

March 2, 2026 - 6:00 PM  
Glenpool City Hall, City Council Chambers  
12205 S. Yukon Ave. 3rd Floor  
Glenpool, Oklahoma

**NOTE: Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0lKa1lSUFIKbUNrUUxtZ09>

**Meeting ID:** 897 5355 5435

**Passcode:** 974088

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The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- **Speakers attending via ZOOM are required to complete the Request to Speak form located on our website:** <https://www.glenpoolonline.com/DocumentCenter/View/2551/request-to-speak-at-open-meeting-forms-2025?bidId> = and email it to the City Clerk: [lasmith@cityofglenpool.com](mailto:lasmith@cityofglenpool.com) **PRIOR TO 6:00 PM CALL TO ORDER.**

## AGENDA

- A) **Call to Order - Joyce G. Calvert, Mayor**
- B) **Roll Call, Declaration of a Quorum - Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**
- C) **Invocation - Rob Griffin, Triumph Worship Center**
- D) **Pledge of Allegiance - Joyce G. Calvert, Mayor**
- E) **Recognition of Congress of Mayors, Student Essay Winner, Zariah Jones- Joyce G. Calvert Mayor.**
  - 1) Congress of Mayors essay entry
- F) **Introduction of the new Glenpool Chamber President & CEO, Jori Cowley– Debbie Mason, Chamber Board Chair**
- G) **Management Report**
  - 1) Management Report
- H) **Mayor Report - Joyce G. Calvert, Mayor**
- I) **Council Comments**

**J) Public Comments**

**K) Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

(All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- 1) To approve the minutes from the February 2, 2026, meeting.
- 2) To approve Budget Amendment CITY-08, appropriating funds from two OMAG auto insurance claims.
- 3) To approve the Municipal Road Drilling Activity Fund (MRDAF) Project Agreement with the Oklahoma Department of Transportation for State Job No. 39164(04) for W. 131st Street South pavement repair, accept the \$500,000 MRDAF award and the City match of \$259,847.85, and authorize the Mayor to execute the funding agreement.

**L) Consideration and appropriate action relating to items removed from the Consent Agenda**

**M) Scheduled Business**

- 1) Discussion and possible action to approve, modify, or deny the donation of approximately 0.75 acres of City-owned property to Tulsa County for right-of-way acquisition related to the 121st Street South (US-75 to Elwood Avenue) Widening Project, JP# 33567(04); J3-56700(05)CI. (David Agbetunsin, City Engineer)
- 2) Discussion and possible action to approve, modify, or deny the Professional Services Agreement between Kimley-Horn and Associates, Inc. and the City of Glenpool for providing the Warrior Road Drainage Study. (David Agbetunsin, City Engineer)
- 3) Discussion and possible action to approve, modify, or deny the quote for the purchase of new splash pad fixtures from Water Odyssey in the amount of \$37,636.57. (Jesse Hale, Director of Public Works)

**N) Adjournment**

This notice and agenda was posted at Glenpool City Hall, 12205 S Yukon Ave., Oklahoma, on 2-27-2026 at 11:30 a.m.

Signed: Lesli Smith  
City Clerk

**Zariah Jones**

**Glenpool Middle School**

If I were Mayor, I would want to support and help *Friends of Glenpool Shelter*, as well as other local animal shelters. If they got better funding, shelters could refine the care they provide for animals. For example, they could buy leashes, food, hygiene supplies, and medical care, which many abused and stray animals need. They could also use the money to buy ads so more people in the city can learn and know about their company.

To achieve this, I might help host adoption events, donation drives, and community fundraisers to raise awareness. I would also ask my colleagues to vote on providing funding for animal shelters. If we don't support animal shelters, it can lead to dangerous over-capacity in the shelters. It can also cause health problems for people and animals alike. I truly hope animal shelters receive better care before I have the chance to become mayor, because this issue greatly worries me.

# City Manager's Report

March 2, 2025



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# Executive Summary

Mayor and Council,

As you are aware, one of our core values at the City is “Show You Care”. This value not only applies to how we strive to treat our customers, local businesses and residents, but also to how we interact with each other internally. Many of you have heard me refer to our employees as my “Glenpool Family”. Given this, it is always exciting to see how departments and groups carry out this Core Value. The Friday before Valentine’s Day many of our ladies (pictured on the cover of this report) joined together for a “Galentines” celebration. This isn’t the first time this group has met, and I am so delighted to see the unity they display and the joy with which they work to foster a positive culture here at the City.

Across our departments, we have amazing teams that are diligently and effectively solving problems and making this community better, one day at a time. Allow me to take a moment and highlight a few of projects and informational nuggets that are in the report and add a few others that I believe are informative.

- I want to congratulate the Chamber of Commerce on the hiring of their new CEO, Jori Cowley. She was recently introduced to many of the Chamber members at the February Morning Brew event. I look forward to working closely with Jori and the Chamber as we cooperatively work to grow this community and engage our business community. I would also like to say, “Thanks!” to our Economic Development Manager, Chad Coomer, for stepping in and assisting the Chamber of Commerce with their Executive Director duties while they conducted a search for their new director. He has done a great job assisting the Chamber Board and their team during this search process. It is my intent to appoint Chad to represent the City on the Chamber Board.
- Our monthly sales tax receipts from the Oklahoma Tax Commission continue to come in at or below our budget expectations. We will be working to identify projects that can be postponed as we prepare to close out the last few months of the fiscal year.
- The Finance and Executive Teams have begun working on the new budget for next fiscal year. At this time we expect that budget to be flat or slightly less than the current year.
- I am excited to announce that, at the recommendation of Mayor Calvert, I have been appointed to serve on a Municipal Revenue Committee created by the Oklahoma Municipal League. This committee will be responsible for crafting proposals for consideration by the OML Board and membership to stabilize and increase municipal revenue opportunities. We held our first meeting in February and will be looking at options that might be available with or without legislative bills.
- We continue to see residential development below 2025 levels, with limited new housing lots in the development pipeline. We have however, begun work on the Housing Study with our consultants Catalyst Commercial.

# Human Resources

## Open Positions

We currently have 10 open positions.

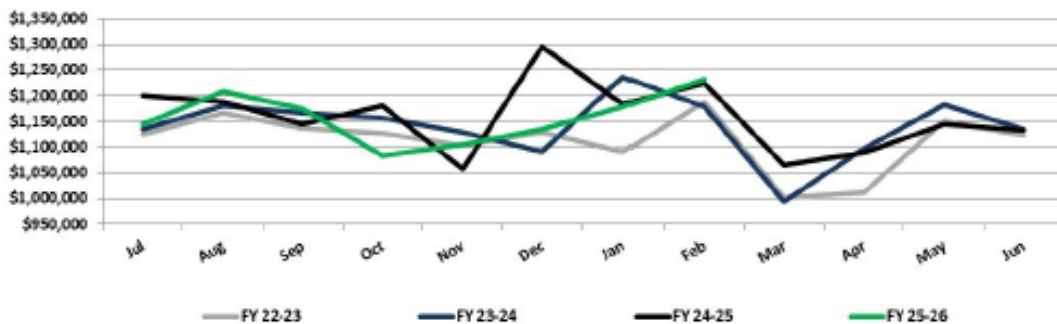
- General Government (1) Position
  - IT Director
- Development Services (1) Position
  - City Planner – Interview process
- Engineering (1) Position
  - City Engineer-Restructuring position
- Police Department: (1) Position
  - Animal Control Officer – Interview process
- Public Works: (6) Positions
  - Distribution Crew Lead (1) – Interview process
  - Streets & Parks (1) Laborer- Accepting applications
  - Water & Sewer Laborer (1)- Interview process
  - Seasonal Parks Laborers (3)- This position has been closed and will reopen in early spring 2026.

## SALES TAX

FY 25-26 Combined Sales Tax for all funds in February totaled \$1,231,945, 0.6% more than FY 24-25 revenues for the same period. Further details on February financial results will be reported next month after the accounting period is closed.



Sales Tax Revenue by Month  
FY 25-26 Actual Compared to Previous 3 Fiscal Years Actual



## GENERAL FUND REVENUES

FY 25-26 General Fund revenues through January totaled \$9,561,724, which is \$235,987, or 2.4%, less than FY 24-25 revenues through the same period. Revenues were 2.2% below budget through January with Sales Tax 4.1% under budget year-to-date.



## GENERAL FUND EXPENDITURES

FY 25-26 General Fund expenditures through January totaled \$10,154,593. This is \$1,047,636, or 11.5%, higher than FY 24-25 expenditures through the same period, partially due to \$737,898 in street repairs expended in the current year. Total General Fund expenditures are \$231,773 below budget year-to-date.



### REPORT LEGEND

Better Than Expected



Expected, or Minor Variance



Monitor and Consider Taking Action



# SALES TAX REVENUES—ALL FUNDS



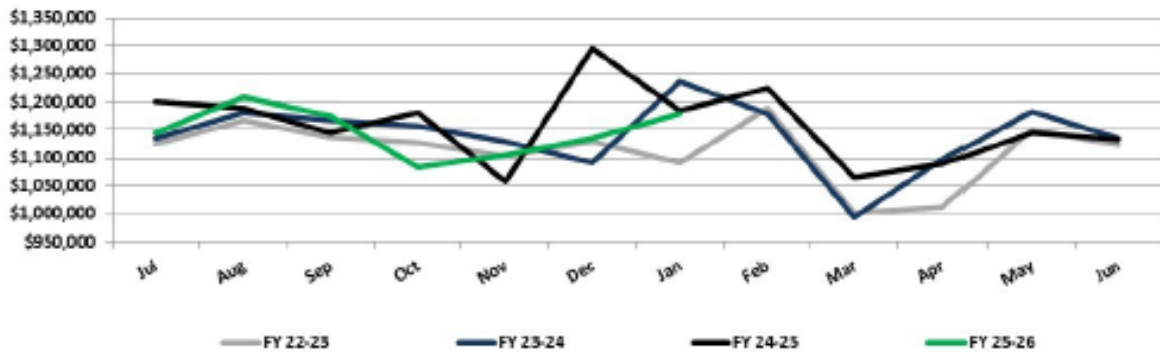
FY25-26 Sales Tax collections through January were 4.1% below budget, and 2.7% below prior year collections.

MONTH	COMPARISON TO BUDGET			COMPARISON TO PRIOR YEAR			PERCENTAGE	
	BUDGET	FY 25-26 ACTUAL	AMT INC/(DEC)	FY 25-26 ACTUAL	FY 24-25 ACTUAL	AMT INC/(DEC)	INC(DEC) BUDGET	INC(DEC) PRIOR YR
July	\$ 1,218,819	\$ 1,145,396	\$ (73,423)	\$ 1,145,396	\$ 1,200,807	\$ (55,411)	-8.0%	-4.6%
August	\$ 1,207,093	1,209,259	\$ 2,166	1,209,259	1,189,253	20,006	0.2%	1.7%
September	\$ 1,162,814	1,173,801	\$ 10,987	1,173,801	1,145,631	28,170	0.9%	2.5%
October	\$ 1,199,204	1,084,216	\$ (114,988)	1,084,216	1,181,483	(97,266)	-9.6%	-8.2%
November	\$ 1,072,439	1,104,537	\$ 32,098	1,104,537	1,056,590	47,947	3.0%	4.5%
December	\$ 1,315,337	1,134,689	\$ (180,648)	1,134,689	1,295,899	(161,210)	-13.7%	-12.4%
January	\$ 1,201,648	1,178,106	\$ (23,542)	1,178,106	1,183,889	(5,784)	-2.0%	-0.5%
February								
March								
April								
May								
June								
<b>TOTAL</b>	<b>\$ 8,377,354</b>	<b>\$ 8,030,005</b>	<b>\$ (347,349)</b>	<b>\$ 8,030,005</b>	<b>\$ 8,253,552</b>	<b>\$ (223,547)</b>	<b>-4.1%</b>	<b>-2.7%</b>

Y-T-D Budget \$ 8,377,354  
 Y-T-D Actual 8,030,005  
 Y-T-D Variance (347,349)  
 Y-T-D % Var -4.1%

Prior Year \$ 8,253,552  
 Y-T-D Actual 8,030,005  
 Y-T-D Variance (223,547)  
 Y-T-D % Var -2.7%

**Sales Tax Revenue by Month  
 FY 25-26 Actual Compared to Previous 3 Fiscal Years Actual**



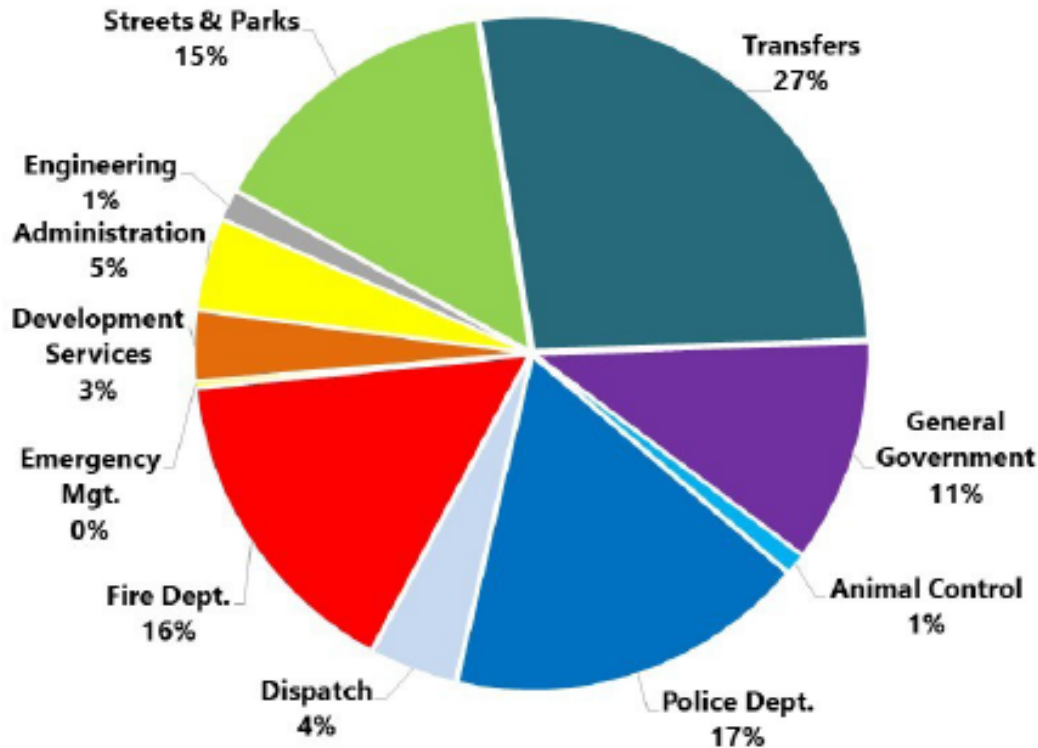
# GENERAL FUND YEAR-TO-DATE EXPENDITURES

DEPARTMENT	YTD FY25-26 Budget	YTD FY25-26 Actual	Budget (Over)/Under	YTD FY24-25 Actual
General Government	\$ 1,104,024	\$ 1,094,320	\$ 9,704	\$ 920,598
Animal Control	100,122	101,416	(1,294)	95,280
Police Dept.	1,781,193	1,767,837	13,355	1,609,305
Dispatch	407,527	425,113	(17,586)	367,491
Fire Dept.	1,725,680	1,582,498	143,182	1,521,412
Emergency Mgt.	74,258	26,293	47,965	17,203
Development Services	445,800	344,616	101,185	316,204
Administration	446,160	453,216	(7,055)	520,000
Engineering	188,127	146,906	41,221	139,967
Streets & Parks	1,370,105	1,470,469	(100,364)	821,471
Transfers	2,743,369	2,741,909	1,461	2,778,024
<b>Totals</b>	<b>\$ 10,386,366</b>	<b>\$ 10,154,593</b>	<b>\$ 231,773</b>	<b>\$ 9,106,957</b>

