No. 16-06-04, A Resolution Stating The City Council's Concurrence With, And Endorsement Of, The Restated Code Of Ethics And Policy Statement For Elected And Appointed Officials Of The City Of Glenpool, As Adopted By Resolution No. 13-05-01, Dated May 13, 2013, (The "Code Of Ethics") And Directing That All Boards And Commissions Of The City Of Glenpool Shall Review And Endorse The Code Of Ethics, Provided That Such Boards And Commission May Offer Recommendations For Update Of The Code Of Ethics Which The City Council Shall Consider, All As Required By Section 20 Thereof, tabled from June 20, 2016 City Council meeting.**

Roger Kolman, City Manager recommended to the Council to table the Resolution.

He reasoned that newly appointed Councilor Lund had just received the Ethics Policy and had not had sufficient opportunity to review the policy. Furthermore, Councilor Lund will be absent at the next Regular Meeting, therefore he recommended the Resolution should be tabled to August 1, 2016 Regular Meeting of the City Council.

MOTION: Mayor Fox moved, second by Councilor Agee to table action to August 1, 2016 Regular Meeting.

FOR: Mayor Fox; Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay

AGAINST: None

Motion carried.

- 7) **Discussion and possible action to approve Engagement Letter from Anne Elfrink, CPA for Agreed Upon Procedures, jointly with the Glenpool Utility Services Authority and Creek County Rural Water District II in accordance with the Agreement of Settlement and Release dated May 2015.**

Mr. Kolman recommended approval of the engagement letter for Agreed Upon Procedures to be performed by Anne Elfrink, CPA.

MOTION: Vice Mayor Ceesay moved, second by Councilor Lund to approve engagement letter from Anne Elfrink, CPA, as presented.

FOR: Councilor Agee; Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox

AGAINST: None

Motion carried.

- 8) **Discussion and possible action to enter into Executive Session for the purpose of conferring on matters pertaining to economic development, such that public disclosure of the matter would interfere with the development of products or services or would violate the confidentiality of the business, pursuant to Title 25 O.S. § 307.C.10.**

MOTION: Councilor Agee moved, second by Councilor Lund to enter Executive Session for the purpose stated, at 8:21 p.m.

FOR: Councilor Kearns; Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee

AGAINST: None

Motion carried.

- 9) **Discussion and possible action to reconvene in Regular Session.**

MOTION: Councilor Agee moved, second by Councilor Lund to reconvene in Regular Session at 9:53 p.m.

FOR: Councilor Lund; Vice-Mayor Ceesay; Mayor Fox; Councilor Agee; Councilor Kearns

AGAINST: None

Motion carried.

- 10) **Discussion and possible action to approve a Professional Services Contract with Crossroads Communications, LLC pertaining to economic development consulting services for FY 2016-2017.**

Mayor Fox expressed his appreciation to Ms. Mandy Vavrinak with Crossroads Communications, recognizing her past work record with the City. He stated he had reservations about the contract language citing a concern that the contract favored the Consultant.

MOTION: Vice Mayor Ceesay moved, second by Councilor Agee to approve the Professional Services Contract with Crossroads Communications, LLC for FY 2016-2017.

FOR: Vice-Mayor Ceesay; Councilor Agee; Councilor Kearns; Councilor Lund

AGAINST: Mayor Fox

Motion carried.

K) Adjournment.

- Meeting was adjourned at 9:55 p.m.

