

1. Agenda

Documents:

[JUNE 14 SPECIAL MEETING AGENDA.PDF](#)

2. Amended Agenda

Documents:

[JUNE 14 SPECIAL AMENDED MEETING AGENDA.PDF](#)

**NOTICE
SPECIAL MEETING
OF THE
GLENPOOL CITY COUNCIL**

A Special Meeting of the Glenpool City Council, will begin at 6:30 p.m. on Tuesday, June 14, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon, 3rd Floor, Glenpool, Oklahoma.

AGENDA

A) Call to Order.

B) Roll call, declaration of quorum.

C) Scheduled Business.

- 1) Public Hearing for the purpose of receiving public comments, if any, on the proposed FY 2016-2017 Annual Budget.
 - a. Open Public Hearing - Timothy Fox, Mayor
 - b. Presentation of Proposed Budget - Julie Casteen, Finance Director
 - c. Facilitate Public Comments - Timothy Fox, Mayor
 - d. Close Public Hearing - Timothy Fox, Mayor
- 2) Discussion and possible action to approve Resolution No. 16-06-03, A Resolution Of The Governing Body Of The City Of Glenpool To Comply With And Operate In Accordance With The Municipal Budget Act And Adopt The 2016-2017 Annual Budget for the City of Glenpool, Oklahoma.
(Julie Casteen, Finance Director)

D) Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____, 2016 at _____ am/pm.

Signed: _____
City Clerk



To: HONORABLE MAYOR, MEMBERS OF THE CITY COUNCIL
From: Julie Casteen, Finance Director
Date: June 14, 2016
Subject: FY16-17 Budget Public Hearing

Background:

According to the Municipal Budget Act (11.O.S. §§ 17-201 through 17-216), at least one public hearing must be held no later than 15 days prior to the beginning of the budget year (July 1).

Staff Recommendation:

Staff recommends that the Mayor declare a public hearing for the purpose of receiving citizen input concerning the Fiscal Year 2016-2017 Proposed Budget for the City of Glenpool.

Attachments:

FY16-17 Proposed Budget



To: HONORABLE MAYOR, MEMBERS OF THE CITY COUNCIL
From: Julie Casteen, Finance Director
Date: June 10, 2016
Subject: FY16-17 Budget Adoption

Background:

The City Council held two workshops during the month of May to review the City's FY16-17 proposed budget. The City Council intends to hold a public hearing on the proposed budget at a June 14, 2016 Special Meeting. Following the public hearing, the Council may adopt the budget by approving the attached resolution, adopting the appropriations contained in the proposed budget.

Staff has learned since the last Council Meeting held June 6 that the Department of Corrections contracted labor agreement will not be renewed. Therefore, it is recommended that the FY16-17 Proposed Budget as presented be amended to include a transfer of \$22,000 from the General Fund Administration Department, Council Contingency line item, to the General Fund Streets & Parks Department, Salaries and Wages line item. This amount is the difference between the annual cost of contracted labor and the cost of adding one full time position in the Streets and Parks department. This action will allow the appearance and condition of our parks and streets to remain at the current level of maintenance enjoyed by the citizens of Glenpool.

Staff Recommendation:

Staff recommends approval of Resolution No. 16-06-03, a resolution of the City Council of Glenpool adopting the budget for Fiscal Year 2016-2017.

Attachments:

Resolution 16-06-03

RESOLUTION 16-06-03

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GLENPOOL TO COMPLY WITH AND OPERATE IN ACCORDANCE WITH THE MUNICIPAL BUDGET ACT AND APPROVE THE 2016-2017 ANNUAL BUDGET.