Under (Over) Budget Year-to-Date: 2.2%

Increase (Decrease) over Prior Year: 11.5%

**General Fund YTD Percent Expenditures by Department**



# GLENPOOL UTILITY SERVICES AUTHORITY

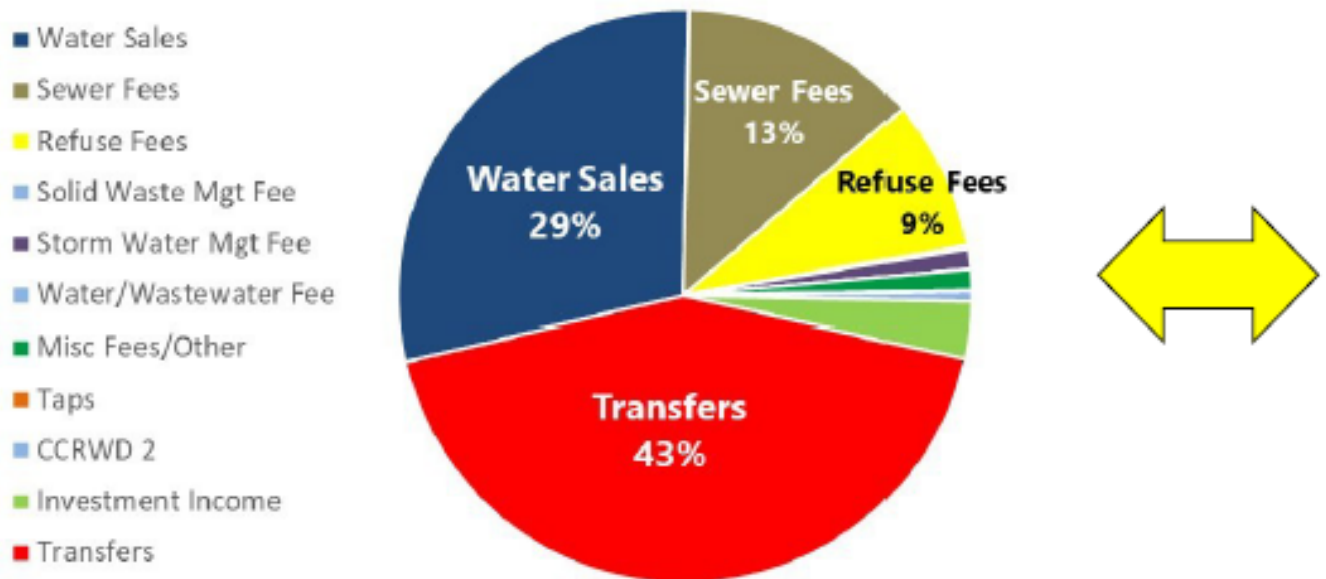
## YEAR-TO-DATE REVENUES

	YTD FY25-26 Budget	YTD FY25-26 Actual	Budget Over/(Under)	YTD FY24-25 Actual
Water Sales	\$ 1,941,873	\$ 1,767,273	\$ (174,600)	\$ 1,903,797
Sewer Fees	889,051	820,357	(68,693)	871,618
Refuse Fees	513,558	517,805	4,247	503,488
Solid Waste Mgt Fee	12,833	12,035	(798)	11,885
Storm Water Mgt Fee	68,833	68,936	103	68,092
Water/Wastewater Fee	2,917	634	(2,282)	1,952
Misc Fees/Other	98,788	73,909	(24,879)	89,321
Taps	33,250	1,600	(31,650)	10,800
CCRWD 2	27,708	33,275	5,567	29,444
Investment Income	171,431	191,113	19,683	237,593
Transfers	2,612,703	2,623,843	11,140	2,668,522
<b>Totals</b>	<b>\$ 6,372,944</b>	<b>\$ 6,110,781</b>	<b>\$ (262,163)</b>	<b>\$ 6,396,512</b>

Over (Under) Budget Year-to-Date: -4.1%

Increase (Decrease) over Prior Year: -4.5%

### GUSA YTD Revenues by Type



# GLENPOOL UTILITY SERVICES AUTHORITY

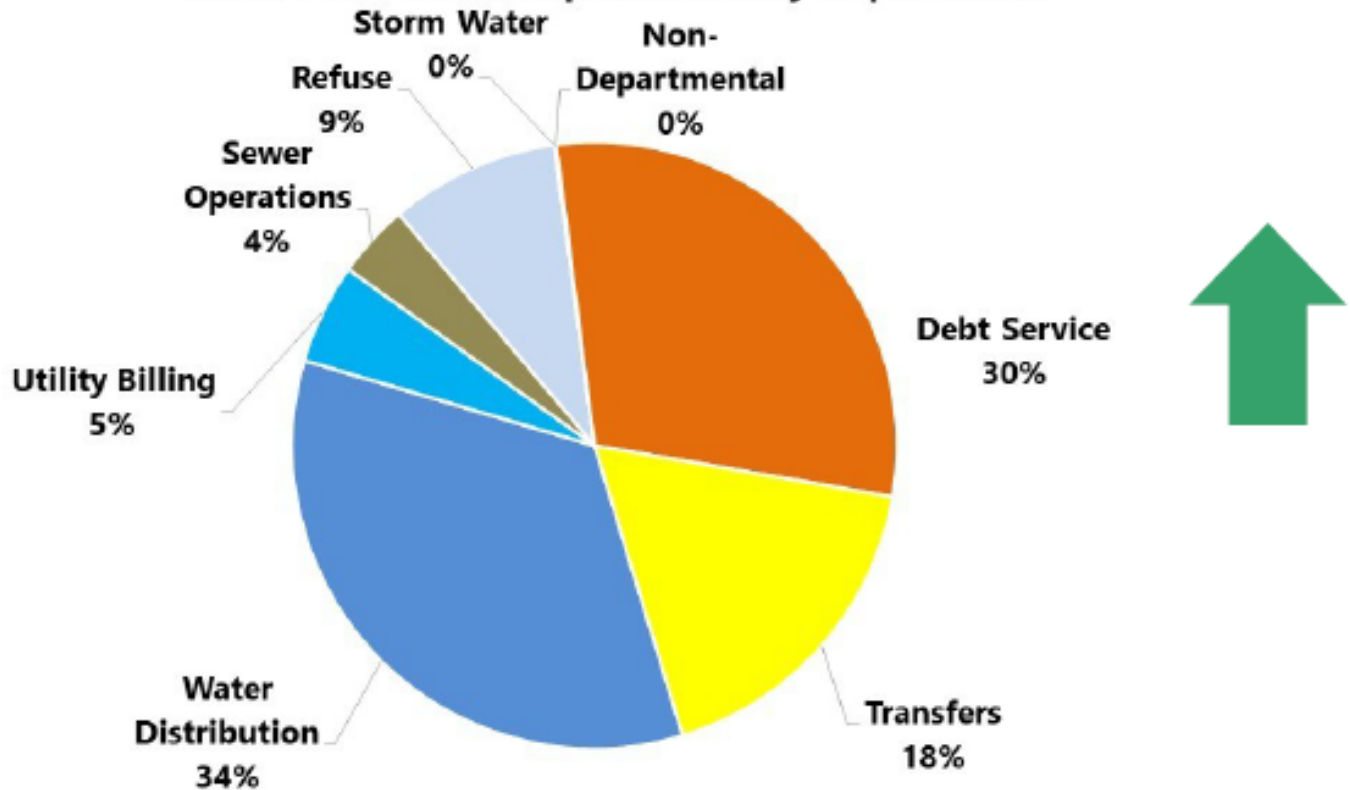
## YEAR-TO-DATE EXPENDITURES

DEPARTMENT	YTD FY25-26 Budget	YTD FY25-26 Actual	Budget (Over)/Under	YTD FY24-25 Actual
Water Distribution	\$ 2,417,083	\$ 2,046,400	\$ 370,683	\$ 1,890,849
Utility Billing	307,101	319,598	(12,496)	251,983
Sewer Operations	336,035	235,355	100,680	277,283
Refuse	550,871	542,140	8,731	532,625
Storm Water	101,500	348	101,152	74,615
Non-Departmental	6,088	6,063	25	6,088
Debt Service	1,776,525	1,776,525	-	1,702,037
Transfers	1,050,000	1,050,000	-	1,050,000
<b>Totals</b>	<b>\$ 6,545,203</b>	<b>\$ 5,976,428</b>	<b>\$ 568,775</b>	<b>\$ 5,785,480</b>

Under (Over) Budget Year-to-Date: 8.7%

Increase (Decrease) over Prior Year: 3.3%

**GUSA YTD Percent Expenditures by Department**



# FUND DASHBOARD

FUND	REVENUES	EXPENDITURES	YTD NET REVENUES / (EXPENDITURES)
GENERAL FUND	\$9,561,724	\$10,154,593	(\$592,869)
GLENPOOL UTILITY SERVICES AUTHORITY FUND	\$6,110,781	\$5,976,428	\$134,353
GLENPOOL INDUSTRIAL AUTHORITY FUND	\$682,175	\$701,215	(\$19,001)
STREETS & INFRASTRUCTURE FUND	\$597,997	\$67,507	\$530,490
PUBLIC SAFETY CAPITAL FUND	\$480,948	\$548,066	(\$67,118)
PUBLIC SAFETY PERSONNEL FUND	\$1,021,932	\$1,102,900	(\$80,968)
CAPITAL FUND	\$201,443	\$139,929	\$61,514
ARPA FUND	\$15,544,172	\$15,606,326	(\$62,154)
PARKS AND RECREATION FUND	\$8,151	\$428	\$7,723
HOTEL-MOTEL FUND	\$162,493	\$142,273	\$18,220

# Development Services

Listed below are current development related activities within the City of Glenpool **through the month of February 2026**. These activities listed include Projects Under Construction, Planning Applications Under Review, Approved Projects Not Under Construction, Building Permits and Inspections, as well as Code Enforcement Activity. The most recent activities are highlighted in **red**.

## **Commercial/Industrial Projects Under Construction:**

1. **C & C Office Complex** – A proposed 2,672 sf office building located 459 E 151<sup>st</sup> S. The existing single-family residence will be converted into an office building.

## **Commercial/Industrial Occupancy Permits Issued in February 2025:**

1. **Ignite Church (Religious Assembly) – 14669 S Birch St.**
2. **Enthusiast Auto Sales (Vehicle Sales) – 2800 W 121<sup>st</sup> St. Ste S**
3. **Diamond Auto Boutiques (Vehicle Repair/Paint/Detail) – 2800 W 121<sup>st</sup> St. S**
4. **Mid-Continental Restoration (Office Warehouse) 1202 W 161<sup>st</sup> St. S**

## **Earth Change Permits Issued:**

1. **South 75 Business Park** – 2.5-acre site near northwest and northeast corner of 166<sup>th</sup> Street South and South Broadway Street. The owner is clearing, grading and installing drainage improvements to serve the area.
2. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
3. **Glenpool High School Varsity Parking Lot Addition:** Grading for an 80-space parking lot located 393 E 147th St.

## Residential Projects Under Construction:

	Subdivision Name	Lots Approved or Units	Under Construction	Completed	Lots Available
1	Glen Hills I (Phase 1-6)	84	1	83	0
2	Glen Hills II (Phase 7-11)	78	0	73	5
3	Scissortail	88	2	84	2
4	Redbud Glen	74	7	52	15
5	Twin Ponds	25	0	2	23
6	Grandview Heights Apts	120 (units)	0	0	120 (units)
	<b>Totals</b>	<b>469</b>	<b>10</b>	<b>294</b>	<b>165</b>

## Planning Applications Under Review:

1. **Annexation(s): No New Applications**
2. **Comprehensive Plan Amendment(s): No New Applications**
3. **Zone Amendment(s): No New Applications**
4. **Planned Unit Development (PUD):**
  1. **151-75 Crossing Planned Unit Development** – A proposed Planned Unit Development (PUD 45) for a mixed-use development consisting of light industrial and commercial uses. The subject site is 76.6-acres in size and is located on the southwest corner of US Highway 75 and State Highway 67.
  2. **PUD 43 Carson Trails Major Amendment #2** – A major amendment to PUD 43 to revert to the original PUD approval and reduce the minimum lot size from 1500st to 1200sf.
5. **Subdivision Plat(s) – Preliminary and Final:**
  1. **The Lakes at Twin Ponds** – A Preliminary Plat to subdivide a 94.0918-acre site into two-hundred and fifty-one (251) lots in nine (9) blocks and seven (7) reserve areas. The subject site is generally located on the south side of W 161<sup>st</sup> S and west of US75.
  2. **151-75 Crossing Preliminary Plat:** A Preliminary Plat for a commercial center of approximately 76.599 acres. There will be a total of seven (7) lots and three (3) reserve areas. The subject site is generally located at the southwest corner of US Highway 75 and State Highway 67.
  3. **Redbud Glen II Preliminary Plat:** A Preliminary Plat to subdivide an approximately 25.729-acre site into eighty-two (82) residential lots and four (4) reserve areas. The subject site is generally located on the west side of South Elwood Avenue, approximately a quarter mile north of East 151st Street South.

**4. Scissortail Phase 2** – A Final Plat to subdivide an approximately 40.20-acre site into one-hundred and eleven (111) residential lots and four (4) reserve areas. The subject site is located east of E. 148<sup>th</sup> St. S and north of S. Poplar St.

**5. C & C Office Complex** – A proposed consolidation of a two (2) lot 1.26-acre site into one (1) lot. The subject site is located at 1299 E 151<sup>st</sup> Street.

**6. Lot Split Application(s): No New Applications**

**7. Site Plan Application(s):**

**1. State Farm Office – Marvin Manns** – A Site Plan review of a proposed office building located at 201 E 141<sup>st</sup> St.

**2. TSU One, Inc.** - Site plan to add a shop building on an industrial site. The site is approximately 2.47 acres and is located at 700 West 138<sup>th</sup> Street South.

**3. Glenpool Schools Varsity Building Parking Lot Addition** - A Site Plan application to construct a new parking lot with 80 standard spaces, 3 accessible spaces, and 1 accessible space. The site is located at 393 E 147<sup>th</sup> St.

**4. Foundation Baptist Church** - A Site Plan application for an addition to a church building. The site is approximately 0.8-acres, and the addition is approximately 450 square feet.

**5. Glenpool Schools Press Box** – A Site Plan application for the renovation of the Glenpool Schools Press Box.

**6. Glenpool Gym Expansion** – Site Plan application for a 9,500-sf gym addition.

**8. Specific Use Permits:**

**1. McDonald's LED Sign** – A Specific Use Permit (SUP2026-01) for an 8'3" x 3' 6" LED sign. The subject site is located at 110 W 141<sup>st</sup> St.

**9. Variance(s): No New Applications**

**Approved Projects Not Under Construction**

**1. McGraw Winfield Realtors** – A proposed 4,434sf office building located at 12189 South Yukon Avenue.

**2. Carson Trails** – A 497-lot residential Planned Unit Development (PUD) located north and east of the northeast corner of West 181<sup>st</sup> Street and South Union Avenue directly adjacent to Eden South neighborhood. A subdivision plat for Phase I of Carson Trails PUD-43. The plat consists of 82

residential lots and four (4) reserve areas.

3. **Grandview Heights Apartments North Expansion** – A 120-unit apartment project on 6.8-acre site located at 12150 South Yukon Avenue. This is an expansion of the existing Grandview Heights Apartment project.
4. **Redbud Glen II** – A Preliminary Plat to subdivide a 25.729-acre site into sixty-seven (67) lots in eight (8) blocks and four (4) reserve areas. The subject site is generally located north of E. 149<sup>th</sup> Street S. and West of S. Elwood Ave.
5. **Twin Ponds Phase II** – Preliminary Plat of a 12.29-acre site. The plat proposes subdividing the site into ten (10) lots and four (4) reserve areas. The subject site is generally located north of West 181st Street South – ½ mile west of Highway 75
6. **Scissortail Phase 2** – A Preliminary Plat to subdivide an approximately 40.20-acre site into one-hundred and eleven (111) residential lots and four (4) reserve areas. The subject site is located east of E. 148<sup>th</sup> St. S and north of S. Poplar St.
7. **Housley Group Plat** – A proposed Preliminary Plat of a 14.63-acre site located on the north side of West 161st Street South, approximately a half mile east of U.S. Highway 75. The preliminary plat proposes to subdivide the site into three (3) lots.
8. **Glenpool High School Addition** – A Site Plan application for a new addition to the Glenpool High School Building. The addition is approximately 7,188 square feet and located at 14502 South Fern Street.