Date

Mayor

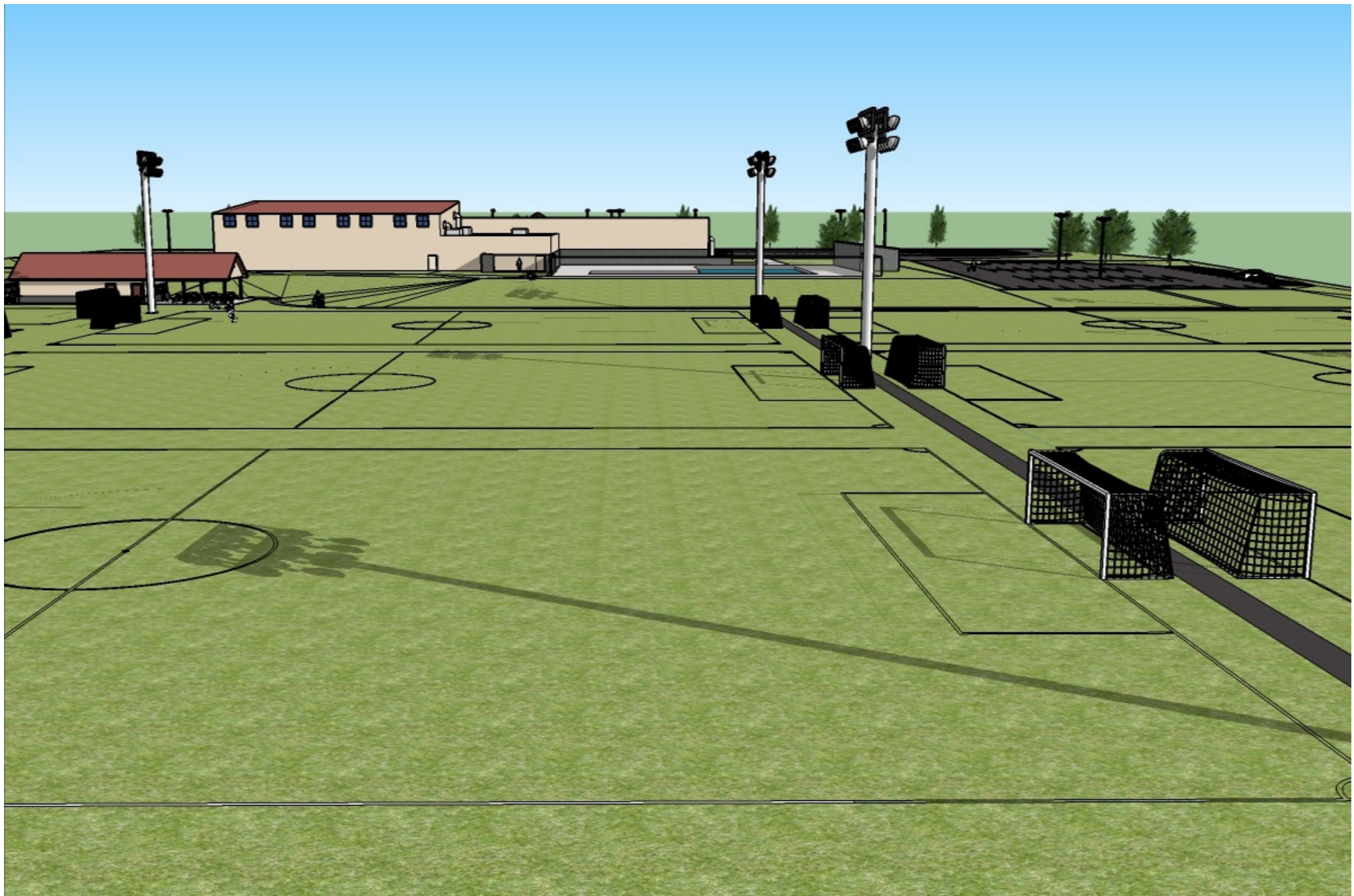
ATTEST:

City Clerk



AERIAL VIEW OF SITE

CITY OF GLENPOOL
SOCCER COMPLEX AT SOUTH COUNTY RECREATION CENTER



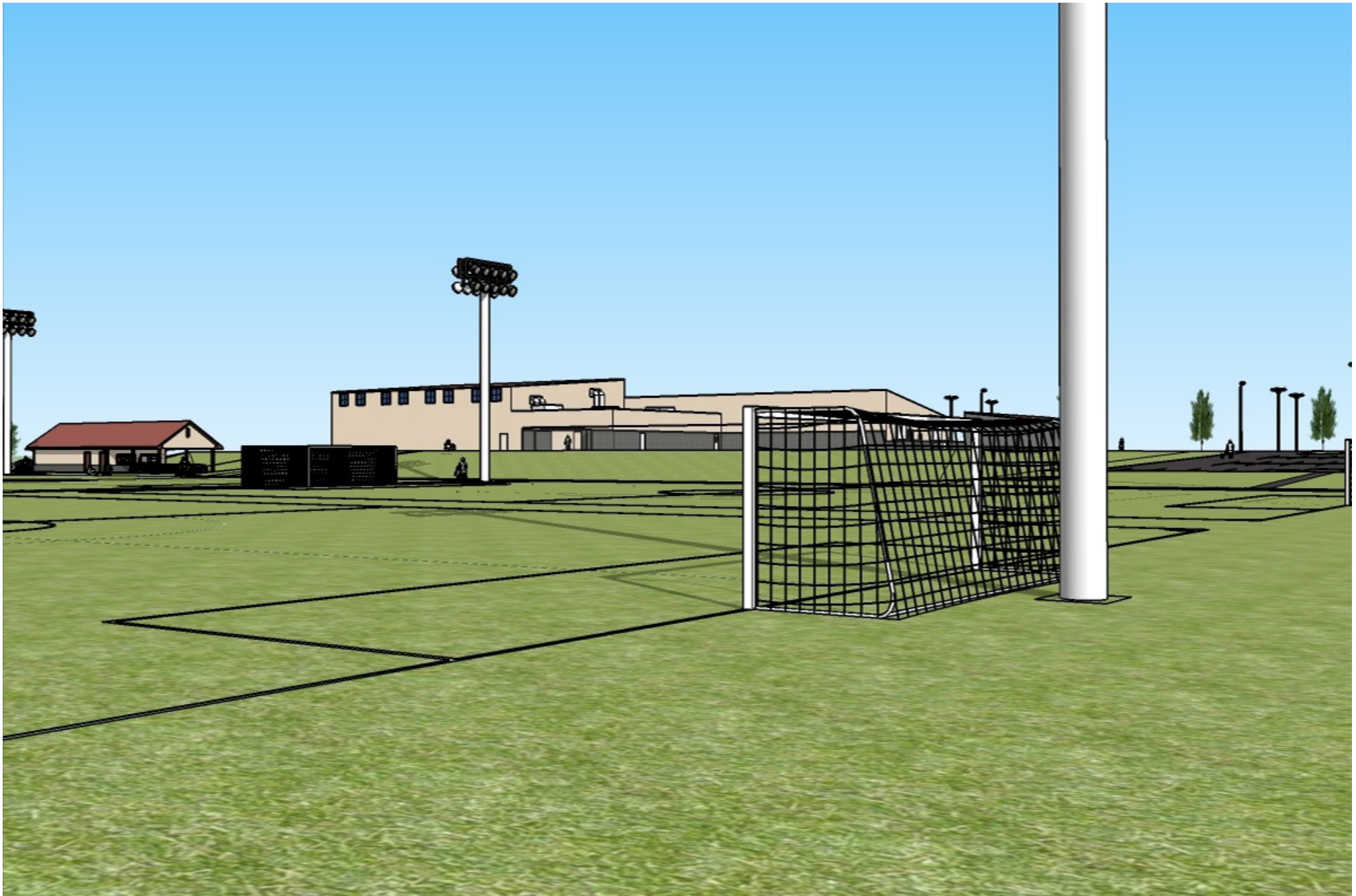
VIEW OF COMPLEX FROM WEST PROPERTY LINE

CITY OF GLENPOOL
