

March 16, 2026 - 6:00 PM
Glenpool City Hall, City Council Chambers
12205 S. Yukon Ave. 3rd Floor
Glenpool, Oklahoma

A Special Session of the Glenpool Utility Service Authority will be held at 6:00 p.m. immediately following the Glenpool City Council meeting.

NOTE: Members of the public are invited to attend the in-person meeting, or join a live broadcast at this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0IKa1ISUFIKbUNrUUxtdz09>

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Find your local number: <https://us02web.zoom.us/j/89753555435?pwd=QzdFVjA1b0IKa1ISUFIKbUNrUUxtdz09>

The City Council welcomes comments from citizens of Glenpool who wish to address any item on the agenda.

- Speakers attending via ZOOM are required to complete the Request to Speak form located on our website: <https://www.glenpoolonline.com/DocumentCenter/View/2551/request-to-speak-at-open-meeting-forms-2025?bidId> = and email it to the City Clerk: lasmith@cityofglenpool.com PRIOR TO 6:00 PM CALL TO ORDER.

AGENDA

- A) **Call to Order - Joyce G. Calvert, Chair**
- B) **Roll Call, Declaration of a Quorum - Lesli Smith, City Clerk; Joyce G. Calvert, Chair**
- C) **Public Comments**
- D) **Consideration and appropriate action relating to a request for approval of the Consent Agenda.**
(All matters listed under "Consent" are considered by the GUSA Board to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. (A motion to adopt the Consent Agenda is non-debatable.)
 - 1) To approve the minutes from the March 2, 2026, meeting.
- E) **Consideration and appropriate action relating to items removed from the Consent Agenda**
- F) **Scheduled Business**
 - 1) Discussion and possible action to approve a modification to the deadline in Section 7 of the Amended and Restated City Manager Employment Contract to complete the City manager's annual

evaluation and consider a performance incentive bonus and any potential changes to the Contract from “not later than the final Council meeting in March” to “not later than April 30” for the current fiscal year (FY2026) only.

(David Tillotson, City Manager)

G) Adjournment

This notice and agenda was posted at Glenpool City Hall, 12205 S Yukon Ave., Oklahoma, on 3-13-2026 at 11:30 a.m.

Signed: Lesli Smith
City Clerk

GLENPOOL UTILITY SERVICE AUTHORITY

MEETING MINUTES

MARCH 2, 2026

COUNCIL PRESENT:	Tim Fox, Joyce Calvert, Chris Brobst
COUNCIL ABSENT:	Jaci Triplett-Lund, Shayne Buchanan
STAFF PRESENT:	David Tillotson, LeaAnn Reed, David Agbetunsin, Lesli Smith.
STAFF ABSENT:	

A) Call to Order - Joyce G. Calvert, Chair

Chair Calvert called the meeting to order at 6:23 p.m.

B) Roll Call, Declaration of a Quorum - Lesli Smith, City Clerk; Joyce G. Calvert, Chair

Lesli Smith called the roll; Chair Calvert declared a quorum present. Eric Wade, Attorney, of Rosenstein, Fist & Ringold, were also in attendance.

C) Management Report

There was not an additional management report.

D) Trustee Comments

There were no trustee comments.

E) Public Comments

There were no public comments.

F) Consideration and appropriate action relating to a request for approval of the Consent Agenda.

- 1) To approve the minutes from the February 2, 2026, meeting.
- 2) To approve Budget Amendment GUSA-05, appropriating funds from an OMAG auto insurance claim.

Moved by Tim Fox, seconded by Chris Brobst

For	Against
Tim Fox, Joyce Calvert, Chris Brobst	None

3	0
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Abstained	Absent
None	Jaci Triplett-Lund, Shayne Buchanan
0	

To approve the consent agenda.

CARRIED.

G) Consideration and appropriate action relating to items removed from the Consent Agenda

No items were removed from the consent agenda.

H) Scheduled Business

- 1) **Discussion and possible action to approve, modify, or deny Consent Order Case No. 25-250 concerning a permit violation involving the discharge of partially treated wastewater resulting in a fish kill.**

Moved by Chris Brobst, seconded by Joyce Calvert

For	Against
Tim Fox, Joyce Calvert, Chris Brobst	None
3	0

Abstained	Absent
None	Jaci Triplett-Lund, Shayne Buchanan
0	

To approve, Consent Order Case No. 25-250 concerning a permit violation involving the discharge of partially treated wastewater resulting in a fish kill.

CARRIED.

- 2) **Discussion and possible action to approve, modify, or deny Pay Application No. 12 submitted by Crossland Heavy Contractors for the Wastewater Treatment Plant Improvements Project.**

Moved by Joyce Calvert, seconded by Chris Brobst

For	Against
Tim Fox, Joyce Calvert, Chris Brobst	None
3	0

Abstained	Absent
None	Jaci Triplett-Lund, Shayne Buchanan
0	

To approve, Pay Application No. 12 submitted by Crossland Heavy Contractors for the Wastewater Treatment Plant Improvements Project.

CARRIED.

- 3) **Discussion and possible action to approve, modify, or deny Pay Application No. 13 submitted by Crossland Heavy Contractors for the Wastewater Treatment Plant Improvements Project.**

Moved by Tim Fox, seconded by Chris Brobst

For	Against
Tim Fox, Joyce Calvert, Chris Brobst	None
3	0

Abstained	Absent
None	Jaci Triplett-Lund, Shayne Buchanan
0	

To approve, Pay Application No. 13 submitted by Crossland Heavy Contractors for the Wastewater Treatment Plant Improvements Project.

CARRIED.

- 4) **Discussion and possible action to approve, modify, or deny the Work Change Directives No. 5, with Allowance Authorizations #17, and #18, for the Wastewater Treatment Plant Project**

Moved by Joyce Calvert, seconded by Chris Brobst

For	Against
Tim Fox, Joyce Calvert, Chris Brobst	None
3	0

Abstained	Absent
None	Jaci Triplett-Lund, Shayne Buchanan
0	

To approve, the Work Change Directives No. 5, with Allowance Authorizations #17, and #18, for the Wastewater Treatment Plant Project.

CARRIED.

5) **Wastewater Treatment Facility Project Monthly Update**

There was no motion or vote taken. This was a presentation only by Chief Operations Officer David Agbetunsin.

I) **Adjournment**

The meeting was adjourned at 6:37 p.m.

To: The Honorable Chair and Trustees
From: David Tillotson, City Manager
Meeting Date: March 16, 2026
Department/Office: Administration
Item Name: Extension of deadline for City Manager evaluation

Summary:

The current employment agreement between the City, GUSA and the City Manager, requires that the annual evaluation of the City Manager occur no later than the last meeting in March.

Unfortunately, we have not been able to get all five council members at the same meeting to discuss the evaluation and have decided to hold that evaluation in April. This modification amends the contract, for this year only, to allow that evaluation to occur no later than the end of April.

Recommended Action:

Staff recommends approval of the modification of the deadline to the City Manager contract.

Budget:

Attachments:

None