**Items Scheduled for BOA Meeting – March 9, 2026**

**No items scheduled.**

**Items Scheduled for Planning Commission Meeting – March 9, 2026**

1. **C & C Office Complex** – A proposed consolidation of a two (2) lot 1.26-acre site into one (1) lot. The subject site is located at 1299 E 151<sup>st</sup> Street.
2. **Scissortail Phase 2** – A Final Plat to subdivide an approximately 40.20-acre site into one-hundred and eleven (111) residential lots and four (4) reserve areas. The subject site is located east of E. 148<sup>th</sup> St. S and north of S. Poplar St

### Current Residential and Commercial Building Permit Statistics

Current Active Residential Permits	13
Current Active Commercial Permits	5
New Residential Permits Issued February 2026 (New Construction)	1
New Commercial Permits Issued February 2026 (New Construction)	0
Residential Permits through February 2025 (New Construction)	43
Residential Permits through February 2024 (New Construction)	70
Assessment Letters Issued in 2025 (Total)	6
Assessment Letters Issued in 2026 (Total)	0

### Code Enforcement Activity for February 2026

ACTIVITY DESCRIPTION:	Totals			
Complaints received and investigated Year to Date	181			
Open public nuisance cases through Feb 2026	18			
CODE ENFORCEMENT CASES	Nov 2025	Dec 2025	Jan 2026	Feb 2026
	209	181	94	87
High grass:	9	2	-0-	-0-
Fire damaged structures:	-0-	-0-	-0-	-0-
Illegally parked vehicles:	1	1	5	4
Nuisance abatements (contractor):	-0-	-0-	-0-	-0-
Notices issued for residents with no water service:	-0-	-0-	-0-	-0-
Tulsa County Health Department citations:	-0-	-0-	-0-	-0-
Illegally placed signs:	190	118	55	47
Damage to public facilities citations:	-0-	-0-	-0-	-0-
Excessive trash & debris notices:	5	7	-0-	-0-
Dilapidated structures/property notices:	-0-	-0-	-0-	-0-
Trash can/receptacle placement notices:	-0-	-0-	-0-	-0-
Building demolition & removal:	-0-	-0-	-0-	-0-
Inoperable/abandoned vehicles:	1	1	1	1
Visual impairments caused by trees, shrubs, vehicles, basketball goals, etc. interfering with traffic flow:	-0-	-0-	-0-	-0-
Stagnant water causing mosquito issues:	-0-	-0-	-0-	-0-
Pest issue:	-0-	-0-	-0-	-0-
Dilapidated fencing:	-0-	-0-	-0-	-0-
Noxious odor:	-0-	-0-	-0-	-0-
Phone calls/inquiries	38	52	33	30

# Public Works

The following details of all work completed in February 2026:

## Admin / Community

- Conducted weekly recycling pickups at PW, Dawes, and GCC for delivery to the MET
- Conducted weekly meetings regarding meter repairs/replacements
- Organized and sent out message for water cut off list on TextMyGov
- Conducted multiple interviews for Distribution and Streets & Parks laborer positions
- Began coordination talks with GIS for Arbor Week celebrations
- Prepared for STEM night at GMS on Feb 24
- Continued making progress on Emergency Action Plan for Public Works

## Streets

- Crack sealed – Kendalwood 2
- Filled potholes – Rolling Meadows, Elwood, various other spots around town.
- Cleaned storm drains – Various areas around town and in numerous detention ponds
- Serviced Mowers and Weed eaters

## Parks

- Pick up trash and emptied trash cans daily at all city parks
- Ground down tree stumps at City Hall, Morris Park, and along Elwood at 137<sup>th</sup>
- Help build planters with Emily for EMS

## Beautification

- Began seeding countless plants for distribution throughout town this season.
- Planned Dawes Tree/Plant Nursery for Summer 26
- Built and installed new planter at EMS building
- Installed landscaping fabric to prep for influx of 600 saplings this month.
- Planted 375 of the 600 saplings received from ODAFF

## Facilities Maintenance

- Replaced northwest flood light at 156<sup>th</sup> Street water tower
- Replaced all lights at Dawes arena (non-functioning) with LED fixtures
- Installed vinyl at Dawes to separate shop from Arena
- Replaced back door handle at PD
- Replaced 3 lights at Utility Billing with LEDs
- Replaced gas valve and heat exchange coils on RTU18 at GCC
- Replace some parts on RTU13 at GCC to return unit to operational

- Mounted new LEDs under awning at PD

### **Wastewater Treatment Plant and Lift Stations**

- Daily calibration and testing performed (CL, DO, pH)
- Daily readings performed
- Daily flow monitoring performed
- Daily addition of chemicals to lagoon
- Weekly Biological Oxygen Demand and Total Suspended Solids samples to Green Co.
- E-coli testing sent to Green Co. Testing
- Purchased new Jon boat to help with taking Sludge Judge readings
- Sent in 3 of our 4" trash pumps for service
- Began increased BOD sampling ahead of Water Cleaners' arrival next week.

### **Lift Stations:**

- Inspected all lift stations
  - Cleaned floats
  - Cleaned around stations and wells
  - Mowed, weeded, and sprayed all stations
- Assisted WWTF operator with daily tasks while Kyle was out of office
- Small bypass pump still out for service (currently at Elwood LS)
- Met with eLynx discuss alarm issues within SCADA
- Delivered my Hydrogen Peroxide to Newman LS

### **Distribution:**

- 311 Utility locates
- 78 turn offs for non-payment Jan (actual date of Feb 4)
- 23 lock outs for non-payment Jan (actual date of Feb 9)
- 3 leaks repaired (0 major, 3 minors, 12 pending)
- 9-meter(s) set (4 residential, 5 commercial)
- 216 RG3 repaired registers replaced failed RG3 registers.
- Bi-weekly water samples taken – Passed
- Diagnosed 1 hydrants, 1 repaired
- Jetrodded 2 possible sewer backup(s) (2 on city side, 0 on customer side)

### **2026 Sapling Order**

Each year the parks department purchases saplings from Oklahoma Department of Agriculture Food, and Forestry (ODAFF). This years order consisted of 50 saplings from each of the following species:

Bald Cypress, Roughleaf  
Dogwood, Bur Oak, Pin Oak, Shumard  
Oak, Native Pecan, Persimmon, Eastern



Redbud, Winged Sumac and Fragrant Sumac.

These trees will be used to replace trees in parks and right of ways throughout town after they have a few years of growth. Additionally, a limited number of them are slated to be given away at this years Community Cleanup event.

The farthest right three groupings of trees consists of 375 trees from this years allotment. The remaining 225 will be planted in the final week of February. The two grouping on the right are trees from last year's allotment.

### **EMS Planter Install**

At the intersection of W 145<sup>th</sup> and Broadway sits a building that used to be City Hall, but now serves to house Mercy Regional EMS. The very corner of the lot that this building sits on has a patch of grass that can get unsightly. With a little design and care, our parks team planned a new planter box created using the old fence boards that ran along US 75 at Lambert Park. These large boards give the planter some real substance and will easily hold the contents.

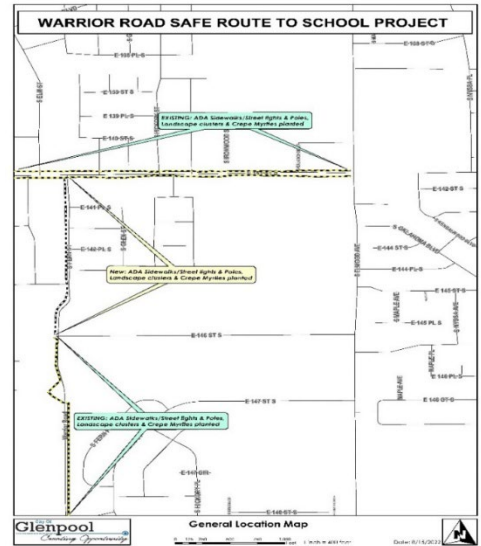




**TAP Grant Sidewalk Improvement Project on Warrior Road.  
JP#3802804**

The Warrior Road Project aims to construct a sidewalk from 146th to 141st Street, covering survey, environmental, geotechnical, and engineering studies, culminating in final design and project plans.

- Currently at 60% plans.



**Sidewalk & Beautification Phase II Project JP#28845(05)**

Construction of 2 miles of sidewalks linking Glenpool School to the Glenpool Community Center along 146<sup>th</sup> street, Elwood Avenue, 141<sup>st</sup> street and Peoria Ave. Project include installing decorative lighting along 141<sup>st</sup> street. Add alternate #3 has been removed from this project.

The estimate for this project is summarized below:

Project	Description	Estimate
Base Bid	E 141 <sup>st</sup> Street North Side: Between Elwood Ave and Peoria Ave. S Peoria Ave: Between E 141 <sup>st</sup> St & Recreation Center	\$624,323.82
Add Alternate 1	E 141 <sup>st</sup> Street South Side: Between S Elwood Ave & S Peoria Ave	\$812,962.56
Add Alternate 2	S. Peoria Ave: In Front of Recreation Center to 137 <sup>th</sup> Pl	\$108,849.24
Add Alternate 3	E 146 <sup>th</sup> St: Between Warrior Road & S Elwood Ave. S. Elwood Ave: Between E 146 <sup>th</sup> St & E. 141 <sup>st</sup> St	\$998,925.36

- Contractor for the project is Timberwolf Excavating LLC.
- Construction traffic control devices have been put in place along the project corridor.
- Construction is scheduled for 280 days.

**Stormwater Management**

- The March Stormwater Campaign focuses on preventing debris, including leaves and grass clippings, from being blown into streets and storm drain inlets. This aims to reduce and prevent blockages within the stormwater system.
- Staff responded to DEQ’s correspondence received on November 18, 2025, regarding the FY 2024 Stormwater Annual Report for the City of Glenpool Phase II Municipal Separate Storm Sewer System, OPDES Permit Authorization No. OKR040047.



**Coal Creek Monitoring**

- Coal Creek monthly monitoring was completed on 2/22/2026 in partnership with Blue Thumb (Green Country Stormwater Alliance).

### **Rolling Meadows Stormwater**

This project aims to address surface water runoff issues affecting residents of Rolling Meadows near Taylor's Pond Subdivision. Crafton, Tull & Associates is the engineer of records.

- Received bid-set December 19<sup>th</sup>, 2025, to address nuisance water in the neighborhood.
- Bid packet has been sent to legal for review. Thereafter advertisement.

### **Community Development Block Grant**

- FY2024 grant: \$120,143 for Glen Village Addition II improvements (stormwater, sinkhole, and street repairs).
- This project was advertised February 11, 2026
- A non-mandatory pre-bid conference was held on February 19, 2026.

### **City Projects and Snow removal Maps**

- The engineering department developed an interactive city project map that provides a comprehensive overview of all active projects in the city.
- The Department created a snow removal route map to prioritize clearing along school bus routes, ensuring safer and more efficient access for students returning to school during winter conditions.

# Conference Center/Public Relations

During the month of February, we hosted a total of 24 events. The majority of these were meetings and training sessions, which continue to make up a strong portion of our weekday bookings. In addition to those, we also had several larger events, including banquets and conferences, that brought great attendance and energy to the facility.

## EVENTS TO HIGHLIGHT

- We welcomed back **Oral Roberts University (ORU)** for their Diamond Baseball Dinner. This is always a well-attended event, and we are glad to continue hosting them.
- **Jenks Southeast Elementary** returned for their Trivia Night fundraiser, which had a great turnout and strong community support.
- For the first time, we hosted the **Greater Tulsa Association of REALTORS (GTAR)** for their GTAR & MLS Tech Presidents Installation and Awards Banquet. We were excited to welcome a new organization to the Conference Center and look forward to future opportunities to work with them.
- We were also able to host another card show hosted by Battle Penguins, which continues to draw vendors and attendees from around the area.

In addition to the events that took place, staff stayed busy working with clients and bringing in new bookings. Throughout February, we secured over 20 different events scheduled for later in 2026 and into 2027. It was a productive month both in hosting events and planning ahead.

Overall, February was a steady and productive month. Between returning clients, first-time renters, and future bookings already on the calendar, we continue to see strong momentum moving forward.


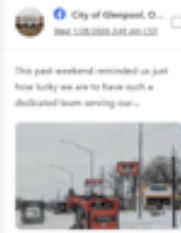
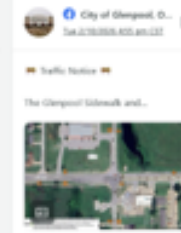
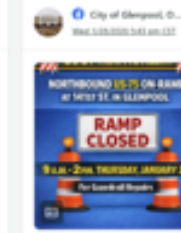

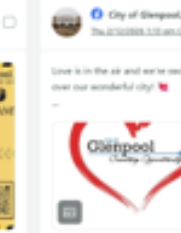




**Social Media Monthly Stats:**

Profile ▲	Audience ↕	Net Audience Growth ↕	Published Posts ↕	Impressions ↕	Engagements ↕
<b>Reporting Period</b> Jan 27, 2026 – Feb 18, 2026	28,513 ▲ 2.2%	625 ▲ 12%	117 ↘ 10%	997,581 ↘ 14.9%	69,774 ↘ 15.8%
<b>Compare To</b> Jan 4, 2026 – Jan 26, 2026	27,888	558	130	1,172,739	82,878
City of Glenpool, Oklah...	10,693	72	22	299,841	16,999
Glenpool Animal Contr...	11,190	55	44	209,906	14,597
Glenpool Conference C...	2,334	-1	22	3,315	235
Glenpool Police Depart...	4,288	499	29	484,519	37,943

**Top City Social Media Posts:**

 <p>Total Engagements: 5,743 Reactions: 179 Comments: 34 Shares: 64 Post Link Clicks: — Other Post Clicks: 5,495</p>	 <p>Total Engagements: 4,362 Reactions: 306 Comments: 43 Shares: 33 Post Link Clicks: — Other Post Clicks: 3,860</p>	 <p>Total Engagements: 2,899 Reactions: 83 Comments: 25 Shares: 38 Post Link Clicks: 141 Other Post Clicks: 2,412</p>	 <p>Total Engagements: 1,004 Reactions: 88 Comments: 8 Shares: 81 Post Link Clicks: — Other Post Clicks: 885</p>	 <p>Total Engagements: 652 Reactions: 37 Comments: 4 Shares: 27 Post Link Clicks: — Other Post Clicks: 585</p>	 <p>Total Engagements: 580 Reactions: 59 Comments: 17 Shares: 25 Post Link Clicks: — Other Post Clicks: 479</p>
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**City Comparative Performance Overview:**

Profile ▲	Audience ↕	Net Audience Growth ↕	% Audience Growth ↕	Published Posts ↕	Published Carousels ↕	Published Videos ↕
<b>Your Profiles Average</b>	10,693.00	72.00	0.68%	22.00	—	2.00
<b>Competitor Profiles Average</b>	12,103.33	130.67	1.09%	21.50	—	1.50
1 City of Bixby - Muni...	11,872	60	0.51%	10	N/A	2
2 City of Coweta	11,563	105	0.92%	17	N/A	0
3 City of Glenpool, ...	10,693	72	0.68%	22	N/A	2
4 City of Jenks - Muni...	11,982	126	1.06%	15	N/A	3
5 City of Owasso, OK ...	16,877	295	1.78%	75	N/A	3
6 City of Sand Spring...	12,164	157	1.31%	6	N/A	0
7 City of Sapulpa Gov.	8,162	41	0.50%	6	N/A	1

# Economic Development/Grants

## Economic Development

### Business, Retention, & Expansion (BR&E):

- The Glenpool Chamber, with support from the City of Glenpool and Curtis Evans of the Brian Frere Team – Keller Williams Realty, hosted the Morning BREW on Thursday, February 19, from 7:30–9:00



a.m. at Roast House Coffee. We had a fantastic turnout at Morning Brew as we welcomed new Chamber President & CEO, Jori Cowley. A proud citizen of the Cherokee Nation and descendant of the Shawnee Tribe, Jori was raised on her family's ranch in Vinita, Oklahoma, and earned a BA in Sociology and Native American Studies from OU. Her career has focused on community engagement, leadership development, and economic growth, fostering intergenerational collaboration. In 2024, she was honored with the UNITY 25 Under 25 National

Leadership Award and served as a fellow with the Center for Native American Youth through the Aspen Institute. We're excited for the passion, vision, and energy she brings and look forward to the positive impact she will have on our business community.

- The next Morning Brew is scheduled for Thursday, March 19th from 7:30-9:00 a.m. at Roast House Coffee.
- The Glenpool Economic Development Team remains committed to building strong relationships with local businesses and supporting long-term economic growth through its formal Business Retention and Expansion (BRE) program.
  - At the February 23rd meeting, the team heard from Charlotte Howe, Regional Development Specialist for Northeast Oklahoma and a member of the Economic Development Team at the Oklahoma Department of Commerce, regarding the Oklahoma



Innovation Expansion Program (OIEP). OIEP provides monthly cash payments in the form of payroll tax rebates to help existing Oklahoma companies offset the cost of new equipment, machinery, and facility improvements tied to capital investment. Awards are based on actual payroll withholdings and are paid after project costs and requirements are verified. Companies must meet specific payroll and investment thresholds to qualify.

- This discussion helped prepare for a March 12 Lunch & Learn for qualifying Glenpool businesses, where we will review the program, application process, and the support available to assist with submitting applications.

### New Business/Sites

- Housing Study Kickoff – On Tuesday, February 24, Catalyst Commercial facilitated the initial stakeholder meetings, marking the first step in Glenpool’s housing market assessment. This study will evaluate current housing conditions, emerging trends, and future opportunities to guide long-term growth strategies. Two identical sessions will be held to gather local input and ensure the study reflects real-world conditions and community insight.
- RFP (Request for Proposal) Submissions – To date in 2026, we have received 8 RFPs through Tulsa’s Future and submitted 0. The majority of these RFPs requested existing industrial buildings, which we don’t have; requested large acreage sites, which are difficult for us to procure; or included heavy industrial sites which typically require an industrial park or similar facility.