SOCCER COMPLEX AT SOUTH COUNTY RECREATION CENTER



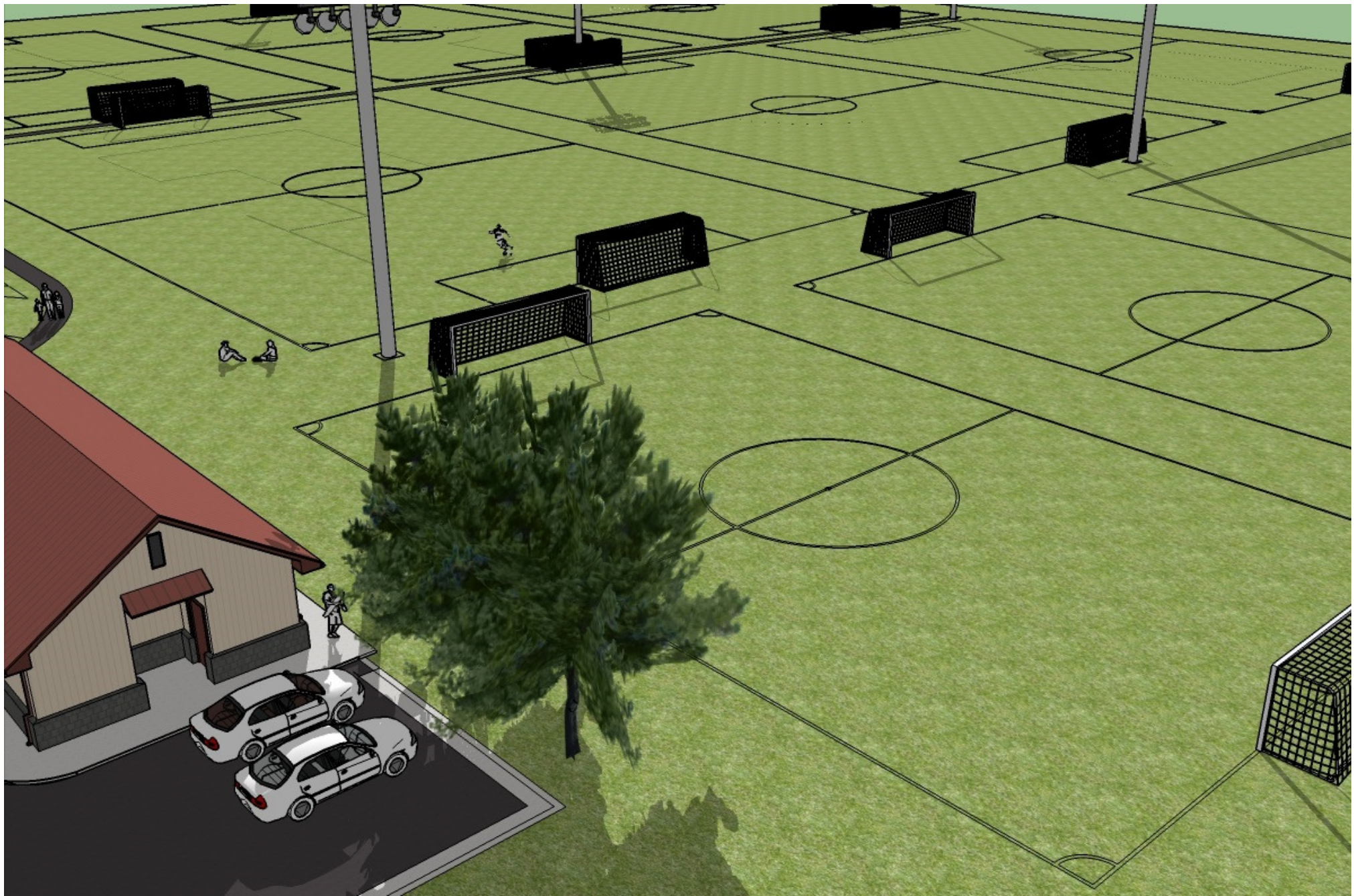
VIEW OF CONCESSIONS BUILDING

CITY OF GLENPOOL
SOCCER COMPLEX AT SOUTH COUNTY RECREATION CENTER



VIEW OF SITE LOOKING NORTHEAST