WHEREAS, The Oklahoma State Statutes, Title 11, Section 201 authorizes a municipality to prepare and approve an annual budget, and

WHEREAS, The Glenpool City Council has met all requirements for publications and public input on the 2016-2017 budget, and

WHEREAS, the Council members of the City of Glenpool have reviewed the proposed budget and are aware of the operations and projects planned for 2016-2017;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Glenpool:

- A. That the budget for fiscal year 2016-2017 be approved for the funds and amounts:

SEE EXHIBIT A

- B. That the Finance Director, with the approval of the City Manager, may make transfers between departments and accounts within a fund. Additional appropriations must be approved by the Council prior to implementation;
- C. That the Finance Director shall be given blanket authority and directed to invest and reinvest available funds on a continuing basis during the fiscal year ending June 30, 2017 in a manner described in the City of Glenpool Investment Policy.

PASSED AND APPROVED this 14th day of June, 2016.

Name: Timothy Lee Fox
Title: Mayor

Attest:

Name: Susan White
Title: City Clerk

EXHIBIT A

CITY OF GLENPOOL FY 2016-2017 ADOPTED BUDGET

	GOVERNMENTAL FUNDS						PROPRIETARY FUNDS	
		Public Safety	Capital	Park &	Streets &		Glenpool	Glenpool
	General Fund	Personnel Fund	Improvement Fund	Recreation Fund	Infrastructure Capital Fund	Public Safety Capital Fund	Utility Service Authority	Industrial Authority
REVENUES								
Taxes	\$ 7,946,158	\$ 847,095	\$ -	\$ -	\$ 187,616	\$ 168,208	\$ -	\$ -
Licenses & Permits	66,900	-	-	22,500	-	-	-	-
Charges for Services	212,354	-	-	-	-	-	4,971,952	350,000
Intergovernmental	279,645	-	-	-	-	-	-	-
Fines & Forfeitures	350,000	-	-	-	-	-	-	-
Investment Income	300	-	-	-	-	-	1,235	-
Other Revenues	116,344	-	-	-	-	-	-	-
Transfers In	1,100,168	-	1,761,539	-	-	-	2,781,539	72,000
Use of Fund Balance	-		48,668				22,700	90,500
Total Revenues	\$ 10,071,869	\$ 847,095	\$ 1,810,207	\$ 22,500	\$ 187,616	\$ 168,208	\$ 7,777,426	\$ 512,500
	General Fund	Public Safety Personnel Fund	Capital Improvement Fund	Park & Recreation Fund	Streets & Infrastructure Capital Fund	Public Safety Capital Fund	Glenpool Utility Service Authority	Glenpool Industrial Authority
EXPENDITURES								
General Government	\$ 996,128	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Animal Control	74,780	-	-	-	-	-	-	-
Police	2,128,631	314,526	-	-	-	-	-	-
Fire	1,759,944	532,569	-	-	-	-	-	-
Emergency Management	53,000	-	-	-	-	-	-	-
Community Development	475,748	-	-	-	-	-	-	-
Gen Gov't Administration	597,432	-	-	-	-	-	-	-
Streets & Parks	832,667	-	-	-	-	-	-	-
Water & Sewer	-	-	-	-	-	-	2,317,850	-
Utility Billing	-	-	-	-	-	-	295,185	-
Refuse	-	-	-	-	-	-	564,219	-
Stormwater	-	-	-	-	-	-	4,100	-
Conference Center Oper.	-	-	-	-	-	-	-	393,000
Economic Dev. Incentives	-	-	-	-	-	-	-	72,000
Capital Outlay	-	-	-	-	-	-	75,200	16,000
Debt Service	-	-	-	-	-	-	3,339,513	-
Tsf to City	-	-	48,668	-	-	-	1,020,000	31,500
Tsf to GUSA	1,020,000	-	1,761,539	-	-	-	-	-
Tsf to Capital Impr Fund	1,761,539	-	-	-	-	-	-	-
Tsf to Conference Ctr	72,000	-	-	-	-	-	-	-
Transfer to Reserves	300,000	-	-	22,500	187,616	168,208	161,359	-
Total Expenditures	\$ 10,071,869	\$ 847,095	\$ 1,810,207	\$ 22,500	\$ 187,616	\$ 168,208	\$ 7,777,426	\$ 512,500