### Travel/Training/Misc:

- On February 10th, participated in a statewide economic development meeting welcoming new Oklahoma Department of Commerce leaders Barbra Coffee, EDGE Director, and Jenifer Gover LittleSun, Legislative Liaison. The discussion highlighted their professional backgrounds, priorities for advancing business growth and community development, collaboration with local practitioners, and included a preview of Commerce’s strategic planning results.
- On February 12th, attended the Bixby Chamber Economic Development Update, which provided insights on national, state, and local economic trends, key data points, and outlook projections for the year ahead.
- Oklahoma Film Friendly Community Certification – Visited with three different communities to discuss ordinance development, permitting processes, and lessons learned from their Film Friendly Community certification experiences.
- Completed tenure as Interim Director of the Glenpool Chamber – Assisted with the onboarding of Jori Cowley, the new Chamber President & CEO.

## **Grants and Special Projects**

- Oklahoma Transportation Alternatives Program (TAP) 2026 – Applications submitted to ODOT include:
  1. Sidewalks 146<sup>th</sup> from Elwood to Fern and on Elwood from 146<sup>th</sup> to 141<sup>st</sup> (2<sup>nd</sup> portion will need to be discussed with ODOT to combine with STBG project) \$1,200,000.00
  2. 141<sup>st</sup> Street sidewalk from Hwy 75 going west to S. 26<sup>th</sup> W. Ave. \$1,500,000.00
- MRDAF (Municipal Road Drilling Activity Fund) awarded on February 6, 2026, in the amount of \$500,000 with a required City match of \$259,847.85. Final award documents submitted to Council for consideration at March 2<sup>nd</sup> meeting.
- FY25 NCHIP Grant – Fingerprinting devices for the police department in the amount of \$16,310.00 with no required match. Application submitted February 20, 2026.

## **Special Projects**

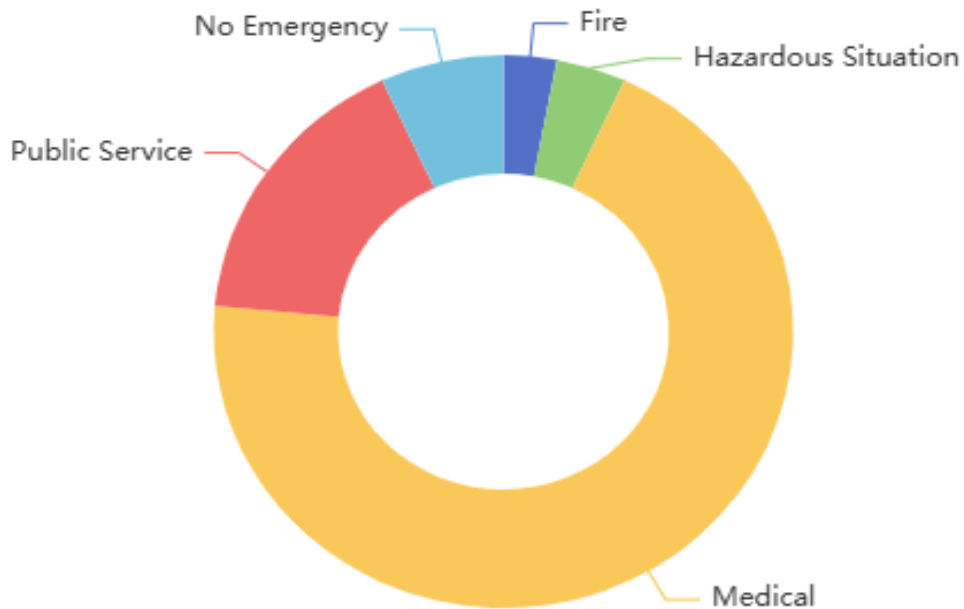
- Farmers Market
  - Vendor Meeting: April 18<sup>th</sup>, 2026 - Ongoing: Vendor communications, marketing, and event planning.
  - 2026 Market Rules/Regulations and the application are now available on the City Webpage.
  - New Season: Starts May 9, 2026, was going to be May 2<sup>nd</sup> but that is now the All-City Collection Event (Trash off) date.

## Glenpool Fire Department Operations January 2026

CM Report

1/23/2026-2/19/26

Run Type	# of Calls	Totals Calls
EMS Runs	142	<b>204</b>
Fire Runs	62	
Overlapping	37	



Fire	6
Hazardous Situation	8
Medical	142
Public Service	34
No Emergency	14
	<b>204</b>

# Police Department

## STAFFING

The Police Department has filled all current patrol positions and one officer is currently attending CLEET. The Animal Control Division has one opening and we are currently excepting applications.

## TRAINING

We hosted FOP training at the Conference Center on February 19<sup>th</sup>.

## HEADLINES

918-Dentist in Glenpool decided to make a quick stop at the Police Department with a surprise for our officers! Sergeant Ossman and Officer Allison were lucky enough to meet some of the staff from 918-Dentist, who brought by several tumblers for the officers. Thank you 918-Dentist for taking the time out of your day and thinking of us, we appreciate all you do for our community!



## January 24 through February 23, 2026

Calls for Service	1709
Arrest	45
DUI	8
Collisions	26
Alarm Calls	34
Animal Control	73
Burglary	3
Disturbance	17
Domestic	22
Fraud	7
Harassment	2
Larceny	12
Loud Noise	5
Motorist Assist	30
Suspicious Activity	26
Threats	8
Traffic Stops	656



Always be *truthful & transparent.*

**OUR CORE** *Savor*  
the journey.  
Show that you *care.*  
Create **WOW** moments. **VALUES**  
Make learning a *habit.*

**OUR MISSION: DEVELOPING A CULTURE OF TRUST  
TO BETTER SERVE OUR COMMUNITY**

**CITY COUNCIL**

MEETING MINUTES

FEBRUARY 2, 2026

<b>COUNCIL PRESENT:</b>	Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan
<b>COUNCIL ABSENT:</b>	
<b>STAFF PRESENT:</b>	David Tillotson, LeaAnn Reed, David Agbetunsin, Lesli Smith.
<b>STAFF ABSENT:</b>	

**A) Call to Order - Joyce G. Calvert, Mayor**

Mayor Calvert called the meeting to order at 6:00 p.m.

**B) Roll Call, Declaration of a Quorum - Lesli Smith, City Clerk; Joyce G. Calvert, Mayor**

Lesli Smith called the roll; Mayor Calvert declared a quorum present. Jana Burk, Attorney, of Rosenstein, Fist & Ringold, were also in attendance.

**C) Invocation- Sean Farver, Kirk Crossing, Jenks**

Sean Farver, Kirk Crossing Jenks, gave the invocation.

**D) Pledge of Allegiance - Joyce G. Calvert, Mayor**

**E) Management Report**

City Manager David Tillotson told the Council and the public that the meter replacement program has started. He said that meters will be replaced as the budget allows in all three areas—homes, businesses, and industries—with a goal of updating about 4,000 meters. Mr. Tillotson explained that some water bills might look different while meters are being changed because of how the two-part automated meters are read. City staff are watching this closely and fixing any issues that come up. When the next round of replacements begins, the city will share updates on social media. He encouraged people to contact the Water Department if they have questions. Mr. Tillotson also told the Mayor and Council that he knows the City Manager’s Report is long and may take time to review. He asked them to send him any topics, reports, or concerns they would like to focus on by the first regular meeting in March.

1) CM Report

**F) Mayor Report - Joyce G. Calvert, Mayor**

The mayor did not have an official report but shared with everyone that they will attend the Congress of Mayors next week in Oklahoma City.

**G) Council Comments**

Vice Mayor Triplett-Lund thanked all city employees and first responders for their hard work during the winter storm last week, saying she appreciated them being out in the snow and keeping everyone safe.

**H) Public Comments**

There were no public comments.

**I) Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

- 1) To approve the minutes from the January 20, 2026, meeting.
- 2) To approve a letter of support for Tulsa County's FEMA grant proposal.

Moved by Shayne Buchanan, seconded by Chris Brobst

<b>For</b>	<b>Against</b>
Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan	None
5	0

<b>Abstained</b>	<b>Absent</b>
None	
0	

To approve the consent agenda.

CARRIED.

**J) Consideration and appropriate action relating to items removed from the Consent Agenda**

No items were removed from the consent agenda.

**K) Scheduled Business**

- 1) Presentation of the 2026-2030 City of Glenpool Strategic Plan document.

The Council received a presentation on the 2026–2030 City of Glenpool Strategic Plan from Chief Administrative Officer LeaAnn Reed and City Manager David

Tillotson. This item was for presentation and discussion only, and no motions or votes were taken.

- 2) Discussion and possible action to approve or deny receipt of the FY 2024-2025 Annual Financial Statements and Independent Auditors' Reports and placement of the Reports in the City's permanent files. (Kirk Vanderslice, Hinkle & Company PC)

Moved by Chris Brobst, seconded by Joyce Calvert

<b>For</b>	<b>Against</b>
Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan	None
5	0

<b>Abstained</b>	<b>Absent</b>
None	
0	

To approve receipt of the FY 2024-2025 Annual Financial Statements and Independent Auditors' Reports and placement of the Reports in the City's permanent files.

CARRIED.

- 3) Discussion and possible action to approve, amend or deny the acceptance of the General Utility Easement for Redbud Glen Phase II

Moved by Shayne Buchanan, seconded by Tim Fox

<b>For</b>	<b>Against</b>
Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan	None
5	0

<b>Abstained</b>	<b>Absent</b>
None	

To approve the acceptance of the General Utility Easement for Redbud Glen Phase II.

CARRIED.

- 4) Discussion and possible action to enter into Executive Session for the purposes of discussing the purchase or appraisal of certain real property located in the City of Glenpool, pursuant to 25 O.S. § 307.B.3 of the Open Meeting Act.

Moved by Shayne Buchanan, seconded by Jaci Triplett-Lund

<b>For</b>	<b>Against</b>
Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan	None
5	0

<b>Abstained</b>	<b>Absent</b>
None	
0	

To enter into Executive Session for the purposes of discussing the purchase or appraisal of certain real property located in the City of Glenpool, pursuant to 25 O.S. § 307.B.3 of the Open Meeting Act.

CARRIED.

The Council entered into executive session at 7:27 p.m.

- 5) Discussion and possible action to reconvene in Regular Session.

Moved by Jaci Triplett-Lund, seconded by Chris Brobst

<b>For</b>	<b>Against</b>
Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan	None
5	0

<b>Abstained</b>	<b>Absent</b>
None	
0	

To reconvene in Regular Session.

The Council reconvened in open session at 8:23 p.m.

- 6) Discussion and possible action to authorize City Manager David Tillotson to proceed in a manner consistent with the discussion in executive session.

Moved by Joyce Calvert, seconded by Jaci Triplett-Lund

<b>For</b>	<b>Against</b>
Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan	None
5	0

<b>Abstained</b>	<b>Absent</b>
None	
0	

To authorize City Manager David Tillotson to proceed in a manner consistent with the discussion in executive session.

CARRIED.

- 7) Discussion and possible action to approve, modify or deny the Service Agreement with Newave Solutions, LLC to manage the City's IT network and computer infrastructure pending final approval of the City Attorney.

Moved by Shayne Buchanan, seconded by Jaci Triplett-Lund

<b>For</b>	<b>Against</b>
Tim Fox, Jaci Triplett-Lund, Joyce Calvert, Chris Brobst, Shayne Buchanan	None
5	0

<b>Abstained</b>	<b>Absent</b>
None	
0	

To approve, the Service Agreement with Newave Solutions, LLC to manage the City's IT network and computer infrastructure is pending final approval of the City Attorney.

CARRIED.

Mayor Calvert recessed the regular City Council meeting at 6:30 p.m.

Mayor Calvert reconvened the regular City Council meeting at 7:25 p.m.

L) **Adjournment**

The meeting was adjourned at 8:24 p.m.

**To:** Honorable Mayor and City Council  
**From:** Josh Brannon, Finance Director  
**Meeting Date:** March 2, 2026  
**Department/Office:** Finance  
**Item Name:** FY25-26 Budget Amendment CITY-08

**Summary:**

The City recently received auto insurance claim proceeds from OMAG in the amount of \$32,361.25 for two claims involving damaged Police vehicles. This Budget Amendment appropriates the use of such funds for the repair of the associated vehicles.

**Recommended Action:**

Staff recommends approval of Budget Amendment CITY-08.

**Budget:**

**Attachments:**

1. FY 25-26 Budget Amendment CITY-08 - GF Police Vehicle Repair 03-02-26

# City of Glenpool Budget Amendment

Fiscal Year: 2025-2026

Amendment No: CITY-08

Date Requested: 3/2/2026

<b>Revenue</b>					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
01	5-00-5362	Insurance Reimbursements	\$ 12,372.28	\$ 32,361.65	\$ 44,733.93
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		<b>Total</b>		<b>\$ 32,361.65</b>	

<b>Expense</b>					
Fund	Account Number	Account Name	Current Budget	Increase / (Decrease)	Revised Budget
01	6-03-6271	Vehicle Repair & Maintenance	\$ 69,272.28	\$ 32,361.65	\$ 101,633.93
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		<b>Total</b>		<b>\$ 32,361.65</b>	

**Notes:**

Appropriation of two Police auto insurance claim proceeds received from OMAG to be used for the repair of the associated Police vehicles.

**Approved by the City of Glenpool**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**To:** Honorable Mayor and Council

**From:** Beth Miller, Grants and Special Projects

**Meeting Date:** March 2, 2026

**Department/Office:** Grants & Special Projects

**Item Name:** MRDAF Project Agreement – W. 131st Street South Pavement Repair

**Summary:**

The Oklahoma Department of Transportation (ODOT) has awarded the City of Glenpool \$500,000 in Municipal Road Drilling Activity Funds (MRDAF) for pavement repair along W. 131st Street South, beginning 0.31 miles east of US-75 and extending 0.18 miles east. The award letter confirms that MRDAF funds must be used exclusively for road repair and will be disbursed in advance of construction, with any unspent funds returned to ODOT at project closeout.

The total estimated cost of the project is \$759,847.85. Based on this estimate, the City's required match will be \$259,847.85, which exceeds the minimum 25% match required under the MRDAF program. ODOT's funding agreement establishes that MRDAF will cover up to 75% of eligible construction costs with a maximum contribution of \$500,000.

Under the terms of the award, the City is responsible for construction, inspection, and project completion within one year of Transportation Commission approval (February 2, 2027). Engineering, right-of-way, and utility coordination costs are not eligible for reimbursement and must be covered entirely by the City.

ODOT requires the City to sign and return the MRDAF Project Agreement before funds can be released.

**Recommended Action:**

Staff recommends that the City Council approve the Municipal Road Drilling Activity Fund (MRDAF) Project Agreement with the Oklahoma Department of Transportation for State Job No. 39164(04), W. 131st Street South pavement repair; accept the awarded MRDAF funding in the amount of \$500,000; acknowledge the required City match of \$259,847.85; and authorize the Mayor to execute the funding agreement.

**Budget:**

City match of \$259,847.85 to be funded from the General Fund fund balance (01-5-00-5409 – Transfer from Fund Balance); MRDAF grant award of \$500,000 will fund the remainder of the project.

**Attachments:**

1. Cost Estimates for 131st Street project
2. GLENPOOL 3916404 MRDAF Agreement
3. Glenpool 3916404 MRDAF Award Letter

4. Project Location Map (1)
5. Signed Resolution

## Cost Estimates for 131<sup>st</sup> Street Pavement Repair Project

	Description		\$ Dollar
A	Full Depth Repair Per Lane mile	\$1,700,000	
B	Number of Lanes	2	
C	Length Feet (Miles)	1000 (0.189)	
D	Total Lane Length Feet (Miles) (C x D)	2000 (0.379)	
E	Total Cost (A x D miles)		643,939
F	Contingency	15%	96,590.85
G	Escalation Factor	3%	19,318
H	Total		<b>759,847.85</b>
J	Maximum MRDAF Grant Requested		<b>500,000.00</b>
K	City Match (H – J)		<b>259,847.85</b>

Prepared by: David Agbetunsin, City Engineer

**PROJECT AGREEMENT**

**BY AND BETWEEN CITY OF GLENPOOL  
AND  
OKLAHOMA TRANSPORTATION**

**FOR THE CONSTRUCTION OF  
MUNICIPAL ROADS DRILLING ACTIVITIES REVOLVING FUND PROJECT**

**PROJECT NO. SAP-272B(469)LG  
J/P NO. 39164(04)**

**AGREEMENT**

This Agreement, made the day and year last written below, by and between GLENPOOL, hereinafter referred to as the Sponsor, and Oklahoma Transportation of the State of Oklahoma, hereinafter referred to as the DEPARTMENT, is for the following intents and purposes and subject to the following terms and conditions, to-wit:

**WHEREAS**, the DEPARTMENT, having reviewed an application received from the SPONSOR, has awarded funding to a Municipal Roads Drilling Activities Revolving Fund Project. The DEPARTMENT will place on deposit with the SPONSOR, the funds allocated;

**WHEREAS**, the Department is charged under the law of the State of Oklahoma with the administration of the and Municipal Road Drilling Activity Funds to repair damage to municipal roads caused by or reasonably caused by increased use of such roads resulting from oil or gas drilling activity and,

**WHEREAS**, the Transportation Commission did at its regular meeting of February 2, 2026 approve Agenda Item 20 allocating \$500,000 (Five hundred thousand dollars) for the purpose of participating with the Sponsor in constructing MRDAF-City of Glenpool W 131st Street South beginning .31 miles east of US 73 and extending .18 miles east. The Sponsor will be responsible for the initiation, construction and completion of all work associated with the project.