CITY OF GLENPOOL
SOCCER COMPLEX AT SOUTH COUNTY RECREATION CENTER



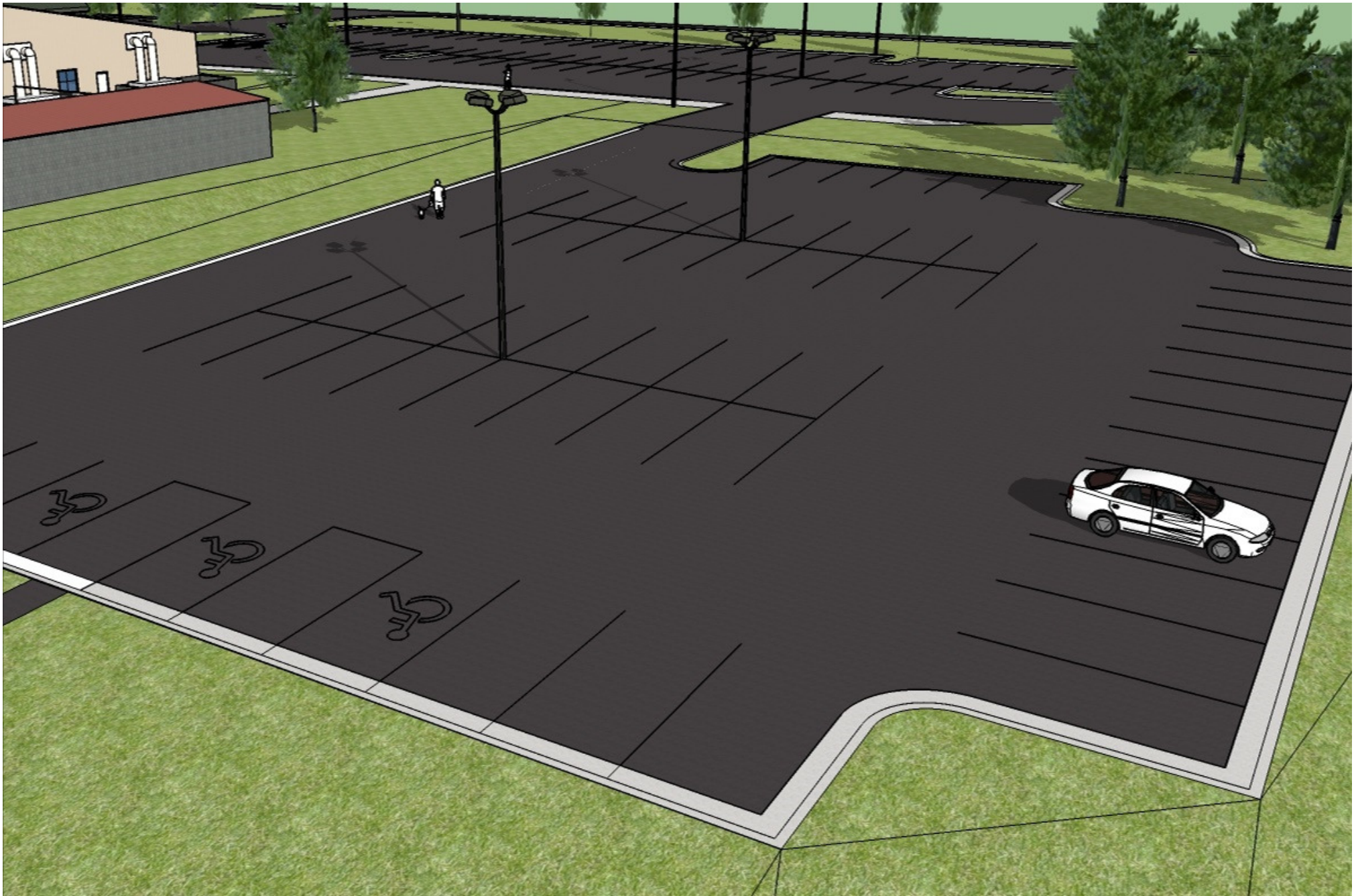
VIEW OF SITE LOOKING SOUTHWEST

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VIEW OF NORTHEAST PARKING LOT