**NOTICE
GLENPOOL UTILITY SERVICE AUTHORITY
SPECIAL MEETING**

A Special Session of the Glenpool Utility Service Authority will begin at 6:30 p.m. immediately following the Glenpool City Council meeting, on Tuesday, June 14, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following item is scheduled for consideration by the Authority at that time:

AGENDA

A) Call to Order

B) Roll call, declaration of quorum

C) Scheduled Business

- 1) Discussion and possible action to ratify action taken by the Glenpool City Council to adopt Resolution No. 16-06-03, as it pertains to the FY 2016-2017 Budget of the Glenpool Utility Services Authority.
(Julie Casteen, Trust Treasurer)

D) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma, on _____,
_____ at _____ am/pm.

Signed: _____
Clerk

**NOTICE
GLENPOOL INDUSTRIAL AUTHORITY
SPECIAL MEETING**

A Special Session of the Glenpool Industrial Authority will begin at 6:30 p.m. immediately following the Glenpool Utility Services Authority meeting, Tuesday, June 14, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon, 3rd Floor, Glenpool, Oklahoma.

The following item is scheduled for consideration by the Authority at that time:

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A) Call to Order.

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C) Scheduled Business.

- 1) Discussion and possible action to ratify action taken by the Glenpool City Council to adopt Resolution No. 16-06-03, as it pertains to the FY 2016-2017 Budget of the Glenpool Industrial Authority.
(Julie Casteen, Trust Treasurer)

D) Adjournment.

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Signed: _____
City Clerk

NOTICE
GLENPOOL AREA EMERGENCY MEDICAL SERVICE DISTRICT
SPECIAL MEETING

A Special Session of the Glenpool Area Emergency Medical Service District will begin at 6:30 p.m. immediately following the Glenpool Industrial Authority meeting, Tuesday, June 14, 2016, at Glenpool City Hall, City Council Chambers, 12205 S. Yukon Ave., 3rd Floor, Glenpool, Oklahoma.

The following items are scheduled for consideration at that time:

AGENDA

- A)** Call to Order
- B)** Roll call, declaration of quorum
- C)** Scheduled Business
 - 1)** Public Hearing for the purpose of receiving public comments, if any, on the proposed FY 2016-2017 Annual Budget.
 - a. Open Public Hearing - Timothy Fox, Chairman
 - b. Presentation of Proposed Budget - Julie Casteen, Treasurer
 - c. Facilitate Public Comments - Timothy Fox, Chairman
 - d. Close Public Hearing - Timothy Fox, Chairman
 - 2)** Discussion and possible action to adopt FY 2016-2017 Annual Budget.
(Julie Casteen, District Treasurer)
- D)** Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma on _____, _____ at _____ am/pm.

Signed: _____
District Clerk/Secretary

(AMENDED)

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(Julie Casteen, Finance Director)
- 3) Discussion and possible action to receive recommendations of the Planning Commission and to schedule a duly noticed public hearing to give parties of interest and citizens of the City of Glenpool opportunity to be heard on Ordinance No. 723, An Ordinance Of The City Of Glenpool Amending Ordinance No. 458, By Imposing A Moratorium Of Five Months (150 Days) With Respect To Residential Single-Family High Density District (RS-3) And Residential Single-Family Highest Density District (RS-4) Zone Change And Subdivision Applications In The City Of Glenpool, Oklahoma, Pending Completion Of Applicable Revisions To The City Of Glenpool 2030 Comprehensive Plan, And Including Exception For Hardship And Other Provisions Necessary To The Enforcement Of This Ordinance; And Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith; And Declaring An Emergency.
(Rick Malone, City Planner)

D) Adjournment.

This notice and agenda was posted at Glenpool City Hall, 12205 S. Yukon Ave., Glenpool, Oklahoma,
on _____, 2016 at _____ am/pm.

Signed: _____
City Clerk