NOW, THEREFORE, it is mutually agreed by the Sponsor and the DEPARTMENT that:

1. Should professional engineering be required, the Sponsor agrees to provide all plans, specifications and construction cost estimates for this project.
2. The Sponsor agrees that the roadway repair will be completed based on the Transportation Commission awarded scope within one year of award. A licensed engineer shall provide repair recommendations as part of application process.
3. The Sponsor agrees to adjust or relocate or cause the adjustment or relocation, at the Sponsor's sole expense, of all utility facilities as may be reasonably necessary or convenient to accommodate construction of the project.
4. The Sponsor warrants that all rights-of-way needed for the construction of said project shall be free and clear of all obstructions and encumbrances of whatsoever nature,

which would interfere with construction of the project, including but not limited to utility poles, pipelines, buildings, signs and other facilities above or below the surface of the ground.

5. The Sponsor hereby certifies to the Department of Transportation that the entire project is to be constructed on public right-of-way
6. Upon completion of the construction plans the Sponsor will provide, upon request by the DEPARTMENT two (2) one-half size set of such plans.
7. The Sponsor shall assume total responsibility for the construction, inspection and completion of this project.
8. The Sponsor will invite a DEPARTMENT representative to attend the pre-work conference.
9. The Sponsor will invite a DEPARTMENT representative to attend the final inspection.
10. Upon completion and final acceptance of the project, the Sponsor agrees that it shall, at its own expense, assume full maintenance responsibility for the project.
11. Upon completion and final acceptance of the project, the SPONSOR will provide to the DEPARTMENT, sufficient documentation of SPONSOR participation as set forth in the funding table as shown below:

FUNDING SOURCE =>		MRDAF		SPONSOR	
STATE JOB PIECE NO.	DESCRIPTION	SHARE (%)	AMOUNT	SHARE (%)	AMOUNT
39164(04)	Construction	75% up to a limit of	\$500,000	Minimum 25%	\$167,000

11.1. Sponsor furthermore agrees that should final project costs total less than the minimum 25% Sponsor share, the Sponsor reimburse the Department based on actual cost within 6 months of the project final audit.

12. The Sponsor agrees that as a condition to receiving any financial assistance from the Department, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42, U.S.C. 2000d et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, "Nondiscrimination of Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964".

**IN WITNESS WHEREOF**, the Director of Oklahoma Transportation, pursuant to authority vested in him by the State Transportation Commission, has hereunto subscribed his name as Director of Oklahoma Transportation and the Sponsor has executed same pursuant to authority prescribed by law for the Sponsor on the date indicated below.

THE CITY OF GLENPOOL

APPROVED AS TO FORM  
AND LEGALITY

By \_\_\_\_\_  
City Attorney

By \_\_\_\_\_  
Mayor

By \_\_\_\_\_  
Attest: City Clerk

(SEAL): Approved – THE CITY OF GLENPOOL

STATE OF OKLAHOMA  
DEPARTMENT OF TRANSPORTATION

Recommended for Approval

\_\_\_\_\_  
Local Government Division Engineer      Date

\_\_\_\_\_  
Director of Project Delivery      Date

APPROVED AS TO FORM  
AND LEGALITY

APPROVED

\_\_\_\_\_  
General Counsel      Date

\_\_\_\_\_  
Deputy Director      Date

February 6, 2026

Elizabeth Miller  
12205 S Yukon Avenue  
Glenpool, OK 74066

Re: State Job No.: 39164(04)  
Project No.: SAP-272B(469)LG  
Description: W 131<sup>st</sup> Street South

Dear Ms. Miller:

We are pleased to inform you that the City of Glenpool has been selected to receive Municipal Road Drilling Activity Funds (MRDAF) in the amount of \$500,000 to repair W 131st Street South beginning .31 miles east of US 73 and extending .18 miles east.

MRDAF funds are to be used exclusively for road repair. Costs associated with engineering, right-of-way and utility coordination are not eligible expenses and are the responsibility of the municipality.

The municipality is required to provide a minimum 25% local match toward project cost; in-kind contributions cannot be counted toward the required match.

MRDAF projects will not be let through ODOT, nor will they require ODOT engineering plans or construction inspection. The project should be bid following whatever bid policies or rules you have in place.

Funds will be disbursed in advance of construction. Any portion of awarded funds not expended on eligible costs must be returned upon completion of the project.

Construction is to be completed within one year of Transportation Commission approval (February 2, 2027). Upon project completion, notify Amber Mitchell to begin the closeout process. Be prepared to submit itemized invoices, proof of payment and photos of the completed project.

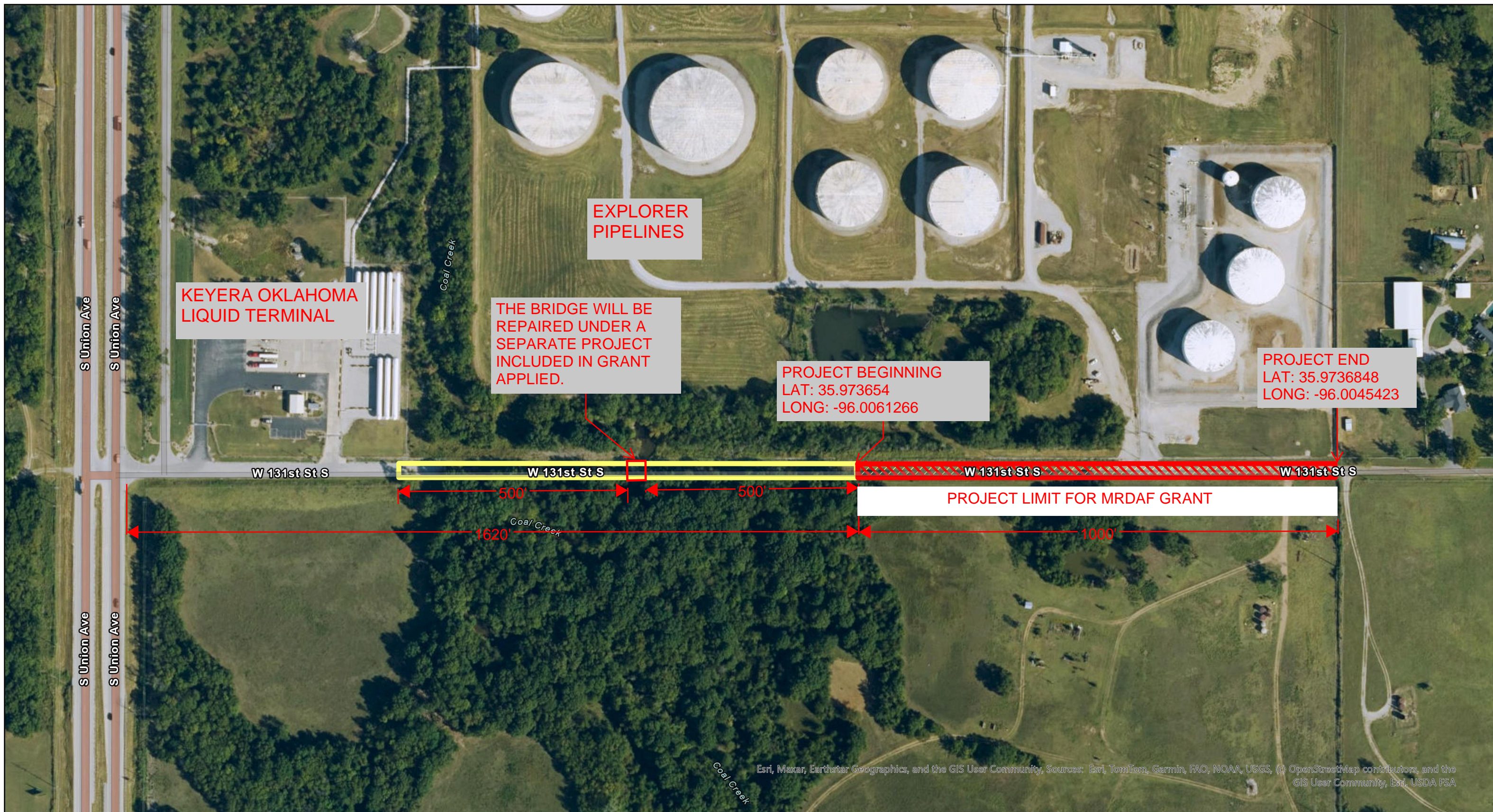
**Attached you will find a funding agreement for your consideration. Please sign and email back to Amber Mitchell at [amber.mitchell@odot.ok.gov](mailto:amber.mitchell@odot.ok.gov). Once we receive the signed funding agreement, our Comptroller will issue the funds.**

We are very excited to partner with you on improving the infrastructure in your city! If at any point you have questions, please reach out to myself or Amber Mitchell.

Sincerely,



Steven Gauthé, PE  
Local Government Division Engineer



RESOLUTION #2025015

AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM THE MUNICIPAL ROAD DRILLING ACTICVITY FUND (MRDAF)

WHEREAS The City of Glenpool desires to seek funding from the Municipal Road Drilling Activity Fund (MRDAF) for the 0.19 mile of road beginning 1,620 Feet East of the intersection of US-75 and W 131st Street S going East extending 0.19 Mile or 1000Feet East on W 131st Street S in the City of Glenpool and

WHEREAS it is in the best interest of the residents of the City of Glenpool to prepare and apply for financial assistance from the Municipal Road Drilling Activity Fund (MRDAF) in the form of a grant.

WHEREAS City of Glenpool is hereby responsible for 25% of the project cost and intends to complete the project within one year of the award.

NOW THEREFORE, BE IT RESOLVED that by the City Council of the City of Glenpool that the City desires to authorize and apply for funding and provide related documents necessary to file and process a grant application through the Municipal Road Drilling Activity Fund (MRDAF).

PASSED AND APPROVED by the Glenpool City Council this 6 day of Oct 2025.

CITY OF GLENPOOL

Joyce G. Calvert, Mayor

Subscribed and sworn to before me October 6th, 2025

Attest:

Lesli Smith, City Clerk



**To:**

**From:** David Agbetunsin, City Engineer

**Meeting Date:** March 2, 2026

**Department/Office:** Engineering Department

**Item Name:**

**Summary:**

Tulsa County is advancing the 121st Street South – US-75 to Elwood Avenue Road Widening Project (JP 33567(04); J3-56700(05)CI). As part of the project, a portion of City-owned property located within:

“The Northwest Quarter (NW/4) of Section 2, Township 17 North, Range 12 East, Indian Meridian, Tulsa County, Oklahoma” is required for public highway right-of-way purposes. The tract to be dedicated is described as: 32,695 square feet (0.75 acres), more or less.

The dedication is being conveyed as a perpetual easement for public highway purposes to Tulsa County. The property is generally located near W. 121st Street South and Yukon Avenue within City limits and is necessary to accommodate roadway widening, associated grading, drainage, and related public infrastructure improvements.

The right of way shall be dedicated to Tulsa County for a consideration of Ten Dollars (\$10.00).

**Recommended Action:**

Staff recommends approval of the dedication of approximately **0.75 acres (32,695 sq. ft.)** of City-owned property to Tulsa County for public highway right-of-way associated with the 121st Street South Road Widening Project (JP 33567(04); J3-56700(05)CI).

**Budget:**

**Attachments:**

1. Donation of Right of Way to Tulsa County Parcel 4 Glenpool

# DONATION CERTIFICATE

DATE: \_\_\_\_\_

Job Piece No.: 33567(04)

Project No.: J3-56700(5)CI

County: Tulsa

Parcel No.: 4

I/We the undersigned, hereby certify that I/we have received the Property Rights Brochure, have been fully informed of my/our right to receive just compensation for the right-of-way upon my/our property and waive the appraisal process and/or offer.

I/We have elected to donate the right-of-way to: Tulsa County by and through Tulsa County Board of County Commissioners

for project 121st St S Hwy 75 - Elwood Road Widening Project; 33567(04); J3-56700(5)CI

LEGAL DESCRIPTION: A part of the Northeast Quarter of the Northwest Quarter (NE/4 NW/4)

**SEE ATTACHED EXHIBIT A**

Address: 12205 S Yukon Ave Glenpool, OK 74033-6635

## SIGNATURES

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2024

BY: \_\_\_\_\_

By: \_\_\_\_\_

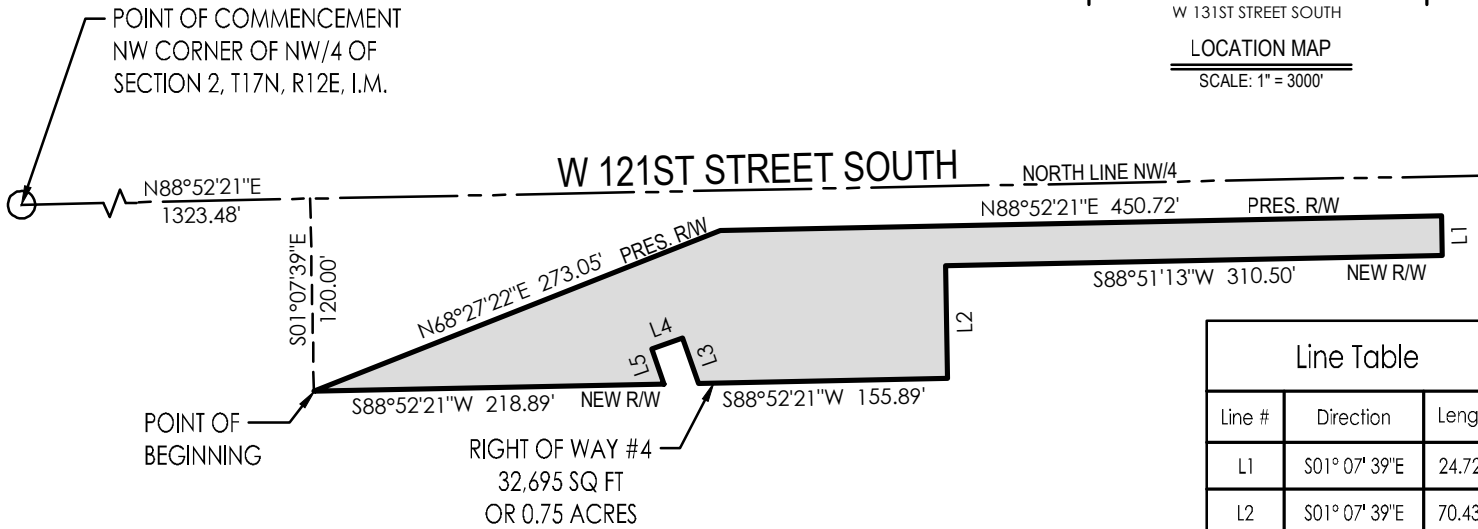
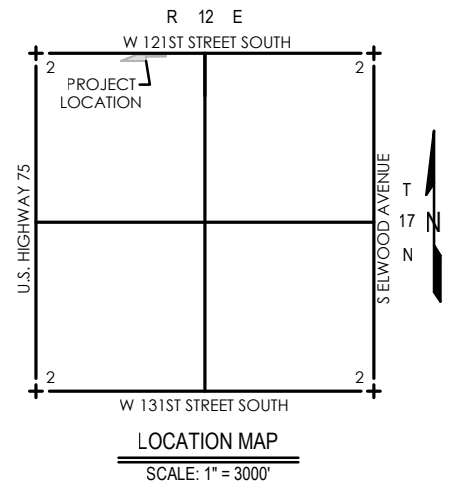
## WITNESS:

Agent: \_\_\_\_\_

Date \_\_\_\_\_

*(Attach Property Rights Brochure)*

*(Attach Legal Description)*



Line Table		
Line #	Direction	Length
L1	S01° 07' 39"E	24.72'
L2	S01° 07' 39"E	70.43'
L3	N19° 28' 32"W	30.09'
L4	S69° 55' 14"W	20.19'
L5	S19° 20' 31"E	23.16'

**CITY OF GLENPOOL**  
**BK. 4823, PG. 2139, D.R.T.C.O.**

**LEGAL DESCRIPTION**

A tract of land situated within the Northwest Quarter (NW/4) of Section Two (2), Township Seventeen North (T17N), Range Twelve East (R12E) of the Indian Meridian (I.M.), Glenpool, Tulsa County, Oklahoma, being more particularly described as follows:

Commencing at the Northwest corner of said NW/4; thence N88°52'21"E along the North line of said NW/4 a distance of 1323.48 feet; thence S01°07'39"E a distance of 120.00 feet to the POINT OF BEGINNING; thence

N68°27'22"E a distance of 273.05 feet; thence N88°52'21"E a distance of 450.72 feet; thence S01°07'39"E a distance of 24.72 feet; thence S88°51'13"W a distance of 310.50 feet; thence S01°07'39"E a distance of 70.43 feet; thence S88°52'21"W a distance of 155.89 feet; thence N19°28'32"W a distance of 30.09 feet; thence S69°55'14"W a distance of 20.19 feet; thence S19°20'31"E a distance of 23.16 feet; thence S88°52'21"W a distance of 218.89 feet to the POINT OF BEGINNING.