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VIEW OF SOUTH ALTERNATE PARKING LOT

CITY OF GLENPOOL
SOCCER COMPLEX AT SOUTH COUNTY RECREATION CENTER



MEMORANDUM

TO: HONORABLE MAYOR and CITY COUNCIL

**FROM: LYNN BURROW, PE
COMMUNITY DEVELOPMENT DIRECTOR**

**RE: REVIEW AND ACCEPTANCE OF A PROPOSAL TO REPAIR TRAFFIC
CONTROL SIGNALS ON 141ST STREET AT FERN AVENUE**

DATE: JULY 13, 2016

BACKGROUND

This item is for Council consideration and action regarding the review and approval of a proposal solicited from SignalTek Traffic Control Consultants regarding the replacement of the existing control loops associated with the signal system at the intersection of 141st Street and Fern Ave. Upon investigating the signal system regarding erratic operation and cycling, it has been determined that at least three separate control loops imbedded in the paving at this intersection are malfunctioning and need to be completely removed and replaced. There are a total of six such loops that control the intersection and are likely part of the original equipment installed in the late 1980's. It is Staff's recommendation that all six such control loops be replaced rather than just replacing the current defective parts. Staff feels that, in order to provide continuous and reliable service for the next twenty years or so, the remaining three loops should be replaced at the same time to avoid future disruptions as they likely fail one at a time. It should be noted that the consultant has indicated their ability to complete this work in advance of the start of the next school year on August 17th. Funding for this work is proposed to be considered as part of the Street Repair Item (01-6-14-6274) contained in the City of Glenpool Annual Budget as approved for FY 2016/2017.

Staff Recommendation

Staff recommends approval of the repair proposal from SignalTek in the total amount of \$8,300 with all work to be completed prior to August 17th, 2016 and funded as part of the Street Repair Item in the FY 2016/2017 Annual Budget.

Attachments:

SignalTek Proposal



7/12/2016

MR. LYNN BURROW

GLENPOOL, OK
141ST & FERN
LOOP REPLACEMENT

PLEASE ACCEPT OUR QUOTATION FOR THE FOLLOWING ITEMS OF WORK ON THE ABOVE SUBJECT PROJECT:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
TRAFFIC SIGNAL ITEMS					
1	6' X 30' LOOP DETECTOR	6.00	EA	\$ 925.00	\$ 5,550.00
2	6' X 30' QUADRUPOLE LOOP DETECTOR	1.00	EA	\$ 1,250.00	\$ 1,250.00
3	CONSTRUCTION TRAFFIC CONTROL	1.00	LS	\$ 1,500.00	\$ 1,500.00
TOTAL THIS QUOTATION				\$	8,300.00

QUOTATION NOTES:

- 1 This quote includes all labor and materials to replace (6) 6' x 30' stop bar loops (EB, WB, NB) and (1) 6' x 30' quadrupole left turn loop (NB).
- 2 This work will be done on the weekend.
- 3 We will use Reno A&E LW-116-S, double jacketed loop wire.
- 4 All work will be done in accordance with City of Glenpool and ODOT specifications.
- 5 All traffic control will be done in accordance with MUTCD standards.
- 6 This pricing reflects the terms of a SignalTek Maintenance Agreement.
- 7 **This work will be completed before school starts on 8/17/16.**

I appreciate the opportunity to quote you on this project. Please do not hesitate to call if you have any questions.

Sincerely,

Walter R Floyd

Assistant Operations Manager
SignalTek, Inc.

1502 W. 37th Place, Tulsa, OK 74107
918) 583-4335 Fax (918) 582-6118

13305 N. Santa Fe, OKC, OK 73114
(405) 524-1341 Fax (405) 524-2386

783 W. Morris Ave., Springdale, AR 72764
(479) 419-9320 Fax (479) 419-9321