Said tract contains 32,695 Sq Ft or 0.75 Acres, more or less.



SCALE: 1" = 120'

GRAPHIC SCALE IN FEET



BASIS OF BEARING = NORTH LINE OF THE NW/4 OF SECTION 2, T17N, R12E, I.M. (N88°52'21"E)

RIGHT OF WAY #4 EXHIBIT - ATTACHMENT A

 <p><b>Crafton Tull</b> architecture   engineering   surveying 405.787.6270   405.787.6276 f www.craftontull.com</p>	<p>300 Pointe Parkway Blvd. Yukon, Oklahoma 73099</p>
	<p>SHEET NO.: 1 of 1 DATE: 01/20/2023 PROJECT NO.: 17613400</p>

**EASEMENT for Public Highway**

STATE AID PROJECT  
J-356700(4)CI  
JP NO. 33567(04)  
TULSA COUNTY  
E A S E M E N T #

KNOW ALL MEN BY THESE PRESENTS:

This City of Glenpool, Oklahoma, a municipal Corporation

of Tulsa County, State of Oklahoma, hereinafter called the Grantors (whether one or more), for and in consideration of the sum of Ten and O V C (\$ 10.00 & O V C)

and other good, valuable and sufficient considerations, do hereby grant, bargain, sell, convey and dedicate unto the County of Tulsa called the Grantee, a perpetual easement over, under, and across the following described lots or parcels of land, to-wit:

A tract of land situated within the Northwest Quarter (NW/4) of Section Two (2), Township Seventeen North (T17N), Range Twelve East (R12E) of the Indian Meridian (I.M.), Jenks, Tulsa County, Oklahoma, being more particularly described as follows:

Commencing at the Northwest corner of said NW/4; thence N88°52'21"E along the North line of said NW/4 a distance of 1323.48 feet; thence S01°07'39"E a distance of 120.00 feet to the POINT OF BEGINNING; thence

N68°27'22"E a distance of 273.05 feet; thence N88°52'21"E a distance of 450.72 feet; thence S01°07'39"E a distance of 24.72 feet; thence S88°51'13"W a distance of 310.50 feet; thence S01°07'39"E a distance of 70.43 feet; thence S88°52'21"W a distance of 155.89 feet; thence N19°28'32"W a distance of 30.09 feet; thence S69°55'14"W a distance of 20.19 feet; thence S19°20'31"E a distance of 23.16 feet; thence S88°52'21"W a distance of 218.89 feet to the POINT OF BEGINNING.

Said tract contains 32,695 Sq Ft or 0.75 Acres, more or less.

For the same considerations hereinbefore recited, this easement is granted for the purpose of enabling said Grantee, its officers, agents, contractors, and employees, now or at any time in perpetuity and at its discretion, to go upon, construct, build, maintain, and regulate a public highway of facilities necessary and incidental thereto, including the airspace above and removal of and all dirt, rock, gravel, sand and other road building materials, reserving and excepting unto said Grantors the mineral rights therein provided, however, that any explorations or development of said reserved mineral rights shall not directly or indirectly interfere with the use of said land for the purposes herein granted; and reserving unto said Grantors the right of ingress and egress to said public highway from the remaining lands of the Grantors.

To have and to hold said above described premises unto the said County of Tulsa to the extent permitted by law free, clear and discharged from any and all claims of damages or injury that may be sustained directly or indirectly to the remaining lands of the Grantors by reason of the construction and maintenance of a public highway and all highway excavations, embankments, structures, bridges, drains, sight distance of safety areas and other facilities that may now or hereafter be, in the discretion of the grantee, necessary for the construction and maintenance of a public highway and incidental facilities over, across or along the above described tract of land; the supervision and control of said public highway to be in such municipality, county or other agency of the State of Oklahoma as has or may have jurisdiction thereof by the laws of the State of Oklahoma; and said Grantee, its officers, agents, contractors and employees are hereby granted free access to said property for the purpose of entering upon, constructing, maintaining or regulating the use of said public highway and incidental facilities.

Said Grantors hereby covenant and warrant that at the time of delivery of these presents they are the owners in fee simple of the above described premises and that same are free and clear of all liens and claims whatsoever, except None

The undersigned Grantors hereby designate and appoint i t s e l f as agent to execute the claim and receive the compensation herein named.

IN WITNESS WHEREOF, the grantor(s) herein named has/have hereunto set my/our hand(s) and seal(s) this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

State of Oklahoma )  
 ) §  
County of \_\_\_\_\_ )

Before me, \_\_\_\_\_ in and for this State, on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, personally appeared \_\_\_\_\_

to me known to be the identical person(s) who executed the within and foregoing instrument, and acknowledged to me that \_\_\_\_\_ executed the same as \_\_\_\_\_ free and voluntary act and deed for the uses and purposes therein set forth.

Witness my hand and seal the day and year last above written.

My Commission expires: \_\_\_\_\_  
Commission No. \_\_\_\_\_ Notary Public

State of Oklahoma )  
 ) §  
County of \_\_\_\_\_ )

Before me, \_\_\_\_\_ in and for this State, on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, personally appeared \_\_\_\_\_

to me known to be the identical person(s) who executed the within and foregoing instrument, and acknowledged to me that \_\_\_\_\_ executed the same as \_\_\_\_\_ free and voluntary act and deed for the uses and purposes therein set forth.

Witness my hand and seal the day and year last above written.

My Commission expires: \_\_\_\_\_  
Commission No. \_\_\_\_\_ Notary Public

State of Oklahoma )  
 ) §  
County of \_\_\_\_\_ )

Before me, \_\_\_\_\_ in and for this State, on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, personally appeared \_\_\_\_\_ to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its \_\_\_\_\_, and acknowledged to me that \_\_\_\_\_ executed the same as \_\_\_\_\_ free and voluntary act and deed, and as the free and voluntary act and deed of the \_\_\_\_\_ for the uses and purposes therein set forth.

Witness my hand and seal the day and year last above written.

My Commission expires: \_\_\_\_\_  
Commission No. \_\_\_\_\_ Notary Public

State of Oklahoma )  
 ) §  
County of \_\_\_\_\_ )

Before me, \_\_\_\_\_ in and for this State, on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, personally appeared \_\_\_\_\_ to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its \_\_\_\_\_, and acknowledged to me that \_\_\_\_\_ executed the same as \_\_\_\_\_ free and voluntary act and deed, and as the free and voluntary act and deed of the \_\_\_\_\_ for the uses and purposes therein set forth.

Witness my hand and seal the day and year last above written.

My Commission expires: \_\_\_\_\_  
Commission No. \_\_\_\_\_ Notary Public

**To:** Mayor and Council, City of Glenpool  
**From:** David Agbetunsin, City Engineer  
**Meeting Date:** March 2, 2026  
**Department/Office:** Engineering Department  
**Item Name:**

**Summary:**

The City has identified ongoing drainage capacity concerns along Warrior Road between 146th Street and approximately 250 feet southwest of 141st Street at the confluence with the Unnamed Tributary of Coal Creek.

The purpose of this project is to perform a comprehensive drainage study to evaluate existing conditions and develop recommendations for improvements to increase conveyance capacity, address culvert deficiencies, and improve overall stormwater performance within the corridor. As outlined in the Letter Agreement dated February 13, 2026 as attached Kimley-Horn will evaluate:

- The drainage way from 146th Street to the downstream confluence
- The inadvertent stormwater detention facility near 146th & Warrior
- Culvert crossings at Warrior Road and 144th Place
- Storm sewer system and street inlets between 144th Place and 141st Street
- Downstream tailwater conditions
- Right-of-way or drainage easement needs
- Conceptual improvement exhibits
- Opinion of Probable Construction Cost (OPCC)

Kimley Horn is also the consultant selected for the sidewalk project along Warrior Road. This project is planned to be coordinated together with the sidewalk project.

This project is a Move Glenpool Forward Project and will be financed through the Move Glenpool Forward Fund.

**Recommended Action:**

Staff recommends approval of the Professional Services Agreement with Kimley-Horn and Associates, Inc. in the amount of **\$48,100** for the Warrior Road Drainage Study.

**Budget:**

**Attachments:**

1. Glenpool Warrior Road Drainage\_260213\_signed



February 13, 2026

Mr. David Agbetunsin  
City Engineer  
City of Glenpool  
12205 S Yukon Avenue  
Glenpool, Oklahoma 74033

Re: Letter Agreement for Professional Services for  
Warrior Road Drainage Study  
Glenpool, OK

Dear David:

Kimley-Horn and Associates, Inc. (“Kimley-Horn”, “KH”, or “Consultant”) submits this Letter Agreement (“Agreement”) to the City of Glenpool (“Client”) for providing the Warrior Road Drainage Study (“Project”) for the City of Glenpool (“City”).

**Project Understanding**

We understand the Client desires to improve the capacity of the drainage way along Warrior Road from 146<sup>th</sup> Street to the confluence of said drainage way with the Unnamed Tributary of Coal Creek approximately 250-feet southwest of the intersection of 141<sup>st</sup> Street and Warrior Road. A drainage study shall be performed to provide recommendations for improvements along the drainage way and shall include estimated construction costs for said improvements.

**Scope of Services**

Kimley-Horn will provide the services specifically set forth below.

***Task 101: Topographic Survey***

KH (through a Subconsultant) will perform a topographic and boundary survey for an area that was outside the scope of work for the ODOT TAP project along Warrior Road (JP No. 38028(05)). The yellow area shown in Exhibit 1 on the following page extends the survey limits further west of Warrior Road.



Exhibit 1 – Topographic Survey Area

**Task 102: Drainage Study**

KH will perform a drainage study of the drainage way along Warrior Road from the upper end at the inadvertent stormwater detention facility at the southeast corner of the intersection of 146<sup>th</sup> Street and Warrior Road to the lower end at the confluence of the drainage way with the Unnamed Tributary of Coal Creek approximately 250-feet southwest of the intersection of 141<sup>st</sup> Street and Warrior Road. The drainage study shall include the following:

- A hydrologic analysis for the Warrior Road drainage way. The SCS unit hydrograph method shall be utilized with HEC-HMS to determine flowrates at key points for typical rainfall events (5, 10, 25, 50 and 100-year).
- The drainage study shall utilize the existing drainage report from The Crossing at Glenpool for the upstream reach of the drainage basin.
- Existing contour data along with aerial imagery and Google Earth street view shall be utilized to delineate the drainage subbasins and time of concentration.
- A drainage map shall be provided showing the drainage subbasins and paths of time of concentration.
- The inadvertent stormwater detention facility shall be modeled through HEC-HMS as a detention facility with the best available contour data. It is assumed that the property shall remain a detention facility and not be developed for a different use in the future.
- A hydraulic analysis for the Warrior Road drainage way. HY-8 shall be utilized to analyze the culvert crossings for 146<sup>th</sup> Street, Warrior Road and 144<sup>th</sup> Place. Manning's equation shall be utilized to analyze the drainage way channel segments. Downstream surface water conditions shall be modeled for the following scenarios:
  - Assumed free flow condition downstream of the confluence with the Unnamed Tributary of Coal Creek. Assumes additional downstream improvements shall be made in the future to provide a free flow condition.
  - Best estimate for the current tailwater condition at the confluence with the Unnamed Tributary of Coal Creek. This will not involve any additional hydrologic or hydraulic calculations because to accurately establish the tailwater condition would involve beginning the analysis much further downstream, which is beyond the scope of the project.
- A hydraulic analysis for the storm sewer system along Warrior Road between 144<sup>th</sup> Place and 141<sup>st</sup> Street. This includes the street drainage inlets and storm sewer outfall pipes located south of the intersection of 143<sup>rd</sup> Street, south of the intersection of 142<sup>nd</sup> Place and north of the intersection of 141<sup>st</sup> Place.
- Recommendations and conceptual plan exhibits shall be provided for proposed improvements to the following:
  - The culvert crossings at Warrior Road and 144<sup>th</sup> Pl.
  - The outfall structure and culvert for the inadvertent detention facility.
  - The drainage way channel segments between 146<sup>th</sup> Street and the downstream confluence with the Unnamed Tributary of Coal Creek.
  - The street inlets and storm sewer outfall pipes along Warrior Road between 144<sup>th</sup> Place and 141<sup>st</sup> Street.
- Recommendations for right-of-way or drainage easement acquisition needed for proposed improvements.
- An Opinion of Probable Construction Cost (OPCC) shall be provided for all improvement recommendations.

KH shall prepare and submit a DRAFT Drainage Study in PDF format for the Client to review and shall meet with the Client to receive comments on the DRAFT Drainage Study. KH shall incorporate DRAFT Drainage Study comments and shall prepare and submit a FINAL (Sealed) Drainage Study in PDF format to the Client.

**Services Not Included**

Any other services, including but not limited to the following, are not included in this Agreement:

- Subsurface Utility Engineering (SUE)
- Geotechnical Investigation
- 404 Permitting with the US Army Corps of Engineers
- Drainage analysis beyond the scoped limits
- Preparation of Construction Documents
- Property Acquisition Services or Legal Descriptions for right-of-way or exhibit preparation

**Additional Services**

Any services not specifically provided for in the above scope will be billed as additional services and performed at Kimley-Horn’s then-current hourly rates.

**Information Provided By Client**

Kimley-Horn shall be entitled to rely on the completeness and accuracy of all information provided by the Client or the Client’s consultants or representatives.

**Schedule**

Kimley-Horn will perform the services as expeditiously as practicable with the goal of meeting a mutually agreed upon schedule.

**Fee and Expenses**

Kimley-Horn will perform the services in Tasks 101 - 102 for the total lump sum fee below. Individual task amounts are informational only. All permitting, application, and similar project fees will be paid directly by the Client.

Task Number & Name		Fee	Type
101	Topographic Survey	\$6,100	Lump Sum
102	Drainage Study	\$42,000	Lump Sum
Total		\$48,100	

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

## Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the attached Standard Provisions, which are incorporated by reference. As used in the Standard Provisions, "Kimley-Horn" shall refer to Kimley-Horn and Associates, Inc., and "Client" shall refer to Clarity of Place, Inc.

Kimley-Horn, in an effort to expedite invoices and reduce paper waste, submits invoices via email in a PDF. We can also provide a paper copy via regular mail if requested. Please include the invoice number and Kimley-Horn project number with all payments. Please provide the following information:

\_\_\_\_ Please email all invoices to \_\_\_\_\_

\_\_\_\_ Please copy \_\_\_\_\_

To proceed with the services, please have an authorized person sign this Agreement below and return to us. We will commence services only after we have received a fully-executed agreement. Fees and times stated in this Agreement are valid for sixty (60) days after the date of this letter.

To ensure proper set up of your projects so that we can get started, please complete and return with the signed copy of this Agreement the attached Request for Information. Failure to supply this information could result in delay in starting work on this project.

We appreciate the opportunity to provide these services. Please contact me if you have any questions.

Sincerely,

### KIMLEY-HORN AND ASSOCIATES, INC.

Signed: 

Printed Name: Jeremy Stahle, P.E.

Title: Project Manager

Signed: 

Printed Name: Rusty Akerman, P.E.

Title: Contract Specialist

### CITY OF GLENPOOL

SIGNED: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Client's Federal Tax ID: \_\_\_\_\_  
Client's Business License No.: \_\_\_\_\_  
Client's Street Address: \_\_\_\_\_  
\_\_\_\_\_

**Request for Information**

*Please return this information with your signed contract; failure to provide this information could result in delay in starting your project*

**Client Identification**

Full, Legal Name of Client					
Mailing Address for Invoices					
Contact for Billing Inquiries					
Contact's Phone and e-mail					
Client is (check one)	Owner	<input type="checkbox"/>	Agent for Owner	<input type="checkbox"/>	Unrelated to Owner

**Property Identification**

	Parcel 1	Parcel 2	Parcel 3	Parcel 4
Street Address				
County in which Property is Located				
Tax Assessor's Number(s)				

**Property Owner Identification**

	Owner 1	Owner 2	Owner 3	Owner 4
Owner(s) Name				
Owner(s) Mailing Address				
Owner's Phone No.				
Owner of Which Parcel #?				

**Project Funding Identification – List Funding Sources for the Project**


*Attach additional sheets if there are more than 4 parcels or more than 4 owners*

**KIMLEY-HORN AND ASSOCIATES, INC.**  
**STANDARD PROVISIONS**

- 1) **Kimley-Horn's Scope of Services and Additional Services.** Kimley-Horn will perform only the services specifically described in this Agreement ("Services"). Any services that are not set forth in the scope of Services described herein will constitute additional services ("Additional Services"). If requested by the Client and agreed to by Kimley-Horn, Kimley-Horn will perform Additional Services, which shall be governed by these provisions. Unless otherwise agreed to in writing, the Client shall pay Kimley-Horn for any Additional Services an amount based upon Kimley-Horn's then-current hourly rates plus an amount to cover certain direct expenses including telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Other direct expenses will be billed at 1.15 times cost.
- 2) **Client's Responsibilities.** In addition to other responsibilities herein or imposed by law, the Client shall:
  - a. Designate in writing a person to act as its representative, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
  - b. Provide all information and criteria as to the Client's requirements, objectives, and expectations for the project and all standards of development, design, or construction.
  - c. Provide Kimley-Horn all available studies, plans, or other documents pertaining to the project, such as surveys, engineering data, environmental information, etc., all of which Kimley-Horn may rely upon.
  - d. Arrange for access to the site and other property as required for Kimley-Horn to provide its services.
  - e. Review all documents or reports presented by Kimley-Horn and communicate decisions pertaining thereto within a reasonable time so as not to delay Kimley-Horn.
  - f. Furnish approvals and permits from governmental authorities having jurisdiction over the project and approvals and consents from other parties as may be necessary.
  - g. Obtain any independent accounting, legal, insurance, cost estimating, and feasibility services required by Client.
  - h. Give prompt written notice to Kimley-Horn whenever the Client becomes aware of any development that affects Kimley-Horn's services or any defect or noncompliance in any aspect of the project.
- 3) **Period of Services.** Unless otherwise stated herein, Kimley-Horn will begin work after receipt of a properly executed copy of this Agreement. This Agreement assumes conditions permitting continuous and orderly progress through completion of the services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that Kimley-Horn does not control. If such delay or suspension extends for more than six months, Kimley-Horn's compensation shall be renegotiated.
- 4) **Method of Payment.** Client shall pay Kimley-Horn as follows:
  - a. Invoices will be submitted periodically for services performed and expenses incurred. Payment of each invoice will be due within 25 days of receipt. The Client shall also pay any applicable sales tax. All retainers will be held by Kimley-Horn and applied against the final invoice. Interest will be added to accounts not paid within 25 days at the maximum rate allowed by law. If the Client fails to make any payment due under this or any other agreement within 30 days after Kimley-Horn's transmittal of its invoice, Kimley-Horn may, after giving notice to the Client, suspend services and withhold deliverables until all amounts due are paid.
  - b. The Client will remit all payments electronically to:

Account Name: KIMLEY-HORN AND ASSOCIATES, INC.  
Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104  
Account Number: 2073089159554  
ABA#: 121000248
  - c. The Client will send the project number, invoice number and other remittance information by e-mail to [payments@kimley-horn.com](mailto:payments@kimley-horn.com) at the time of payment.
  - d. If the Client relies on payment or proceeds from a third party to pay Kimley-Horn and Client does not pay Kimley-Horn's invoice within 60 days of receipt, Kimley-Horn may communicate directly with such third party to secure payment.
  - e. If the Client objects to an invoice, it must advise Kimley-Horn in writing giving its reasons within 14 days of receipt of the invoice or the Client's objections will be waived, and the invoice shall conclusively be deemed due and owing. If the Client objects to only a portion of the invoice, payment for all other portions remains due.
  - f. If Kimley-Horn initiates legal proceedings to collect payment, it shall recover, in addition to all amounts due, its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings.

Such expenses shall include the cost, at Kimley-Horn's normal hourly billing rates, of the time devoted to such proceedings by its employees.

- g. The Client agrees that the payment to Kimley-Horn is not subject to any contingency or condition. Kimley-Horn may negotiate payment of any check tendered by the Client, even if the words "in full satisfaction" or words intended to have similar effect appear on the check without such negotiation being an accord and satisfaction of any disputed debt and without prejudicing any right of Kimley-Horn to collect additional amounts from the Client.
- 5) **Use of Deliverables.** All documents, data, and other deliverables prepared by Kimley-Horn are related exclusively to the services described in this Agreement and may be used only if the Client has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use or reuse by the Client or others on extensions of this project or on any other project. Any modifications by the Client to any of Kimley-Horn's deliverables, or any reuse of the deliverables without written authorization by Kimley-Horn will be at the Client's sole risk and without liability to Kimley-Horn, and the Client shall indemnify, defend and hold Kimley-Horn harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. Kimley-Horn's electronic files and source code remain the property of Kimley-Horn and shall be provided to the Client only if expressly provided for in this Agreement. Any electronic files not containing an electronic seal are provided only for the convenience of the Client and use of them is at the Client's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the deliverables prepared by Kimley-Horn, the hardcopy shall govern.
- 6) **Intellectual Property.** Kimley-Horn may use or develop its proprietary software, patents, copyrights, trademarks, trade secrets, and other intellectual property owned by Kimley-Horn or its affiliates ("Intellectual Property") in the performance of this Agreement. Intellectual Property, for purposes of this section, does not include deliverables specifically created for Client pursuant to the Agreement and use of such deliverables is governed by section 5 of this Agreement. Unless explicitly agreed to in writing by both parties to the contrary, Kimley-Horn maintains all interest in and ownership of its Intellectual Property and conveys no interest, ownership, license to use, or any other rights in the Intellectual Property to Client. Any enhancements of Intellectual Property made during the performance of this Agreement are solely owned by Kimley-Horn and its affiliates. If Kimley-Horn's services include providing Client with access to or a license for Kimley-Horn's (or its affiliates') proprietary software or technology, Client agrees to the terms of the Software License Agreement set forth at <https://www.kimley-horn.com/khts-software-license-agreement> ("the License Agreement") which terms are incorporated herein by reference.
- 7) **Opinions of Cost.** Because Kimley-Horn does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to the costs of construction and materials, are made solely based on its judgment as a professional familiar with the industry. Kimley-Horn cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost. If the Client wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator. Kimley-Horn's services required to bring costs within any limitation established by the Client will be paid for as Additional Services.
- 8) **Termination.** The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, or upon thirty days' written notice for the convenience of the terminating party. Kimley-Horn shall be paid for all services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by Kimley-Horn as a result of such termination.
- 9) **Standard of Care.** The standard of care applicable to Kimley-Horn's services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by Kimley-Horn's performance of services, and it is agreed that Kimley-Horn is not a fiduciary with respect to the Client.
- 10) **LIMITATION OF LIABILITY.** In recognition of the relative risks and benefits of the Project to the Client and Kimley-Horn, the risks are allocated such that, to the fullest extent allowed by law, and notwithstanding any other provisions of this Agreement or the existence of applicable insurance coverage, that the total liability, in the aggregate, of Kimley-Horn and Kimley-Horn's officers, directors, employees, agents, and subconsultants to the Client or to anyone claiming by, through or under the Client, for any and all claims,

losses, costs, attorneys' fees, or damages whatsoever arising out of or in any way related to the services under this Agreement from any causes, including but not limited to, the negligence, professional errors or omissions, strict liability or breach of contract or any warranty, express or implied, of Kimley-Horn or Kimley-Horn's officers, directors, employees, agents, and subconsultants, shall not exceed twice the total compensation received by Kimley-Horn under this Agreement or \$50,000, whichever is greater. Higher limits of liability may be negotiated for additional fee. This Section is intended solely to limit the remedies available to the Client or those claiming by or through the Client, and nothing in this Section shall require the Client to indemnify Kimley-Horn.

- 11) **Mutual Waiver of Consequential Damages.** In no event shall either party be liable to the other for any consequential, incidental, punitive, or indirect damages including but not limited to loss of income or loss of profits.
- 12) **Construction Costs.** Under no circumstances shall Kimley-Horn be liable for extra costs or other consequences due to changed or unknown conditions or related to the failure of contractors to perform work in accordance with the plans and specifications. Kimley-Horn shall have no liability whatsoever for any costs arising out of the Client's decision to obtain bids or proceed with construction before Kimley-Horn has issued final, fully approved plans and specifications. The Client acknowledges that all preliminary plans are subject to substantial revision until plans are fully approved and all permits obtained.
- 13) **Certifications.** All requests for Kimley-Horn to execute certificates, lender consents, or other third-party reliance letters must be submitted to Kimley-Horn at least 14 days prior to the requested date of execution. Kimley-Horn shall not be required to execute certificates, consents, or third-party reliance letters that are inaccurate, that relate to facts of which Kimley-Horn does not have actual knowledge, or that would cause Kimley-Horn to violate applicable rules of professional responsibility.
- 14) **Dispute Resolution.** All claims arising out of this Agreement or its breach shall be submitted first to mediation in accordance with the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action by Client must be commenced within one year of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes.
- 15) **Hazardous Substances and Conditions.** Kimley-Horn shall not be a custodian, transporter, handler, arranger, contractor, or remediator with respect to hazardous substances and conditions. Kimley-Horn's services will be limited to analysis, recommendations, and reporting, including, when agreed to, plans and specifications for isolation, removal, or remediation. Kimley-Horn will notify the Client of unanticipated hazardous substances or conditions of which Kimley-Horn actually becomes aware. Kimley-Horn may stop affected portions of its services until the hazardous substance or condition is eliminated.
- 16) **Construction Phase Services.**
  - a. If Kimley-Horn prepares construction documents and Kimley-Horn is not retained to make periodic site visits, the Client assumes all responsibility for interpretation of the documents and for construction observation, and the Client waives any claims against Kimley-Horn in any way connected thereto.
  - b. Kimley-Horn shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, equipment maintenance and inspection, sequence, schedule, safety programs, or safety practices, nor shall Kimley-Horn have any authority or responsibility to stop or direct the work of any contractor. Kimley-Horn's visits will be for the purpose of observing construction and reporting to the Client whether the contractors' work generally conforms to the construction documents prepared by Kimley-Horn. Kimley-Horn neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents.
  - c. Kimley-Horn is not responsible for any duties assigned to it in the construction contract that are not expressly provided for in this Agreement. The Client agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and its means and methods; that the contractor shall indemnify the Client and Kimley-Horn for all claims and liability arising out of job site accidents; and that the Client and Kimley-Horn shall be made additional insureds under the contractor's general liability insurance policy.
- 17) **No Third-Party Beneficiaries; Assignment and Subcontracting.** This Agreement gives no rights or benefits to anyone other than the Client and Kimley-Horn, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the Client and Kimley-Horn. The Client shall not assign or transfer any rights under or interest in this Agreement, or any claim arising out of the performance

of services by Kimley-Horn, without the written consent of Kimley-Horn. Kimley-Horn reserves the right to augment its staff with subconsultants as it deems appropriate due to project logistics, schedules, or market conditions. If Kimley-Horn exercises this right, Kimley-Horn will maintain the agreed-upon billing rates for services identified in the contract, regardless of whether the services are provided by in-house employees, contract employees, or independent subconsultants.

- 18) **Confidentiality.** The Client consents to the use and dissemination by Kimley-Horn of photographs of the project and to the use by Kimley-Horn of facts, data and information obtained by Kimley-Horn in the performance of its services. If, however, any facts, data or information are specifically identified in writing by the Client as confidential, Kimley-Horn shall use reasonable care to maintain the confidentiality of that material.
  
- 19) **Miscellaneous Provisions.** This Agreement is to be governed by the law of the State where the Project is located. This Agreement contains the entire and fully integrated agreement between the parties and supersedes all prior and contemporaneous negotiations, representations, agreements, or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both parties. Any conflicting or additional terms on any purchase order issued by the Client shall be void and are hereby expressly rejected by Kimley-Horn. If Client requires Kimley-Horn to register with or use an online vendor portal for payment or any other purpose, any terms included in the registration or use of the online vendor portal that are inconsistent or in addition to these terms shall be void and shall have no effect on Kimley-Horn or this Agreement. Any provision in this Agreement that is unenforceable shall be ineffective to the extent of such unenforceability without invalidating the remaining provisions. The non-enforcement of any provision by either party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

**To:** Honorable Mayor and Council  
**From:** Jesse Hale, Director of Public Works  
**Meeting Date:** March 2, 2026  
**Department/Office:** Public Works  
**Item Name:** Purchase of new splash pad fixtures

**Summary:**

Black Gold's splash pad has seen a lot of usage over the 16 years since it has been installed. All the fixtures are showing their age. As a part of the FY25/26 budget, money was allocated to upgrade the splash pad. In an effort to reduce cost in this project, the decision was made to refurbish the metal items by stripping the paint and powder coating them. The fiberglass items were all cheaper to purchase new fixtures in lieu of attempting to refurbish the existing ones.

While multiple quotes were solicited from area vendors, only Water Odyssey decided to quote this project. From the quote we can see some exciting changes, such as replacing Stevie Stingray with Billy Box Turtle and replacing Lindsay Ladybug with Finn the Fish.

Overall, with the replacement of the worn fiberglass items and the refurbishing of the metal components, this will be a clean and colorful refresh of the splash pad. NOTE: The metal components are being stripped and powder coated at a local paint shop.

**Recommended Action:**

Staff recommends approval of the purchase of new splash pad fixtures from Water Odyssey in the amount of \$37,636.57.

**Budget:**

**Attachments:**

1. 3\_Quote 2107103 W11007- Black Gold Park- Replacement
2. W11007PD-G-R1 Model (1)




**GRAND TOTAL THIS PROPOSAL WITH OPTIONS SELECTED      \$37,636.57**





Customer Name	<b>City of Glenpool</b>
Contact Name	Riley Jones
Contact Phone	9189349273
Contact Email	rjones@cityofglenpool.com
Contact State	Oklahoma

Proposal Number	<b>Quote 2107103</b>
Quote Date	01 / 30 / 2026
Expiration Date	03 / 31 / 2026
Created by	Jo Ann Walpole
Created by Email	joann.walpole@fountainpeople.com



PROJECT NAME      W11007- Black Gold Park- Replacement-Revised

## PLAY FEATURES

QTY	Model Number	Product Name	Price Each	Subtotal
1	F3007	Fun Forms™ Finn the Fish Aqua Spout 	\$2,500.00	\$2,500.00
1	F3021	Fun Forms™ Lil' Starfish Aqua Spout 	\$1,500.00	\$1,500.00
1	F3032	Fun Forms™ Billy Box Turtle Aqua Spout 	\$2,500.00	\$2,500.00

<input type="checkbox"/>	<p>1 F3010</p>	<p>Fun Forms™ Tommy Sea Turtle Aqua Spout</p> 	<p>\$3,000.00</p>	<p>\$3,000.00</p>
	<p>2 W214(360)-B</p>	<p>Turn-A-Round™ ,        Balance Assembly        (1) 1-000482-002 Embed        Required, Not Included</p> 	<p>\$5,347.00</p>	<p>\$10,694.00</p>
	<p>2 W056C(90)-B</p>	<p>Gravity Shooter™ ,        Water Conserving,        Balance Assembly        (1) 1-000482-002 Embed        Required, Not Included</p> 	<p>\$5,680.00</p>	<p>\$11,360.00</p>
	<p>1 W009-W</p>	<p>Wireless Touch &amp; Go™        Bollard</p> 	<p>\$2,548.35</p>	<p>\$2,548.35</p>



1	W017-W	Wireless Launch Pad™ (Surface Mounted) 	\$1,700.00	\$1,700.00
9	15-9201	O-Ring, 5 1/8"ID x 3/16"CS, #2	\$8.00	\$72.00
2	11-9367	o-ring#2-367,epdm,d- 70,blk	\$7.20	\$14.40
15	15-0407	NOZZLE , CONE , 1/8 ORIFICE Nozzle, Misting, BDM Series features a Yellow Nylon Inlet Body aka Cool Stick Nozzle Curvy Cool Nozzle Spray Way Nozzle Water Wicket Nozzle	\$25.65	\$384.75
4	15-9191	Nozzle Insert Insert, Nozzle, .173 I.D., 3/8" Orifice	\$11.76	\$47.04
1	W057	Water Sprout™ (1) 15-1501 Embed 	\$1,500.00	\$1,500.00

Tariff Surcharge **\$1,741.03**

Play Features Total **\$36,561.57**



## OPERATING EQUIPMENT

QTY	Model Number	Product Name	Price Each	Subtotal	GPM Each
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Tariff Surcharge **\$0.00**

Operating Equipment Total **\$0.00**

## FREIGHT AND PACKAGING

Description	Quantity	Price	Subtotal
Packaging and Crating	1	\$350.00	\$350.00
<input checked="" type="checkbox"/> Freight	1	\$700.00	\$700.00
<input checked="" type="checkbox"/> Early Embed Freight	1	\$25.00	\$25.00

**Freight and Packaging Total    \$1,075.00**

**GRAND TOTAL THIS PROPOSAL WITH OPTIONS SELECTED        \$37,636.57**

By Signing this agreement I agree to The Fountain People/Water Odyssey's general terms and conditions of sale.

AGREED TO AND ACCEPTED:

\_\_\_\_\_

	SHIP TO	BILL TO
COMPANY NAME		
ADDRESS 1		
ADDRESS 2		
CITY		
STATE		
ZIPCODE		
CONTACT NAME		
CONTACT PHONE		



**WATER ODYSSEY™**  
BY FOUNTAIN PEOPLE  
A PLAYCORE Company

4600 Highway 123  
San Marcos TX, 78666  
(512) 392-1155  
info@fountainpeople.com

	SHIP TO	BILL TO
CONTACT EMAIL		



4600 Highway 123  
San Marcos TX, 78666  
(512) 392-1155  
info@fountainpeople.com

**Proposal Pricing: PRICES ARE YOUR COSTS unless specifically noted otherwise in the quote.** After the expiration date listed above, we reserve the right to increase prices due to the rise in cost of raw materials, fuel, or other cost increases. When applicable, Fountain People reserves the right to implement a surcharge for significant increases in raw materials, including, but not limited to: fuel, steel, resin, foam and paint. Due to the duration of time between proposals, contracts, and final installation, Fountain People reserves the right to implement this surcharge, when applicable at its sole discretion. **Installation, unloading and storage are not included unless specifically noted in Proposal. See other exclusions section below.**

**Taxes:** Sales and/or use taxes are **not included** in your proposal. Sales and/or use taxes will be added at time of order unless acceptable tax-exempt documentation is provided.

**Purchase:** By executing this proposal, or submitting a purchase order pursuant to this proposal (which shall incorporate the terms of this agreement specifically by reference) which is accepted by Fountain People (the "Company"), the purchaser identified above ("you" or the "Purchaser") agrees to purchase Water Odyssey or Fountain People brand equipment ("Equipment") and the services to be provided by the Company, as detailed in the Proposal sections of this agreement, above, or in the relevant purchase order accepted by the Company, for use by Purchaser or for installation by Company or Purchaser on behalf of a third-party who will be the ultimate owner of the Equipment (the ultimate owner of a the Equipment, whether Purchaser or a third-party, being the "Owner").

**Short Ship and Damage Claims:** Purchaser has 3 business days from receipt of the Equipment to file a short ship or damage report in writing to its Company sales representative. Company will not honor claims made after this time. Obvious damage should be noted at time of unloading on the trucking companies' paperwork before accepting receipt of Equipment. Failure to note shipping damage may result in shipping damages not being covered.

**Standard Exclusions:** This quotation explicitly excludes any and all items not expressly specified or identified above in writing. No other product, parts, equipment, labor or service is included, regardless of any Contract Document, Contract Section, Plans, Specifications, Drawings or Addendum.

**Bonding Guidelines:** If Purchaser will use or provide the Equipment and Services for an Owner other than Purchaser (including, without limitation, as a subcontractor of Purchaser), Purchaser will include the following statement in Purchaser's contract with Owner: *"The manufacturer's warranty for the Water Odyssey brand Equipment is a separate document between Fountain People and the ultimate owner of the Water Odyssey Equipment brand Equipment, which will be provided to the ultimate owner at the time of completion of the delivery and other services specifically contracted above to be provided by the Fountain people. Due to surety requirements, any performance and/or payment bond will cover only the first year of the Fountain People warranty."*

**Insurance Requirements:** Company is not required to provide any insurance coverage in excess of Company's standard insurance. A copy of the Company's standard insurance is available for your review prior to acceptance of the Company's proposal.

**Payment:** Terms of payment will be determined at time of order based on credit and payment history. Deposits may be required. Proposals over \$100,000 will require a deposit – amount to be determined at time of order. All payments must be made to Fountain People, PO Box 807 San Marcos, TX 78666. If the Purchaser or Owner fails or delays in making any required payments, the Company may suspend the fulfillment of its obligations hereunder until such payments are made, or Company may be relieved of its obligations hereunder if payment is more than 60 days past due. Company may use all remedies available to it under current laws including, but not limited to, filing of liens against the property and using a collection agency or the courts to secure the collection of the outstanding debt.

**Lien Releases:** Upon request by Owner, Company will issue appropriate partial lien releases as corresponding payments are received from Purchaser, but prior to receiving final payment from Purchaser or Owner. Company will provide a full release of liens upon receipt of final payment. In accordance with state laws, Company reserves the right to place a lien on the property if final payment has not been received 10 days prior to the filing deadline for liens.



4600 Highway 123  
San Marcos TX, 78666  
(512) 392-1155  
info@fountainpeople.com

**Site Plan Approval, Permits, Permit Fees, Plans, Engineering Drawings, and Surveying:** Site plan approval, permits, permit fees, plans, engineering drawings, health department approvals, and surveying are specifically excluded from this agreement and the Services unless specified in the quote section above. The Company does not in any way warrant or represent that a permit or government approval for construction or occupancy will be obtained. Sealed engineered drawings or 3rd party engineering review that are required but not included in above quote will result in an additional cost to Purchaser.

**Manufacturing & Delivery Times:** Manufacturing lead-time from Company's receipt of the "approved order" is approximately 12 to 14 weeks for standard Equipment, and 16 to 26 weeks for custom Equipment. Delivery is approximately 1 week thereafter. All shipping is FOB our Texas facility. Transfer of ownership of Equipment occurs once the Equipment leaves our facility. Fountain People does not guarantee specific delivery days unless that option is specified and paid for in the quote. In the event a shipment is late due to no fault of Fountain People, Fountain People is not liable for the extra shipping charges paid and does not pay re-mobilizations or other delay charges or liquidated damages.

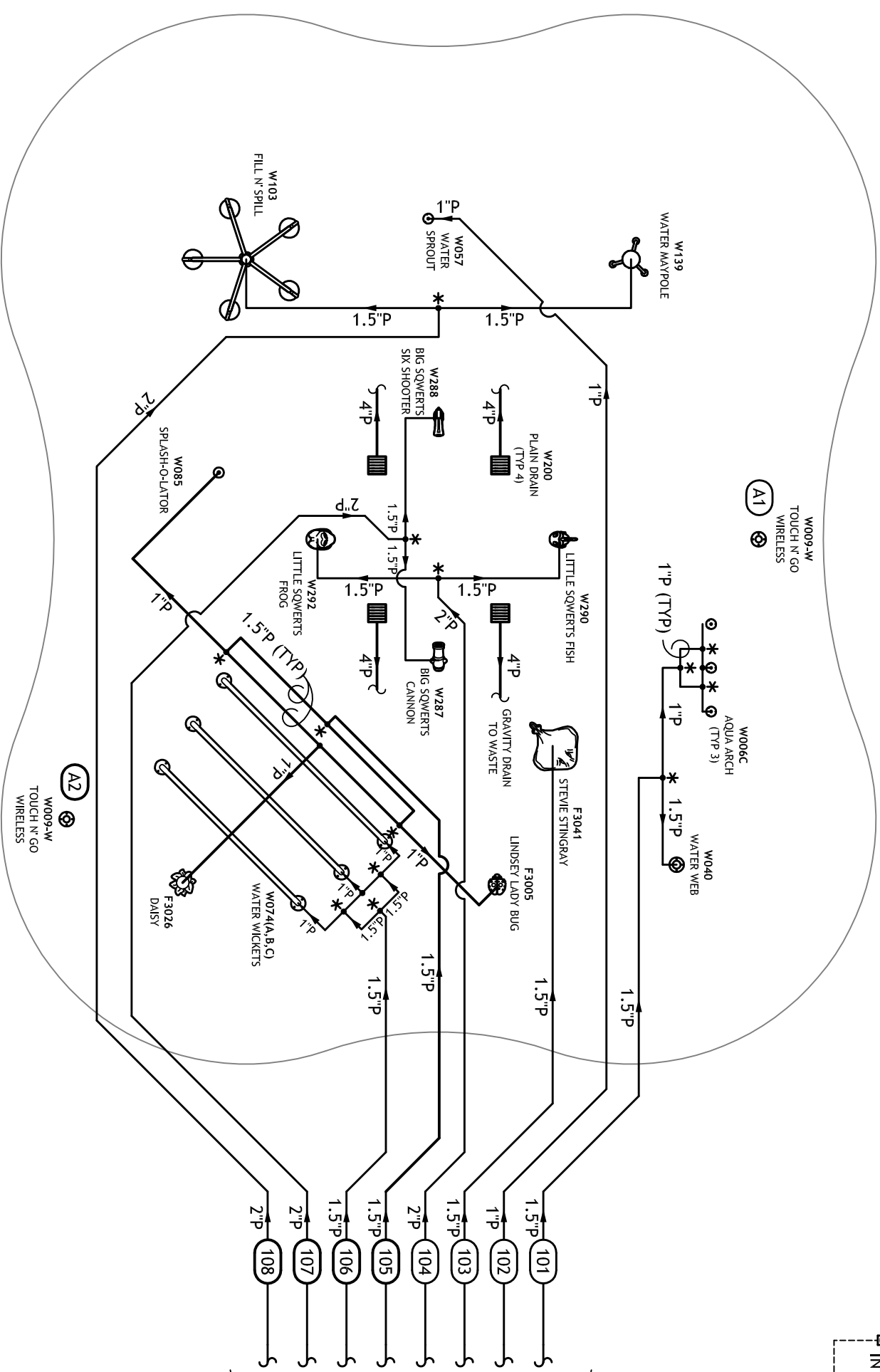
**Returned Product, Deposits, and/or Cancelled Order:** Within the first 30 days after shipment from our facility, all returned product(s) and cancelled orders are subject to a 50% restocking fee. Custom products cannot be returned. No returns are available following this 30 day period. All deposits are non-refundable. All expenses incurred are the responsibility of the Purchaser, up to notice of cancellation.

**Force Majeure:** A party shall be excused from performance (or such performance shall be suspended) for any period and to the extent that it is prevented from completing the Work, in whole or in part, as a direct result of any delay or suspension of work caused by a Force Majeure Event. For purposes of this Subcontract, "Force Majeure Event" means a cause or event that is not reasonably foreseeable or otherwise caused by or under control of the party claiming the Force Majeure Event, including acts of God, fires, floods, explosions, wars, hurricane, sabotage, terrorism, vandalism, accident, restraint of government, governmental acts, injunctions, labor strikes (other than those of Subcontractor or its sub-subcontractors that prevent Subcontractor from performing the Work), pandemics, epidemics, and other like events that are beyond the reasonable anticipation and control of the party affected by the Force Majeure Event despite the party's reasonable efforts to prevent, avoid, delay, or mitigate the effect of the acts, events or occurrences, and which events or its effects are not attributable to a party's failure to perform its obligations under this Subcontract, but only to the extent that any of these cause are valid excuses under the Prime Contract. A party effected by a Force Majeure Event shall commence performance completing the Work immediately following such suspension due to a Force Majeure Event.

**Indemnification:** To the fullest extent permitted by law, Purchaser shall indemnify, defend, and hold harmless the Company and its consultants, agents, and employees or any of them from and against claims, damages, losses and expenses, including, but not limited to, attorneys' fees related to the installation of the Equipment or performance of the services, provided that such claim, damage, loss, or expense is attributable to bodily injury to, sickness, disease, or death of a person, or to injury to or destruction of tangible property, but only to the extent caused by the negligent acts or omissions of the Purchaser or its agents, employees, or subcontractors, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in Section 15.

THE COMPANY SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, LIQUIDATED, EXEMPLARY, OR PUNITIVE DAMAGES, OR ANY LOSS OF REVENUE, PROFIT, USE OR GOODWILL, WHETHER BASED UPON CONTRACT, TORT (INCLUDING NEGLIGENCE), OR ANY OTHER LEGAL THEORY, ARISING OUT OF A BREACH OF THIS WARRANTY OR IN CONNECTION WITH THE SALE, DELIVERY, INSTALLATION, MAINTENANCE, USE, OPERATION OR REPAIR OF ANY PRODUCT OR SERVICE. IN NO EVENT WILL THE COMPANY BE LIABLE FOR ANY AMOUNT GREATER THAN THE PURCHASE PRICE FOR ANY PRODUCT OR SERVICE PROVIDED BY THE COMPANY. THE FOREGOING LIMITED WARRANTY IS THE SOLE AND EXCLUSIVE WARRANTY FOR THE COMPANY'S PRODUCTS AND SERVICES, AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, IN LAW OR IN FACT. SELLER SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR PURPOSE, AND ANY IMPLIED WARRANTIES ARISING OUT OF COURSE OF DEALING OR PERFORMANCE OR TRADE USAGE. PURCHASER, BY ACCEPTANCE AND USE OF THIS LIMITED WARRANTY, WAIVES ANY RIGHTS IT WOULD OTHERWISE HAVE TO CLAIM OR ASSERT THAT THIS LIMITED WARRANTY FAILS OF ITS ESSENTIAL PURPOSE.

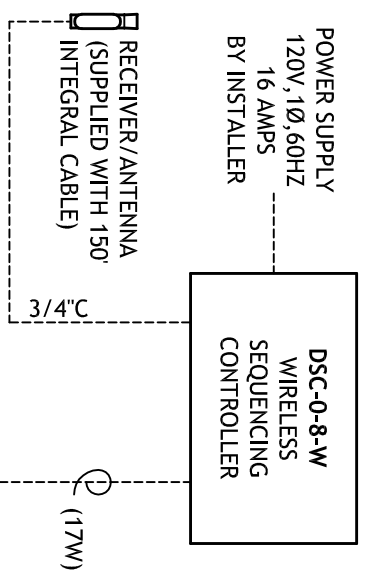
DESCRIPTION	QTY
W006C AQUA ARCH 2" HIGH - 4" THROW 1 GPM (3) @ 2 PSI	3
W040 WATER WEB 8" SPREAD 16 GPM @ 2 PSI	1
W057 WATER SPROUT 2" HIGH - 6" SPREAD 4 GPM @ 1 PSI	1
W074(A,B,C) WATER WICKETS 12 GPM @ 20 PSI	1
W085 SPASH-O-LATOR 4" HIGH 7 GPM @ 3 PSI	1
W103 FILL N' SPILL 5-15 GPM @ 6 PSI	1
W139 WATER MAYPOLE 30-40 GPM @ 6 PSI	1
W287 BIG SQUERTS CANNON 15" THROW - 135° 16 GPM @ 17 PSI	1
W288 BIG SQUERTS SIX SHOOTER 15" THROW - 135° 16 GPM @ 17 PSI	1
W290 LITTLE SQUERTS FISH 15" THROW - 135° 12 GPM @ 17 PSI	1
W292 LITTLE SQUERTS FROG 15" THROW - 135° 12 GPM @ 17 PSI	1
F3005 LINDSEY LADY BUG AQUA SPOUT 3 GPM @ 3 PSI	1
F3026 DAISY AQUA SPOUT 6 GPM @ 3 PSI	1
F3041 STEVE STINGRAY AQUA SPOUT 13 GPM @ 4 PSI	1
W017-W LAUNCH PAD WIRELESS	1
W009-W TOUCH N' GO WIRELESS	1
W200 PLAIN DRAIN	4



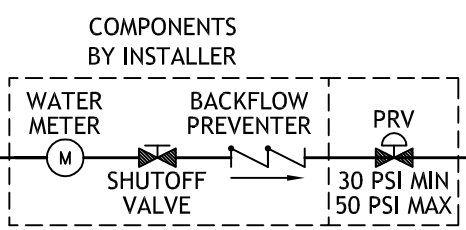
- NOTES:
1. THIS DRAWING IS DIAGRAMMATIC IN NATURE. LOCATIONS RECOMMENDED FOR PLAY COMPONENTS AND DRAINS ARE APPROXIMATE. PIPING AND CONDUIT RUNS ARE SCHEMATIC. JOB CONDITIONS AND LOCAL CODES MUST DETERMINE FINAL ROUTING.
  2. PIPING, CONDUIT, AND WIRE ARE BY INSTALLER.
  3. PIPE SIZES ASSUME 100' MAXIMUM RUN. LONGER RUNS MUST BE EVALUATED BY WATER ODYSSEY.
  4. SYMBOL "..." INDICATES THAT THE TEE MUST BE PLACED IN THE CENTER OF THE PIPING RUN TO ENSURE BALANCED FLOW.
  5. WET DECK AREA MUST BE POURED AND FORMED SO THAT WATER SHED AREA SLOPES TOWARD DRAINS.

PLAY SCENARIO ZONES

A1	A2
W009-W TOUCH N' GO WIRELESS	W009-W TOUCH N' GO WIRELESS
101	105
102	106
103	107
104	108



CONNECTIONS TO BE MADE TO TAGGED VALVE ASSEMBLIES



BLACK GOLD PARK PIPING DIAGRAM									
KD	MG	DWG NO	VER.	OPT.	TYPE	REV.	SHEET	DATE	
		W11007	1	G	PD	R1	1 of 1	12 - 15 - 09	

Water Odyssey™ by Fountain People, Inc. - PO Box 807 - San Marcos, Texas 78667-0807  
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